

HUXLEY CITY COUNCIL MEETING MINUTES

Tuesday, January 12, 2021

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council held a Zoom meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Deaton called the meeting to order at 6:01 pm.

ROLL CALL: Kuhn, Roberts, Easter, Mulder, Peterson

AGENDA APPROVAL: Motion by Easter, second by Peterson to approve agenda as presented. Roll Call: Kuhn, Roberts, Easter, Mulder, Peterson voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Heather Denger – Parks and Recreation Director, Gerry Stoll – Police Chief, Todd Moomaw – Fire Chief, Cathy Van Maanen – Library Director, Jeff Peterson – Public Works Director

CONSULTANTS PRESENT: Forrest Aldrich– city engineer, Chip Schultz – Northland Securities

CONSENT AGENDA:

Motion by Mulder, second by Easter to approve Consent Agenda w/ Items b, e and g pulled as separate items.

- a. Approve Minutes from December 22, 2020 Regular Meeting
- b. *Approve Payment of Bills – separate item*
- c. Approve Alcohol Permit for Casa Azteca
- d. Approve Fire Chief, Deputy Chief of EMS and Deputy Fire Chief to Huxley Fire Rescue Department
- e. *Approve Mayor Appointments to Economic Development, Personnel and Community Outreach Committees – separate item*
- f. Approve Resolution No. 21-001 Agreement with Iowa Department of Transportation for Surface Transportation Block Grant (STBG) Funds for the East 1st Street Project
- g. *Approve Resolution No. 21-002 Amendment to Purchasing Policy – separate item*
- h. Approve Resolution No. 21-003 Agreement with Veenstra & Kimm, Inc. for a Community Water System Risk & Resilience Assessment
- i. Approve Martin Luther King, Jr Day as Employee Holiday
- j. Approve Purchase of Automated External Defibrillator (AED) for Police Department FY20/21 CIP
- k. Approve Purchase of Tasers for the Police Department FY 20/21 CIP

Roll Call: Roberts, Kuhn, Easter, Mulder, Peterson voted yes. Motion carried.

Item B: Motion by Roberts, second by Mulder to Approve Payment of Bills. Councilman Kuhn stated that he does not believe the city should reimburse registration fees to a team that was removed from the CIRL basketball league.

Roll Call: Roberts, Easter, Mulder, Peterson voted yes; Kuhn voted no. Motion carried.

Item E: Motion by Easter, second by Peterson to Approve Mayor Appointments to Economic Development, Personnel and Community Outreach Committees. Councilman Mulder stated he was concerned with being on Personnel Committee due to his wife being a city employee. Councilman Kuhn asked if mayor had authority to appoint committees? Roll Call: Kuhn, Easter, Peterson voted yes; Mulder, Roberts voted no. Motion carried.

Item G: Motion Kuhn, second by Roberts to Table Resolution No. 21-002 Amendment to Purchasing Policy to January 19th Council Meeting. Councilman Kuhn expressed concern with Competitive Bid section of policy requirements and specifically the amount of purchases not needing competitive bid or council authority. Councilman Kuhn also asked what constituted an emergency in order to utilize emergency funds and requested Emergency Declaration language be added to policy and brought back to council for review. Roll Call: Roberts, Easter, Peterson, Kuhn, Mulder voted yes. Motion carried.

Claims:

ADAM JABLONSKI	CIRL BASKETBALL	50.00
AFLAC	AFLAC	216.96
ALLIANT ENERGY	GAS & ELECTRIC	11,030.38
ANKENY SANITATION	CITY BUILDING GARBAGE REMOVAL	257.94
ARNOLD MOTOR SUPPLY	GAL OF DEF & BOX OF GLOVES	48.35
BOUND TREE MEDICAL	AMBULANCE SUPPLIES	325.99
BRETT & JENNY BENEDICT	CIRL BASKETBALL	50.00
BRICK GENTRY P.C.	LEGAL FEES	1,350.00
CALLAHAN MUNICIPAL CONSULT	COUNCIL GOAL SETTING SESSION	1,300.00
CINTAS CORPORATION	MEDICINE CABINET	70.45
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,737.23
CORE & MAIN LP	PARTS FOR HYDRANT AT 560TH & E	209.62
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,490.22
EBS	MEDICAL INSURANCE	17,056.25
EDWARD JONES	IRA	250.00
EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	550.00
ERIN LUENSE	FALL 2020 YOGA INSTRUCTOR	194.31
FIDELITY SECURITY LIFE	VISION INS	300.63
GALLS, LLC- DBA CARPENTER	PD UNIFORM PARTS	104.98
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	357.33
GENERAL INSURANCE AGENCY	SLUDGE TRUCK	552.00
GERALD CALIGIURI	REIMBURSEMENT FOR SUPPLIES	92.15
GLENDA OKLAND	NORD KALSEM RENTAL REFUND	60.00
HACH COMPANY	WATER & WASTEWATER CHEMICALS	839.91
HOKEL MACHINE SUPPLY	FITTINGS FOR DUMP TRUCK	342.87
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,420.41
INDEPENDENT SALT	SALT FOR SNOW REMOVAL	1,771.99
INTEGRATED PRINT SOLUTIONS	YOUTH BASKETBALL JERSEYS	2,420.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	15,924.55
INTOXIMETERS, INC.	ALCO SENSOR FOR NEW PD VEHICLE	395.00
IOWA DEPARTMENT OF PUBLIC	TERMINAL BILLING - NCIC	300.00
IOWA DOT	JANITORIAL SUPPLIES	199.26
IOWA EMERGENCY MEDICAL SER	ANNUAL MEMBERSHIPS	180.00
IOWA LAW ENFORCEMENT ACADE	ADMINISTRATIVE FEE	125.00
IPERS	IPERS	18,795.24
JAK RESCUE	HEAVY DUTY LIFTING HARNESS	800.00
JAMIE & VERA COLVIN	CIRL BASKETBALL	60.00
JEFF & LINDSAY CLEMENT	CIRL BASKETBALL	60.00
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,261.04
LOWE'S	PVC PIPES AND MISC.	33.77
MAGGIE ANTHONY	CIRL BASKETBALL	50.00
MARCO, INC.	REMOTE TROUBLESHOOTING	77.50
MARK & KARI DEYOUNG	CIRL BASKETBALL	50.00
MARY GREELEY MEDICAL CENTE	BLOOD COLLECTION	38.25
MASON ADAMS	CIRL BASKETBALL	50.00
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MEGAN BRENDELAND	REIMBURSE FOR EMT CERT & REG	160.00
MELANIE KRAUSE	CIRL BASKETBALL	50.00
MENARDS	SUPPLIES FOR NORD KALSEM	272.37
MID-STATES ORGANIZED CRIME	MEMBERSHIP DUES	100.00
MIDWEST WHEEL COMPANIES	LED BEACON FOR DUMP TRUCK	112.72
MISCELLANEOUS VENDOR	WOOD, JEFF :US REFUND	527.69
OXEN TECHNOLOGY	MICROSOFT 365 & EXCHANGE ONLIN	262.00
PAXXO (USA), INC.	BAG CASSETTES	520.29
PCC AN AMBULANCE BILLING S	NOVEMBER AMBULANCE BILLING	305.75
RACOM	RADIO FOR NEW PD VEHICLE	2,697.62
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	14,919.54
SECRETARY OF STATE	NOTARY REGISTRATION	30.00
SIGN PRO	GRAPHICS FOR NEW PD VEHICLE	790.00
SNAPPY'S USED CARS & TRAIL	SNAPPY'S USED CARS & TRAILERS	3,035.00
TASC	FLEX BENEFIT PLANS	597.89
TASC - CLIENT INVOICES	FEBRUARY FLEX ADMIN FEES	69.82
TODD PETERSEN	BUILDING PERMIT DEPOSIT REFUND	1,000.00
TONYA BECKER	CIRL BASKETBALL	288.85
TRANE U.S. INC.	TROUBLESHOOT HEATING/COOLING	603.48
TREASURER, STATE OF IOWA	STATE WITHOLDING	4,980.00
U.S. CELLULAR	AMBULANCE CELL PHONES	91.31
USA BLUEBOOK	METER LOCKS	175.91
VEENSTRA & KIMM, INC.	WATER TREATMENT PLANT EXPANSIO	18,049.25
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	740.60
ZIEGLER INC	WIPER ARM AND GAS SHOCK	1,494.56
PAYROLL		66,112.43

001	General Fund	69,923.18
002	Library	4,403.80
003	Recreation	7,526.95
004	Fire and Rescue	630.46
014	Ambulance	3,447.29

110	Street	15,202.57
339	560 th Avenue Paving	209.62
600	Water	31,644.35
610	Sewer	11,605.12
	Payroll	66,112.43
	Grand Total	\$203,705.77

CITY ADMINISTRATOR AND DIRECTOR REPORTS:

- Parks and Rec Director stated CIRL basketball league had started back up. Gym has been busy. Starting Spring planning.
- Library Director reported she had been given permission to enter middle school and deliveries will start to facility. Story Walk fundraising going great. Traffic still slow in library.
- Fire Chief informed council of regionalization meeting with local cities. February meeting will be scheduled.
- City clerk announced Huxley Historical Society wants to donate funds to add second bathroom to Nord Kalsem facility.
- Police Chief Stoll told council that department was researching new text alert provider.
- Councilman Peterson reported snowmobilers were traveling through Larson Sports Complex. Police to monitor.
- Councilman Kuhn acknowledged Fire/EMS elections. Asked council to consider city engineering firm to further search for backup water source for city.
- Councilman Easter thanked fire dept for work towards regionalization.

ADJOURNMENT: Motion - Kuhn, second - Easter to adjourn meeting at 6:46pm. 5 ayes, 0 nays. Motion carried.

WORKSESSION: Discussion held on the following topics:

Debt Book Overview/2016 G.O. Refunding Bond/Budget 101

ADJOURNMENT: Motion - Easter, second - Mulder to adjourn meeting at 7:32pm. 5 ayes, 0 nays. Motion carried.

Attest:

Kevin Deaton, Mayor

Jolene R. Lettow, City Clerk