

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, January 11, 2022

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Kuhn, Pilcher, Echer, Roberts

AGENDA APPROVAL: Motion by Roberts, second by Kuhn to approve agenda as presented. Roll Call: Pilcher, Echer, Roberts, Kuhn voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Gerry Stoll – Police Chief, Cathy VanMaanen – Library Director, Heather Denger – Parks and Recreation Director, Jeff Peterson – Public Works Director, Sydney Steinle – Intern, Travis Woodbeck – Fire Chief

CONSULTANTS PRESENT: Forrest Aldrich – City Engineer/Veenstra & Kimm, Amy Beattie – City Attorney/Brick Gentry Law Firm

Proclamation: Mayor read proclamation declaring January as Slavery and Human Trafficking Prevention Month

CONSENT AGENDA:

Motion by Roberts, second by Kuhn to approve Consent Agenda as listed.

- a. Approve Minutes from the December 14, 2021 Regular Meeting and the January 4, 2022 Worksession
- b. Approve Payment of Bills and Monthly Treasurer’s Report
- c. Approve Resolution No. 22-001 Payment Application No. 2 Water Treatment Plant Expansion Project
- d. Approve Resolution No. 22-002 Set Hearing for Proposed Maximum Tax Levy Rate
- e. Motion to Approve Appointments
 - i. Mayor Pro-Tem
 - ii. Story County Emergency Management Commission
 - iii. Huxley Development Corporation
 - iv. Central Iowa Regional Transportation Planning Alliance (CIRTPA)
 - v. Fire and Rescue Chief, Huxley Fire & Rescue Department
 - vi. Mid Iowa Planning Alliance (MIPA) Membership and Representative

Claims::

A KING'S THRONE, LLC	PORT-A-POTTY FOR ICE RINK	157.95
AFLAC	AFLAC	216.96
ALLIANT ENERGY	GAS AND ELECTRIC	11,780.38
ARNOLD MOTOR SUPPLY	2.5 GALLONS OF DEF	46.98
AUTOMATIC SYSTEMS CO.	SIGMA TRANSDUCER	855.29
BELLA HOMES	BUILDING PERMIT DEPOSIT REFUND MUNICIPAL	1,000.00
BRICK GENTRY P.C.	MUNICIPAL	787.50
CARDMEMBER SERVICE	SEE ATTACHED	6,638.66
CHAD RYAN	MDLD COACH REFUND	18.50
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,858.02
CONFERENCE TECHNOLOGIES, I	COUNCIL CHAMBERS AUDIO SYSTEM	18,012.38
CONSUMERS ENERGY	GAS AND ELECTRIC	7,753.28
CORE & MAIN LP	REPAIR CLAMP	175.00
CUMMINS SALES AND SERVICE	BLOCK HEATER FOR GENERATOR	979.98
DAVID WILCOX	BOOT CAMP INSTRUCTOR	120.00
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,348.28
DIANNE WRIGHT	NORD KALSEM CANCELLATION	120.00
DOLLAR GENERAL-REGIONS 410	AIR FRESH AND RUB ALCOHOL	20.50
EBS	MEDICAL INSURANCE	17,577.53
EDWARD JONES	IRA	250.00
EMPOWER RETIREMENT	DEFERRED COMPENSATION	250.00
ENGINEERED EQUIPMENT SOLUT	UV BULBS, SLEEVES, BALLASTS	11,651.32
FIDELITY SECURITY LIFE	VISION INS	292.34
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	558.23
HALLETT MATERIALS	TONS OF SAND	110.20
HAPPE HOMES, LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00

HAWKINS, INC.	WATER TREATMENT CHEMICALS	1,416.30
HOKEL MACHINE SUPPLY	BAND SAW BLADES	56.27
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,573.96
INNOVATIONAL WATER SOLUTIO	GEOHERMAL RETEST	250.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	31,928.05
INTERSTATE BATTERIES	BATTERIES	64.70
IOWA DOT	TRASH BAGS & GLOVES	182.12
IOWA ONE CALL	EMAIL LOCATES	90.90
IPERS	IPERS	20,258.10
JEREMY J. ARENDS	NOVEMBER TREASURER'S REPORT	80.00
JERRY CARNEY AND SONS INC.	DOOR LOCK & WINDOW SWITCH	55.00
JONNY SNEIDERMAN	AAU VB REGISTRATION FEE	75.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	617.21
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	253.60
LEDGEWOOD BUILDERS, LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
LILLIAN HUNTRDODS	BASKETBALL TIME KEEPER	84.00
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,315.95
LOWE'S	SUPPLIES	287.72
MADISON WILCOX	BARRE INSTRUCTOR	55.00
MARCO TECHNOLOGIES LLC	ADMIN PRINTER LEASE PAYMENT	306.75
MARTIN MARIETTA MATERIALS	TONS OF CLEAN ROCK	1,058.54
MEADOW LANE INVESTMENTS, L	MEADOW LANE INVESTMENTS, LLC	28,673.92
MENARDS - AMES	CLEANER, MAT, PLIER SET, STAPL	95.23
METERING & TECHNOLOGY SOLU	METERS	864.50
MIDWEST WHEEL COMPANIES	TWO HUB CAPS FOR '90 DUMP	71.40
MISCELLANEOUS VENDOR	HEALY, MARTIN :US REFUND	187.64
MUNICIPAL SUPPLY	CURB BOX AND ROD	159.80
NEW CENTURY FS INC	UNLEADED FUEL	4,005.65
NEWTON ATTACK VBC	AAU VB REGISTRATION FEE	0.00
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	115.00
NORTHLAND CHEMICAL CORP	TOILET BOWL CLEANER	60.34
ORTON HOMES LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
PATC	CHARGING MANUALS	66.00
PAXXO (USA), INC.	LONGOPAC CASSETTES	661.02
PCC AN AMBULANCE BILLING S	OCTOBER AMBULANCE BILLING	224.69
PITTS LAWN AND TREE SERVIC	TREE REMOVAL BY RAILWAY BRIDGE	2,500.00
POMP'S TIRE SERVICE, INC.	REAR TIRES FOR BACKHOE	1,520.20
POSTMASTER	POSTMASTER	482.92
RISER INCORPORATED	HEIGHT ADJUSTERS FOR HOOP	1,500.00
ROBB, BETTY	REIMBURSE FOR GLUCOSE STRIPS	131.48
ROBERTS, SUSAN	ADMIN OFFICE CHAIRS	56.60
SHAFFER'S AUTO BODY CO INC	WORK ON GRILL OF 2000 INT'L	260.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	691.72
STATE STEEL OF DES MOINES	PIPE BOLLARDS	250.00
STITCHED CRAFTS	UNIFORM CAPS	60.00
SUNSET LAW ENFORCEMENT	AMMO	1,324.00
SYNCB/AMAZON	BOOKS, DVDS, OFFICE SUPPLIES	285.62
TASC	FLEX BENEFIT PLANS	1,154.10
TASC - CLIENT INVOICES	FLEX PLAN FEBRUARY ADMIN FEES	69.82
TONYA BECKER	TRX FUSION INSTRUCTOR	75.00
TREASURER, STATE OF IOWA	STATE WITHOLDING	5,431.00
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	103.22
VAN WALL	SAW CHAINS & 12" BAR	62.97
VAN WERT COMPANY	PIT METERS, CABLE LINES, ERTS	536.67
VANDER HAAG'S INC.	STEERING GEAR SEAL KIT	50.19
VEENSTRA & KIMM, INC.	WATER TREATMENT PLANT EXP.	15,005.65
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	630.02
WOODRUFF CONSTRUCTION, LLC	WATER TREATMENT PLANT PAY NO 1	319,803.25

	<u>Expenses</u>	<u>Revenues</u>	
001	General Fund	24,822.24	112,659.99
002	Library	227.55	22,859.10
003	Recreation	15,137.26	23,703.55
004	Fire and Rescue	0.00	5,988.51
014	Ambulance	598.03	9,204.92
110	Street		36,633.61
125	TIF		28,673.92
398	Derecho	4,277.11	4,030.1
345	Water Plant Expansion		220,064.95
600	Water	83,404.39	39,896.08
610	Sewer	<u>77,061.74</u>	59,686.02
	Payroll		<u>134,002.73</u>
	Grand Total	\$ 205,964.60	\$ 563,400.80

Roll Call: Pilcher, Echer, Roberts, Kuhn voted yes. Motion carried.

BUSINESS ITEMS:

Motion –Echer, second – Pilcher to Approve Resolution No. 22-009 and Appoint Kevin Thompson as Council Member to Fill Vacant Unexpired Term. Roll Call: Pilcher, Echer, Kuhn voted yes; Roberts voted no. Motion carried.

INFORMATIONAL ITEMS:

Council had preliminary discussions on the following topics with no formal action being taken.

- a) East First Street Development Concept
- b) Workforce Housing Scattered Sites Development Concept

ADJOURNMENT: Motion – Roberts, second – Echer to adjourn meeting at 6:45pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk