

Huxley City Council Minutes

Tuesday, December 12, 2017

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

COUNCIL MEMBERS PRESENT: Jensen, Deaton, Kuhn, Hemmen, Roberts

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Mark Pote – Police Chief, Travis Bakken – Parks and Recreation Director, Rocky Smith – Parks Superintendent, Chad Anthony - Fire Dept. Chief, Krista McGinn – EMS Director, Jeff Peterson – Public Works Superintendent

CONSULTANT PRESENT: Forrest Aldrich, city engineer

GUESTS PRESENT: Rick Peterson, Chris Gardner, Steve Domino, Dustin Kempker, Jason Kempker, Steve Quick, Brenda Dryer, Susan Frantz, Jonathan Frantz, Greg Mulder, Steve Domino, Duane Jensen, Kyle Gass, John Fleenor, Matthew Dewey, Mark DeYoung

PRESENTATION:

- Steve Quick introduced new hardware owners: Dustin and Jason Kempker. Brothers are third generation hardware business owners. They own five locations with home base being in Fort Madison.
- Brenda Dryer, from the Ames Chamber of Commerce, introduced herself to council. Explained that her role at the Chamber is with the workforce and small community development program.

CONSENT AGENDA:

MOTION-Roberts, Second - Kuhn to approve all agenda items as listed.

- Approve November 28, 2017 Council Meeting Minutes
- Approve Financial Reports and Payment of Bills
- Approve Solid Waste Haulers Renewal Permits
- Approve Appointment of Applicant to the Fire Department

Roll Call: Roberts, Kuhn, Roberts, Hemmen voted yes; Jensen, Deaton abstained. Motion carried.

Claims:

AFLAC	AFLAC	4.00
ALLIANT ENERGY	GAS AND ELECTRIC	8,557.02
ANKENY SANITATION	WWTP	220.73
ARNOLD MOTOR SUPPLY	12 QUARTS OF OIL	52.68
BEGG CONSTRUCTION	BUILDING PERMIT DEPOSIT REFUND	500.00
BRICK GENTRY P.C.	HDC	3,125.00
CARDMEMBER SERVICE	SEE ATTACHED	1,764.97
CARPENTER UNIFORM CO.	CREDIT	43.98
CENTRAL STATES BANK & ROGE	CENTRAL STATES BANK & ROGER WH	28,303.43
CHRISTIAN GLOEDE	TOBACCO BUYS	50.00
COMPASS MINERALS AMERICA	COURSE BULK SALT	3,277.20
DB IOWA HOLDINGS	LEGAL PUBLICATIONS	704.22
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,513.58
DICKSON & LUANN JENSEN	DICKSON & LUANN JENSEN	186,192.34
ED M. FELD EQUIPMENT CO. I	NEW BADGE FOR 649	125.00
EDWARD JONES	IRA	250.00
FAREWAY STORES, INC.	FAREWAY STORES, INC.	15,654.33
FIDELITY SECURITY LIFE	VISION INS	306.62
FORTERRA PIPE & PRECAST	3 CONCRETE RINGS	204.00

GRAINGER	AXIAL CONFINED SPACE FAN	515.34
GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUND	500.00
HACH COMPANY	CHEMICALS FOR WATER TREATMENT	408.58
HALLETT MATERIALS	7.44 TONS OF SAND	156.86
HAWKINS, INC.	GAS DETECTOR AND INSTALLATION	4,661.85
HOKEL MACHINE SUPPLY	WWTP MIXER CABLES	104.46
INDEPENDENT SALT	TONS OF ROAD SALT	2,092.74
INTEGRATED PRINT SOLUTIONS	YOUTH BBALL T-SHIRTS	1,119.00
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	19,200.34
INTERSTATE ALL BATTERY CEN	LAPTOP SCREEN	180.00
INTOXIMETERS, INC.	DRY GAS TANK	115.00
IOWA DOT	MIA FLAGS	356.16
IPERS	IPERS	11,999.44
J.P. COOKE CO., THE	2018 PET LICENSE	89.50
JACQUE GLOEDE	REIMBURSEMENT FOR MACE CAN	16.95
JOHNATHAN ELLIOT	BUILDING PERMIT DEPOSIT REFUND	500.00
KEYSTONE LABORATORIES	MONTHLY SAMPLING	433.70
LETTOW, JOLENE	GCMOA LUNCHEON	34.00
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	918.64
LOWE'S	PROSTEEL DOOR & CAN OF FOAM	133.24
MARCO, INC.	COPIER MAINTENANCE AGREEMENT	469.48
MARTIN MARIETTA MATERIALS	7.42 TONS OF 1" ROAD STONE	106.85
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MEADOW LANE INVESTMENTS, L	MEADOW LANE INVESTMENTS, LLC	17,262.44
MENARDS	PRO ALL WEATHER	12.57
MISCELLANEOUS VENDOR	SELONKE, THOMAS :US REFUND	315.28
MOSQUITO CONTROL OF IOWA	2017 MOSQUITO CONTROL	11,535.00
MR. STORAGE, LLC	MR. STORAGE, LLC	5,332.71
NAPA AUTO PARTS	RUBBER CEMENT & TIRE PATCHES	39.50
NOVA FITNESS EQUIPMENT	BATTERY AND WORK ON TREADMILL	108.29
OAKSTONE HOMES	BUILDING PERMIT DEPOSIT REFUND	500.00
OTIS ELEVATOR COMPANY	12/1/17-2/28/18 SERVICE	204.48
POSTMASTER	POSTMASTER	334.53
QUALITYONE COMMERCIAL CLEA	DECEMBER JANITORIAL SERVICES	2,134.00
QUICK'S HARDWARE HANK	SEE ATTACHED	204.96
RELIASTAR LIFE INSURANCE C	LIFE INSURANCE	374.14
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	2,662.31
SOUTH STORY BANK & TRUST	SOUTH STORY BANK & TRUST	21,422.82
SPORTSMAN'S WAREHOUSE	QUALIFICATION AMMO	229.90
STAPLES ADVANTAGE	BINDER CLIPS & COPY PAPER	134.42
STAR EQUIPMENT LTD.	TWO 12X25 BLANKETS	190.00
STORY COUNTY AUDITOR	CITY ELECTION MATERIALS	1,556.31
TASC	FLEX BENEFIT PLANS	1,152.44
TASC - CLIENT INVOICES	2108 FLEX SPENDING RENEWAL FEE	179.91
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,121.00
TRICKLE'S L.L.C.	TIRES FOR JETTER	445.00
TYLER & RACHEL PETERSEN	BUILDING PERMIT DEPOSIT REFUND	500.00
UHS PREMIUM BILLING	MEDICAL INSURANCE	16,429.32
USA BLUEBOOK	EIGHT METER LOCKS	120.94
VEENSTRA & KIMM, INC.	IRON BRIDGE PRELIMINARY PLAT	16,442.00
VERIZON WIRELESS	PUBLIC WORKS CELL PHONES	282.18
VISIONBANK	VISIONBANK	3,710.06
WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	70.96

001	GENERAL FUND	67,875.01
002	LIBRARY	5,261.06
003	RECREATION	6,916.24
004	FIRE AND RESCUE	379.94
014	AMBULANCE	426.78
100	PRAIRIE RIDGE DEVELOP	62.50
110	ROAD USE TAX	12,907.62
125	TIF	277,878.13
600	WATER UTILITY	20,577.13
610	SEWER UTILITY	9,934.29
01	PAYROLL	83,500.52
	GRAND TOTAL	485,719.22

Motion – Kuhn, Second – Roberts on Resolution No. 17-097 to Approve Engineering Agreement for Inspection of 550th Street. Council chose full-time inspection services to be provided for development. Developer asked that engineer submit inspection comments while project is underway as opposed to waiting til end of project. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

Motion – Deaton, Second – Hemmen on Resolution No. 17-098 to Approve Final Plat for Iron Bridge on Conditions of City Engineer Letter, Excluding Item #3, and Including Following Criteria:

- 1) Provide required maintenance bonds by February 1, 2018
- 2) Complete punch list by January 1, 2018
- 3) Delete Item 15 to install sidewalk ramps at station 17 & 82 from punch list dated December 11, 2017. Ramps to be installed when homes are built, or by October 2018, whichever comes first.
- 4) Waive performance bond with completion of 550th Street by June 1, 2018

Motion – Kuhn, Second – Roberts on Second Reading or Ordinance Number 465 Regulating Food Vendors. Roll Call: Kuhn, Deaton, Roberts, Hemmen, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Deaton on Resolution No. 17-095 to Approve Final Plat for Prairie Ridge #2. Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes; Jensen abstained. Motion carried.

Motion – Roberts, Second – Kuhn on Resolution No. 17-099 to Approve Engineering Agreement for Inspection of Meadow Lane Plat 3. Developer thanked engineer, staff, council for providing preliminary inspection costs. Full-time inspections will be completed on project. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

Motion - Kuhn, Second – Jensen on Resolution No. 17-100 to Approve Purchase of Tar Kettle from Star Equipment. Price for used kettle is \$12,995. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

Motion – Deaton, Second – Hemmen on Resolution No. 17-101 to Approve Purchase of Lawnmowers. Council had asked staff to research costs to outsource lawn service. Staff provided three quotes from outside vendors. Two lawnmowers will be purchased to replace older mowers. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

Motion – Kuhn, Second – Roberts on Preliminary Agreement for Proposed Ice Rink. Chris and Kris Gardner have offered to set up an ice rink in Huxley for residents to use at no cost. Placement of ice rink yet to be determined. 5 ayes, 0 nays. Motion carried.

Miscellaneous

- Travis Bakken, Recreation Director, announced that new fitness equipment should arrive by December 27th.
- Councilman Jensen asked if resolutions could be discussed at work sessions prior to action being requested. Staff responded that all items are placed on work session agenda if time allows.
- City Clerk, Jolene Lettow, announced that budget committee meetings were beginning to prepare for fiscal year 2019 budget.
- Councilman Kuhn commented that area of trees that were trimmed north of 3C's looked nice.
- Mayor Henry reminded council of next week's council meeting. Stated that agenda would include swearing in of new council members. Mayor also announced the new committees for next year.

ADJOURNMENT: Motion –Hemmen, second – Roberts to adjourn meeting at 7:30pm. 5 ayes, 0 nays.

Submitted by: Jolene R. Lettow, City Clerk