

# Huxley City Council Minutes

## Tuesday August 8, 2017

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:00 PM.

**COUNCIL MEMBERS PRESENT:** Roberts, Jensen, Deaton, Kuhn, Hemmen

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow-City Clerk, Jeff Peterson-Public Works Director, Mark Pote-Police Chief, Mat Kahler-Street Superintendent. Krista McGuinn, Chad Anthony-Ambulance Service

**GUESTS PRESENT:** John Hall, Mike Upah, Luke Wall, Nick Skow, Jesse Harrison, Alex and Jackie Schmit, Nathan Easter, Dan Culhane, Todd Sommerfeld, Darold Primmer

**PRESENTATION:** John Hall, Ames Economic Development Commission, presented council with information pertaining to a company moving into the Blue Sky Commons area. Innovative Technologies plans to build a 14,000 square foot facility for the centrifuge parts and service company. The owner, Nick Skow, provided preliminary drawings of the facility and talked about construction possibly beginning this fall.

Todd Sommerfeldt, Huxley Development Corporation President, updated council on the proposal to dissolve the corporation and trade the remaining, undeveloped 28 acres for the debt owed to city. Council directed staff to begin process of transfer.

### CONSENT AGENDA:

*MOTION-Deaton, Second-Hemmen to approve all agenda items as listed.*

- Approve July 25, 2017 Regular Council Meeting and Worksession Minutes and August 3, 2017 Special Council Meeting Minutes
- Approve Financial Reports and Payment of Bills
- Approve Block Party Application in Westview Heights

Roll Call: Roberts, Kuhn, Jensen, Hemmen voted yes. Deaton abstained.

### Claims:

ALLIANT ENERGY	GAS & ELECTRIC	9,883.30
ANKENY SANITATION	CENTENNIAL PARK	305.08
ARNOLD MOTOR SUPPLY	AIR VACUUM PUMP & DOOR HANDLE	54.54
BAKER GROUP	MAINTENANCE AGREEMENT	6,115.00
BITUMINOUS MATERIALS & SUP	GALLONS OF TAR	499.92
BOUND TREE MEDICAL	PEDIATRIC SPINE BOARD SET	580.71
BSN SPORTS, LLC	SOFTBALLS FOR ADULT LEAGUE	100.58
CHARLES FLICK	REFUND FOR 7/19/17 NK RENTAL	75.00
CHITTY GARBAGE SERVICE INC	FD GARBAGE SERVICE	21.95
COMPASS MINERALS AMERICA	COURSE ROCK SALT	6,676.74
ED M. FELD EQUIPMENT CO. I	NEW RESERVE BADGES	377.00
ENGINEERED EQUIPMENT SOLUT	AIR PISTON	401.64
GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUND	3,000.00
HACH COMPANY	CHEMICALS FOR WW TREATMENT	2,290.52
HEATHER DENGER	YOGA PILATES INSTRUCTOR	287.43
HOKEL MACHINE SUPPLY	HOKEL MACHINE SUPPLY	8.99
HUXLEY COOP TELEPHONE CO.	INTERNET, CABLE, PHONE	1,780.46
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	11,762.84
INTERSTATE BATTERIES	BATTERY FOR AIR COMPRESSOR	59.96
IOWA DNR	NPDES FY18 PERMIT FEE	210.00
IOWA DOT	JANITORIAL SUPPLIES	435.77
IOWA PRISON INDUSTRIES	PARK SIGN	35.35

IPERS			IPERS	6,359.74
KERMIT MISKELL & SONS LTD			BELTS	106.44
KEVIN SCHULZE			SOFTBALL LEAGUE OFFICIAL	200.00
LIBERTY READY MIX			5.5 YARDS OF CONCRETE	1,085.50
LOWE'S			CAULK, DEHUMIDIFIER, BULBS	194.68
MARTIN MARIETTA MATERIALS			TONS OF AG LIME	94.52
MARTIN OIL WHOLESALE			DIESEL AND UNLEADED FUEL	1,438.00
MATT SPORLEDER			HAND GUN QUALIFICATION	20.00
MENARDS			SUMP PUMP, VISOR WRAP, CAR SCE	330.39
MISCELLANEOUS VENDOR			HUMPAL, JACOB REFUND	700.03
MUNICIPAL SUPPLY			PRO-RINGS	498.50
NEW CENTURY FS INC			ANNUAL LP CONTRACT	617.55
NICKOLAY CONSULTING, LLC			MONTHLY IT SUPPORT	105.00
NOVA FITNESS EQUIPMENT			PREVENTATIVE MAINTENANCE	331.16
OUTDOOR ENVISIONS			MULCH	799.20
OXEN TECHNOLOGY			OFFICE 365 & EXCHANGE FEE	152.00
PEPSI-COLA			CASES OF POP FOR VENDING	337.55
PETERSEN REAL ESTATE INVES			BUILDING PERMIT DEPOSIT REFUND	1,000.00
RACOM			REPAIR OF BROKEN SIREN ON TAHO	480.00
ROBB, BETTY			REIMBURSE FOR PARADE CANDY	407.46
SAGE HOMES, INC.			BUILDING PERMIT DEPOSIT REFUND	500.00
SHERWIN WILLIAMS			STAIN FOR AMPHITHEATER	215.94
STAPLES ADVANTAGE			PRINTER INK FOR KEITH & AMY	177.98
STAR EQUIPMENT LTD.			RAKE, EDGER, BROOM	66.14
TASC - CLIENT INVOICES			SEPT FLEX PLAN ADMIN FEE	66.25
THE SHERWIN-WILLIAMS CO.			TRAFFIC PAINT	54.00
TIM DENGER			TRAINING REIMBURSEMENT	203.49
TONYA BECKER			TRX FUSION INSTRUCTOR	160.00
TREASURER, STATE OF IOWA			STATE WITHHOLDING	1,828.00
VALIC			DEFERRED COMPENSATION	74.64
VEENSTRA & KIMM, INC.			IRON BRIDGE CONSTRUCT. REVIEW	2,119.50
VERIZON WIRELESS			CITY ADMIN CELL PHONE	44.33
VETTER EQUIPMENT			CREDIT	0.00
WINDSTREAM IOWA COMMUNICAT			DISPATCH PD PHONE	71.83
PAYROLL EXPENSE				49,516.74
001	GENERAL FUND	27,743.53		
002	LIBRARY	3,754.40		
003	RECREATION	3,231.13		
004	FIRE AND RESCUE	1,651.18		
014	AMBULANCE	944.30		
110	ROAD USE TAX	9,349.73		
600	WATER UTILITY	12,683.08		
610	SEWER UTILITY	6,583.25		
	GRAND TOTAL	115,457.34		

*MOTION – Hemmen, Second –Deaton on Resolution No. 17-058 to Approve Proposal from LL Pelling Company from North Liberty, Iowa for the Sealcoating of Streets. Mat Kahler, Street Superintendent, provided costs for several streets to be repaired. Cost not to exceed \$70,000. Roll Call: Deaton, Kuhn, Jensen, Roberts, Hemmen voted yes. Motion carried.*

*MOTION – Kuhn, Second –Deaton to prepare standard development agreement for Innovative Technologies. 5 ayes, 0 nays. Motion carried.*

*MOTION – Deaton, Second –Kuhn to begin process to convey land owned by Huxley Development Corporation to the City of Huxley. 5 ayes, 0 nays. Motion carried.*

*MOTION – Roberts, second –Deaton on Resolution No. 17-057 to Approve Allocations for the FY18 Budget to Outside Agencies. Donations: Access-\$500, Mica-\$500, Salvation Army-\$400, YSS-\$300. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.*

#### **MISCELLANEOUS:**

- Chief Pote announced that Officer Cowden had resigned and last day was August 11.
- City Clerk Lettow stated audit had been completed. Informed council of timeline to complete nomination paperwork for city election.

- Councilman Deaton asked status of nuisance abatement with property on E. First Street. Asked Chief Pote to stay on top of construction vehicles parking in development areas. Requested that budget committee meet in near future.
- Councilman Roberts told council that she and Councilman Hemmen had sat in on Officer Cowden's exit interview.
- Councilman Hemmen expressed his support of the police department and all their efforts. Mr. Hemmen also inquired as to whether the grass clipping flyer had helped in reducing the problem of residents putting clippings into street.

**ADJOURNMENT:** Motion –Roberts, second – Hemmen to adjourn meeting at 6:50pm. 5 ayes, 0 nays.

**WORK SESSION:** Mayor Henry called the meeting to order at 6:55 PM.

Ambulance – Krista McGuinn, Emergency Medical Services Director, explained to council that the ambulance service was suffering due to lack of volunteers. Asked council if city could offer salary to recruit people for ambulance service. Council directed emergency medical personnel to put together preliminary plan, e.g. costs etc.

Development – Council discussed software and insurance expenses to contract with civil engineer, Nate Easter, to perform map updates, site plan reviews, etc. Contract to be presented to council at next meeting.

CIP, Sidewalk – Council discussed options to have sidewalks installed around town.

**ADJOURNMENT:** Motion –Deaton, second – Roberts to adjourn meeting at 8:00pm. 5 ayes, 0 nays.

Submitted by: Jolene R. Lettow, City Clerk