

Huxley City Council Minutes

Tuesday, October 24, 2017

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 PM.

COUNCIL MEMBERS PRESENT: Jensen, Deaton, Kuhn, Hemmen, Roberts

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Jeff Peterson-Public Works Director

CONSULTANT PRESENT: Amy Beattie-City Attorney; Forrest Aldrich – city engineer

GUESTS PRESENT: Steve Quick, Chris Gardner, Seldon Spencer

CONSENT AGENDA:

MOTION-Roberts, Second - Hemmen to approve all agenda items as listed.

- Approve October 10, 2017 Regular Council Meeting Minutes
- Approve Financial Reports and Payment of Bills
- Approve Appointment of Joseph Scott to the Planning and Zoning Commission
- Approve Appointment of Mark Judge to Huxley Tree Board
- Approve Reappointment of Chuck Helms to Huxley Library Board
- Approve Appointment of Amanda DeMaris to Huxley Parks and Recreation Board
- Approve Reappointment of Jay Johnson to Huxley Parks and Recreation Board

Roll Call: Roberts, Kuhn, Jensen, Hemmen, Deaton voted yes. Motion carried.

Claims:

A TECH-TCI	10/1/17-12/31/17 MONITORING	105.00
ACCESS SYSTEMS	UPDATE PHONE SYSTEM	31.25
ALEXANDRIA GREENFIELD	TOT REGISTRATION REFUND	59.00
AMY BAKER	TOT REGISTRATION REFUND	59.00
ANKENY SANITATION	CENTENNIAL PARK	305.08
BAKER GROUP	MAINTENANCE AGREEMENT-3 OF 4	8,132.00
BRICK GENTRY P.C.	BOND CLAIMS	381.25
BUD'S AUTO REPAIR INC	NEW TIRES AND SERVICE ON FORD	1,239.67
CAPITAL CITY EQUIPMENT CO.	OIL & FUEL FILTER AND BOOT KIT	74.67
CASEY'S GENERAL STORES INC	GASOLINE	1,289.37
CENTERPOINT LARGE PRINT	LARGE PRINT WESTERNS	42.54
CENTRAL IOWA DISTRIBUTING	GLOVES, DEGREASER, WORKHORSE	279.00
CENTRAL IOWA TRUCKING	HAULING ROCK	274.25
CHITTY GARBAGE SERVICE INC	FD GARBAGE SERVICE	43.34
CLASSIC BUILDERS	BUILDING PERMIT DEPOSIT REFUND	500.00
COMPASS MINERALS AMERICA	COARSE BULK SALT	3,404.92
CONSUMERS ENERGY	ELECTRICITY	9,163.76
D.J. GONGOL & ASSOCIATES	CHECK VALVE SPRING	31.30
DB IOWA HOLDINGS	LEGAL PUBLICATIONS	196.39
DEMCO	SUPPLIES	236.60
DOLLAR GENERAL CORPORATION	ANTIBACTERIAL WIPES	76.58
DORSEY & WHITNEY LLP	2017 GO REFUNDING BONDS DISCLO	7,500.00
EDUCATIONAL SERVICES	EDC/USBORNE BOOKS	321.54
ELECTRIC WHOLESALE CO.	BULBS AND EYES	101.22
ENGINEERED EQUIPMENT SOLUT	LONGOPAC BAGS	204.20
GALL'S, LLC	DUTY BOOTS	184.98
GERALD WALSH	MAGIC CAMP REGISTRATION REFUND	60.00
GRAINGER	WASHER KIT	6.39
HAPPE HOMES, LLC	BUILDING PERMIT DEPOSIT REFUND	500.00
HOKEL MACHINE SUPPLY	BRASS GRIP AND LOCK-ON HOSE	7.52

IAWEA	FALL MEETING REGISTRATIONS	120.00
ICMA MEMBERSHIP RENEWALS	2018 MEMBERSHIP	679.44
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	9,415.93
IOWA ASSN. MUN. UTILITIES	IAMU WATER/WW CONFERENCE	175.00
IOWA DOT	50 LBS. OF CALCIUM CHLORIDE	1,729.90
IOWA ONE CALL	LOCATE EMAILS	84.60
ITRON, INC.	MAINT. ON METER READER	2,209.01
JEREMY J. ARENDS	SEPTEMBER'S TREASURER'S REPORT	80.00
JESSICA SWANSON	MAGIC CAMP REGISTRATION REFUND	45.00
KELLY DOMINO	TOT REGISTRATION REFUND	64.00
KEYSTONE LABORATORIES	MONTHLY SAMPLING	1,340.60
KRISTA MCGINN	TRAVEL REIMBURSEMENT	399.01
L L PELLING CO.	SEAL COATING ROADS	66,523.80
LACEY BRUNING	TOT REGISTRATION REFUND	59.00
MADRID AUTOMOTIVE	GAS CAP	12.81
MARCO, INC.	PRINTER/COPIER CONTRACT	471.80
MCFARLAND CLINIC	HEARING TEST-GLOEDE	30.00
MELINDA BLAZEK	TOT REGISTRATION REFUND	64.00
MELISSA CAMPBELL	MAGIC CAMP REGISTRATION REFUND	40.00
MID-IOWA OCCUPATIONAL TEST	PRE-EMPLOY & RANDOM DRUG TEST	115.00
MIDWEST BREATHING AIR SYST	SCBA SERVICE	166.50
MISCELLANEOUS VENDOR	JERMIER, ANDY :US REFUND	477.00
MUNICIPAL SUPPLY	METER SPUDS, GREEN & BLUE FLAG	330.00
NCL OF WISCONSIN, INC.	CHEMICALS FOR WWTP	121.48
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT MAINTENANCE	105.00
OXEN TECHNOLOGY	MICROSOFT EXCHANGE	296.00
PETERSON, JEFFERY	TRAVEL REIMBURSEMENT	20.40
POSTMASTER	POSTMASTER	335.34
QUICK'S HARDWARE HANK	SEE ATTACHED	499.46
SAM'S CLUB MC/SYNCB	SEE ATTACHED	2,046.22
SLATER ANIMAL HOSPITAL	BOARDING STRAY ANIMALS	316.69
SPRAYER SPECIALTIES INC.	NOZZLE AND TEEJET SPRAY TIP	17.92
SPRINGER PROFESSIONAL HOME	MONTHLY RODENT CONTROL	42.00
STAPLES ADVANTAGE	PRINTER INK AND A-Z TABS	139.35
STATE LIBRARY OF IOWA	DATABASE SUBSCRIPTION FEE	224.02
STEVE BROMAN	TOT REGISTRATION REFUND	0.00
STORY COUNTY EXTENSION	ROW PEST CHEMICAL APP. CLASS	35.00
TASC	FLEX BENEFIT PLANS	576.22
THE DES MOINES REGISTER	THE DES MOINES REGISTER	244.25
TONI SONNER	TOT REGISTRATION REFUND	109.00
UNITYPOINT	PRE-EMPLOYMENT PHYSICAL	125.00
VAN-WALL EQUIPMENT INC.	SEAL, STEERING ARM & BALL JOIN	818.04
VERIZON WIRELESS	AMBULANCE CELL PHONES	461.22
WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	70.81

001	GENERAL FUND	19,073.22
002	LIBRARY	2,061.32
003	RECREATION	2,403.01
004	FIRE AND RESCUE	764.30
014	AMBULANCE	957.34
110	STREET	69,953.22
200	DEBT SERVICE	7,500.00
600	WATER UTILITY	11,728.85
610	SEWER UTILITY	11,187.38
	PAYROLL	<u>41,344.01</u>
	GRAND TOTAL	166,972.65

PUBLIC HEARING – Mayor opened meeting at 6:05pm. Councilman Jensen stated that a policy needs to be developed that clarifies criteria used for development agreements. Phase II of Meadow Lane Development to begin this fall. Councilman Deaton asked questions regarding plans with Oak Bend road in future development. Motion – Deaton, Second Kuhn to close hearing at 6:22pm.

MOTION – Roberts, Second – Kuhn on Resolution No. 17-081 to Approve Development Agreement with Meadow Lane Investments, LLC, and Authorize Annual Appropriation Tax Increment Payments and Pledge Certain Tax Increment Revenues to the Payment of the Agreement. Kuhn stated the city needs a standardized agreement. Roll Call: Roberts, Deaton, Kuhn, Hemmen vote yes; Jensen voted no. Motion passed.

MOTION – Deaton, Second – Roberts on Resolution No. 17-082 to Set Date for Public Hearing on Urban Renewal Plan Amendment for Innovative Technologies. Hearing scheduled for November 28. Roll Call: Deaton, Roberts, Hemmen, Jensen, Kuhn voted yes. Motion carried.

MOTION – Deaton, Second – Kuhn on Resolution No. 17-083 to Authorize Certification of Liens to the Story County Treasurer for Purpose of Assessing the Cost of Tree Trimming Charges Against the Property at 202 Sycamore. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

MOTION – Kuhn, Second – Deaton on Resolution No. 17-084 to Set a Meeting Date to Approve a Development Agreement with Innovative Technologies to Include Annual Appropriation Tax Increment Payments. Meeting scheduled for November 28. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

MOTION – Deaton, Second – Hemmen to Untable Resolution No. 17-080 to Approve Appointments as City of Huxley Representatives to the Polk County Joint 911 Service Board. Resolution was tabled at last council meeting. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

MOTION – Roberts, Second – Jensen on Resolution No. 17-080 to Approve Appointments as City of Huxley Representatives to the Polk County Joint 911 Service Board. Garrett Fagen appointed as representative, Scott Hermann as alternate. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

Miscellaneous

- City engineer reported that a good meeting had been held regarding Meadow Lane Plat 3 construction plans. Also informed council he had met with property owner of 804 Timberlane to discuss property owner's plans to repair erosion issue. Property owner plans to attend future council meeting to get approval for changes.
- Councilman Deaton asked whether apartments in downtown area are up to city code. City attorney responded that existing maintenance codes would have to be reviewed.
- City administrator briefed council on the status of valuations and rollbacks for the current and future fiscal years.
- Councilman Deaton divulged that the ambulance service will not be increasing rates this year. Mr. Deaton brought up the various levies that city could implement.

ADJOURNMENT: Motion –Roberts, second – Kuhn to adjourn meeting at 7:10 pm. 5 ayes, 0 nays.

WORK SESSION: Mayor Henry called the meeting to order at 7:15 pm.

Iron Bridge – Council and developer discussed various options for terms of a development agreement and costs associated with construction/paving of 550th Avenue. Consensus of council to offer \$200,00 for road construction and \$580,000 in development agreement.

Seldon Spencer, property owner of 823 Ashwood, approached council to discuss his offer to donate two acres of his land that are adjacent to old water treatment plant to the city.

Mayor notified council of Community Meeting to be held on November 1 at Nord Kalsem shelter.

ADJOURNMENT: Motion –Hemmen, second – Kuhn to adjourn meeting at 8:07pm. 5 ayes, 0 nays.

Craig D. Henry, Mayor

Attest:

Jolene R. Lettow, City Clerk