

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, August 10, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:03 pm.

ROLL CALL: Roberts, Kuhn, Peterson, Mulder, Easter

AGENDA APPROVAL: Motion by Mulder, second by Peterson to approve agenda as presented. Roll Call: Peterson, Kuhn, Roberts, Mulder, Easter voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Cathy Van Maanen – Library Director, Gerry Stoll – Police Chief, Keith Vitzthum – Asst. Public Works Director, Todd Moomaw – Fire Chief

CONSULTANTS PRESENT: Forrest Aldrich– city engineer

PUBLIC COMMENT: Citizen provided remarks regarding the sidewalk on Lot 9 on West Centennial that builder poured as a 5 foot sidewalk instead of 8 foot trail as noted on plans. Stated concerns for builder with unburdened expense and asked if 5 foot sidewalk could remain.

CONSENT AGENDA:

Motion by Kuhn, second by Peterson to approve Consent Agenda as listed below as listed below with *Items d, and f* to be pulled from Consent Agenda for separate discussion.

- a) Approve Minutes from the July 27, 2021 Regular Meeting and August 3, 2021 Worksession
- b) Approve Payment of Bills
- c) Third Reading of Ordinance No. 517 Rezoning of Certain Property owned by Janestar of Iowa, LLC from A-1 Agricultural to C-2 General Commercial
- d) *Motion on Items Related to Prairie Fest: Approval of Alcohol License and Beer Service Area Expansion, Insurance and Fireworks Permit*
- e) Motion to Approve Appointment of Ryan Harris to the Huxley Library Board of Trustees
- f) *Motion to Approve Safe Room Operation and Maintenance and Emergency Management Summary*
- g) Motion to Approve Iowa Department of Natural Resources Construction Permit Application-Water Treatment Plant Expansion
- h) Motion to Approve Iowa Department of Natural Resources Construction Permit Application-Water System Improvements, Shallow Well No. 7
- i) Approve Resolution No. 21-072 Payment Application No. 2 East 1st Street Project
- j) First Reading of Ordinance No. 518 Parking Regulations

Roll Call: Roberts, Mulder, Kuhn, Peterson, Easter voted yes. Motion carried.

Claims:

AFLAC	AFLAC	216.96
ALLENDAN SEED COMPANY	SEED FOR HILLS AND TRAIL	183.00
ALLIANT ENERGY	GAS AND ELECTRIC	12,170.63
ARNOLD MOTOR SUPPLY	TECHATA 1500 PAIL	102.99
BOUND TREE MEDICAL	STRAPS FOR BACKBOARDS	181.98
BRICK GENTRY P.C.	HFR	1,700.00
BUD'S AUTO REPAIR INC	VEHICLE MAINTENANCE REPAIRS	1,482.67
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,529.08
DES MOINES STAMP MFG. CO.	NOTARY STAMP FOR POLICE OFFICE	32.40
DIRT WORK PARTNERS LLC	SLUDGE HAULING	10,779.92
EBS	MEDICAL INSURANCE	17,590.70
EDWARD JONES	IRA	250.00
FIDELITY SECURITY LIFE	VISION INS	318.49
FIRE SERVICE TRAINING BURE	FIRE SCHOOL	450.00
FJELLAND, MATT	YOUTH TENNIS INSTRUCTOR	726.95
GALLS, LLC- DBA CARPENTER	PD UNIFORM PARTS	351.41
GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUND	1,000.00
HACH COMPANY	WWT CHEMICALS	1,072.52
HOMES BY ADVANTAGE LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
INTEGRATED PRINT SOLUTIONS	PUBLIC WORKS SUMMER SHIRTS	928.00

INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	14,601.51
IPERS	IPERS	18,088.84
KEITH HEDLUND	AMBULANCE OVER PAYMENT	50.00
KELTEK INCORPORATED	KNOX BOX INSTALL	621.94
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	504.34
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,345.04
LOWE'S	NEW FRIDGE FOR PD	531.05
MARTIN MARIETTA MATERIALS	TONS OF GABION STONE	155.93
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MIDWEST BREATHING AIR SYST	QUARTERLY AIR TEST	187.00
MISCELLANEOUS VENDOR	TRUNIGER, JOSEPH :US REFUND	636.23
MUNICIPAL SUPPLY	3/4" CURB STOP	99.55
NCL OF WISCONSIN, INC.	TSS QA/QC	17.34
OXEN TECHNOLOGY	MICROSOFT OFFICE & EXCHANGE	262.00
PCC AN AMBULANCE BILLING S	JUNE AMBULANCE BILLING	292.22
PEPSI-COLA	VENDING BEVERAGES	145.68
PRO COMMERCIAL LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
REDWOOD BUILDERS, LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
SECRETARY OF STATE	SECRETARY OF STATE	30.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	482.46
STAR EQUIPMENT LTD.	REPAIRS TO HYDRAULIC BREAKER	588.59
SUPERION, LLC	EVIDENCE/BAR CODE PRINTER	916.64
TASC	FLEX BENEFIT PLANS	577.05
TASC - CLIENT INVOICES	SEPT FLEX ADMIN FEES	69.82
TODD MOOMAW	LOWES REIMBURSEMENT	50.85
TRANE U.S. INC.	APRIL, MAY, JUNE CONTRACT	8,929.75
TREASURER, STATE OF IOWA	STATE WITHOLDING	4,817.00
U.S. CELLULAR	AMBULANCE CELL PHONES	92.37
UNITED STATES TREASURY	PCORF TAX PENALTY FEE	15.06
VEENSTRA & KIMM, INC.	ATI GROUP PRELIM PLAT	116,930.99

	<u>Expenses</u>	<u>Revenues</u>
001 General Fund	59,184.49	28,699.22
002 Library	5,369.68	58.95
003 Recreation	4,711.59	10,580.80
004 Fire and Rescue	2,198.57	
014 Ambulance	1,898.28	956.00
110 Street	12,940.11	25.00
325 E. 1 st St. Construction	14,575.48	
345 Water Plant Expansion	91,299.85	
600 Water	9,675.10	90,316.47
610 Sewer	23,503.80	<u>68,849.30</u>
Payroll	<u>65,863.02</u>	
Grand Total	\$ 291,219.97	\$ 196,485.74

Item d from Consent Agenda: Motion – Mulder, second – Easter to approve Prairiefest Alcohol License, Beer Service Area Expansion and Fireworks Permit. Beer service area will be expanded to blocked off area for festival and proof-of-age wristbands will be required for beer purchases. Roll Call: Peterson, Mulder, Kuhn, Roberts, Easter.

Item f from Consent Agenda: Motion – Mulder, second – Easter to table any action on the approval of the Safe Room Operation and Maintenance and Emergency Management Summary. Councilman Kuhn noted that the emergency plan was not complete and needed to include other possible disasters/situations. Staff to review and council to discuss at the September 28 work session. Roll Call: Kuhn, Easter, Roberts, Peterson, Mulder voted yes. Motion carried.

BUSINESS ITEMS:

Motion – Easter, second – Roberts to Approve Resolution No. 21-073 to provide for a notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the Water Treatment Plant Improvements Project, and the taking of bids thereof. Bid opening is scheduled for September 9th at 2:00pm. Roll Call: Peterson, Mulder, Kuhn, Easter, Roberts voted yes. Motion carried.

Motion – Peterson, second – Roberts to Approve Resolution No. 21-074 to provide notice of hearing on proposed plans, specifications, form of contract and estimate of cost for the Water System Improvements – Shallow Well No. 7 Project and taking of bids thereof. Roll Call: Peterson, Mulder, Kuhn, Easter, Roberts voted yes. Motion carried.

Motion – Easter, second – Peterson to Approve First Reading of Ordinance No. 519 Pet Licenses. City will no longer require pets to be registered. Roll Call: Peterson, Mulder, Kuhn, Easter, Roberts voted yes. Motion carried.

INFORMATIONAL ITEMS:

- Update on Potential Funding Scenarios for Water Treatment Expansion Project Cost Estimate: council discussed potential project cost. Asked Northland to provide different interest rate scenarios in case of delay with project.
- Update on Sidewalk Infill Program Goals and Community Engagement Process: Staff asked for more time to prepare for public communication. Discussed holding two public meetings instead of one to offer more flexibility to citizens.

ADJOURNMENT: Motion – Mulder, second – Easter to adjourn meeting at 7:23pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk