

## **Huxley City Council Minutes**

### **Saturday, October 12, 2019**

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**SPECIAL COUNCIL MEETING:** The Huxley City Council met in a special council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Craig Henry called the meeting to order at 8:06am.

**COUNCIL MEMBERS PRESENT:** Roberts, Jensen, Peterson, Kuhn, Mulder

**CITY STAFF PRESENT:** Jolene Lettow – City Clerk

**CONSULTANTS PRESENT:** Pat Callahan, Mark Jackson

**AGENDA: City Administrator Search Process**

Motion by Mulder, seconded by Kuhn to approve agenda as posted. Motion carried 5-0.

Consultant met with mayor and city council members to review interview process and to advise City Council that all candidates had requested a closed session.

Motion by Peterson, seconded by Roberts to go into Closed Session in Compliance with Section 21.5 of the Code of Iowa so as “to Evaluate the Professional Competency of Individuals Whose Appointment or Hiring is Being Considered When Necessary to Prevent Needless and Irreparable Injury to Their Individual Reputations” and that the Individuals have All Requested a Closed Session. Motion carried 5-0.

Mayor announced that closed session had been concluded at 2:58pm.

Consultant discussed next step of city administrator search process with council. Mayor authorized consultant to negotiate an offer of employment to preferred candidate with all terms and conditions of such employment subject to the approval of the City Council at the next meeting of the City Council on October 15, 2019.

**ADJOURNMENT:** Motion – Peterson, Second- Roberts to adjourn meeting at 2:58. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk