

# CITY OF HUXLEY

TUESDAY – AUGUST 8, 2017 – HUXLEY CITY HALL

CITY COUNCIL MEETING – 6:00 PM

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF HUXLEY, IOWA, WILL MEET AT THE HUXLEY CITY HALL 515 N. MAIN AVE., HUXLEY, IOWA, FOR THEIR REGULAR COUNCIL MEETING AT 6:00 PM ON TUESDAY THE 8TH DAY OF AUGUST, 2017 TO DISCUSS THE MATTERS ENUMERATED IN THE AGENDA LISTED BELOW.

## ROLL CALL – QUORUM PRESENT

- 1.00) COMMENTS FROM THE PUBLIC AND RECEIVING OF PETITIONS AND/OR WRITTEN COMMUNICATIONS TO THE CITY COUNCIL ON AGENDA AND NONAGENDA ITEMS.
- 2.00) PRESENTATION(S): **JOHN HALL FROM AEDC**
- 3.00) PROCLAMATION(S): NONE
- 4.00) CONSENT AGENDA:

ALL ITEMS LISTED WITHIN THIS SECTION ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS, AND CONSIDERED SEPARATELY.

- 4.01) TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:  
July 25, 2017 – Regular Council Meeting and Worksession  
August 3, 2017 – Special Council Meeting
- 4.02) TO APPROVE FINANCIAL REPORTS AND PAYMENT OF BILLS.
- 4.03) TO APPROVE BEER, WINE AND LIQUOR LICENSES, CIGARETTE PERMITS/ RENEWALS.
- 4.04) TO APPROVE BLOCK PARTY APPLICATION.
- 4.05) TO APPROVE STREET CLOSINGS FOR PRAIRIEFEST.
- 5.00) PUBLIC HEARING(S): NONE

## AGENDA ITEMS:

- 6.00) COMMUNITY BETTERMENT:
  - 6.01) DISCUSSION AND POSSIBLE ACTION ON APPROVING 2017 STREET SEAL COAT PROGRAM.
  - 6.02) DISCUSSION AND POSSIBLE ACTION ON DIRECTING STAFF TO PREPARE THE NECESSARY PAPERWORK INCENTIVE ASSISTANCE.
- 7.00) PUBLIC SAFETY: NONE
- 8.00) FINANCE:
  - 8.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 17-054 APPROVING ALLOCATIONS FOR THE FY 18 BUDGET FOR OUTSIDE AGENCIES.
- 9.00) LEISURE ACTIVITIES: NONE
- 10.00) ADMINISTRATIVE BUSINESS: NONE

COMMENTS FROM STAFF, COUNCIL AND MAYOR.

## ADJOURNMENT

*THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE WINDOW IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE AND VIEWABLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.*

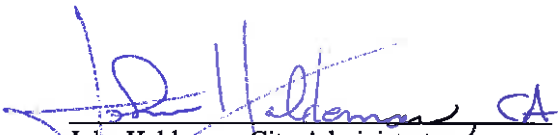
### WORKSESSION:

**THE CITY COUNCIL WILL MEET FOR AN INFORMAL WORKSESSION TO WORK ON ITEMS AND NOT TAKE ANY ACTION ON THOSE ITEMS DURING THE WORKSESSION.**

**DISCUSSION TOPICS; THAT THE FOLLOWING TOPICS ARE SUGGESTED AND THEY DO NOT REFLECT ALL POSSIBLE ITEMS THAT COULD BE DISCUSSED OR NOT. THE LISTING BELOW DOES NOT NECESSARILY REFLECT THE ORDER IN WHICH THE ITEMS WILL BE DISCUSSED OR IF THEY WOULD BE DISCUSSED AT THIS MEETING. NO ACTION WILL BE TAKEN ON ANY OF THE ITEMS AND THE LIST MAY CHANGE PRIOR TO OR AT THE MEETING.**

- 1.) Development
- 2.) Ambulance
- 3.) CIP
- 4.) Miscellaneous

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John Haldeman, City Administrator

8/4/2017 11:01 AM

**City of Huxley  
Huxley Police Department  
July 2017  
Monthly Report**

**7/4/2017 1:07 PM** Officer responded to a domestic altercation at the 200 block of W 5<sup>th</sup> Street. Both parties agreed to remain separated for the remainder of the day.

**7/6/2017 6:59 AM** Officer responded to a car vs bicyclist accident at the intersection of Highway 69 and Main. A juvenile female was transported by ambulance to Blank for her injuries.

**7/7/2017 8:45 AM** Officer received a Criminal Mischief complaint at Berhow Park. The bathroom facilities had been vandalized causing approximately \$50 to repair.

**7/8/2017 12:45 PM** Officer received a Criminal Mischief complaint at the 1200 block of Sandcherry. A vehicle had been keyed causing approximately \$7200 in damage. This could have occurred in either Huxley or the Westown Basketball Courts in Ames.

**7/10/2017 7:45 AM** Officer served an abatement for grass / brush / weeds at the 300 block of E 1<sup>st</sup> Street.

**7/10/2017 6:29 PM** Officer responded to an out of control teen at the 500 block of E 4<sup>th</sup> Street. Officer was able to assist with the juvenile and eventually leave the residence.

**7/11/2017 11:55 PM** Officer responded to the 500 block of E 4<sup>th</sup> Street for a domestic altercation. The altercation was verbal and both parties agreed that they could cohabitate for the remainder of the night with no further problems.

**7/11/2017 11:30 PM** Officer entered a juvenile male as a runaway after he had not been home for several nights and ran from his mother in Ankeny. The juvenile was located the next day and returned home.

**7/13/2017 11:21 AM** Officer received a theft report from a business at the 100 block of South Main. \$100 in cash was noticed missing from the cash drawer upon opening the business.

**7/13/2017 10:20 PM** Officer responded to a domestic altercation at the 100 block of Oak Blvd. The altercation was verbal and both parties agreed that they could cohabitate for the remainder of the night with no further problems.

**7/19/2017 4:03 PM** Officer stopped a vehicle for a traffic violation on E 1<sup>st</sup> near the East City limits. The driver of the vehicle, a 54 year old Cambridge woman, was arrested for OWI. She was transported to the Story County Jail in Nevada.

7/19/2017 7:57 PM Officer was asked to assist with an out of control teen at the 500 block of E 4<sup>th</sup> Street. The officer was able to help to the point the teen could remain at home with her mother.

7/19/2017 8:11 PM Officer was called to the 500 block of E 2<sup>nd</sup> for a domestic altercation between father and daughter. The situation was handled and calmed and both agreed they could remain separated in the same residence for the rest of the night.

7/21/2017 11:18 AM Officer responded to a domestic altercation at the 500 block of E 3<sup>rd</sup> Street. The altercation was verbal and an Ottumwa woman decided to move away from the residence to Chicago, IL.

7/22/2017 4:10 AM Officer responded to a theft report at the 100 block of Oak Blvd. A Huxley man allowed two adults to spend the night at his residence in the living room. He awoke the next morning to find that \$56 in cash that was on the kitchen table was missing. Also missing were the two guests who were not known well by the victim. Positive ID's will be needed for further investigation.

7/22/2017 10:05 AM Officer responded to a domestic altercation at the 500 block of E 4<sup>th</sup> Street. The altercation was verbal and the two parties remained separated for the rest of the day with the male half electing to hire transit to Urbandale, IA.

7/24/2017 1:35 PM Officer responded to an accident at the Ballard Plaza. Two vehicles collided while using the parking lot causing approximately \$6000 in total damage. No injuries.

7/25/2017 12:15 AM Officer arrested a 19 year old Huxley woman and referred a 14 year old Huxley girl for Possession of Drug Paraphernalia at Nord Kalsem Park. The 14 year old was released to her grandfather in Ames.

7/26/2017 8:00 PM Officer responded to a domestic altercation at the 100 block of Oak Blvd. The altercation was verbal and the female half went back to her residence at the 500 block of E 1<sup>st</sup> for the remainder of the night.

7/26/2017 10:00 PM Officer served an arrest warrant at the 100 block of Oak. A Huxley man was transported to the Story County Jail.

7/27/2017 1:36 AM Officer arrested a 20 year old Des Moines woman for OWI near the intersection of Highway 69 and Highway 210. She was transported to the Story County Jail in Nevada.

7/27/2017 7:51 AM Officer responded to a car fire at the 500 block of Main Ave. A vehicle owned by a Huxley woman caught fire under the driver's side seat. No injuries.

7/27/2017 9:00 PM Officer responded to a car vs deer accident on Highway 69 near Centennial Drive.

Huxley Officers had four arrests for the month. Two were for OWI and two were for Possession of Drug Paraphernalia. One arrest warrant was also served. Officers issued nineteen citations for traffic violations and gave fifty eight warnings. Officers received 158 calls for service and had a total of 371 contacts for the month. Officers used 237.25 hours toward investigations, providing service, or answering calls and gave 415.25 hours of general patrol.

Mark Pote



Chief of Police



# Huxley City Council Minutes

## Tuesday July 25, 2017

These minutes are as recorded by the Deputy City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:03 PM.

**COUNCIL MEMBERS PRESENT:** Roberts, Jensen, Deaton, Kuhn.

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Amy Kaplan-Deputy City Clerk, Jeff Peterson-Public Works Director, Mark Pote-Police Chief, Mat Kahler-Street Superintendent.

**GUESTS PRESENT:** John Hall, Chris Gardner, Steve Domino, Bob Gibson, Mark DeYoung.

**CONSULTANT PRESENT:** Forest Aldrich-City Engineer.

### CONSENT AGENDA:

*MOTION-Roberts, Second-Jensen to approve all agenda items as listed.*

- Approve July 11, 2017 Regular Council Meeting & Work Session Minutes
- Approve Beer, Wine, and Liquor Licenses and Cigarette Permits/Renewals
- Approve Financial Reports and Payment of Bills
- Approve Appointment to Huxley Fire & Rescue

Roll Call: Roberts, Kuhn, Jensen, voted yes. Deaton abstained.

### Claims:

VENDOR NAME	DESCRIPTION	GROSS AMOUNT
A TECH-TCI	ALARM MONITORING	\$105.00
AFLAC	AFLAC	\$74.60
AVESIS INCORPORATED	VISION INS	\$326.00
BALLARD HEATING & COOLING	AIR CONDITIONER REPAIR	\$122.53
BITUMINOUS MATERIALS & SUP	GALLONS OF CRS-2	\$376.06
BOUND TREE MEDICAL	MEDICAL SUPPLIES	\$4,897.18
BRICK GENTRY P.C.	LEGAL FEES	\$418.75
BUD'S AUTO REPAIR INC	NEW TIRES ON TAHOE, FIX LIGHT	\$711.38
CARPENTER UNIFORM CO.	DUTY HOLSTER, PANTS, POLO	\$155.57
CENTRAL IOWA TELEVISIONING	LATERAL LAUNCHING ON W 3RD & TIMBERLANE	\$3,256.00
CON-STRUCT, INC.	MPS PROJECT-PAY EST. NO. 1	\$60,859.38
CONSUMERS ENERGY	ELECTRIC	\$9,752.09
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	\$1,634.32
DOLLAR GENERAL CORPORATION	LIBRARY PROGRAM SUPPLIES AND MISC. OFFICE SUPPLIES	\$72.30
DUMP THAT STUMP LLC	GROUND STUMPS IN PARKS	\$175.00
ED M. FELD EQUIPMENT CO. I	AIRPORT WAND	\$921.24
EDWARD JONES	IRA	\$250.00
GREENLAND HOMES	BUILDING PERMIT REFUND	\$500.00
H.L. MUNN LUMBER CO.	FIELD CHALK FOR COED SOFTBALL	\$132.36
HARRISON TRUCK CENTERS	SWITCH	\$18.92
HAWKINS, INC.	CHEMICALS FOR WATER TREATMENT	\$2,468.53
HEARTLAND CO-OP	GLY STAR PLUS	\$41.50
HOKEL MACHINE SUPPLY	CYLINDER RENTAL	\$64.60

HUXLEY COOP TELEPHONE CO.	PHONE, INTERNET, CABLE	\$1,793.96
INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$10,465.82
INTERSTATE BATTERIES	BATTERY FOR LAWN MOWER	\$34.95
IOWA DOT	JANITORIAL SUPPLIES	\$42.40
IOWA MUN. WORKERS' COMP. A	WORKERS COMP PREMIUM 17-18	\$25,609.00
IOWA ONE CALL	LOCATE EMAILS	\$81.90
IPERS	IPERS	\$12,092.93
JEREMY J. ARENDS	JUNE RECONCILIATION	\$80.00
LARRY AND SUSAN MOORE	PERGOLA DAMAGE	\$1,000.00
LIBERTY READY MIX	CONCRETE	\$760.50
LINCOLN FINANCIAL GROUP	DISABILITY & LIFE INSURANCE	\$963.02
MANAGERPLUS SOLUTIONS, LLC	MANAGERPLUS SOFTWARE AGREEMENT	\$449.00
MARCO, INC.	PD & CITY HALL MAINTENANCE AGREEMENTS	\$423.51
MARCO, INC.	LIBRARY COPIER RENTAL	\$403.10
MARTIN MARIETTA MATERIALS	AG LIME	\$158.00
MARTIN OIL WHOLESALE	UNLEADED GASOLINE	\$568.18
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	\$250.00
MID-IOWA OCCUPATIONAL TEST	RANDOM DRUG TESTING	\$70.00
MUNICIPAL SUPPLY	12" FERNCO COUPLING	\$50.15
OXEN TECHNOLOGY	EXCHANGE AND OFFICE 365 ONLINE	\$152.00
PCC AN AMBULANCE BILLING S	JUNE AMBULANCE BILLING	\$388.21
PHIL BREKKE	SPRING FITNESS CHALLENGE WINNER	\$225.00
POSTMASTER	POSTAGE FOR UTILITY BILLS	\$327.28
PREFERRED PEST MANAGEMENT	PEST CONTROL AT 3CS	\$110.00
PREMIER OFFICE EQUIPMENT I	COPIES ON SHARP COPIER	\$2.50
QUALITYONE COMMERCIAL CLEA	JULY JANITORIAL SERVICES	\$1,569.75
QUICK'S HARDWARE HANK	SEE ATTACHED	\$620.04
QUILL CORPORATION	PURCHASE ORDERS	\$107.19
RELIASTAR LIFE INSURANCE C	LIFE INSURANCE	\$374.22
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	\$5,353.40
SAM'S CLUB MC'SYNCB	SEE ATTACHED	\$4,510.63
SANDRY FIRE SUPPLY	SCBA TESTING/FLOW TEST	\$1,003.50
SLATER ANIMAL HOSPITAL	BOARDING STRAY CAT	\$91.00
SPORTS CONSULTANTS UNLIMIT	LOCK FOR BASKETBALL HOOPS	\$25.00
SPRINGER PROFESSIONAL HOME	PEST CONTROL FOR FD	\$4.00
STAPLES ADVANTAGE	OFFICE SUPPLIES	\$221.83
STORY COUNTY RECORDER	RECORD 28E LAW ENFORCEMENT CONTRACT	\$12.00
STORY COUNTY SHERIFF'S OFF	1ST QTR DISPATCH SERVICES	\$5,957.00
TASC	FLEX BENEFIT PLANS	\$617.88
THE SHERWIN-WILLIAMS CO.	YELLOW PAINT	\$211.80
TREASURER, STATE OF IOWA	STATE WITHHOLDING	\$3,234.00
UHS PREMIUM BILLING	MEDICAL INSURANCE	\$17,404.36
VALIC	DEFERRED COMPENSATION	\$147.68
VAN-WALL EQUIPMENT INC.	SEAL FOR RIGHT FRONT AXLE	\$53.27
VERIZON WIRELESS	PD, PW, AND AMBULANCE CELL PHONES	\$460.71
Payroll Expense		\$46,421.29
<b>GRAND TOTAL</b>		<b>\$232,235.27</b>

**MOTION – Kuhn, second –Deaton on Resolution No. 17-051 setting public hearing date at which it is proposed to approve a development agreement with a private company, including annual appropriation tax increment payments. Hearing set for August 3, 2017 at 5:15 PM. Roll Call: Deaton, Kuhn, Jensen, Roberts voted yes. MCU.**

**MOTION – Deaton to approve construction plans contingent on engineer's report and to approve the use of Hydraulic Truss Screed to pave the street, Second –Roberts on Resolution No. 17-052. Council was given a copy of the percolation test. Discussion took place and concerns were expressed in regard to a future lift station and potentially laying sewer pipe at this time. It was agreed that the City will pay \$8,600 for a metal culvert. Roll Call: Deaton, Kuhn, Jensen, Roberts voted yes. MCU.**



*MOTION – Deaton, second –Kuhn on first reading of ordinance amending the M-1 heavy industrial district regulations of section 165.30 of the municipal code of the City of Huxley, Iowa, to authorize sale or display of fireworks as permitted use. Roll Call: Kuhn voted yes. Deaton, Roberts, Jensen voted no.*

*MOTION – Roberts, second –Deaton on Resolution No. 17-053 submitting grant application for DOT sign replacement program for cities. Roll Call: Deaton, Kuhn, Jensen, Roberts voted yes. MCU*

**MISCELLANEOUS:**

- Jensen requested that the topic of extending the city sidewalk system be added to the next work session.
- Jensen discussed a developer agreement for Iron Bridge and inquired what their options are.
- Chief Pote indicated that he is in the process of hiring a new officer as officer Cowden has signed a tentative agreement with Urbandale PD contingent on further testing.
- Roberts asked where we receive our website data from.
- Kuhn inquired about how much money the City saved on workers compensation insurance premium.
- Kuhn asked what the rate is on water consumption on a second meter.
- Henry reminded council that Prairiefest is coming up in August.

*Motion to adjourn at 7:34 PM. Motion- Deaton, Second- Kuhn. 4 ayes, 0 nays. MCU*

**WORK SESSION:** Mayor Henry called the meeting to order at 7:39 PM.

Contract

Council was given a copy of the contract with Easter and Associates to review for the next meeting.

Story County Housing Fund

Henry requested this topic be added to the special agenda on August 3, 2017.

CIP

Discussion took place in regard to using the road use tax for street repairs and equipment. It was agreed that Mat would prioritize his requests and spread the repairs out over the fiscal year.

**ADJOURNMENT:** Motion –Deaton, second – Roberts to adjourn meeting at 8:27 PM. 4 ayes, 0 nays. MCU.

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Craig D. Henry, Mayor

Attest:

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Amy Kaplan, Deputy City Clerk

## **Huxley City Council Minutes Wednesday, August 3, 2017**

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**SPECIAL COUNCIL MEETING:** The Huxley City Council met in a special council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 5:21 pm.

**COUNCIL MEMBERS PRESENT:** Jensen, Roberts, Hemmen, Kuhn; absent - Deaton

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow-City Clerk

**GUESTS PRESENT:** John Hall, Stuart Miller, John Lenio, Steve DeMarcky, Gerry Miller, Mason Adams, Troy and Julee Petersen, Dave Mika, Kevin Brooks

**PUBLIC HEARING:** Mayor Pro Tem Kuhn opened hearing on proposed amendment to the Huxley urban renewal area at 5:22pm. No comments were received. Motion – Hemmen, Second – Roberts to close the hearing at 5:22 pm. 4 ayes, 0 nays.

**PUBLIC HEARING:** Mayor Pro Tem Kuhn opened hearing on proposed agreement with Continental Manufacturing Chemist, Inc. No comments were received. Motion – Jensen, Second - Roberts to close the hearing at 5:24 pm. 4 ayes, 0 nays.

Motion – Hemmen, Second – Jensen on **Resolution No. 17-054 to Approve Urban Renewal Plan Amendment for the Huxley Urban Renewal Area.** Urban renewal area will be expanded to include Blue Sky Commons Business Park. Roll Call: Hemmen, Roberts, Kuhn, Jensen voted yes. Motion carried.

Motion - Roberts, Second – Hemmen on **Resolution No. 17-055 to Approve the Development Agreement with Continental Manufacturing Chemist, Inc., and Authorize Annual Appropriation Tax Increment Payments and to Pledge Certain Tax Increment Revenues to the Payment of the Agreement.** Agreement would provide annual appropriation tax increment payments to the company in a total amount not to exceed \$600,000. Roll Call: Hemmen, Roberts, Kuhn, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Hemmen on **Resolution No. 17-056 to Approve Funding of the Story County Housing Trust Fund Contingent on Questions From Council Being Answered Regarding the Process and Criteria of the New Program.** Approval of resolution will be final when council provides consensus at next council meeting that concerns were addressed. Roll Call: Hemmen, Roberts, Kuhn, Jensen voted yes. Motion carried.

**ADJOURNMENT:** Motion –Hemmen, Second –Roberts to adjourn meeting at 5:34 pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk

## 8-8-17 Council Claims

	A	B	C
1	VENDOR NAME	DESCRIPTION	GROSS AMOUNT
2	ALLIANT ENERGY	GAS & ELECTRIC	\$ 9,883.30
3	ANKENY SANITATION	CENTENNIAL PARK, MAINT. SHOP, WWTP, NK, 3C'S	\$ 305.08
4	ARNOLD MOTOR SUPPLY	AIR VACUUM PUMP & DOOR HANDLE	\$ 54.54
5	BAKER GROUP	MAINTENANCE AGREEMENT	\$ 6,115.00
6	BITUMINOUS MATERIALS & SUP	GALLONS OF TAR	\$ 499.92
7	BOUND TREE MEDICAL	PEDIATRIC SPINE BOARD SET	\$ 580.71
8	BSN SPORTS, LLC	SOFTBALLS FOR ADULT LEAGUE	\$ 100.58
9	CHARLES FLICK	REFUND FOR 7/19/17 NK RENTAL	\$ 75.00
10	CHITTY GARBAGE SERVICE INC	FD GARBAGE SERVICE	\$ 21.95
11	COMPASS MINERALS AMERICA	COURSE ROCK SALT	\$ 6,676.74
12	ED M. FELD EQUIPMENT CO. I	NEW RESERVE BADGES	\$ 377.00
13	ENGINEERED EQUIPMENT SOLUT	AIR PISTON	\$ 401.64
14	GREENLAND HOMES	BUILDING PERMIT DEPOSIT REFUNDS	\$ 3,000.00
15	HACH COMPANY	CHEMICALS FOR WWTP, PH SENSOR, PEEK CONVERT	\$ 2,290.52
16	HEATHER DENGER	YOGA PILATES INSTRUCTOR	\$ 287.43
17	HOKEL MACHINE SUPPLY	HITCH PINS & NUT	\$ 8.99
18	HUXLEY COOP TELEPHONE CO.	INTERNET, CABLE, PHONE	\$ 1,780.46
19	INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$ 11,762.84
20	INTERSTATE BATTERIES	BATTERY FOR AIR COMPRESSOR	\$ 59.96
21	IOWA DNR	NPDES FY18 PERMIT FEE	\$ 210.00
22	IOWA DOT	JANITORIAL SUPPLIES	\$ 435.77
23	IOWA PRISON INDUSTRIES	PARK SIGN	\$ 35.35
24	IPERS	IPERS	\$ 6,359.74
25	KERMIT MISKELL & SONS LTD	BELTS	\$ 106.44
26	KEVIN SCHULZE	SOFTBALL LEAGUE OFFICIAL	\$ 200.00
27	LIBERTY READY MIX	CONCRETE	\$ 1,085.50
28	LOWE'S	CAULK, DEHUMIDIFIER, BULBS	\$ 194.68
29	MARTIN MARIETTA MATERIALS	AG LIME	\$ 94.52
30	MARTIN OIL WHOLESALE	DIESEL AND UNLEADED FUEL	\$ 1,438.00
31	MATT SPORLEDER	HAND GUN QUALIFICATION	\$ 20.00
32	MENARDS	SUMP PUMP, VISOR WRAP, CAR SCE	\$ 330.39
33	MISCELLANEOUS VENDOR	UTILITY REFUNDS	\$ 700.03
34	MUNICIPAL SUPPLY	PRO-RINGS	\$ 498.50
35	NEW CENTURY FS INC	ANNUAL LP CONTRACT	\$ 617.55
36	NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	\$ 105.00
37	NOVA FITNESS EQUIPMENT	PREVENTATIVE MAINTENANCE	\$ 331.16
38	OUTDOOR ENVISIONS	MULCH	\$ 799.20
39	OXEN TECHNOLOGY	OFFICE 365 & EXCHANGE FEE	\$ 152.00
40	PEPSI-COLA	CASES OF POP FOR VENDING	\$ 337.55
41	PETERSEN REAL ESTATE INVES	BUILDING PERMIT DEPOSIT REFUND	\$ 1,000.00
42	RACOM	REPAIR OF BROKEN SIREN ON TAHOE	\$ 480.00
43	ROBB, BETTY	REIMBURSE FOR PARADE CANDY	\$ 407.46
44	SAGE HOMES, INC.	BUILDING PERMIT DEPOSIT REFUND	\$ 500.00

**8-8-17 Council Claims**

	A	B	C
45	SHERWIN WILLIAMS	STAIN FOR AMPHITHEATER	\$ 215.94
46	STAPLES ADVANTAGE	PRINTER INK FOR KEITH & AMY	\$ 177.98
47	STAR EQUIPMENT LTD.	RAKE, EDGER, BROOM	\$ 66.14
48	TASC - CLIENT INVOICES	SEPT FLEX PLAN ADMIN FEE	\$ 66.25
49	THE SHERWIN-WILLIAMS CO.	TRAFFIC PAINT	\$ 54.00
50	TIM DENGER	TRAINING REIMBURSEMENT	\$ 203.49
51	TONYA BECKER	TRX FUSION INSTRUCTOR	\$ 160.00
52	TREASURER, STATE OF IOWA	STATE WITHHOLDING	\$ 1,828.00
53	VALIC	DEFERRED COMPENSATION	\$ 74.64
54	VEENSTRA & KIMM, INC.	IRON BRIDGE CONSTRUCT. REVIEW	\$ 2,119.50
55	VERIZON WIRELESS	CITY ADMIN CELL PHONE	\$ 44.33
56	VETTER EQUIPMENT	LIFT CYCLINDER REBUILT KIT	\$ 138.00
57	WINDSTREAM IOWA COMMUNICAT	DISPATCH PD PHONE	\$ 71.83
58	PAYROLL EXPENSE		\$ 49,516.74
59	<b>GRAND TOTAL</b>		\$ <b>115,457.34</b>
60			
61		<b>FUND TOTALS</b>	
62	001 GENERAL FUND		27,743.53
63	002 LIBRARY		3,754.40
64	003 RECREATION		3,231.13
65	004 FIRE AND RESCUE		1,651.18
66	014 AMBULANCE		944.3
67	110 ROAD USE TAX		9,349.73
68	600 WATER UTILITY		12,683.08
69	610 SEWER UTILITY		6,583.25
70	01 PAYROLL EXPENSE		49,516.74
71	<b>GRAND TOTAL</b>		<b>115,457.34</b>

# Block Party

(Request for Street Closing)



HUXLEY  
LEADER OF THE TOWN

Date of Block Party: 08/19/17

We request permission to block off West Centennial/Ballard - Westview Heights (street) between West Centennial (street) and Ballard Drive (North of Bella Vista) (street) between 11:00 AM/PM and 6:00 AM/PM on 08/19/2017, for purposes of a neighborhood block party. We have received a copy of the "Block Party Guidelines" and understand/agree to the conditions.

Adam Walker  
Signature of Applicant

(712) 898-0788  
Contact Phone Number

07/25/17  
Date

Petition/Affected Properties (if more space is needed use 2<sup>nd</sup> sheet of paper)

<u>Printed Name</u>	<u>Address</u>	<u>Signature</u>
<u>Nicholas Holland</u>	<u>509 West Centennial</u>	<u>[Signature]</u>
<u>Jamie Driley</u>	<u>1004 Ballard Dr</u>	<u>[Signature]</u>
<u>Ethan Hoker</u>	<u>429 W Centennial Dr</u>	<u>[Signature]</u>
<u>Maggie Anthony</u>	<u>504 W. Centennial Dr.</u>	<u>Maggie Anthony</u>
<u>Virginia Horvath</u>	<u>508 W Centennial Dr</u>	<u>[Signature]</u>
<u>Haley Wallace</u>	<u>501 W Centennial Dr.</u>	<u>Haley Wallace</u>

For Office Use Only:

Approved by: [Signature] 8/1/17  
Police Chief Date

[Signature] 7/25/17  
Fire Chief Date

[Signature] 8/1/17  
Public Works Director Date

\_\_\_\_\_  
City Administrator Date

This request requires Council approval. Council meets 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month therefore, the form must be turned in by noon the Thursday before the Council meeting.



# HUXLEY POLICE DEPARTMENT

515 N MAIN AVE. HUXLEY, IOWA 50124 PHONE: 515-597-2002 FAX: 515-597-2006

August 3, 2017

Mayor Henry  
Administrator Haldeman  
Huxley City Council

RE: Prairie Festival street closings, Parade Route and 5k and 10k

The following streets need to be closed at the following intersections for Prairie Fest and the parade.

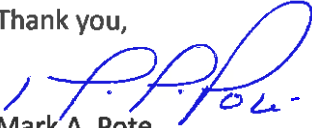
Main Ave at Lynwood  
W 5<sup>th</sup> at Main Ave  
W 3<sup>rd</sup> at Main Ave  
W 2<sup>nd</sup> at Main Ave  
Railway at S 3<sup>rd</sup> St  
S Main Ave at Whistle Stop driveway  
E 1<sup>st</sup> St at 2<sup>nd</sup> Ave  
Circle Dr at N 2<sup>nd</sup> Ave  
E 3<sup>rd</sup> St at N 2<sup>nd</sup> Ave  
E 4<sup>th</sup> St at N 2<sup>nd</sup> Ave  
E 5<sup>th</sup> St at Preston Dr.

S Main Ave will need to be closed on Thursday the 24<sup>th</sup> from 1<sup>st</sup> St to Railway to set up the entertainment tent. S Main Ave will be closed from 1<sup>st</sup> St to Campus Dr from Friday through Sunday. Railway will be closed from the fire departments west driveway to the Railway Park parking lot from Friday through Sunday.

The Police Department with Council approval will also be placing "Temporary No Parking" signs along the parade route which would include Main Ave, N 2<sup>nd</sup> Ave and Preston Dr. Lynwood Dr will also have the same signs placed for staging purposes for the parade. The signs would be placed on the streets during the early morning hours of the 27<sup>th</sup> and removed by 12 noon.

Also, the committee for the 5k and 10k run / walks will not be closing any streets, have their own volunteers and will pick up after the race is over. The only assistance they are asking is for the 1st Responders to be available during the race.

Thank you,

  
Mark A. Pote  
Police Chief

Prepared by John Haldeman, City Administrator for the City Council meeting on the 8th day of August, 2017.

**RESOLUTION NO. 17-054**

**RESOLUTION APPROPRIATING FUNDS TO OUTSIDE AGENCIES  
FOR FISCAL YEAR 2017-18**

**WHEREAS**, the Huxley City Council considers requests from Outside Agencies that are not part of the City's budget process; and

**WHEREAS**, the requests that the City received for the upcoming budget year were reviewed by the City Council and this resolution reflects their recommendations.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA**, that the City of Huxley City Council after considering the requests received hereby allocates the following funds to the designated agencies for the Fiscal Year 2017-18 funded from the budgeted line item.

AGENCY	Requested for Fiscal Year 2018	Recommendation
HUXLEY FOOD PANTRY	\$ 000.00	
ACCESS	\$ 1,000.00	
MICA	\$ 000.00	
LEGAL AID SOCIETY	\$ 000.00	
SALVATION ARMY	\$ 800.00	
HUXLEY HISTORICAL SOC.	\$ 000.00	
YSS	\$ 500.00	

**Section 1.** The City Clerk is hereby directed to notify agencies of their allocation and with the exception of the Huxley Food Pantry, not to release allocation prior to October of 2017 and upon the request from the agency.

Roll Call	Aye	Nay	Absent
Kevin Deaton	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Craig Hemmen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Jensen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dave Kuhn	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tracey Roberts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PASSED AND APPROVED** this \_\_\_ day of August, 2017.



Outside Agencies Funding Requests for Fiscal Year 2018

Outside Agency	FY 13 Funding Request	FY 13 Funding Approval	FY 14 Funding Request	FY 14 Funding Approval	FY 15 Funding Request	FY 15 Funding Approval	FY 16 Funding Request	FY 16 Funding Approval	FY 17 Funding Request	FY 17 Funding Approval	FY 18 Funding Request	FY 18 Funding Approval
Richmond Mental Health Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Good Neighbor Emergency Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Legal Aid Society	\$ 2,000.00	\$ 820.00	\$ 1,600.00	\$ 1,000.00	\$ 1,600.00	\$ 500.00	\$ 1,600.00	\$ 500.00	\$ 1,600.00	\$ 1,700.00	\$ 1,600.00	\$ -
ACCESS - Assault Care Center	\$ 1,200.00	\$ 820.00	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
Extending Shelter and Support	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -
Youth and Shelter Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Center for Addictions Recovery	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community & Family Resources	\$ -	\$ -	\$ 500.00	\$ -	\$ 800.00	\$ -	\$ 800.00	\$ 200.00	\$ 800.00	\$ -	\$ 800.00	\$ -
The Salvation Army	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
American Red Cross	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MICA-Mid-Iowa Community Action, Inc.	\$ 250.00	\$ 250.00	\$ 300.00	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -
RSVP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Huxley Food Pantry	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ -
Prairiefest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Requests: Funding</b>	\$ 3,950.00	\$ 1,890.00	\$ 4,100.00	\$ 2,000.00	\$ 4,200.00	\$ 1,600.00	\$ 4,000.00	\$ 1,800.00	\$ 3,700.00	\$ 3,300.00	\$ 4,200.00	\$ -
<b>Budgeted Line Items</b>												
Dollars for Scholars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Huxley Seniors	\$ 575.00	\$ 575.00	\$ 575.00	\$ 575.00	\$ 575.00	\$ -	\$ 575.00	\$ -	\$ 575.00	\$ -	\$ 575.00	\$ -
Heartland Senior Services	\$ 2,150.00	Rent Waived	\$ 2,000.00	\$ -	\$ 2,000.00	Rent Waived	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Historical Society	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00	\$ 750.00	\$ -	\$ -
<b>Total Budgeted Agencies</b>	\$ 2,725.00	\$ 575.00	\$ 2,575.00	\$ 575.00	\$ 2,575.00	\$ -	\$ 575.00	\$ 1,325.00	\$ 750.00	\$ 750.00	\$ 575.00	\$ -
<b>Total Budgeted for outside agencies -- \$3,650 for FY 2018.. Community Events -- \$800</b>												



**ACCESS**  
Assault Care Center Extending Shelter & Support

December 16, 2016

Huxley City Council Members  
515 N. Main Avenue  
Huxley, IA 50124

Dear Huxley City Council Members,

ACCESS is a 501(c) 3 organization, governed by a board of directors comprised of community members from throughout our service area. Through local government support, we can ensure that we are able to comprehensively serve victims in need by providing the following services:

- 24-hour toll free crisis line to assist victims in your community who may need to reach out for support, safety planning, or a listening ear any time, day or night.
- Emergency crisis response to individuals who have recently been assaulted, and need to understand their options, need assistance staying safe, or need to relocate.
- Legal advocacy to victims utilizing the criminal justice system, or need to navigate other aspects of the legal system. These services help victims have direct, informed and supported access to safety through various legal avenues.
- Medical advocacy to victims needing medical attention after an assault. These services help a victim get access to timely medical care, while also helping to ensure that critical forensic evidence is collected.
- Basic needs assistance, including transportation, financial support for rent, utilities, food or other essential living supplies.

In addition to these services, we strive to regularly reach out to your community to provide education and information on how to support victims. Education or training is also available to schools and professionals groups to address community safety and healthy relationships.

We respectfully request \$1,000.00 in support from you to help ensure that we are highly available and equipped to provide all of these services in your community. Thank you in advance for this consideration.

We wish you and your community health, safety, and happiness in 2017.

Sincerely,



Angie Schreck  
Executive Director

SERVING BOONE, GREENE, MARSHALL, STORY & TAMA COUNTIES

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P.O. BOX 1429 AMES, IOWA 50014-1429  
BUSINESS LINE: 515-292-0500 FAX 515-292-0505



# Mid-Iowa Community Action, Inc.

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## Office of the Executive Director

December 12, 2016

City Hall of Huxley  
515 North Main Ave.  
Huxley, Iowa 50124

Dear City Council of Huxley,

At MICA, we know how important the well-being of our community is to you – both as a council member and as an engaged community member. We share your concerns and work every day to improve our community by serving its most vulnerable children, families, and seniors.

We help families meet their basic needs such as obtaining food, shelter, and health care. However, we do more than help families on the brink. Through our programs and services, we equip people with the knowledge and skills they need to live a life of self-sufficiency – completing their education, improving job skills, building supportive family relationships, and more.

The Story County Family Development Center located in Ames is the first point of contact for low-income families to access vital services. Last year, MICA served 5,185 Story County residents, including 341 from Huxley.

Self-sufficient families make healthier and more prosperous communities, which is good for all of us! Will you help struggling families in your community by including a financial contribution to MICA in your 2017 budget?

Please feel free to contact Family Development Center Manager Josie Stahlin at 515-956-3333 or [josie.stahlin@micaonline.org](mailto:josie.stahlin@micaonline.org) if you have any questions or would like more information about MICA and its services.

Sincerely,

Arlene McAtee

MICA Executive Director

*Helping People. Changing Lives. Building Communities.*

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## THE SALVATION ARMY AMES SERVICE CENTER

703 E. Lincolnway  
Ames, IA 50010  
Office: 515.233.3567  
Fax: 515.233.3713

December 29, 2016

ANDRÉ COX  
General  
SYLVIA COX  
Commissioner  
*International Leaders*

Mayor Henry & Council Members  
515 N Main  
Huxley, IA 50124

CAROL & PAUL R. SEILER  
Commissioners  
*Territorial Leaders*

GREG & LEE ANN THOMPSON  
Majors  
*Divisional Leaders*

NATHAN & MICHELE HARMS  
Captains  
*Local Leaders*

Dear Mayor Henry & Council Members,

The Salvation Army's Social Services Center in Story County, which is located at 703 East Lincoln Way in Ames, offers Housing and Homelessness Prevention Services, Hunger Relief, Representative Payee Program, Bill Payer Program and Emergency Disaster Services. We also conducted our annual Toy Drive and partner with the U.S. Marines Toys For Tots to distribute toys to families in need. We also provide the Christmas meal for the families.

The demand for homelessness prevention and hunger relief assistance sadly remains a need. We have served 56 families with a total of 198 household members who reside in Huxley during this calendar year. In addition, The Salvation Army provided a brighter Christmas to 9 families with 23 children and provided Christmas meals to all of these families.

The Salvation Army is requesting \$800.00 in City funds to assist us in serving the residents of Huxley, specifically with homelessness prevention and hunger relief. It is our goal to Do The Most Good with the funds and donations given to The Salvation Army. We serve anyone who comes to us who may be homeless or hungry and who needs a hand up, not a hand out.

I welcome any questions you may have regarding this request and appreciate your consideration for our request for additional financial support to help your neighbors in need.

Sincerely,

Cari McPartland  
Service Center Administrator  
The Salvation Army



DOING THE MOST GOOD®



October 7, 2016

Craig Henry  
515 N. Main Avenue  
Huxley, IA 50124

Dear Mayor Henry:

It has been a busy year for YSS as we continue to provide services to meet the needs of children, youth, and families throughout Story County! As more individuals access our services, and as state and federal funding become tighter, our need for the support of local communities increases. To continue providing services for all Story County residents, we need the ongoing financial support of the City of Huxley. For the 2017-18 fiscal year, we respectfully request your consideration to provide financial support in the amount of \$500.

YSS provides a variety of services, including individual and family counseling, crisis intervention, before/after school and summer programming, youth mentoring, emergency shelter care and transitional living services for homeless youth, youth alcohol and drug addiction treatment programs, family foster care and adoption services, family support and parent education services, AMP (Achieving Maximum Potential) foster care and adoptive youth councils, and various prevention education services. The number of Story County residents accessing our services is shown in the attached program participation summary.

Some services require a reasonable fee of participants. Our agency believes in turning no one away from services due to an inability to pay; therefore, we offer program-specific sliding fee scales based on family size and income. Public and private contributions, such as those received from the City of Huxley are critical to help us maintain the sliding fee scales that provide access to services for individuals and families who are unable to pay.

A representative of YSS would be pleased to attend a City Council meeting to make an oral presentation and answer any questions you may have about our agency and our services. We would also like to share information on volunteer opportunities available in your community.

Thank you for your consideration of our request. We look forward to working with your community to help the next generation soar to a brighter future!

Sincerely,

Andrew Allen  
Chief Executive Officer

Enclosure

CC: (Jolene Lettow, City Clerk)

City of Huxley Annual Report  
**YOUTH AND SHELTER SERVICES, INC.**  
**FISCAL YEAR 2015-2016**

Type of Service provided for Huxley RESIDENTS (unduplicated)	FY 2015-2016	
	PAST YEAR TOTALS	
	CLIENTS	UNITS
<i>Residential Services</i>		
<b>ROSEDALE SHELTER</b>		
Clients Served/Unit=1 day	1	5
<b>YOUTH RECOVERY HOUSE</b>		
Clients Served/Unit=1 day	1	8
<i>Outclient Services</i>		
<b>IOWA AFTERCARE SERVICES NETWORK</b>		
Participants Served	1	N/A
<b>COUNSELING PROGRAM</b>		
Individual Therapy/Unit=Session	12	134
Assessment/Unit=Session	14	17
Family Therapy/Unit=Session	9	18
Individual, Family, Group Skill/Unit	3	148
Individual Therapy/Unit (Informal)	2	8
<b>CHEMICAL DEPENDENCY OUTPATIENT/STUDENT ASSISTANCE</b>		
Individual Therapy/Unit=Session	2	20
Intensive Outpatient (IOP)/Unit = day	1	22
<b>TELEHEALTH PROGRAM</b>		
Care Coordination/Unit=30 days	10	37
Assessment/Psychotherapy/Medication Management/Unit=Session	13	58

**PREVENTION/EDUCATION SERVICES for Huxley**  
**FISCAL YEAR 2015-2016**

	FY 2015-2016	
	PAST YEAR TOTALS	
	CLIENTS	UNITS
Adults	20	7
Professionals	20	7
Community	2	1
Preschool	12	5
K-6 <sup>th</sup> Grade	1	1
Junior High School	144	1
Senior High School	17	17
<b>Total Outreach and Prevention/Education</b>	<b>216**</b>	<b>39**</b>

\*Duplicate

\*\*Ballard/Huxley School District