

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, October 12, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Kuhn, Peterson, Easter, Mulder; Roberts – in at 6:20pm

AGENDA APPROVAL: Motion by Peterson, second by Mulder to approve agenda as presented. Roll Call: Peterson, Kuhn, Easter, Mulder voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Jeff Peterson, Public Works Director, Keith Vitzthum – Asst. Public Works Director, Todd Moomaw – Fire Chief, Nathan Albaugh – Police Sargeant, Mat Kahler – Street Superintendent

CONSULTANTS PRESENT: Chip Schultz – city financial advisor/Northland Public Finance; Forrest Aldrich – city engineer/Veenstra & Kimm

PUBLIC COMMENT: Todd Howlett – contractor with Shank Construction, offered information on their firm and asked council to consider their bid for the Water Treatment Plant Expansion.

PUBLIC HEARINGS:

Meadow Lane Rezoning

Mayor opened meeting at 6:03pm. There were no public comments. Motion – Peterson, second – Easter to close hearing. 4 ayes, 0 nays.

Propose Plans, Specifications, Form of Contract and Estimate of Cost for the Street Repair Projects, and Taking of Bids

Mayor opened meeting at 6:04pm. There were no public comments. Motion – Peterson, second – Easter to close hearing. 4 ayes, 0 nays.

CONSENT AGENDA:

Motion by Mulder, second by Easter to approve Consent Agenda as listed below:

- a. Approve Minutes from the September 14 and September 28, 2021 Regular Meetings and October 5 Work Session
- b. Approve Payment of Bills
- c. Second Reading of Ordinance No. 519 on Hard Surface Paving
- d. First Reading of Ordinance No. 521 Meadowlane Rezoning

Councilman Mulder pointed out error on September 28th minutes with tree spade resolution. Also asked about status of agreement with City of Kelley for ambulance services. Roll Call: Mulder, Peterson, Kuhn, Easter voted yes. Motion carried.

Claims::

A KING'S THRONE, LLC	PORT-O-JOHNS FOR SOCCER FIELD	305.90
ALLIANT ENERGY	GAS AND ELECTRIC	12,314.79
AMERICAN BUSINESS PHONES	PHONES AT WWTP AND STREET DEPT	1,673.22
AMERICAN MECHANICAL	TRADE PERMIT REFUND	77.00
BRICK GENTRY P.C.	FIRE AND RESCUE	1,148.75
BROWN SUPPLY CO. INC.	COUPLINGS AND ADAPTERS	294.44
BROWNELLS, INC.	RIFLE PARTS	738.73
CINTAS CORPORATION	FIRST AID SUPPLIES	43.63
COMPASS MINERALS AMERICA	COARSE ROCK SALT	7,556.25
DAVID WILCOX	BOOT CAMP INSTRUCTOR	140.00
ENVIRONMENTAL RESOURCE ASS	NUTRIENTS RETEST	104.30
ERIN LUENSE	YOGA INSTRUCTOR	290.00
GALLS, LLC- DBA CARPENTER	PD UNIFORM PARTS	383.07
GARBAGE GUYS	AUG, SEPT, OCT REMOVAL	830.00
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	269.35
GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUND	1,000.00
GREENTECH OF IOWA, LLC	INTAKE BASKET	100.00

HAWKINS, INC.	WATER TREATMENT CHEMICALS	2,849.32
HILLYARD/DES MOINES	HAND SOAP DISPENSERS	97.08
HOMES BY ADVANTAGE LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,584.55
IAWEA	FIVE REGISTRATIONS	200.00
INNOVATIONAL WATER SOLUTIO	HYDRONIC TESTING-GEOTHERMAL	250.00
INTEGRATED PRINT SOLUTIONS	VOLLEYBALL JERSEYS	1,558.30
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	14,067.65
IOWA BOARD OF PHARMACY	IOWA BOARD OF PHARMACY	90.00
IOWA DNR	2022 ANNUAL WATER USE FEE	95.00
LISA MADISON	CIRL BASKETBALL REFUND	75.00
MADISON WILCOX	BARRE INSTRUCTOR	65.00
MARCO TECHNOLOGIES LLC	CITY ADMIN COPIER AGREEMENT	306.75
MCFARLAND CLINIC	PRE-EMPLOYMENT PHYSICAL	34.00
MENARDS - AMES	LUMBER	219.12
MID-IOWA SOLID WASTE EQUIP	NEW CAMERA TRAILER	193,478.29
MIDWEST ALARM SERVICES	SERVICE CALL AT 3C'S	445.08
MISCELLANEOUS VENDOR	COOK, VIRGINIA :US REFUND	278.46
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	115.00
OXEN TECHNOLOGY	EMAIL NAME CHANGE	415.00
PEPSI-COLA	VENDING PRODUCT	293.78
ROBERTS, SUSAN	MILEAGE REIMBURSEMENT	20.16
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	2,662.71
SIGNARAMA	DECALS FOR CAMERA TRAILER	479.36
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	326.71
STILLWELL SALES, LLC	SKID STEER TREE SPADE	6,350.00
SUNSET LAW ENFORCEMENT	AMMO	101.45
TASC	FLEX BENEFIT PLANS	577.05
TASC - CLIENT INVOICES	NOVEMBER FLEX PLAN ADMIN FEES	69.82
TONYA BECKER	TRX FUSION	60.00
VAN-WALL EQUIPMENT INC.	PLUG, CABLE, AXLE, WHEEL	282.22
VEENSTRA & KIMM, INC.	SIDEWALK INFILL PROGRAM	59,981.34

		<u>Expenses</u>	<u>Revenues</u>
001	General Fund	22,757.60	76,880.55
002	Library	3,046.76	2,159.46
003	Recreation	3,701.08	17,150.31
004	Fire and Rescue	1,274.71	25.99
014	Ambulance	419.31	670.07
110	Street	6,870.05	25.00
325	E. 1 ST St. Reconstruction	10,166.07	
345	Water Plant Expansion	47,033.27	
398	Derecho		555.16
600	Water	13,987.37	87,079.66
610	Sewer	198,002.28	<u>67,137.76</u>
	Payroll	<u>63,678.61</u>	
	Grand Total	\$ 370,937.11	\$ 251,683.96

BUSINESS ITEMS:

Motion – Easter, second – Roberts on Resolution No. 21-085 Awarding Contract for the Water Treatment Plant Improvements Project. Mulder expressed concern with project being over budget. Kuhn stated his concern with the high cost of project and felt city should utilize conservative tactics at this time in lieu of expansion. Roll Call: Peterson, Roberts, Easter, Mulder voted yes; Kuhn voted no.

Motion – Peterson, second – Mulder on Resolution No. 21-086 Awarding Contract for the Water System Improvements – Shallow Well No. 7 Project. Roll Call: Easter, Roberts, Peterson, Mulder voted yes; Kuhn voted no. Motion carried.

Motion – Peterson, second- Easter on Resolution No. 21-095 Authorizing Use of a Preliminary Official Statement for the Sale of General Obligation Water Revenue Improvement and Refunding Bonds, Series 2021A. Roll Call: Roberts, Easter, Mulder, Peterson voted yes; Kuhn voted no. Motion carried.

Motion – Mulder, second – Peterson on Resolution No. 21-092 FY 2022 Capital Improvement Plan (CIP). Council stated each project must come before council for review and approval. Roll Call: Easter, Roberts, Peterson voted yes; Mulder, Kuhn voted no. Motion carried.

Resolution No. 21-094 Plans, Specifications, Form of Contract and Estimated Cost for the Street Repair Projects. Council would like to see plans and specification before taking any action. No action taken.

ADJOURNMENT: Motion – Easter, second – Peterson to adjourn meeting at 7:25pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk