

Huxley City Council Minutes

Tuesday, May 12, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a public Zoom videoconference meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Kevin Deaton called the meeting to order at 6:03 pm.

ROLL CALL: Peterson, Easter, Kuhn, Roberts, Mulder

AGENDA APPROVAL: Motion – Kuhn, second – Peterson to approve agenda as presented. Roll Call: Roberts, Kuhn, Easter, Peterson, Mulder voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Cathy Van Maanen – Library Director, Heather Denger – Parks and Rec Director, Jeff Peterson – Public Works Director, Todd Moomaw – Fire Chief, Gerry Stoll – Police Chief

CONSULTANTS PRESENT: Forrest Aldrich & Vincent Driscoll – City Engineers/Veenstra & Kimm, Inc., Chip Schultz & Michael Hart – Financial Advisor/Northland Securities

PUBLIC HEARING: Mayor opened meeting at 6:04pm. Councilman Mulder Stated that he would like to hold any increase in additional staffing. Councilman Kuhn suggested that the budget process start earlier next year. Councilman Easter commented that he looked forward to a future strategic planning process with council and staff and he was satisfied with budget. Motion by Kuhn, second by Roberts to close the hearing at 6:28pm. 5 ayes. Motion carried.

MOTION by Peterson, second by Easter to approve Resolution No. 20-042 to Adopt the FY20-21 Budget. Roll Call: Easter, Peterson, Kuhn, Roberts voted yes; Mulder voted no. Motion carried.

CONSENT AGENDA:

MOTION by Peterson, seconded by Easter Roberts to approve agenda items listed below:

- a. April 28, 2020 Regular Council Meeting Minutes
- b. Payment of Bills
- c. Alcohol Permit for Casey's South
- d. Cigarette Permit for Fareway
- e. Appointment of Wastewater Operator
- f. Resolution No. 20-043 for Payment No. 5 for the North Lift Station Flood Control and Mitigation Project
- g. Resolution No. 20-044 for Payment No. 2 for the Water Main and Street Improvements Project

Roll Call: Peterson, Roberts, Easter, Mulder, Kuhn voted yes. Motion carried.

Claims:

ADDIE SPARKS	BAM BAM REFUND	27.00
ALLIANT ENERGY	GAS AND ELECTRIC	11,307.31
ANITA FRICK	BAM BAM REFUND	82.00
ANKENY SANITATION	CITY BUILDINGS TRASH DISPOSAL	266.06
ARNOLD MOTOR SUPPLY	RUBBER GLOVES	76.55
BACKFLOW SOLUTIONS, INC.	ONLINE SUBSCRIPTION FEE	495.00
BEN RANDOLPH	BAM BAM REFUND	42.00
BRET & SARAH DUTTON	TENNIS AND BAM BAM REFUND	79.00
BRYAN & SAMANTHA PURDY	BAM BAM REFUND	27.00
CARA MILLER	TENNIS REFUND	57.00
CHITTY GARBAGE SERVICE INC	FIRE DEPT GARBAGE SERVICE	25.68
CODY SOBOTKA	BAM BAM REFUND	25.00
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,613.89
CONFERENCE TECHNOLOGIES, I	60% DEPOSIT ON COUNCIL ROOM	5,673.03
DANI SOMMERFIELD	BAM BAM REFUND	27.00
DELL MARKETING L.P.	PUBLIC WORKS COMPUTERS	1,985.95
EAGLE ENGRAVING, INC.	ID TAGS	78.65
ED M. FELD EQUIPMENT CO. I	FIRE EQUIPMENT	619.99
ELECTRIC PUMP	FLYGT PUMP REPAIR	5,234.40
ERRYN O'CONNOR	BAM BAM REFUND	27.00

GENERAL INSURANCE AGENCY	GENERAL LIABILITY RENEWAL	105,827.00
HEATHER PLUCAR	TENNIS REFUND	161.00
HIWAY TRUCK EQUIPMENT	FREIGHT	6.57
HOKEL MACHINE SUPPLY	NUTS AND BOLTS	20.37
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	11,005.72
INTERSTATE BATTERIES	BATTERY CABLE FOR TILT TRAILER	29.53
IOWA DOT	SUPPLIES	68.16
JAKE REGENSBURGER	MENS BB TEAM REGIST REFUND	375.00
JAMMI CHRISTOPHERSEN	BAM BAM REFUND	27.00
JUSTIN EDWARDS	MENS BB TEAM REGIST REFUND	375.00
KELLEY EMKE	BAM BAM REFUND	27.00
KENDRA WALDE	BAM BAM REFUND	42.00
KRISTINA BOWERS	TENNIS REFUND	57.00
LUCAS & ADESSA SCHAUDT	BAM BAM REFUND	27.00
MARCO, INC.	SERVICE COPIER	863.71
METERING & TECHNOLOGY SOLU	METERS AND ERTS	1,075.00
NCL OF WISCONSIN, INC.	TSS QUARTERLY	16.13
NICOLE VICKROY	BAM BAM REFUND	27.00
PAXXO (USA), INC.	BAG CASSETTE HOLDER	121.02
PCC AN AMBULANCE BILLING S	MARCH AMBULANCE BILLING	456.67
RACOM	FIRE DEPT RADIOS	102,983.23
RYAN GROVE	MEN'S BB TEAM REGIST REFUND	375.00
SARAH MILLER	TENNIS REFUND	109.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	2,608.67
STORY COUNTY RECORDER	RECORDING FEES	454.00
TASC	FLEX BENEFIT PLANS	597.89
TASC - CLIENT INVOICES	JUNE FLEX PLAN ADMIN FEES	69.82
TENNIS COURTS UNLIMITED, I	DOWN PMT ON TENNIS CRT PROJECT	26,061.00
TOMMY GREEN	REFUND FOR MEN'S BB REGISTRATI	325.00
VEENSTRA & KIMM, INC.	ENGINEERING FEES	43,057.09
VERIZON WIRELESS	PD CELL PHONES	162.57

		<u>Fund Expenses</u>
001	GENERAL FUND	103,938.58
002	LIBRARY	6,395.80
003	RECREATION	9,621.23
004	FIRE AND RESCUE	110,490.42
014	AMBULANCE	9,950.67
110	STREET	12,893.79
325	E. 1 st Street Recon	577.50
340	Trail Paving	4,276.48
343	Kum N Go	14,857.11
600	WATER UTILITY	32,813.51
610	SEWER UTILITY	21,365.57
	PAYROLL	49,834.59
	GRAND TOTAL	<u>\$377,015.25</u>

MOTION by Kuhn, second by Roberts on Resolution No. 20-045 to Approve Bond Purchase for the Sale of Bonds Thereunder. Roll Call: Peterson, Easter, Roberts, Kuhn, Mulder voted yes. Motion carried. Michael Hart, Northland Securities, informed council that interest rates had taken a dramatic shift in the market and bonds would be locked in at 1.98%.

ADJOURNMENT: Motion – Kuhn, Second - Mulder to adjourn meeting at 6:42pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION – Overview of Water Services Study and Next Steps

Forrest Aldrich and Vincent Driscoll, city engineers, presented council with information on water plant's future capacity needs and design plans to expand the plant. Michael Hart, financial advisor, advised getting a State Revolving Fund (SRF) loan at 2% to cover the cost of the expansion.

ADJOURNMENT: Motion by Kuhn, second by Peterson to adjourn meeting at 7:30pm.

Submitted by: Jolene R. Lettow, City Clerk