

Huxley City Council Minutes

Tuesday, April 14, 2020

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a public Zoom videoconference meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Kevin Deaton called the meeting to order at 6:04 pm.

ROLL CALL: Peterson, Easter, Kuhn, Roberts, Mulder

AGENDA APPROVAL: Motion – Peterson, second – Easter to approve agenda as presented. Roll Call: Roberts, Kuhn, Easter, Peterson, Mulder voted yes. Motion carried.

CITY STAFF PRESENT: Rita Conner – City Administrator, Jolene Lettow – City Clerk, Keith Vitzthum – Asst. Public Works Director, Cathy Van Maanen – Library Director, Lisa Wheeler – HR/Admin Coord., Gerry Stoll – Police Chief

CONSULTANTS PRESENT: Forrest Aldrich – City Engineer/Veenstra & Kimm, Inc., Amy Beattie – City Attorney/Brick Gentry, Michael Hart and Chip Schultz – Financial Advisors/Northland Securities

PRESENTATION: Joe Langel and Jeff Clayton, Holmes Murphy representatives, provided information on health and dental insurance renewal rates for next fiscal year.

PUBLIC HEARING:

Mayor opened meeting at 6:11 pm on Proposal to Enter into an Essential Purpose Loan Agreement for the 560th Street and East 1st Street Paving Projects. There being no public comments there was a motion by Peterson and second by Mulder to close the hearing. 5 ayes, 0 nays.

Motion – Mulder, Second – Easter to Approve Resolution No. 20-030 to Authorize and Combine Loan Agreements, Approve Future Issuance of General Obligation Corporate Purpose Bonds and Provide for the Levy of Taxes to Pay the Same for the Heart of Iowa Trail, 560th Street and E. 1st Street projects. Councilman Kuhn commented he would like to discuss projects prior to committing to bond issuance. Roll Call: Roberts, Kuhn, Mulder, Easter, Peterson voted yes. Motion carried.

PUBLIC HEARING:

Mayor open meeting at 6:34pm on Items Related to the 560th Street Paving Project (Plans, Specifications and Form of Contract, Recommendation to Award Contract). Rita Conner, City Administrator, commented that the city needed to secure more easements before project could begin. There being no public comment there was a motion by Peterson and second by Roberts to close the hearing. 5 ayes, 0 nays.

Motion – Peterson, Second – Easter to Approve Resolution No. 20-031 on Plans, Specifications and Form of Contract for the 560th Street Paving Project and to Award Contract to Concrete Technologies, Inc. for the 560th Street Paving Project: Blue Sky Blvd to East 1st Street. Contract will include base bid plus 2 alternates. Councilman Mulder asked if trail will be connected to city's sidewalk and trail system map. Councilman Kuhn asked if there would be a sidewalk – city engineer replied no. Roll Call: Roberts, Kuhn, Mulder, Easter, Peterson voted yes. Motion carried.

CONSENT AGENDA:

MOTION - Kuhn, Second - Peterson to approve agenda items listed below:

- a. Minutes from April 14, 2020
- b. Payment of Bills
- c. Alcohol Permit to Fareway
- d. Renewal of Insurance Plans with Delta Dental and Wellmark
- e. Resolution No. 20-032 for Partial Pay Estimate No. 4 for the North Pump Station Flood Control and Mitigation Project
- f. Resolution No. 20-033 for Partial Pay Estimate No. 1 for the North Main Water and Sewer Project

g. Resolution No. 20-034 to Set Hearing Date on Proposed FY20/21 Budget

Roll Call: Peterson, Roberts, Easter, Mulder, Kuhn voted yes. Motion carried.

Claims:

AFLAC	AFLAC	4.00
ARNOLD MOTOR SUPPLY	SPARK PLUG THREAD KIT	198.83
BAKER & TAYLOR ENTERTAINME	BOOKS	251.75
BAKER GROUP	MAINTENANCE AGREEMENT	6,682.00
BOUND TREE MEDICAL	ELECTRUCES	298.50
BROWN SUPPLY CO. INC.	SUPPLIES FOR STREET IMPROVEMEN	416.80
BUD'S AUTO REPAIR INC	PD VEHICLE SERVICE	729.52
CARDMEMBER SERVICE	SEE ATTACHED	15,967.21
CASEYS BUSINESS MASTERCARD	GASOLINE	330.44
COMPASS MINERALS AMERICA	COURSE ROCK SALT	3,704.79
CONSUMERS ENERGY	ELECTRIC	9,674.55
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,325.12
DOLLAR GENERAL-REGIONS 410	LIBRARY PROGRAM SUPPLIES	63.25
EBS	MEDICAL INSURANCE	15,532.95
EDWARD JONES	IRA	250.00
ENGINEERED OPERATIONS & SE	PISTON FOR UV WIPERS	465.80
FIDELITY SECURITY LIFE	VISION INS	294.30
FLUID TECHNOLOGY CORPORATI	GEAR FOR VALVE BIOSOLIDS	217.65
HAWKINS, INC.	WATER TREATMENT CHEMICALS	3,114.80
HIWAY TRUCK EQUIPMENT	UTILITY BOX	15,817.40
HOKEL MACHINE SUPPLY	CYLINDER RENTAL	60.00
I & S GROUP, INC.	WATER MAIN & STREET IMPROVEMEN	4,113.53
INTEGRATED PRINT SOLUTIONS	YOUTH REVERSIBLE JERSEYS	2,940.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	11,136.22
INTERSTATE BATTERIES	BATTERIES	665.70
IOWA DOT	MISC SUPPLIES	237.14
IPERS	IPERS	15,246.32
J & K CONTRACTING	NORTH LIFT STATION FLOOD CONTR	29,336.42
JEREMY J. ARENDS	FEB & MAR TREASURER'S REPORT	160.00
KARL CHEVROLET	2020 CHEVROLET	27,286.54
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	156.90
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,165.93
MANATTS	WATER MAIN & STREET IMPROVEMEN	59,756.52
MARTIN BROS	GYM FLOOR REFINISHING	3,500.25
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MENARDS	SUPPLIES FOR 3C'S FLOOR	179.72
MENARDS - AMES	HOLESAW SET, BRACE, SCREWS	185.59
METERING & TECHNOLOGY SOLU	COMPOUND METER & HRE	12,766.60
MISCELLANEOUS VENDOR	MULLIN, CAELIN :US REFUND	1,128.77
MUNICIPAL SUPPLY	BEEHIVE GRATE	526.75
POMP'S TIRE SERVICE, INC.	TIRES	2,352.94
POSTMASTER	POSTMASTER	425.79
RACOM	RADIO HOLDERS & BATTERIES	2,186.17
SHANE GRIFFIN	SUPPLY REIMBURSEMENT	9.61
SHELBY MCDONALD	TWENTY CLOTH FACE MASKS	110.00
SYNCB/AMAZON	BOOKS, DVDS, PROGRAMS	216.98
TASC	FLEX BENEFIT PLANS	597.89
TREASURER, STATE OF IOWA	STATE WITHOLDING	3,716.00
U.S. BANK EQUIPMENT FINANC	COPIER LEASE	101.68
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	340.32
ZIEGLER INC	LUG NUTS AND STUDS	71.04

Fund Expenses

001	GENERAL FUND	40,055.34
002	LIBRARY	4,471.53
003	RECREATION	7,405.94
004	FIRE AND RESCUE	247.66
014	AMBULANCE	4,948.76
110	STREET	7,592.92
125	TIF	3,000.00
319	RECREATION NEW EQUIP	3,500.25
342	HGMP GENERATOR	29,336.42
344	STREET/WATER REPAIRS	64,286.85
600	WATER UTILITY	32,450.46
610	SEWER UTILITY	58,970.85
	PAYROLL	49,842.93
	GRAND TOTAL	\$306,109.91

ADJOURNMENT: Motion – Mulder, Second - Peterson to adjourn meeting at 7:15pm. 5 ayes, 0 nays. Motion carried.

WORKSESSION: Proposed FY20/21 Operating Budget and Capital Improvement Plan (CIP). City Administrator, Rita Conner, provided an overview of the FY21 budget to council. Council decided to move budget forward except to put any staffing/personnel changes on hold. Also gave direction that there would be no large expenditures.

WORKSESSION ADJOURNMENT: Motion – Mulder, Second - Kuhn to adjourn meeting at 9:49pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk