

# Huxley City Council Minutes

Tuesday, October 8, 2019

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Craig Henry called the meeting to order at 6:02 pm.

**COUNCIL MEMBERS PRESENT:** Roberts, Jensen, Peterson, Kuhn, Mulder

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow – City Clerk, Jeff Peterson – Public Works Director, Cathy Van Maanen – Library Director, Heather Denger – Parks and Rec Director, Todd Moomaw – Fire Chief, Joe Marchesano – Police Sargent

**CONSULTANTS PRESENT:** Forrest Aldrich-City Engineer, Amy Beattie-City Attorney

**PUBLIC COMMENTS:** Kevin Deaton asked council to reconsider offer from Bud Seemann for property behind Jerry's Automotive. Mr. Seemann had provided easements from another property at no cost to city and was interested in a possible trade. City attorney advised that city must abide by rules governing sale of city property.

## PUBLIC HEARING(S):

Mayor opened public hearing at 6:06 pm on proposed development agreement with Westview Heights Phase II LLC, including annual appropriation tax increment payments. Councilman Kuhn asked if development agreement was for entire development or just one phase. Agreement encompasses all phases/entire development. Notice of this hearing was published in the Tri-County Times on September 26<sup>th</sup>. Hearing no further oral and receiving no written comments, Council Member Mulder moved, Roberts seconded, to close the public hearing at 6:10pm. Roll Call: 5 ayes.

## CONSENT AGENDA:

MOTION-Roberts, Second - Peterson to approve agenda items listed below:

- Approve September 24, 2019 Council Meeting minutes
- Approve financial reports and payment of bills
- Approve Format of Interview Process for October 12th

Roll Call: Kuhn, Jensen, Roberts, Peterson, Mulder voted yes. Motion carried.

## Claims:

AARON POWELL	TWO HOUR TRAINING	210.00
ACCUJET LLC	SEWER AND LIFT STATION CLEANIN	10,111.64
AFLAC	AFLAC	4.00
ALLIANT ENERGY	GAS AND ELECTRIC	12,369.51
CALLAHAN MUNICIPAL CONSULT	CITY ADMINISTRATOR SEARCH PROC	9,600.00
CASEYS BUSINESS MASTERCARD	GASOLINE	1,535.80
CENTRAL IOWA DISTRIBUTING	NITRIL & CITRUS FRESHENER	200.00
CORE & MAIN LP	PROBE & SHUT OFF KEY	104.00
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,389.92
EBS	MEDICAL INSURANCE	17,026.76
ED M. FELD EQUIPMENT CO. I	6 VOLT BATTERY	33.50
EDWARD JONES	IRA	250.00
FALLER, KINCHELOE & CO, PL	AUDIT PROGRESS	6,000.00
FIDELITY SECURITY LIFE	VISION INS	307.35
FIRE SERVICE INSTITUTE	CERT FEE FOR MEINERS	50.00
GALLS, LLC- DBA CARPENTER	AMBULANCE UNIFORM PARTS	839.61
GARBAGE GUYS	DUMPSTER AT CENTENNIAL	110.00
HACH COMPANY	PH-PROBE	341.00
HAWKINS, INC.	WATER TREATMENT CHEMICALS	2,169.20
HUXLEY COMMUNICATIONS COOP	PHONE, INTENET, CABLE	2,829.98
I & S GROUP, INC.	FINAL DESIGN PLANS	12,127.46
IAWEA	REGION 5 FALL MEETING	200.00
INLAND TRUCK PARTS COMPANY	TRANSMISSION & BALL BARING	3,167.86

INNOVATIONAL CONCEPTS, INC	CORROSION STUDY	125.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	12,764.39
IOWA DNR	ANNUAL WATER USE FEE	95.00
IOWA DOT	RETURN TOILET TISSUE	237.58
IOWA ONE CALL	EMAIL LOCATES	94.50
IPERS	IPERS	16,595.52
JAX OUTDOOR GEAR	QUALIFYING AMMO	1,304.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	187.45
KEYSTONE LABORATORIES	MONTHLY WASTEWATER SAMPLING	760.90
LIBERTY LOCKWORKS	R & R ENTRY LEVER	199.95
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,160.52
LOWE'S	SHELF BRACKETS & VELCRO	7.45
MARTIN MARIETTA MATERIALS	TONS OF CLEAN ROCK	369.67
MARY GREELEY MEDICAL CENTE	PHTLS REGISTRATION	250.00
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	200.00
MID-IOWA SOLID WASTE EQUIP	COOLANT LEVEL SENSOR	63.36
MISCELLANEOUS VENDOR	BAARDA, RICK :US REFUND	45.10
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	817.50
NOVA FITNESS EQUIPMENT	QUARTERLY SERVICE ON EQUIPMENT	403.50
PCC AN AMBULANCE BILLING S	APRIL AMBULANCE BILLING	416.52
PEPSI-COLA	VENDING PRODUCT	475.51
POSTMASTER	POSTMASTER	382.39
SAM'S CLUB	ANNUAL MEMBERSHIP	100.00
SMITH, SPENCER & JILL	BUILDING PERMIT DEPOSIT REFUND	1,000.00
STAPLES CREDIT PLAN	OFFICE SUPPLIES FOR FD	307.95
STOLL, GERALD	REIMBURSEMENT FOR PICTURE	33.00
STORY COUNTY RECORDER	RECORDING FEES	302.00
STRYKER SALES CORPORATION	DATA PLAN	209.00
TASC	FLEX BENEFIT PLANS	558.28
TASC - CLIENT INVOICES	NOVEMBER FLEX ADMIN FEE	69.82
TREASURER, STATE OF IOWA	STATE WITHOLDING	4,231.00
USA BLUEBOOK	DIPPER AND DRI-RITE	333.55
VEENSTRA & KIMM, INC.	WESTVIEW HEIGHTS PLAT 3	51,461.50
VERIZON WIRELESS	CITY ADMIN CELL PHONE	46.02

		<u>Expenses</u>	<u>Revenue</u>
001	GENERAL FUND	15,506.25	72,597.71
002	LIBRARY	4,465.51	5,755.90
003	RECREATION	3,204.55	21,592.96
004	FIRE AND RESCUE	610.04	
014	AMBULANCE	1,714.00	3,393.36
110	STREET	10,582.94	47,811.53
121	LOST		34,836.24
125	TIF		133,672.88
200	DEBT SERVICE		29,809.44
600	WATER UTILITY	15,134.35	100,945.05
610	SEWER UTILITY	54,813.88	79,204.93
	PAYROLL	<u>55,840.61</u>	
	GRAND TOTAL	\$176,585.52	\$529,620.00

#### **AGENDA:**

Resolution No. 19-145: Motion by Mulder, second by Roberts to Approve Development Agreement with Westview Heights. Roberts, Kuhn, Mulder voted yes; Peterson voted no; Jensen abstained. Motion carried.

Motion by Kuhn second by Peterson to Combine Items 6.02, 6.03 and 6.04 on the Agenda:

Resolution No. 19-146 to Approve Temporary Easement for Trail Project

Resolution No. 19-147 to Approve Perpetual Easement for Trail Project

Resolution No. 19-148 to Approve Perpetual Easement for Water and Sewer Project for Kum N Go.

Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Withdrawn from Agenda: Tabled First Reading of Ordinance No. 505 Regarding Zoning Change at 602 N. Main Avenue.

Resolution No. 19-149: Motion by Peterson, second by Roberts to Approve the 28E Mutual Aid Agreement and Provide for Fire Services. Roll Call: Kuhn, Mulder, Jensen, Peterson, Roberts voted yes. Motion carried.

Resolution No. 19-150: Motion by Roberts, second by Kuhn to Approve a Certain Loan Agreement and Provide for the Levy of Taxes to Pay the Same. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Resolution No. 19-151: Motion by Kuhn, second by Jensen to Approve a Bid for Replacing Roof at the Old Wastewater Treatment Plant. Roll Call: Jensen, Mulder, Kuhn, Roberts, Peterson voted yes.

Resolution No. 19-152: Motion by Kuhn, second by Peterson to Award Contract for the Water Main and Street Improvement Project. Roll Call: Mulder, Kuhn, Roberts, Peterson, Jensen voted yes. Motion carried.

ADJOURNMENT: Motion – Roberts, Second- Peterson to adjourn meeting at 7:28 pm. 5 ayes, 0 nays. Motion carried.

**WORK SESSION:** The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Craig Henry called the meeting to order at 7:30 pm.

Jeff Peterson, Public Works Director, asked council to determine city's obligation on removing snow with several different areas in town.

Council asked status of cemetery/cleanup of neighboring property. Mayor responded that contact had been made with Story County on what steps could be taken to remedy issue since property next to cemetery is not within city limits.

Councilman Kuhn asked what status was for building on Main Avenue that was supposed to be demolished. City administrator stated property owner had until November 1<sup>st</sup> to complete demolition.

ADJOURNMENT: Motion – Roberts, Second- Mulder to adjourn meeting at 8:10 PM. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow City Clerk