

Huxley City Council Minutes

Tuesday, May 28, 2019

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm and announced that Item 6.03 would be pulled from the agenda.

COUNCIL MEMBERS PRESENT: Kuhn, Jensen, Mulder, Roberts, Peterson

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Gerry Stoll-Police Chief, Jeff Peterson – Public Works Director, Chad Anthony – Fire Chief, Heather Denger – Parks and Recreation Director, Lisa Wheeler – HR/Admin Coordinator

CONSULTANTS PRESENT: Jim Nervig – city attorney, Jeremy Enano – city engineer

GUESTS PRESENT: Scott Wilson, Joe Langel-Holmes Murphy, Phil & Christine Brekke

PRESENTATION:

Joe Langel, Holmes Murphy representative, presented to council the city's health insurance plan with Blue Cross Blue Shield would increase 4.7% for the next budget year. City of Huxley Trust Account has a balance of \$46,520.92 as of March 2019.

PUBLIC HEARINGS: Amending FY2019 Budget

Mayor opened meeting at 6:11 pm. Councilman Mulder asked what amendments were being submitted from city. Finance Officer provided information. Motion Peterson, second Mulder to close hearing at 6:12pm.

CONSENT AGENDA:

MOTION- Peterson, Second – Roberts to approve all agenda items as listed:

- May 14 ,2019 Regular Council Meeting
- Financial Reports and Payment of Bills
- Approve Beer, Wine and Liquor Licenses
- Receive and File Annexation Communication
- Approve the Following Appointment: Seana Godbold to Tree Board

Roll Call: Jensen, Mulder, Kuhn, Roberts, Peterson voted yes. Motion carried.

Claims:

AMERICAN BUSINESS PHONES	POWER ADAPTER FOR PHONE	17.06
ARNOLD MOTOR SUPPLY	VALVE AND VALVE TOOL	19.27
ARNOLD MOTOR SUPPLY	AIR, FUEL, & OIL FILTERS	97.39
AUTOMATIC DOOR GROUP	3C'S DOOR REPAIR	115.85
BAKER & TAYLOR ENTERTAINME	BOOKS	911.13
BIRDSALL FLOORING	NORD KALSEM FLOOR INSTALLATION	7,350.00
BOOK LOOK	BOOKS	829.41
CARDMEMBER SERVICE	SEE ATTACHED	12,083.06
CHRIS PHILLIPS	TRIM WORK AT NORD KALSEM	1,684.59
CLINTON H. THOMPSON	BASKETBALL LEAGUE OFFICIAL	250.00
CONSUMERS ENERGY	ELECTRIC	9,336.25
CUSTOM STEEL SERVICE	SHEETS OF STEEL	57.11
DEMCO	CREDIT	236.81
DOLAN OLSON	REIMBURSEMENT FOR DG PURCHASE	13.91
DOLLAR GENERAL-REGIONS 410	JANITORIAL SUPPLIES	120.50
ERICA INGLETT	COACHING REIMBURSEMENT	100.00
GATEHOUSE-DB IOWA HOLDINGS	LEGAL PUBLICATIONS	639.81
HACH COMPANY	PH PROBE	1,539.11
HERMANN, RHIANNON	COACHING REIMBURSEMENT	100.00
HOKEL MACHINE SUPPLY	HEX TAPPING SCREWS	5.17
HOMES BY ADVANTAGE LLC	BUILDING PERMIT DEPOSIT REFUND	1,000.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	11,960.85
INTERSTATE POWER & LIGHT	ELECTRIC EXTENSION AGREEMENT	3,642.20
IOWA DOT	TRIMMER	558.27
JACOB HANKS	WATER AND WW TEST REIMBURSE	90.00
JAYDEN CATTELL	BASKETBALL LEAGUE SCOREKEEPER	50.00
JEREMY J. ARENDS	FEB, MAR, APR TREASURER REPORT	240.00
KARA BALTES	COACHING REIMBURSEMENT	75.00

KAY PARK-REC CORP.	PICNIC TABLE AT PRAIRIE RIDGE	968.90
KEVIN SCHULZE	BASKETBALL LEAGUE OFFICIAL	125.00
KEYSTONE LABORATORIES	WASTEWATER LABS	116.00
LUKE BROTHERS FLOOR COVERI	CARPET AND INSTALLATION IN LIB	4,353.60
MARCO, INC.	B/W AND COLOR COPIES	693.29
MARTIN MARIETTA MATERIALS	GABION STONE	151.14
METERING & TECHNOLOGY SOLU	METERS, ERTS, FLANGE KITS	1,034.00
MISCELLANEOUS VENDOR	LADLIE, JACOB :US REFUND	445.84
MISSY COGDILL	COACHING REIMBURSEMENT	100.00
MOODY ELECTRIC, INC.	CENTENNIAL PARK BATHROOM WORK	1,769.45
MUNICIPAL SUPPLY	METER VALVES & MARKING PAINT	321.95
NCL OF WISCONSIN, INC.	QA/QC STANDARD	15.13
NEW CENTURY FS INC	UNLEADED AND DIESEL FUEL	1,404.48
NICK PEARSON	BASKETBALL LEAGUE OFFICIAL	125.00
NICKOLAY CONSULTING, LLC	MONTHLY IT WORK	105.00
NIKKI FLANDERS	COACHING REIMBURSEMENT	75.00
OFFICE OF AUDITOR OF STATE	FILING FEE FOR AUDIT	425.00
OTIS ELEVATOR COMPANY	SERVICE CONTRACT	218.13
OXEN TECHNOLOGY	REMOTE IT LABOR	337.50
POSTMASTER	POSTMASTER	355.75
PREMIER OFFICE EQUIPMENT I	LIBRARY COPIER CONTRACT	79.56
REESE ELECTRIC	REBUILD BLOWER MOTOR	136.00
SHEPLEY, RENAE	COACHING REIMBURSEMENT	100.00
STORY COUNTY RECORDER	QUIT CLAIM DEED	12.00
STRAUSS SECURITY SOLUTIONS	PADLOCKS	429.84
SYNCB/AMAZON	BOOKS, DVDS, PROGRAM SUPPLIES	523.56
TASC	FLEX BENEFIT PLANS	558.28
THE SHERWIN-WILLIAMS CO.	PAINT FOR SOCCER FIELDS	705.37
TRAVELING LANTERN THEATRE	SUMMER LIBRARY PROGRAM	395.00
TYLER TECHNOLOGIES, INC.	ANNUAL INCODE MAINTENANCE	12,121.84
U.S. BANK EQUIPMENT FINAN	COPIER LEASE	100.28
VAN-WALL EQUIPMENT INC.	HAND HELD BLOWER	862.44
VERIZON WIRELESS	PD CELL PHONE	371.89
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	72.96
YELLOWBLUE LED	LIGHTING FOR RACQUETBALL COURT	5,236.96
ZIEGLER INC	CUTTING EDGES, BOLTS, NUTS	357.28

	<u>Fund Expenses</u>	<u>Fund Revenues</u>
001 GENERAL FUND	33,132.65	
002 LIBRARY	8,581.63	39,050.85
003 RECREATION	5,556.86	15,185.67
004 FIRE AND RESCUE	4,700.54	
006 CEMETARY		200.00
014 AMBULANCE	480.84	2,231.58
110 STREET	6,223.12	
125 TIF	3,642.20	
340 TRAIL PAVING PROJECT	1,220.00	
600 WATER UTILITY	12,131.34	55,634.87
610 SEWER UTILITY	12,211.15	60,850.75
PAYROLL/MISC	<u>53,007.39</u>	<u>153,730.41</u>
GRAND TOTAL	338,641.13	

MOTION – Mulder, Second – Peterson on First Reading of Ordinance 495 to Change Zoning of Property Owned by Dickson and LuAnn Jensen Legally Described as Westview Heights Plat 1. Some zoning changes will be changed prior to third reading of ordinance. Councilman Peterson asked to have revised plat available for review prior to council meeting. Roll Call: Peterson, Roberts, Kuhn, Mulder voted yes; Jensen abstained. Motion carried.

Motion – Roberts, Second – Peterson on Second Reading of Ordinance 496 to Amend the Code of Ordinances for the City of Huxley, IA, Chapter 166, Subdivision Regulations to Require Installation of ADA Ramps. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Peterson, Second – Roberts to Waive Third Reading of Ordinance 496. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Resolution No. 19-062: Pulled from agenda.

Motion – Kuhn, Second – Peterson on Resolution No. 19-070 to Set Date for a Public Hearing on Urban Renewal Plan Amendment for the Huxley Urban Renewal Area. Hearing scheduled for June 25th. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Kuhn, Second – Mulder on Resolution No. 19-071 to Set a Date for a Public Hearing to Approve a Development Agreement with Iowa Earth Works LLC, Including Annual Appropriation Tax Increment Payments. Hearing scheduled for June 25th. Roll Call: Peterson, Roberts, Kuhn, Mulder voted yes; Jensen abstained. Motion carried.

Motion – Mulder, Second – Peterson on Second Reading of Ordinance 497 to Amend Code of Ordinances for the City of Huxley, Iowa by Amending Provisions of the Ordinance Regarding Fireworks Use. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Mulder, Second – Jensen to Waive Third Reading of Ordinance 497. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Jensen, Second – Peterson on Second Reading of Ordinance 498 to Amend Chapter 99 of the City of Huxley Municipal Code Concerning Sewer Service Charges. Councilman Jensen asked if Deer Creek and Blue Sky Commons businesses would see increase in rates. All residents and businesses will see increase. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Peterson, Second – Kuhn to Waive Third Reading of Ordinance 498. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Peterson, Second – Mulder on Second Reading of Ordinance 499 to Amend Chapter 92 and 93 of the City of Huxley Municipal Code Concerning Water Meters and Water Rates. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Peterson, Second – Kuhn to Waive Third Reading of Ordinance 499. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Peterson on Resolution No. 19-072 to Approve the Amended FY2019 Budget. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Peterson on Resolution No. 19-073 to Approve the FY2020 Group Health Insurance Renewal. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Miscellaneous

- Heather Denger, Parks and Recreation Director, thanked Bella Homes for sponsoring Easter Egg Hunt. Thanked Brekke family for their assistance w/ building Ga Ga Pit. Farmers Market begins Thursday, June 6th.
- Councilman Rick Peterson stated budget committee wants to develop a city-wide inventory of equipment. Will meet with department heads on June 6th to discuss end-of-year budgets.
- Councilman Jensen asked whether ADA ramps were compliant at NW corner of E. 4th and Parkridge. Commended Parks Department employees with mowing and weed removal. Asked what status was with scheduling joint meeting with surrounding cities. Inquired as to status of Personnel Committee on City Administrator contract. Personnel Committee replied proposal would be provided to council at first June meeting.
- Mayor Henry asked if Fire Department could provide clarification on monthly report that was submitted in council packet. Stated several residents had inquired on status of mosquito control.

ADJOURNMENT: Motion – Roberts, second – Peterson to adjourn meeting at 6:40 pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION:

- City administrator provided information regarding landscaping area north of 3C's parking lot. Council concerned with addressing issue with one resident's request for a fence. Council asked that action item be placed on next council agenda regarding fence request.
- Tree Board would like to make entrances into Huxley look more attractive. Would like authorization from council to apply for DOT grants. Councilman Kuhn brought attention to sidewalks needed in community.

- Parks Board has requested council's permission to change CIP and replace bathroom project at Larson Sports Complex with renovation of tennis and basketball courts at Centennial. Council asked if costs were similar.
- Council discussed application to Story County TIF program for paving of 10 feet of bike trail between Lily Pad Daycare and Mike Kamp's property on E. 1st Street. Councilman Kuhn expressed concern with city subsidizing project.
- Chief Stoll asked council's permission to approve moving forward with accessing Public Safety Network and authorization to approve licensing contract for records management services.
- Councilman Jensen stated Budget Committee was going to work on Incentives Program and setting up sources of funding and yearly allocation/revolving fund.
- Council discussed sidewalk situation with property on Timberlane.

ADJOURNMENT: Motion – Mulder, second – Peterson to adjourn meeting at 8:00 pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk