

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, November 9, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Kuhn, Peterson, Easter, Mulder, Roberts

AGENDA APPROVAL: Motion by Easter, second by Peterson to approve agenda as presented. Roll Call: Peterson, Kuhn, Easter, Mulder, Roberts voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Jeff Peterson - Public Works Director, Tod Moomaw - Fire Chief, Gerry Stoll – Police Chief, Cathy VanMaanen – Library Director, Heather Denger – Parks and Recreation Director, Syndey Steinle - intern

CONSULTANTS PRESENT: Forrest Aldrich – City Engineer/Veenstra & Kimm

CONSENT AGENDA:

Motion by Peterson, second by Mulder to approve Consent Agenda as listed:

- a. Approve Minutes from the October 26th Regular Meeting and the November 2, 2021, Worksession
- b. Approve Payment of Bills
- c. Motion to Approve 6 Month Probationary Membership to Huxley Fire & Rescue Department for Kenneth Burge
- d. Approve Resolution No. 21-103 Sanitary Sewer Lining Bid (FY 22 CIP)
- e. Approve Resolution No. 21-104 Resolution setting the date for a public hearing on proposal to enter into a General Obligation Water Improvement and Refunding Loan Agreement and to borrow money thereunder
- f. Motion to Approve Lease of 7 Computers by the Huxley Public Library
- g. Motion to Approve Purchase of 2 portable radios for Huxley Fire and Rescue
- h. Motion to Approve Cancellation of December 28, 2021 Meeting

Claims::

A KING'S THRONE, LLC	PORT-O-JOHN'S AT LARSON	305.90
AFLAC	AFLAC	216.96
ALLIANT ENERGY	GAS AND ELECTRIC	10,274.84
AMES ECONOMIC DEVELOPMENT	ANNUAL CONTRACT RENEWAL	31,500.00
ARNOLD MOTOR SUPPLY	RETURN OF FILTER	238.20
AUSTIN STRUMPFER	REIMBURSE FOR WORK CLOTHES	316.45
AUTOMATIC SYSTEMS CO.	SCADA CONNECTION WORK	304.05
BRICK GENTRY P.C.	LEGAL FEES	537.50
BROWNELLS, INC.	GUN CLEANING SUPPLIES	188.29
CAROLYN MAI	REIMBURSE FOR GAS MILEAGE	17.92
CHAD QUICK	SOCCER REFEREE	156.00
CITY OF AMES	RESOURCE RECOVERY	17,414.50
COMFORT FOOD CATERING OF H	BREAKFAST FOR DEVELOPER MTG	125.00
COMPUTER RESOURCE SPECIALI	IT WORK	900.00
D & K PRODUCTS	205 GAL HAMMERTOWN	540.00
DAVID WILCOX	BOOT CAMP INSTRUCTOR	140.00
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,395.68
DEWEY FORD	2021 FORD EXPLORER FOR PD	35,374.00
DOORS INC.	SAFE ROOM DOOR REPAIR	270.00
DRAKE ROOFING, INC.	REPAIRED SEAM IN 3C'S ROOF	504.00
EBS	MEDICAL INSURANCE	18,080.70
EDWARD JONES	IRA	250.00
ELECTRIC WHOLESALE CO.	3-WAY SWITCH	135.86
ERIN LUENSE	YOGA INSTRUCTOR	45.00
FIDELITY SECURITY LIFE	VISION INS	303.01
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	277.09
HAWKINS, INC.	WATER TREATMENT CHEMICALS	2,529.29
HOMER F. KALSEM & KAY ANN	WATER MAIN EASEMENT	1,000.00
HOMES BY ADVANTAGE LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,567.96
INLAND TRUCK PARTS COMPANY	PARTS FOR '99 DUMP BRAKES	668.12
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	14,064.71

IOWA DNR	CONS. PERM-2021 ST REP/HMA REH	164.50
IOWA ONE CALL	EMAIL LOCATES	116.10
IPERS	IPERS	18,489.12
JEREMY J. ARENDS	MONTHLY TREASURER REPORTS	400.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	264.75
KENNETH L. BAUGE	WATER MAIN EASEMENT	1,066.75
LILLIAN HUNTRODS	SOCCER REFEREE	60.00
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,315.95
LISA GROTE	COACH DISCOUNTS	84.50
LISA WHEELER	MILEAGE REIMBURSE FOR CONFEREN	13.44
MARCO TECHNOLOGIES LLC	ADMIN COPIER CONTRACT	306.75
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MAT KAHLER	REIMBURSE FOR WORK CLOTHES	214.95
MEGAN BRENDELAND	REIMBURSE FOR POSTAGE	12.48
MIDWEST BREATHING AIR SYST	QUARTERLY AIR TESTING	187.00
MISCELLANEOUS VENDOR	HUBBARD, KELLY :US REFUND	511.11
MUNICIPAL SUPPLY	WHITE FLAGS, PRIMER, GLUE	61.50
NCL OF WISCONSIN, INC.	BOD SEED	130.88
NOVA FITNESS EQUIPMENT	OCTANE BIKE REPAIRS	834.35
OXEN TECHNOLOGY	EMAIL HELP	338.50
PCC AN AMBULANCE BILLING S	SEPTEMBER AMBULANCE BILLING	271.46
PEPSI-COLA	VENDING PRODUCT	414.26
PITTS LAWN AND TREE SERVIC	REMOVE TREE IN ROW	800.00
PROTECT YOUTH SPORTS	BACKGROUND CHECKS	85.00
RADAR ROAD TEC	FIVE YEARLY CERTIFICATES	175.00
RAY O'HERRON CO. INC.	HOLSTER AND MAG POUCH	190.93
RICHARD & CHERYLE HARMON	WATER MAIN EASEMENT	1,255.00
ROCKY SMITH	REIMBURSE FOR SPRAY CLASS	36.05
RYAN JIMENEZ	BUILDING PERMIT DEPOSIT REFUND	1,000.00
S & P GLOBAL RATINGS	BOND RATING	20,250.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	10,817.31
SAGE HOMES, INC.	BUILDING PERMIT DEPOSIT REFUND	1,000.00
SHIRLENE G. BRENDELAND	WATER MAIN EASEMENT	1,066.75
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	426.53
STOLL, GERALD	REIMBURSE FOR LUNCH & MATERIAL	33.43
STORY COUNTY TREASURER	DISPATCH SERVICES-2ND QTR FY22	6,402.48
TASC	FLEX BENEFIT PLANS	577.05
TASC - CLIENT INVOICES	FLEX PLAN ADMIN FEES	69.82
THOMAS CROSS & NANCY STENS	WATER MAIN EASEMENT	1,255.00
TITAN MACHINERY	FILTERS FOR END LOADER	279.25
TONYA BECKER	TRX FUSION INSTRUCTOR	120.00
TRANE U.S. INC.	SOFTWARE CONTROLS SYSTEM	20,080.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	4,644.00
UNMANNED VEHICLE TECHNOLOG	BATTERY CHARGER FOR DRONE	480.00
USA BLUEBOOK	BUFFER, TNT, BOD NUTRIENTS, ET	864.51
VEENSTRA & KIMM, INC.	SIDEWALK INFILL PROGRAM	11,635.62
VERIZON WIRELESS	PD MDTs, CELL PHONE, CAMERA	241.47
ZIEGLER INC	LATCH FOR PORTABLE GENERATOR	205.93

		<u>Expenses</u>	<u>Revenues</u>
001	General Fund	161,894.70	49,774.04
002	Library	5,195.25	13,560.54
003	Recreation	6,574.31	7,392.76
004	Fire and Rescue	1,101.78	938.45
014	Ambulance	1,173.08	5,919.05
110	Street	13,889.14	938.40
325	E. 1 st Street Construction	4,461.10	
345	Water Plant Expansion	23,409.56	
600	Water	18,238.50	88,317.44
610	Sewer	13,393.72	<u>72,075.91</u>
	Payroll	<u>63,514.21</u>	
	Grand Total	\$ 313,654.72	\$ 238,916.59

Councilman Kuhn asked that CIP worksheet be updated after a purchase has been made. Library Director explained that auditors had informed her that council needed to approve any lease agreements – library currently has one for copy machine. December 14th will be the only council meeting held in December. Roll Call: Kuhn, Mulder, Peterson, Roberts, Easter voted yes. Motion carried.

BUSINESS ITEMS:

Motion – Peterson, second – Easter on Resolution No. 21-105 to Authorize and Approve a Loan Agreement and Provide for the Issuance and Secure the Payment of \$7,415,000 Water Revenue Improvement and Refunding Bonds, Series 2021A. Rollcall: Easter, Mulder, Peterson, Roberts voted yes; Kuhn vote d no. Motion carried.

ADJOURNMENT: Motion – Easter, second – Peterson to adjourn meeting at 6:37pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk