

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, November 23, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Pro Tem Kuhn called the meeting to order at 6:04 pm.

ROLL CALL: Kuhn, Peterson, Easter, Mulder, Roberts

AGENDA APPROVAL: Motion by Mulder, second by Easter to approve agenda as presented. Roll Call: Peterson, Kuhn, Easter, Mulder, Roberts voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Jeff Peterson - Public Works Director, Todd Moomaw - Fire Chief, Gerry Stoll – Police Chief, Cathy VanMaanen – Library Director

CONSULTANTS PRESENT: Forrest Aldrich – City Engineer/Veenstra & Kimm; Chip Schultz – Financial Advisor/Northland Securities

PUBLIC COMMENT: Incoming council member, Rory Echer, asked council to hold Resolution No. 21-111 until New Year and allow new council to discuss the tentative agreement between the City and Ballard Plaza owner.

PUBLIC HEARING: Proposal to Enter into a General Obligation Water Improvement and Refunding Loan Agreement. Mayor Pro Tem Kuhn opened hearing at 6:04pm. There was no public input. Motion by Peterson, second by Mulder to close hearing at 6:06pm. 5 ayes. Motion carried.

CONSENT AGENDA:

Motion by Easter, second by Peterson to approve Consent Agenda as listed with Item d to be pulled from Consent Agenda for separate discussion.

- a. Approve Minutes from the November 9 Regular Meeting
- b. Approve Payment of Bills
- c. Approve Resolution No. 21-106 Polk County 911 Board Appointments
- d. *Motion to Approve Appointments of Megan Brendeland and Rick Peterson to the Huxley Library Board -pulled for separate discussion*
- e. Motion to Approve Appointment of Jay Johnson to the Parks and Recreation Board
- f. Approve Resolution No. 21-107 Annual Financial Report
- g. Approve Resolution No. 21-108 Urban Renewal Report
- h. Approve Resolution No. 21-109 FY 23 Tax Increment (TIF) Certifications to Story County

Claims::

AFLAC	AFLAC	216.96
AMBER BLOME	CIRL COACH REFUND	37.50
BAKER & TAYLOR ENTERTAINME	BOOKS	370.18
BOLTON & MENK, INC	STREET/WATER MAIN DEVELOPMENT	0.00
BOUND TREE MEDICAL	ELECTRODES	72.00
BRIAN OETKER	CIRL COACH REFUND	35.00
BROOK MCPHERSON	CIRL COACH REFUND	30.00
BUD'S AUTO REPAIR INC	VEHICLE MAINTENANCE	844.16
CARDMEMBER SERVICE	SEE ATTACHED	4,393.21
CAROLYN MAI	FAREWAY REIMBURSEMENT	14.97
CENTER FOR CREATIVE JUSTIC	DONATION	100.00
CENTRAL IOWA DISTRIBUTING	SUPPLIES FOR WWTP	309.30
CHAD QUICK	SOCCER REFEREE	156.00
CHRIS SIEVERS	CIRL COACH REFUND	37.50
CLAMAN CONSTRUCTION, INC.	BUILDING PERMIT DEPOSIT REFUND	1,000.00
CONSTRUCTION & AGGREGATE P	SUPPLIES	588.90
CONSUMERS ENERGY	GAS AND ELECTRIC	8,645.80
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,395.68
DEMCO INC.	BOOK COVERING	317.16
DMF GARDENS	NORD KALSEM TREE PLANTING	2,614.47
DOLLAR GENERAL-REGIONS 410	LIBRARY PROGRAM SUPPLIES	36.90
EBS	MEDICAL INSURANCE	19,060.70
EDWARD JONES	IRA	250.00

ELLIOTT JOSEPHSON	CIRL COACH REFUND	37.50
ERIKA M HOTCHKIN	FACE PAINTING FOR FALL FEST.	300.00
FALLER, KINCHELOE & CO, PL	AUDIT PROGRESS	6,400.00
FIDELITY SECURITY LIFE	VISION INS	303.01
GALLS, LLC- DBA CARPENTER	PD HAT AND FLASHLIGHT HOLDER	174.18
GARBAGE GUYS	CITY TRASH PICKUP	610.00
GAVIN CRANDALL	CIRL COACH REFUND	37.50
HOKEL MACHINE SUPPLY	HOSE AND GAUGE	150.13
IDALS	PESTICIDE APPLICATOR RENEWAL	15.00
INTEGRATED PRINT SOLUTIONS	YOUTH BASKETBALL TSHIRTS	612.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	13,685.04
INTERSTATE BATTERIES	AUTO BATTERY	50.00
IOWA DNR	WWT LAB RECERTIFICATION	400.00
IOWA DOT	JANITORIAL SUPPLIES	119.83
IOWA FIREFIGHTERS ASSOCIAT	NEW MEMBER DUES	81.00
IPERS	IPERS	18,522.13
JESSICA SAGE	CIRL COACH REFUND	37.50
JON MASSMAN	CIRL COACH REFUND	37.50
KELLI MOORE	CIRL COACH REFUND	37.50
KELTEK INCORPORATED	OUTFITTING NEW POLICE VEHICLE	14,020.16
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	
615.70KRISTA DUNN	CIRL COACH REFUND	
37.50		
KYLE BROSHAR	CIRL COACH REFUND	37.50
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,315.95
LISSA FULKERSON	CIRL COACH REFUND	37.50
LOGAN HOOYER	CIRL COACH REFUND	37.50
MADISON WILCOX	BARRE INSTRUCTOR	65.00
MARCHESANO, JOSEPH	REIMBURSEMENT FOR TRAINING	184.21
MARCO, INC.	PUBLIC WORKS PRINTER	14.71
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MCFARLAND CLINIC	MEDICAL DIRECTOR STIPEND	100.00
MCFARLAND CLINIC	PRE-EMPLOYMENT PHYSICAL	768.50
MEGAN MILLER	CIRL COACH REFUND	37.50
MID-IOWA SOLID WASTE EQUIP	BROOMS FOR SWEEPER	961.45
MIDWEST ALARM SERVICES	ANNUAL FIRE ALARM MONITORING	495.72
NERD ART	NERD ART	200.00
NEVADA PARKS AND RECREATIO	CIRL BASKETBALL LEAGUE	625.00
NEW CENTURY FS INC	UNLEADED FUEL	3,265.72
OSCAR FROEHLICH	CIRL COACHING REFUND	32.50
OSCAR ROSALES	BALLOON ARTIST FOR FAL FESTIVA	200.00
PREMIER	LIBRARY PRINTER FEES	64.12
RACOM	PORTABLE RADIO MIC	185.75
ROCKY SMITH	CHEMICALS CLASS	36.05
S & P GLOBAL RATINGS	BOND RATING	20,250.00
SECURE SHRED SOLUTIONS	PD AND ADMIN DOCUMENT SHREDDIN	337.00
SETH TJADEN	CIRL COACHING REFUND	37.50
SHANE PALMER	CIRL COACHING REFUND	37.50
SHANNA WUNDER	CIRL COACHING REFUND	37.50
SIGN PRO	NUMBER DECALS FOR SQUADS	1,183.00
STARNET TECHNOLOGIES	LIFT STATIONS DATA FEE	120.00
STEVE BROKMAN	CIRL COACHING REFUND	37.50
SYNCB/AMAZON	BOOKS, DVDS, OFFICE SUPPLIES	228.08
TASC	FLEX BENEFIT PLANS	577.05
TREASURER, STATE OF IOWA	STATE WITHOLDING	4,629.00
U.S. BANK EQUIPMENT FINANC	LIBRARY COPIER LEASE	103.22
U.S. CELLULAR	CELL PHONE FOR AMBULANCE	88.41
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	331.36
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	160.02
WYNJA, PAT	CIRL COACHING REFUND	37.50
ZIEGLER INC	WWT GENERATOR REPAIR	586.18

	<u>Expenses</u>	<u>Revenues</u>
001 General Fund	29,705.93	52,445.03
002 Library	3,649.93	13,621.49
003 Recreation	5,045.59	12,623.36
004 Fire and Rescue	1,917.23	938.45
014 Ambulance	529.79	5,919.05
110 Street	6,201.95	938.40
345 Water Plant Expansion	20,250.00	
398 DeRecho Storm	2,614.47	
600 Water	7,545.69	95,885.63
610 Sewer	12,816.00	<u>80,955.31</u>
Payroll	<u>60,830.52</u>	
Grand Total	\$ 151,107.10	\$ 263,326.72

Roll Call: Roberts, Easter, Kuhn, Mulder, Peterson voted yes. Motion carried

Item d: Motion – Roberts, second – Mulder to Approve Megan Brendeland and Rick Peterson to Huxley Library Board. Roll Call: Roberts, Easter, Kuhn, Mulder voted yes; Peterson abstained. Motion carried.

BUSINESS ITEMS:

Motion – Roberts, second – Mulder to Approve Resolution No. 21-110 to Take Additional Action on Proposal to Enter into a General Obligation Water Improvement and Refunding Loan Agreement and Authorize the Use of a Preliminary Official Statement in Connection Therewith. Roll Call: Mulder, Peterson, Roberts, Easter voted yes; Kuhn voted no. Motion carried.

Motion – Roberts, second – Mulder to approve Resolution No. 21-111 for Preliminary Terms of Agreement for Project Generated Tax Increment for Huxley Plaza, LLC. Incoming councilmembers, Rory Echer and Niko Pilcher, asked council to recognize that there were going to be three new council members in the next year and asked council to wait on passing resolution. Councilman Peterson stated that existing council had worked on terms of agreement. Also remarked that efforts had been made to capture monies for the General Fund as opposed to previous agreements. Councilman Easter commented that the spreadsheet that council worked with on the Ballard Plaza agreement be provided to new council members. Staff commented that development agreement would be provided at next council meeting. Roll Call: Easter, Roberts, Peterson, Mulder, Kuhn voted yes. Motion carried.

Motion – Roberts, second – Mulder on Resolution No. 21-112 to Approve Council’s Notice of Intent to Fill City Council Vacancy by Appointment. Nate Easter submitted resignation, effective January 1, 2022, due to purchasing home outside of city limits. Councilman Kuhn asked that interested persons complete an application to provide council with some level of background on candidates. Roll Call: Kuhn, Mulder, Peterson, Roberts voted yes; Easter abstained. Motion carried.

Motion – Peterson, second – Mulder on Resolution No. 21-113 to Approve Cambridge Law Enforcement Services Contract. Agreement expired in June 2021. Approval needed for new agreement which will become retroactive. Roll Call: Peterson, Mulder, Kuhn, Easter, Roberts voted yes. Motion carried.

Motion – Peterson, second – Roberts on Approval to Post for Public Works Utility Employee. Council asked to see revised organizational chart, budget impact, 5 to 10 year growth plan. Councilman Kuhn asked how salary was figured. 5 ayes, 0 nays. Motion carried.

ADJOURNMENT: Motion – Easter, second – Peterson to adjourn meeting at 7:24pm. 5 ayes, 0 nays. Motion carried.

Attest:

David Kuhn, Mayor Prop Tem

Jolene R. Lettow, City Clerk