

Huxley City Council Minutes

Tuesday, July 10, 2018

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

COUNCIL MEMBERS PRESENT: Roberts, Jensen, Kuhn, Mulder, Peterson

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Gerry Stoll – Police Chief, Jeff Peterson – Public Works Director, Kevin Deaton – Asst. Fire Chief

CONSULTANTS PRESENT: Forrest Aldrich - City Engineer, Amy Beattie – City Attorney

GUESTS PRESENT: Dennis Parmenter, Susan Frantz, Steve Quick, Andrew Gogerty, Roger Wheeler, Jonathan Frantz

PRESENTATION: Roger Wheeler, Century 21 Real Estate Agent, submitted proposal to assist the city in selling the seven commercial lots located in Huxley Industrial Park.

CONSENT AGENDA:

MOTION- Roberts, Second - Mulder to approve all agenda items as listed.

- Approve June 26th, 2018 Council Meeting and Work Session Minutes
- Approve Financial Reports and Payment of Bills
- Approve Beer, Wine and Liquor Licenses, Cigarette Permit Renewals.

Roll Call: Kuhn, Jensen, Roberts, Mulder, Peterson voted yes. Motion carried.

Claims:

"HEART OF" PUBLICATIONS	FULL PAGE COLOR PUBLICATION	595.00
ADVANCED SYSTEMS, INC.	SUPPORT FOR LASERFICHE	420.00
ALICE TRAINING INSTITUTE L	ALICE INSTRUCTOR TRAINING	595.00
ALLIANT ENERGY	GAS AND ELECTRIC	9,866.59
AUSTIN STRUMPFER	REIMBURSEMENT FOR PURCHASE	12.95
BAKER & TAYLOR ENTERTAINME	BOOKS	68.30
BRICK GENTRY P.C.	LEGAL FEES	5,912.50
BROWN SUPPLY CO. INC.	STORM SEWER CLEAN OUT	199.00
BUD'S AUTO REPAIR INC	CHARGER REPAIR	500.97
CAPITAL SANITARY SUPPLY CO	PARTS FOR FLOOR MACHINE	20.26
CHITTY GARBAGE SERVICE INC	FD GARBAGE PICKUP	21.40
CITY OF AMES	RESOURCE RECOVERY	15,092.35
DES MOINES STAMP MFG. CO.	TWO NOTARY STAMPS	61.55
DMACC	RESPIRATORY EMERGENCIES CLASS	15.00
DMACC BUSINESS RESOURCES	REGISTRATIONS FOR WATER CONFER	450.00
ELECTRONIC ENGINEERING	TOWER FEES	1,152.90
ERICA THORSON	BLUE OFFICE CHAIRS	90.00
GALL'S, LLC	BOOTS	135.00
HALVORSON TRANE	SERVICE ON HEATING/COOLING UNI	238.75
HOKEL MACHINE SUPPLY	REFILLED OXYGEN TANK	18.84
HUXLEY COMMUNICATIONS COOP	PHONE, CABLE, INTERNET	1,726.37
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	10,884.18
INTERSTATE BATTERIES	BATTERY FOR SMALL PUMP	18.47
IOWA DIVISION OF LABOR SER	BOILER INSPECTION	95.00
IOWA DOT	CYCLE OIL	75.84
IOWA LEAGUE OF CITIES	FY 19 MEMBER DUES	1,889.00
IOWA LIBRARY ASSOCIATION	MEMBERSHIP RENEWAL	90.00
IOWA MUN. WORKERS' COMP. A	WORK COMP PREM 7/1/18-7/1/19	22,970.00
KEMPKER'S TRUE VALUE AND R	SEE ATTACHED	348.40
LOWE'S	CONCRETE MIX	19.70
MARCO, INC.	MONTHLY CONTRACT	211.76
MARTIN MARIETTA MATERIALS	ROCK FOR TRAIL WASH OUT	218.44
MARY GREELEY MEDICAL CENTE	TIER	200.00
MIDWEST ALARM SERVICES	SERVICE CALL	552.00
MISCELLANEOUS VENDOR	MASON, TY :US REFUND	612.23
MUNICIPAL SUPPLY	CLOW, VALVES, HYD EXT. CLOW	788.70
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	105.00

NOVA FITNESS EQUIPMENT	REPAIRS TO FITNESS CARDIO EQUI	2,215.53
QUALITYONE COMMERCIAL CLEA	JULY CLEANING	2,134.00
QUILL CORPORATION	PURCHASE ORDERS	107.19
SPRINGER PROFESSIONAL HOME	MONTHLY PEST CONTROL	42.00
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	174.04
STAPLES CREDIT PLAN	OFFICE SUPPLIES	643.94
TASC	FLEX BENEFIT PLANS	574.96
TASC - CLIENT INVOICES	AUGUST FLEX PLAN FEE	67.91
THE NORTHWAY CORPORATION	WELL #4 ABANDONMENT	24,305.25
THE SHERWIN-WILLIAMS CO.	PAINT FOR WATER TREATMENT PLAN	59.70
TRACY WEBER	REFUND FOR COACHING SOCCER	16.00
001 GENERAL FUND	58,725.05	
002 LIBRARY	2,497.99	
003 RECREATION	3,902.40	
004 FIRE AND RESCUE	6,765.23	
014 AMBULANCE	2,191.14	
110 STREET	15,239.20	
600 WATER UTILITY	30,752.68	
610 SEWER UTILITY	4,348.97	
	<u>PAYROLL</u>	<u>50,224.61</u>
	GRAND TOTAL	174,837.44

Motion – Kuhn, Second – Roberts on Resolution No. 18-055 to Approve Final Plat and Accept the Public Improvements in Meadow Lane Plat #3. Council discussed retention pond plans and informed developer that no building permits can be issued until calculations/plans for the pond have been approved. City engineer reported that a plan had been submitted but needed revisions. He advised that the work be completed in stages and be phased in. Councilman Kuhn suggested that council listen to city attorney involved in legal action/suit regarding the retention pond. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Roberts, Second Peterson on First Reading of Ordinance 482 to Amend the Code of Ordinances for the City of Huxley, Chapter 165, Sign Regulations. New language had been provided by legal counsel to clarify definition of “Sign” in ordinance. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Kuhn, Second – Roberts to Waive Second and Third Reading of Ordinance 482 Regarding Sign Regulations. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Kuhn, Second – Roberts to grandfather in existing school signage. 5 ayes, 0 nays. Motion carried.

Motion – Peterson, Second – Roberts on First Reading of Ordinance 483 to Amend the Code of Ordinances for Special Sewer Rates. Public Works Director commented that these rates are another step to pre-treatment plan with Continental Chemist Manufacturing (CMC). Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Mulder, Second – Roberts to Waive the Second and Third Reading of Ordinance 483 for Special Sewer Rates. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Peterson on Ordinance 484 to Amend Code of Ordinance, Chapter 166 Subdivision Regulations to Require Separate Easement Agreements. Current ordinance states all easements can be listed altogether whereas new ordinance will require separate documentation for all easements. Councilman Kuhn suggested developers are made aware of ordinance change. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Kuhn, Second – Jensen on Resolution No. 18-061A to Approve the Pre-Treatment Supplementary Agreement Amendment. Amendment defines the ownership and maintenance responsibility of flow monitoring equipment and sampler. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Mulder, Second – Peterson on Ordinance 485 to Amend Chapter 124 of the Mobile Food Vendor Ordinance. Change will allow vendors to participate in city sponsored events and removes the inspection requirement/fees. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Mulder, Second – Peterson to Waive the Second and Third Readings of Ordinance 124 of the Mobile Food Vendor Ordinance. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Mulder, Second – Jensen on Resolution No. 18-062 to Appoint Heather Denger as Interim Parks and Recreation Director. Job opening will be posted for ten days. City Administrator reported that the Parks and Recreation Board agreed with the interim designation. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Motion – Kuhn, Second – Peterson on Resolution No. 18-060 to Approve the Consultant Service Agreement for the Selection of Police Chief. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted no. Motion failed. Mayor made the recommendation to move directly to bring a resolution to appoint Gerry Stoll as the new Police Chief.

Council discussed the possibility of holding a special council meeting on July 31st to meet with financial advisors. Council decided to ask advisors to attend regular council meeting on August 14th.

Motion – Peterson, Second – Mulder on Resolution No. 18-063 to Set a Special Council Meeting for July 17th. Roll Call: Peterson, Roberts, Kuhn, Mulder, Jensen voted yes. Motion carried.

Miscellaneous

Assistant Fire Chief, Kevin Deaton, announced that election of new officers for Fire Dept. Association was occurring the same time as council meeting.

Sargent Stoll informed council that it had been a safe 4th of July holiday.

Public Works Director, Jeff Peterson, reported that the siren to be placed at Nord Kalsem park had not arrived yet.

City Clerk, Jolene Lettow, reported that preparations were taking place to close the old year and open the new fiscal year. Audit was scheduled for the week of July 31st.

Councilman Jensen asked how employment levels were being verified with commercial development agreements. City clerk responded that payroll authorization documentation must be submitted to city before any payments are made to businesses.

Councilman Mulder asked if the council was interested in discussing an ordinance change to allow fireworks in city limits. He also stated he had been approached by resident regarding the city getting a dog park. Both items will be placed on work session agenda for council to discuss at a future date.

Mayor Henry stated there had been discussion with Slater officials about merging emergency medical services between the two communities.

ADJOURNMENT: Motion – Kuhn, second – Roberts to adjourn meeting at 7:23pm. 5 ayes, 0 nays. Motion carried.

Craig D. Henry, Mayor

Attest:

Jolene R. Lettow, City Clerk