

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, June 22, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:00 pm.

ROLL CALL: Easter, Roberts, Kuhn; Peterson via conference call; absent - Mulder

AGENDA APPROVAL: Motion by Roberts, second by Easter to approve agenda as presented. Roll Call: Easter, Peterson, Kuhn, Roberts voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Cathy Van Maanen – Library Director, Nathan Albaugh – Police Sergeant, Jeff Peterson – Public Works Director; Todd Moomaw – Fire Chief, Heather Denger – Parks and Rec Director

CONSULTANTS PRESENT: Forrest Aldrich– city engineer

PUBLIC HEARINGS:

- FY21 Budget Amendment – Mayor opened meeting at 6:01 pm. There being no discussion from public there was motion made by Kuhn, seconded by Easter to close the hearing. 4 ayes. Motion carried.
- Amendment to Urban Renewal Area – Mayor opened meeting at 6:02 pm. There being no discussion from public there was motion made by Kuhn, seconded by Easter to close the hearing. 4 ayes. Motion carried.
- Amended Development Agreement with SP Enterprises, LLC d/b/a Innovative Technologies - Mayor opened meeting at 6:03 pm. There being no discussion from public there was motion made by Kuhn, seconded by Easter to close the hearing. 4 ayes. Motion carried.

CONSENT AGENDA:

Motion by Roberts, second by Easter to approve Consent Agenda as listed below with *Items d and e* to be pulled from Consent Agenda for separate discussion.

- a) Approve Minutes from the June 8, 2021 Regular Meeting
- b) Approve Payment of Bills
- c) Approve Resolution No. 21-054 Set Hearing for Rezoning of Certain Property owned by Janestar of Iowa, LLC from A-1 Agricultural to C-2 General Commercial for July 13, 2021 at 6:00PM
- d) *Motion to Approve Amended Procurement Policy*
- e) *Third Reading of Ordinance No. 515 to Increase Water Rates for Water Treatment Plant Expansion and Authorize Mayor to Execute*
- f) Third Reading of Revised Water Conservation Ordinance No. 516 And Authorize Mayor to Execute
- g) Approve Resolution No. 21-055 Amending the Fiscal Year 2021 Annual Budget
- h) Approve Resolution No. 21-056 Urban Renewal Plan Amendment for the Huxley Urban Renewal Area
- i) Approve Resolution No. 21-057 Approving Amended Development Agreement with SP Enterprises, LLC d/b/a/ Innovative Technologies, Authorizing Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement
- j) Approve Resolution No. 21-058 Directing the City Clerk to File a Property Tax Lien for Collection of Delinquent Court Costs
- k) Approve Resolution No. 21-059 Setting Salaries for Fiscal Year 2022 for Appointed Officers and Employees of the City of Huxley, Iowa

Roll Call: Roberts, Easter, Kuhn, Peterson voted yes. Motion carried.

Item d from Consent Agenda: Approve Amended Procurement Policy - Motion by Easter, seconded by Roberts to Approve Amended Procurement Policy. Roll Call: Peterson, Easter, Roberts voted yes; Kuhn voted no. Motion carried.

Item e from Consent Agenda: Third Reading of Ordinance No. 515 to Increase Water Rates for Water Treatment Plant Expansion and Authorize Mayor to Execute. Motion by Roberts, second by Easter to approve ordinance. Roll Call: Roberts, Easter, Peterson voted yes; Kuhn voted no. Motion carried.

Claims:

ACCUJET LLC	JET VAC AND CAMERA	727.88
ANKENY SANITATION	CITY TRASH PICKUP	195.58
ARNOLD MOTOR SUPPLY	HEAD LAMP, CAR SOAP, CAN 134A	44.56
AUSTIN SHOEN	BASKETBALL LEAGUE SCOREKEEPER	48.00
AUSTIN STRUMPFER	TESTING FEE REIMBURSEMENT	30.00
BAKER & TAYLOR ENTERTAINME	BOOKS	581.99
BOUND TREE MEDICAL	MEDICAL SUPPLIES	1,073.66
BUD'S AUTO REPAIR INC	PD VEHICLE MAINTENANCE	504.70
CAROLYN MAI	REIMBURSEMENT	27.60
CITY SEWER SOLUTIONS	CUT OBJECT OUT OF PIPE HWY 69	750.00
CLINTON H. THOMPSON	BASKETBALL LEAGUE OFFICIAL	640.00
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,775.31
CONCRETE TECHNOLOGIES	CONCRETE TECHNOLOGIES	131,890.11
CONSUMERS ENERGY	GAS & ELECTRIC	9,772.00
CUSTOM STEEL SERVICE, INC.	CHANNEL FOR BLOWER MOTOR	216.68
DACIA BUSS	MEN'S BASKETBALL OFFICIAL	75.00
DEREK DOEBEL	CAR SHOW TROPHIES	250.00
DOLLAR GENERAL-REGIONS 410	PAPER PLATES	24.33
DOUG CALHOUN	PARTY IN THE PARK PERFORMER	300.00
EDEN HART	BASKETBALL LEAGUE SCOREKEEPER	156.00
FJELLAND, MATT	YOUTH TENNIS INSTRUCTOR	1,902.80
GALLS, LLC- DBA CARPENTER	UNIFORM PARTS-ROUDEBUSH	563.15
HACH COMPANY	PH GEL PROBE	1,271.10
HEARTLAND CO-OP	ROUND-UP & GROUND STERLENT	119.50
HT PLUMBING, INC.	NORD KALSEM BATHROOM	256.50
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,525.96
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	13,727.35
IOWA DEPARTMENT OF PUBLIC	NCIC APRIL - JUNE 2021	300.00
IOWA DOT	FLAGS, GLASSES, GLOVES, VEST	489.41
IOWA LEAGUE OF CITIES	7/1/21-6/30/22 MEMBER DUES	2,004.00
JACKSON BROWN	BASKETBALL LEAGUE SCOREKEEPER	72.00
KATIE BOLLIG	BASKETBALL LEAGUE SCOREKEEPER	48.00
KERMIT MISKELL & SONS LTD	BLADE PINS, BLADES, CLIPS	124.20
KERRI BYL	BERHOW PARK CANCELLATION	45.00
KEY ELEMENTS CONSULTING	ANKENY ANNUAL WATER WORKSHOP	150.00
KONA ICE OF CENTRAL IOWA	LIBRARY SUMMER KICK-OFF	246.00
LIBERTY READY MIX	M4 CONCRETE	890.50
LIGHT RING, INC.	MANHOLE LIGHT RING & TAILWHIP	2,399.00
LOWE'S	FITTINGS, FERNCO, PIPE	67.39
MARCO, INC.	B/W & COLOR COPIES	532.46
MCFARLAND CLINIC	1ST QRT MEDICAL DIRECTORSHIP	400.00
MUNICIPAL SUPPLY	MARKING PAINT, FLAGS, CLAMP,	520.75
NEW CENTURY FS INC	UNLEADED FUEL	4,240.66
OUTDOOR ENVISIONS	GOLD MULCH	88.20
PCC AN AMBULANCE BILLING S	JANUARY AMBULANCE BILLING	899.09
PREI, INC.	BUILDING PERMIT DEPOSIT REFUND	2,000.00
PREMIER	LIBRARY COPIER MAINT AGREEMENT	23.23
RACOM	RADIO MAINTENANCE SUPPORT	2,705.04
RISER INCORPORATED	BASKETBALL HOOP REPAIR	730.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	6,123.61
SAGE HOMES, INC.	BUILDING PERMIT DEPOSIT REFUND	1,000.00
SANDRY FIRE SUPPLY	SCBA TESTING	8,329.23
SATONIUS PARKER	BASKETBALL LEAGUE OFFICIAL	375.00
SKOLD DOOR & FLOOR COMPANY	SERVICE CURTAIN IN SAFE ROOM	710.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	444.58
SYNCB/AMAZON	BOOKS, PROGRAM SUPPLIES, DVDS	895.00
TASC	FLEX BENEFIT PLANS	577.05
TRANE U.S. INC.	STORM DAMAGE REPAIR	26,948.00
TRUCK CENTER COMPANIES	MAINTENANCE ON 206	7,642.53
VANDER KAMP HOMES	BUILDING PERMIT DEPOSIT REFUND	1,000.00
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	332.16
WINDSTREAM IOWA COMMUNICAT	SCD DISPATCH PHONE	80.28

		<u>Expenses</u>	<u>Revenues</u>
001	General Fund	24,709.80	16,005.27
002	Library	2,824.14	401.65
003	Recreation	5,790.77	13,213.69
004	Fire and Rescue	19,454.18	4,744.82
014	Ambulance	2,833.07	
110	Street	4,235.47	2,870.42
125	TIF	13,255.84	

339	560 th Avenue Paving	131,890.11	
345	Water Plant Expansion	12.58	
398	DeRecho Storm	26,948.00	
600	Water	11,221.47	81,973.21
610	Sewer	13,962.54	<u>90,882.38</u>
	Payroll	<u>63,295.09</u>	
	Grand Total	\$320,433.06	\$210,166.44

BUSINESS ITEMS:

Motion – Roberts, second – Easter to Approve Resolution No. 21-060 Scooter’s Coffee Site. Facility will be connecting to Plaza sanitary sewer. Sidewalk will be installed from Dollar General to Subway. Roll Call: Kuhn, Peterson, Roberts, Easter voted yes. Motion carried.

Motion – Roberts, second – Easter to Approve Resolution No. 21-061 Ballard Plaza Plat 2 Private Improvements. Roll Call: Easter, Roberts, Peterson, Kuhn voted yes. Motion carried.

Motion – Easter, second – Roberts to Approve Resolution No. 21-062 Ballard Plaza Plat 2 Final Plat with 8 Foot Sidewalk to be Installed Within One Year of Recorded Plat. Roll Call: Kuhn, Easter, Roberts, Peterson voted yes. Motion carried.

Motion – Easter, second – Roberts to Approve Resolution No. 21-063 Blue Sky Estates Preliminary Plat to Include Sidewalk Installation on East Side of Urbanized Section with a Park Dedication that Includes Park Board Review. Roll Call: Roberts, Easter, Kuhn, Peterson voted yes. Motion carried.

Motion – Easter, second – Kuhn to Approve Resolution No. 21-064 Blue Sky Commons Plat 2 Final Plat. Plat had been previously approved in 2017. Roll Call: Peterson, Kuhn, Easter, Roberts voted yes. Motion carried.

INFORMATIONAL ITEMS:

Construction Site Erosion Control and Sediment Control Ordinance – developers asked to delay effective date to 2022 due to existing high costs of materials. Staff noted that developers had made improvements. Council directed staff to move forward on project; work on final draft then decide on implementation date. City can enforce fees if necessary. Set final ordinance date for September 1 and provide plans for enforcement.

Update on Timeline for Sidewalk infill Program Scenarios for Financing and Community Engagement -Staff reported additional information was being collected and final plan would be delayed until August council meeting.

Update on Water Treatment Plant Expansion Project - City engineer reported work had begun on the plans and specifications and was hoping to have completed by next July council meeting. Once council approves plans then city can go out for bid.

ADJOURNMENT: Motion - Easter, second – Roberts to adjourn meeting at 7:32pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk