

Huxley City Council Minutes

Tuesday, October 23, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

COUNCIL MEMBERS PRESENT: Roberts, Jensen, Kuhn, Peterson, Mulder

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Heather Denger-Parks and Rec Director, Jeff Peterson-Public Works Director, Kevin Deaton-Asst. Fire Chief, Gerry Stoll-Police Chief

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer, Amy Beattie – city attorney

GUESTS PRESENT: Jacque Gloede, Joe Marchesano, Nathan Albaugh, Annie Marchesano, Rockey Hugee, McKenzie Gloede, Rylee Gloede, Judy Gloede, Susan Frantz, Jonathan Frantz, Gerald Caligiuri, Kam Shugar, Nick Grossman, John Knapp, Roger Wheeler, Corey Kautz, Michael Hart, Heidi Kuhl, Eric Cannon

LETTERS OF ACCOMODATION: Mayor Henry presented Letters of Accommodation to three police officers: Jacque Gloede, Joe Marchesano and Nathan Albaugh. Jacque Gloede and Joe Marchesano were recognized for their heroism with a residential house fire and Nathan Albaugh was recognized for his quick actions with an unresponsive resident.

CONSENT AGENDA:

MOTION- Mulder, Second - Roberts to approve all agenda items as listed:

- Approve October 9th Council Minutes
- Approve October 16th Work Session Minutes
- Approve Financial Reports and Payment of Bills

Roll Call: Kuhn, Jensen, Roberts, Peterson, Mulder voted yes. Motion carried.

Claims:

A KING'S THRONE LLC	PORTABLE RESTROOMS	170.00
ANKENY SANITATION	CENTENNIAL PARK	317.29
AUSTIN STRUMPFER	REIMBURSE WATER DISTRIBUTE EXA	30.00
BALLARD HEATING & COOLING	SERVICE CALL ON OLD WW PLANT	565.98
BETSY ANDERSON	FLAG FOOTBALL REFUND	20.00
BLM ENTERPRISES	SANITARY SEWER MAPPING SETUP	1,011.25
BOUND TREE MEDICAL	MEDICAL SUPPLIES	83.50
BRANDON BROWN	FLAG FOOTBALL REFUND	20.00
BUD'S AUTO REPAIR INC	MICRO SWITCH FOR PD	1,410.76
CARDMEMBER SERVICE	SEE ATTACHED	2,499.61
CASEY'S GENERAL STORES INC	GASOLINE	1,560.65
CHRIS SNYDER	FLAG FOOTBALL REFUND	20.00
COMPASS MINERALS AMERICA	COARSE SALT	3,304.86
CONSUMERS ENERGY	ELECTRIC	8,556.28
DOLLAR GENERAL-REGIONS 410	JANITORIAL SUPPLIES	30.25
ELECTRIC PUMP	INSTALLATION OF PUMP	266.70
ELECTRIC WHOLESale CO.	EXTERIOR GARAGE LIGHT	717.00
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	907.93
GALLS, LLC- DBA CARPENTER	UNIFORM PARTS	804.85
HOKEL MACHINE SUPPLY	BOLTS, WASHERS, NUTS	37.34
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,608.50
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	10,090.28
IOWA ONE CALL	EMAIL LOCATES	51.30
JENNY HORNESS	FLAG FOOTBALL REFUND	20.00
JEREMY J. ARENDS	AUGUST & SEPT TREASURER'S REPO	160.00
KAITLYN HEIDESCH	TRX FUSION REFUND	36.23
KELLI BRENDELAND	FLAG FOOTBALL REFUND	20.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	338.49
LETTOW, JOLENE	REIMBURSE FOR COMPUTER PART	10.45
MARCO, INC.	PRINTER MAINT AGREEMENT	478.32
MARCO, INC.	PRINTER	203.46
MARTIN MARIETTA MATERIALS	1" CLEAN ROCK	435.47
MARY GREELEY MEDICAL CENTE	TIER	200.00
MATT BALTES	FLAG FOOTBALL REFUND	20.00
MATT BUTTZ	FLAG FOOTBALL REFUND	20.00
MUNICIPAL SUPPLY	SEC. STORM INSTALL ON MAPLE	455.90

NEW CENTURY FS INC	UNLEADED & DIESEL FUEL	2,318.37
NICK HURST	FLAG FOOTBALL REFUND	20.00
OXEN TECHNOLOGY	MONTHLY BILLING FOR NOVEMBER	219.50
PCC AN AMBULANCE BILLING S	SEPTEMBER AMBULANCE BILLING	265.71
PEPSI-COLA	VENDING PRODUCT	474.09
PLUMB SUPPLY COMPANY - AM	POP OFF VALVE FOR WATER HEATER	48.00
POSTMASTER	POSTMASTER	351.04
QUALITYONE COMMERCIAL CLEA	OCTOBER JANITORIAL SERVICES	2,134.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	4,231.79
SOASH, JESSICA	FLAG FOOTBALL REFUND	20.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	648.25
STORY COUNTY SHERIFF'S OFF	SECOND QUARTER DISPATCH	6,081.32
TASC	FLEX BENEFIT PLANS	512.46
TRICKLE'S L.L.C.	FOUR TIRES	2,720.98
USA BLUEBOOK	HEAD ASSEMBLY & FLOUROFILM	589.60
VERIZON WIRELESS	AMBULANCE CELL PHONES	480.19
WINDSTREAM IOWA COMMUNICAT	DISPATCH PHONE	70.88

		<u>Expenses</u>	<u>Total Monthly Revenue</u>
001	GENERAL FUND	23,276.26	161,754.41
002	LIBRARY	990.84	41,599.40
003	RECREATION	3,532.82	20,826.62
004	FIRE AND RESCUE	423.03	134.67
014	AMBULANCE	4,030.74	3,190.00
110	STREET	5,011.52	209.64
319	RECREATION EQUIPMENT	44.95	
600	WATER UTILITY	10,323.27	130,097.88
610	SEWER UTILITY	10,035.40	110,761.49
	PAYROLL/MISC	46,127.82	
	GRAND TOTAL	103,796.65	468,574.11

Motion – Mulder, Second – Peterson on First Reading of Ordinance No. 487 to Adopt Updated Zoning Map. Council noted some changes that needed to be added to map. Staff to research and update. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Kuhn on Resolution No. 18-092 to Approve Salary Resolution for FY19. November 3rd will be effective start date for new salaries. Roll Call: Kuhn, Roberts, Peterson, Jensen voted yes; Mulder abstained. Motion carried.

Motion – Roberts, Second – Jensen to Defer Approval of Resolution No. 18-093 to Approve Compensation Policy to the November 13th Council Meeting. Council asked for clarity on language regarding new longevity and certification policies. Staff to review and report findings back to council. Roll Call: Jensen, Peterson, Roberts, Kuhn voted yes, Mulder abstained. Motion passed.

Motion – Kuhn, Second – Mulder to Authorize the Updating of Aerial Economic Development Video and Brochures. Story County Economic Development allocated \$2900 for project which should cover costs. 5 ayes, 0 nays. Motion carried.

Miscellaneous

- Assistant Fire Chief, Kevin Deaton, inquired about IAMU's letter that had a recommended list of requirements for physicals to be completed by fire department personnel. Mr. Deaton stated list was too exhaustive and expensive. He also reported that he had gathered costs for the remodel of current fire station as well as a new facility and that he was working on updating 28E agreements for mutual aid with surrounding cities
- Heather Denger, Parks and Rec Director, reported that the painting of the group exercise room was almost completed. Virtual exercise program begins November 4th. Also told council that new staff member was fitting in well.
- Jeff Peterson, Public Works Director, stated his concerns with Wage Study and lack of communication with staff to compare jobs with equivalent cities/jobs.
- Forrest Aldrich, city engineer, reported that the work to repair 550th Street was underway.
- Councilman Kuhn asked Parks and Rec Director to provide three years of membership data to compare figures. Asked if sidewalk and tree trimming letters had been completed. Said there was a tree on Timberlane that needed to be checked.

CLOSED SESSION: Motion – Roberts, Second- Peterson to move into a Closed Session at 6:48pm in accordance with Iowa Code Section 21.5(j) to discuss the purchase of sale of particular real estate where premature disclosure could be reasonably expected to increase/decrease the price the governmental body would have to pay for that property or reduce the price the government body would receive for that property.

ADJOURNMENT: Motion – Mulder, second – Peterson to adjourn meeting at 7:05 pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION:

Development

Greenland Homes representative and engineer from Snyder & Associates visited with council regarding possible new development.

Northland Securities – Bond Cost

Michael Hart and Heidi Kuhl talked with council regarding debt service schedules and preliminary costs associated with bonding.

28E Agreement with Story County

City administrator, John Haldeman, informed council of discussions with County to pave 560th Street. Council decided to hold back one year before making any commitment.

Winter Public Works Policies

Jeff Peterson, Public Works Director, discussed mailbox policy with council. It was decided that the city needed to develop a mailbox ordinance. Staff to prepare new ordinance and legal to review.

Capital Improvement Project (CIP)

Councilman Jensen remarked that he thought the city should use monies city currently has in funds for CIP projects and avoid bonds.

ADJOURNMENT: Motion – Peterson, second – Jensen to adjourn meeting at 8:43pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk