

# HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, December 22, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council held a Zoom meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:04 pm.

**ROLL CALL:** Kuhn, Roberts, Easter, Mulder, Peterson

**AGENDA APPROVAL:** Motion by Easter, second by Roberts to approve agenda as presented. Roll Call: Kuhn, Roberts, Easter, Mulder, Peterson voted yes. Motion carried.

**CITY STAFF PRESENT:** Rita Conner – City Administrator, Jolene Lettow – City Clerk, Heather Denger – Parks and Recreation Director, Gerry Stoll – Police Chief, Todd Moomaw – Fire Chief

**CONSULTANTS PRESENT:** Forrest Aldrich– city engineer, Nick Sorenson and Brenda Dryer – Ames Economic Development

**PUBLIC COMMENT:** Erik Charter, Jensen Group representative, asked council to consider lowering the current percentage of funds that are allocated towards the Low to Moderate Income (LMI) Fund on the Westview development agreement.

## CONSENT AGENDA:

Motion by Kuhn, second by Peterson to approve Consent Agenda w Item (f) Pulled as a Separate Item.

- a. Minutes from December 8 Council Meeting
- b. Payment of Bills
- c. Resolution No. 20-120 Payment Application No. 5 Heart of Iowa Trail Project
- d. Approve Resolution No. 20-121 Agreement Addendum with IDOT for East 1<sup>st</sup> Street Project
- e. Approve Resolution No. 20-122 Reappointment of Members to Central Iowa Transportation Planning Alliance (CIRPTA)
- f. *Pulled from Consent Agenda and Moved to Separate Item: Resolution No. 20-123 Amendment to Procurement Policy*
- g. Approve Resolution No. 20-124 Agreement with Allendar Butze Engineers, Inc for Water Treatment Plant Expansion Project
- h. Approve Appointment to Huxley Fire & Rescue Services Department

Roll Call: Roberts, Kuhn, Easter, Mulder, Peterson voted yes. Motion carried.

Motion by Roberts, second by Mulder to table Resolution No. 20-123 on Amendment to Procurement Policy.

Councilman Kuhn asked to wait on approving resolution to get more details on revisions. Roll Call: Roberts, Kuhn, Easter, Mulder, Peterson voted yes. Motion carried.

## Claims:

ACCUJET LLC	CLEANING OF MAINLINE & LIFTS	10,660.00
ALLIANT ENERGY	GAS AND ELECTRIC	10,548.26
AMES FORD LINCOLN	TPMS SENSOR FOR 2016 FORD	83.62
ANKENY SANITATION	CITY BUILDINGS TRASH PICKUP	257.94
ARNOLD MOTOR SUPPLY	CORE CREDIT	147.89
AWS SERVICE CENTER	FD TRASH PICKUP	25.68
BAKER & TAYLOR ENTERTAINME	BOOKS	575.36
BLM ENTERPRISES	GIS SERVICES AND CONSULTING	2,036.25
BOLAND RECREATION	PLAT STRUCTURE AT NORD KALSEM	11,023.00
BOOK SYSTEMS, INC.	ATRIUM & EZCAT ANNUAL CONTRACT	595.00
BOOT BARN, INC.	UNIFORM PARTS - HANKS	238.26
BRICK GENTRY P.C.	DEVELOPMENT	4,107.50
BUD'S AUTO REPAIR INC	REPAIR TIRES ON PD VEHICLE	1,205.45
CAPITAL SANITARY SUPPLY CO	JANITORIAL SUPPLIES	90.93
CARDMEMBER SERVICE	SEE ATTACHED	7,446.82
CATHY VANMAANEN	REIMBURSEMENT FOR BAM PURCHASE	6.29
CENTER FOR CREATIVE JUSTIC	DONATION	100.00
COMPASS BUSINESS SOLUTIONS	COARSE ROCK SALT	0.00

COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,634.55
COMPUTER RESOURCE SPECIALI	IT WORK ON COMPUTERS	652.50
CONCRETE TECHNOLOGIES	560TH STREET PAVING-PAY #3	1,090,156.69
CONSUMERS ENERGY	GAS AND ELECTRIC	9,335.32
DEWEY FORD	NEW POLICE VEHICLE	33,890.00
DOLLAR GENERAL-REGIONS 410	JANIITORIAL SUPPLIES	160.35
DORSEY & WHITNEY LLP	2020 GO CP BONDS	13,067.00
FREIGHTLINER OF DES MOINES	ENGINE REPAIRS ON FIRE TRUCK	682.65
G & L CLOTHING	UNIFORM PARTS- STRUMPFER	305.95
GALLS, LLC- DBA CARPENTER	UNIFORM PARTS FOR OFFICER	608.15
GCMOA	ANNUAL MEMBERSHIP	25.00
GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUND	1,000.00
HALLETT MATERIALS	TONS OF ICE CONTROL SAND	613.90
HAWKEYE TRUCK EQUIPMENT	CUTTING EDGES AND BOLTS	464.00
HAWKINS, INC.	WATER TREATMENT CHEMICALS	1,737.21
HENDERSON PRODUCTS, INC.	BRACKETS FOR SANDER	45.07
HOKEL MACHINE SUPPLY	TORCH TIPS, ACETYLENE TANK	107.23
HOMES BY ADVANTAGE LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
HUXLEY COMMUNICATIONS COOP	PHONE, INTERNET, CABLE	1,419.87
I.S.C.I.A.	ISCIA ANNUAL CONFERENCE	300.00
IMAGE TREND	ANNUAL FEE	655.64
INTEGRATED PRINT SOLUTIONS	STOCKING CAPS FOR PUBLIC WORKS	210.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	12,300.23
INTERSTATE BATTERIES	BATTERY FOR '08 1500	113.95
IOWA DOT	RETURN OF TOWELS	1,547.48
IOWA EMERGENCY MEDICAL SER	IEMSA MEMBERSHIP	100.00
IOWA FIREFIGHTERS ASSOCIAT	AFFILIATED MEMBERSHIP	322.00
J.A. KING	METTLER SCALE CALIBRATION	125.00
JEREMY J. ARENDS	NOVEMBER TREASURER'S REPORT	80.00
JOHNSTONE SUPPLY	FILTERS FOR STOP LIGHT CABINET	24.48
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	255.49
LEXIPOL LLC	ANNUAL LAW ENFORCEMENT MANUAL	2,204.48
LIBERTY READY MIX	CONCRETE FOR 560TH PROJECT	520.00
MANATTS	MIX FOR CEDAR LANE PATCHWORK	885.59
MARCO, INC.	B/W AND COLOR COPIES	674.01
MARTIN MARIETTA MATERIALS	CLEAN AND ROAD STONE	732.80
MCFARLAND CLINIC	DR. FLUGRAD CONSULTING	100.00
MOODY ELECTRIC, INC.	PD CALL BOX REPAIR	669.99
MUNICIPAL SUPPLY	COMPRESSION & PLUG	1,545.12
NCL OF WISCONSIN, INC.	BOD SEED	112.33
NEW CENTURY FS INC	UNLEADED FUEL	941.39
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	115.00
OTIS ELEVATOR COMPANY	MAINT. SERVICE 12/1/20-2/28/21	225.30
OXEN TECHNOLOGY	MICROSOFT 365 & EXCHANGE	511.50
PCC AN AMBULANCE BILLING S	OCTOBER AMBULANCE BILLING	603.40
PEPSI-COLA	VENDING PRODUCT	347.92
PLUMB SUPPLY	UNION CHECK VALVES	155.58
PRAETORIAN DIGITAL	POLICE ONE ACADEMY	1,214.58
PREMIER	COPIER MAINTENANCE AGREEMENT	64.82
ROBB, BETTY	REIMBURSEMENT	148.73
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	15,734.31
SLATER ANIMAL HOSPITAL	BOARDING STRAYS	281.78
SPRAYER SPECIALTIES INC.	MALE BANJO COUPLER	13.70
STAPLES BUSINESS CREDIT	6 CHAIRS FOR COUNCIL & SUPPLIE	1,848.86
STORY COUNTY EXTENSION	TRAINING	140.00
TASC	FSA BENEFIT FUNDS DUE 12/7/20	597.89
TASC - CLIENT INVOICES	JAN FLEX FEES & RENEWAL FEE	185.82
TRI COUNTY TIMES	ANNUAL SUBSCRIPTION	46.00
TRICKLE'S L.L.C.	TIRES FOR CHEVY	567.95
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	101.68
U.S. CELLULAR	AMBULANCE CELL PHONES	90.44
USA BLUEBOOK	DIPPER & SPIGOT	235.81
VAN-WALL EQUIPMENT INC.	PARTS FOR SNOW PLOW	851.15
VEENSTRA & KIMM, INC.	560TH AVE. PAVING - CONSTR.	61,810.26
VERIZON WIRELESS	PD CELL PHONES & MDTs	161.49
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONES	79.71
PAYROLL		55,021.54

001	General Fund	70,557.33
002	Library	3,254.78
003	Recreation	2,229.25
004	Fire and Rescue	271.66
014	Ambulance	940.77
110	Street	5,144.99
339	560 <sup>th</sup> Avenue Paving	1,090,676.69
398	DeRecho Storm	1,537.68

600	Water	9,812.44
610	Sewer	21,334.63
	Grand Total	\$1,260,781.76

**CITY ADMINISTRATOR AND DIRECTOR REPORTS:**

- City engineer reported that the 560<sup>th</sup> project still had some cleanup items before completion and final plans/specs would be ready for the E. 1<sup>st</sup> Street project bid opening in two months
- Parks and Recreation Director informed council that skating rink would be ready within the week
- Fire Chief reported that final inspection had been completed on new Mexican restaurant

ADJOURNMENT: Motion - Kuhn, second - Mulder to adjourn meeting at 6:25pm. 5 ayes, 0 nays. Motion carried.

**WORKSESSION: Discussion held on the following topics:**

*2020 Goal Setting Session Overview*

*Tax Increment Finance Policy and Analysis*

*Highway 69 ROW Treatment between Centennial and 306<sup>th</sup> Avenue*

ADJOURNMENT: Motion - Easter, second - Mulder to adjourn meeting at 7:34pm. 5 ayes, 0 nays. Motion carried.

Attest:

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Kevin Deaton, Mayor

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Jolene R. Lettow, City Clerk