

Huxley City Council Minutes

Tuesday, March 12, 2019

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT: Kuhn, Peterson, Jensen, Mulder, Roberts – via conference call

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Gerry Stoll- Police Chief, Jeff Peterson – Public Works Director, Cathy Van Maanen – Library Director, Kevin Deaton – Asst. Fire Chief, Mat Kahler – Street Supt

CONSULTANTS PRESENT: Amy Bettie – city attorney, Forest Aldrich – city engineer, Heidi Kuhl & Chip Schultz – Northland Securities

GUESTS PRESENT: Scott Wilson, Chad West, Don Marner, Jamie Rochleau, Steve Domino, Andrew Gogerty, Ryan Vincent, Roger Wheeler

COMMENTS FROM PUBLIC: Roger Wheeler, Century 21 realtor, informed council that Lot 8 is last lot in Huxley Development Park to be sold. Currently working on deeds for Lots 1 and 2. Asked council to hold special meeting to discuss Garnaas project. Also told council that Advantage Homes is ready to begin residential development on 132 acres NW of town. Preliminary plat for development to be completed by March 25th.

Hearing on Sale of City Ground to M.R. Properties:

Mayor Pro Tem Kuhn open meeting at 6:07pm. Roger Wheeler, Century 21 representative, commented that developer has a good concept in place for property. There being no further comments there was a motion made by Peterson and seconded by Mulder to close hearing at 6:08pm. 5 ayes.

Hearing on FY20 Budget:

Mayor Pro Tem Kuhn open meeting at 6:09pm. City Clerk, Jolene Lettow, asked council if they had any questions. There being no further comments there was a motion by Jensen, second by Peterson to close hearing at 6:10pm. 5 ayes.

CONSENT AGENDA:

MOTION- Peterson, Second - Mulder to approve all agenda items as listed:

- February 26, 2019 Regular Council Meeting and Work Session Minutes and March 5, 2019 Work Session Minutes
- Financial Reports and Payment of Bills
- Approve Resolution No. 19-029 Approving Sale of Property to M.R. Properties.

Roll Call: Jensen, Peterson, Mulder, Kuhn, Roberts voted yes. Motion carried.

Claims:

A TECH-TCI	FIRE ALARM MONITORING	105.00
AFLAC	AFLAC	4.00
AIR-CON MECHANICAL CORPORA	CHECK & REPAIR MAKE-UP AIR	641.40
ALLIANT ENERGY	GAS AND ELECTRIC	3,242.04
ANKENY SANITATION	CITY BUILDINGS TRASH PICKUP	229.57
ARNOLD MOTOR SUPPLY	OIL AND FILTER	93.15
ASHTON HERMANN	REF AND SCORE KEEPER	72.00
AUTOMATIC SYSTEMS CO.	REPROGRAM DELAYS ON DETENTION	456.50
BEN JOHNSON	REF AND SCORE KEEPER	124.00
BOUND TREE MEDICAL	MEDICAL SUPPLIES	19.76
BRICK GENTRY P.C.	HDC	5,770.30
BROOKE LOEWE	REF AND SCORE KEEPER	139.00
CASEY'S GENERAL STORES INC	UNLEADED AND DIESEL FUEL	1,018.38
CENTRAL PUMP & MOTOR, LLC	SERVICE CALL ON PUMP	363.60
CINTAS CORPORATION	MEDICAL SUPPLIES	72.96
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,429.70
DNH VOLLEYBALL	AAU VOLLEYBALL TOURN REGISTRAT	125.00
DOORS INC.	FIVE SAFE ROOM KEYS FOR PD	1,232.00
EBS	MEDICAL INSURANCE	15,228.21
ED M. FELD EQUIPMENT CO. I	EQUIPMENT ADAPTERS	307.00

EDWARD JONES	IRA	250.00
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	94.60
FIDELITY SECURITY LIFE	VISION INS	279.02
GALLS, LLC- DBA CARPENTER	CREDIT	136.02
GATEHOUSE-AMES TRIBUNE	LEGAL PUBLICATIONS	326.96
HALLETT MATERIALS	SNOW CONTROL SAND	328.86
HAWKINS, INC.	WATER TREATMENT CHEMICALS	1,170.76
HUXLEY COMMUNICATIONS COOP	PHONES, CABLE, INTERNET	1,805.60
IAWEA	2019 REGION 5 SPRING MEETING	160.00
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	11,518.46
INTERSTATE BATTERIES	ECONO BATTERY	75.00
IOWA AUTOMATION CO.	TROUBLE SHOOT HEATER & PUMP	383.04
IOWA DOT	PARTS FOR SIGNS	9.62
IOWA MUNICIPAL FINANCE OFF	2019 CONFERENCE REGISTRATION	125.00
IOWA ONE CALL	EMAIL LOCATES	40.50
IPERS	IPERS	14,866.07
JAYDEN CATTELL	REF AND SCORE KEEPER	200.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	462.25
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	314.67
KRISTINA BREKKE	WEIGHT LOSS CHALLENGE WINNER	162.50
LETTOW, JOLENE	GCMOA LUNCH REIMBURSEMENT	10.39
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	1,115.96
LOGAN MULDER	REF AND SCORE KEEPER	165.00
MARCO, INC.	PD CONTRACT FEE	1,065.38
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	175.00
MID-IOWA OCCUPATIONAL TEST	RANDOM TEST & ANNUAL DOT FEE	260.00
NICK WACHA	SCOREKEEPER	108.00
OTIS ELEVATOR COMPANY	ELEVATOR SERVICE 3/1-5/31/19	218.13
OXEN TECHNOLOGY	MONTHLY EXCHANGE ONLINE	439.00
PEPSI-COLA	VENDING PRODUCT	340.24
PETERSON, JEFFERY	CLASS B CDL LICENSE FOR PETERS	64.00
PEYTON ELLIOTT	REF AND SCORE KEEPER	111.00
PINGEL MUDJACKING, LC	RAISE AND LEVEL CONCRETE	1,600.00
POSTMASTER	PRESORT MAIL FEE	235.00
QUALITYONE COMMERCIAL CLEA	JANITORIAL SERVICES	2,134.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	4,652.21
SPRINGER PROFESSIONAL HOME	MONTHLY PEST CONTROL	42.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	204.89
SYNCB/AMAZON	BOOKS AND DVDS	385.09
TASC	FLEX BENEFIT PLANS	558.28
TASC - CLIENT INVOICES	APRIL FLEX PLAN ADMIN FEE	69.82
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,655.00
TROY CALVERT	WEIGHT LOSS CHALLENGE WINNER	162.50
UPDATE 2019	UPDATE 2019 EMS CONFERENCE	475.00
VEENSTRA & KIMM, INC.	BALLARD MS RENOVATION SITE PLA	732.50
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	305.42
YELLOWBLUE LED	LIGHTING FOR 3C'S BUILDING	14,531.77
ZIEGLER INC	COUPLING FOR SKID LOADER	77.03

	<u>Fund Expenses</u>	<u>Fund Revenues</u>
001 GENERAL FUND	43,095.68	6,765.55
002 LIBRARY	4,030.69	208.71
003 RECREATION	5,399.39	14,285.31
004 FIRE AND RESCUE	2,566.86	576.00
014 AMBULANCE	2,931.55	1,583.48
110 STREET	12,652.41	2,544.66
200 DEBT SERVICE		980.43
319 RECREATION NEW EQUIP	3,592.25	
324 CITY PROPERTY SALES		137,988.30
600 WATER UTILITY	12,439.36	52,502.47
610 SEWER UTILITY	11,184.44	59,399.34
PAYROLL/MISC	<u>51,425.14</u>	
GRAND TOTAL	149,317.77	275,853.82

Motion – Peterson, Second – Jensen on Resolution No. 19-030 to Approve Site Plan and Easements for the 2019 Middle School Renovation. John Haldeman, City Administrator, reported to council that P&Z had recommended approval of project; legal counsel and city engineer had also given approvals. Councilman Kuhn asked if P&Z had discussed elimination of school parking spaces due to remodel. He asked if there were any parking codes that need to be enforced and how was school dealing with additional traffic on Lynwood. Councilman Kuhn also inquired about the diagonal parking on Main Avenue. School engineer replied that parking in front of school would not be available in mornings, notification would be sent out to parents and school would monitor situation. Roll Call: Mulder, Jensen, Peterson, Roberts, Kuhn voted yes. Motion carried.

Motion – Peterson, Second – Mulder on Resolution No. 19-034 to Approve Easements for the Heart of Iowa Trail Improvement Project. City engineer explained to council that existing trail from Highway 69 to West 5th Avenue is not always on city easement property. Therefore, city needs to work with property owners and get property lines figured out. Discussion has already taken place with one property owner that would like to swap easements. City will donate easement on east side for west side easement on Heinen property. Council agreed to postpone bid letting since project deadline isn't until October 2020 to allow staff to attain proper easements along trail. Roll Call: Mulder, Jensen, Peterson, Roberts, Kuhn voted yes. Motion carried.

Motion – Peterson, Second – Mulder on Resolution No. 19-031 to Approve Proposed Stipends for Huxley Fire and Rescue. Various hourly rates, depending on department status and experience, were submitted to council for review. Kevin Deaton, Assistant Fire Chief, told council that department was looking into changing the pay to an On-Call rate as opposed to hourly rate for overnight shifts. Roll Call: Mulder, Jensen, Peterson, Roberts, Kuhn voted yes. Motion carried.

Motion – Peterson, Second – Jensen on Resolution No. 19-032 to Approve FY20 Budget. Councilman Kuhn thanked budget committee for work preparing new budget. Roll Call: Mulder, Jensen, Peterson, Roberts, Kuhn voted yes. Motion carried.

Motion – Mulder, Second – Peterson on Resolution No. 19-033 to Approve Purchase of Truck Chassis. Street Superintendent, Mat Kahler, provided photo of truck. Cost to purchase truck higher than originally projected. Vehicle will include wing and belly plow. Truck will be purchased under the State bid. Roll Call: Mulder, Jensen, Peterson, Roberts, Kuhn voted yes. Motion carried.

Miscellaneous Comments:

- Cathy Van Maanen, Library Director, informed council that demo work was done in computer area and they were ready for next phase of project.
- Kevin Deaton, Assistant Fire Chief, told council that election was going to be held for Deputy Chief of EMS. Also stated that department needed new lockers. Sent out request for bids and only one was received. Bid was for \$7,430. Requested council approval to purchase lockers out of existing budget. Reported that Chief Anthony had sold his house and would be temporarily living in Ankeny until new house is built in Huxley. Ryan Vincent also requested waiver to live outside of town until lease is up in July.
- Public Works Director, Jeff Peterson, informed council that frozen pipe caused water damage to floor in Nord Kalsem Community Center. Asbestos was discovered underneath existing floor. Staff working to have asbestos removed and new flooring laid.
- Councilman Peterson pointed out that issue needs to be resolved regarding resident that lives next to 3C's and wants city to put up fence.

ADJOURNMENT: Motion – Peterson, second – Mulder to adjourn meeting at 6:54 pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION:

Water/Sewer Rate Analysis

Heidi Kuhl from Northland Securities provided data pertaining to consumption rate increases for water and sewer. Reviewed funds needed to cover bond costs for future Water Treatment Facility upgrades. Council decided to increase water consumption rates and not base rates in effort to get community to be more conservation-aware. Water consumption rates would increase annually - 6% for water and 3% for sewer. Second meter base rates would increase from \$3.00/month to \$6.00/month with consumption rate increase of 20%. Council to review after three years.

Kum N Go Update

Staff met with representatives. Still several issues to resolve: rural water territory, calculation of water usage, etc.

560th Street Paving

City engineer provided four options/costs for project to pave 560th Street from E. 1st Street to Blue Sky Blvd. Council reviewed options and choose Option #2 with a cost of \$2,450,000. Story County to contribute \$1,000,000 towards project. Bid letting could possibly occur in fall 2019.

ADJOURNMENT: Motion – Mulder, second – Peterson to adjourn meeting at 8:30 pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk