

Huxley City Council Minutes

Tuesday, July 23, 2019

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:03 pm.

COUNCIL MEMBERS PRESENT: Kuhn, Jensen, Mulder, Roberts, Peterson

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Jeff Peterson – Public Works Director, Heather Denger – Parks and Recreation Director, Gerry Stoll – Police Chief

CONSULTANTS PRESENT: Matt O’Hollearn – city attorney, Forrest Aldrich – city engineer

GUESTS PRESENT: John Murphy, Shawna Murphy, Jill Riedemann, Erin Ollendike, Andrew Gogerty, Scott Wilson

COMMENTS FROM PUBLIC: Councilman Kuhn asked mayor to acknowledge email from Kristina Brekke regarding the city’s fireworks regulations.

CONSENT AGENDA:

MOTION- Mulder, Second – Roberts to approve all agenda items as listed:

- July 9, 2019 Regular Council Meeting and July 16, 2019 Work Session Minutes
- Financial Reports and Payment of Bills
- Resolution No. 19-096 to Set a Public Hearing and Time for Rezoning a Parcel of Ground in Westview Heights from R2 to R-2A

Roll Call: Jensen, Mulder, Kuhn, Roberts, Peterson voted yes. Motion carried.

Claims:

A KING'S THRONE LLC	PORTA POTTIES AT SOCCER FIELDS	189.90
AARON POWELL	KRAV MAGA CLASS	180.00
ALLIANT ENERGY	GAS AND ELECTRIC	9,446.37
ALPHA COPIES	ALPHA COPIES	12.44
AMES ECONOMIC DEVELOPMENT	FY20 Agreement	30,000.00
ANDREW STARCEVIC	MEMBERSHIP REFUND	67.76
ANKENY SANITATION	WWTP	241.06
ANNA DEHAMER	BASKETBALL CAMP COACH	321.60
ARNOLD MOTOR SUPPLY	BATTERY CHARGER	390.98
AUTOMATIC DOOR GROUP	SAFE ROOM CURTAIN REPAIR	118.30
AUTOMATIC SYSTEMS CO.	TROUBLESHOOT DIGESTER PROBE	239.65
BAKER & TAYLOR ENTERTAINME	BOOKS	3,000.00
BAKER GROUP	MAINTENANCE CONTRACT	8,192.00
BUD'S AUTO REPAIR INC	PD VEHICLE SERVICE	57.89
BULBGUY LIGHTING	LED BULBS INSTALL AT SHOP	2,783.43
BW EXTERIOR SOLUTIONS	WTP ROOF REPAIR FROM HAIL	64,133.44
CAPITAL SANITARY SUPPLY CO	JANITORIAL SUPPLIES	247.20
CARDMEMBER SERVICE	SEE ATTACHED	17,156.50
CASEY'S GENERAL STORES INC	GASOLINE	220.05
CENTRAL IOWA DISTRIBUTING	URINAL SCREENS & CASE OF GLOVE	164.00
CENTRAL IOWA LAWN & LANDSC	MOWER PARTS	98.95
CHITTY GARBAGE SERVICE INC	TRASH SERVICE	43.34
CINTAS CORPORATION	FIRST AID SUPPLIES FOR CABINET	122.70
CITY OF AMES	RESOURCE RECOVERY	17,414.50
COMPASS MINERALS AMERICA	COARSE ROCK SALT	3,522.06
COMPUTER RESOURCE SPECIALI	COMPUTER RESOURCE SPECIALISTS	1,560.00
CONSUMERS ENERGY	GAS AND ELECTRIC	8,152.80
DELL MARKETING L.P.	COMPUTER FOR PUBLIC WORKS	1,340.52
DOLLAR GENERAL-REGIONS 410	SHOWER LINERS & AIR FRESHENER	180.25
ED M. FELD EQUIPMENT CO. I	BUNKER GEAR	2,220.00
ELECTRONIC ENGINEERING	YEARLY TOWER FEES	1,439.10
ENVIRONMENTAL RESOURCE ASS	WWP QUALITY ASSURANCE TESTING	682.83
FIRE SERVICE INSTITUTE	ESSENTIALS FOR FF & FD OPERATI	261.00
FORTRES GRAND CORPORATION	SOFTWARE LICENSE & MAINTENANCE	287.93
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	1,415.09
GCMOA	MEMBERSHIP	25.00
HACH COMPANY	GEL PROBE	860.12
HALBROOK EXCAVATING INC.	HALBROOK EXCAVATING INC.	12,478.94

HAWKINS, INC.	CHEMICALS FOR WATER TREATMENT	2,229.90
HEARTLAND CO-OP	WEED KILLER	62.50
HOKEL MACHINE SUPPLY	PARTS FOR MANURE SPREADER	66.90
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,431.11
INNOVATIONAL CONCEPTS, INC	HYDRONIC TESTING	125.00
INTEGRATED PRINT SOLUTIONS	BASKETBALL CAMP TSHIRTS	99.50
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	25,863.31
INTERSTATE BATTERIES	BATTERIES	255.90
IOWA DEPARTMENT OF NATURAL	ANNUAL PUBLIC WATER SUPPLY FEE	379.42
IOWA DNR	CONSTRUCTION PERMIT APPLICATIO	370.60
IOWA DNR	WW DISPOSAL SYSTEM CONSTR PERM	100.00
IOWA DOT	GREEN AND BLUE LOCATE FLAGS	194.33
IOWA MUN. WORKERS' COMP. A	ANNUAL WORKERS' COMP PREMIUM	22,754.00
JAX OUTDOOR GEAR	TWO NEW SHOTGUNS	1,200.00
JERICO SERVICES INC	DUST CONTROL AT CENTENNIAL PAR	984.06
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	762.19
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	125.00
LEEDS, JESSICA	REIMBURSEMENT FOR FAREWAY	11.31
LISA WHEELER	REIMBURSEMENT FOR OFFICE SUPPL	37.44
LOWE'S	HEAVY DUTY CHALK LINE	90.19
MANATTS	12 YARDS OF CONCRETE	4,032.76
MARCO, INC.	COLOR AND B/W COPIES	597.22
MARTIN MARIETTA MATERIALS	ROAD STONE	324.72
MENARDS	LIGHT BULBS & DROP CLOTH	82.73
MISCELLANEOUS VENDOR	JESKE, LOGAN :US REFUND	936.87
MOODY ELECTRIC, INC.	REPLACE BREALERS AT CENT PARK	117.16
MUNICIPAL SUPPLY	METER SPUDS	312.50
NEW CENTURY FS INC	UNLEADED FUEL	1,639.95
OXEN TECHNOLOGY	MICROSOFT OFFICE & EXCHANGE	228.00
PLUMB SUPPLY COMPANY - AM	PARTS FOR RAILROAD PARK RESTRO	96.28
PPG ARCHITECTURAL FINISHES	PAINT FOR WWTP	160.07
PREMIER OFFICE EQUIPMENT I	LIBRARY COPIER AGREEMENT	64.52
RIETGRAF, MARTY	MATERIALS AND LABOR FOR SHELF	280.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	8,872.55
SANDRY FIRE SUPPLY	ANNUAL SERVICE FOR AIRPACKS	1,798.70
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	229.37
STAR EQUIPMENT LTD.	DOT SPEC TAR & RENTAL FEE	1,686.08
STOLL, GERALD	REIMBURSE FOR WALL ART	36.50
SYNCB/AMAZON	BOOKS AND DVDS	609.90
TASC	FLEX BENEFIT PLANS	1,116.56
THE SHERWIN-WILLIAMS CO.	YELLOW PAINT FOR CURBS	278.40
TONIA ODDEN	YOUTH TENNIS	65.00
U.S. BANK EQUIPMENT FINANC	JUNE AND JULY COPIER LEASE	200.56
USA BLUEBOOK	SALES TAX	317.03
VAN-WALL EQUIPMENT INC.	THROTTLE, PULLEY, CABLE	386.68
VEENSTRA & KIMM, INC.	WESTVIEW HEIGHTS PRE PLAT REV	20,732.00
VERIZON WIRELESS	AMBULANCE CELL PHONES	171.07
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	72.96
YELLOWBLUE LED	LED BULBS AT WATER PLANT & TOW	10,277.46
PAYROLL		114,636.33

	<u>Fund Expenses</u>	<u>Fund Revenues</u>
001 GENERAL FUND	105,764.45	43,943.49
002 LIBRARY	8,957.47	496.55
003 RECREATION	6,111.79	
004 FIRE AND RESCUE	12,863.59	
014 AMBULANCE	2,311.68	1,443.46
110 STREET	20,962.23	1,458.32
339 560 TH PAVING	7,285.00	
343 KUM N GO	11,370.00	
403 US 69/TIMBERLANE	12,478.94	
600 WATER UTILITY	91,267.70	73,217.07
610 SEWER UTILITY	<u>22,761.11</u>	<u>81,005.70</u>
GRAND TOTAL	\$416,770.29	\$211,003.00

Motion – Peterson, second – Mulder on Resolution No. 19-097 to Approve Construction Plans for Westview Heights. City engineer found construction plans to be acceptable with recommendation for waiver from letter dated July 19, 2019. Council agreed to waiver. Council also decided that granular sub base be required under streets in development and new standards be established that will require granular sub base in all future developments. Roll Call: Roberts, Peterson, Kuhn, Mulder voted yes; Jensen abstained. Motion carried.

Motion – Jensen, second – Peterson on Resolution No. 19-098 to Approve Bid from National Wash Authority to Clean Water Tower Exterior. National Wash Authority was lowest bid. Roll Call: Kuhn, Jensen, Mulder, Peterson, Roberts voted yes. Motion carried.

Motion – Roberts, second – Peterson to TABLE Resolution No. 19-099 to Approve Installation of Sidewalk at Sports Complex. Council had concerns with installation of sidewalk, crosswalk location, width of sidewalk, location of bike trail, etc. Roll Call: Mulder, Roberts, Kuhn, Jensen, Peterson voted yes. Motion carried.

Miscellaneous

- Parks and Rec Director reminded council of Farmers Market on Thursday evenings in 3C's parking lot
- City engineer reported Kum N Go hearing and bid dates, Meadowlane Plat 3 and HBA site plans would be on agenda at next council meeting
- City attorney advised council that demolition of abated property on Main Avenue would be completed by Prairiefest weekend
- City administrator informed council that email had been sent to council members and staff to choose times to meet with consultant to discuss profile for new city administrator
- City clerk stated audit would be conducted week of September 9th
- Councilman Roberts thanked Fire Department for assistance at her residence to put out fire started by grill
- Councilman Jensen commended Parks and Rec Director for membership increase, asked public works director if street construction permits had been updated with DOT, and inquired about the possibility of city offering early retirement
- Councilman Kuhn suggested the Parks Board conduct a review of trail system west of Hwy. 69. Expressed safety concerns for area under construction in front of middle school
- Councilman Mulder asked if Prairiefest parade route was changing due to middle school construction. Staging area will be moved to high school this year
- School has asked if Safe Room could be temporarily used as middle school cafeteria since construction has been delayed approximately six weeks
- Mayor commended staff on their monthly reports. Stated he had received complaints regarding middle school construction

ADJOURNMENT: Motion – Roberts, second – Peterson to adjourn meeting at 7:25 pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION:

School Usage of Safe Room: Council discussed options. Directed city administrator to negotiate with school.

Parking on Centennial: City engineer stated SUDAS regulations state no parking allowed on street. Council directed police chief to provide recommendation to council.

Ground North of 3C's: council discussed options/ideas

Sidewalks in Business Park: council directed sidewalks to be installed and staff to notify existing businesses

ADJOURNMENT: Motion – Peterson, second – Kuhn to adjourn meeting at 7:58 pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk