

Huxley City Council Minutes

Tuesday, June 27, 2017

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at City Hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT: Jensen, Deaton, Roberts, Hemmen, Kuhn

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow-City Clerk, Jeff Peterson-Public Works Director, Mark Pote – Police Chief

GUESTS PRESENT: Susan Moore, Dan Culhane

CONSULTANTS PRESENT: Amy Beattie - city attorney, Forrest Aldrich – city engineer

PRESENTATION: Susan Moore informed council that she was uncomfortable with the Release of Claims document that had been given to her to sign. During the Main Avenue Stormwater Project a pergola on the Moore's property had been damaged. The release allocated funds to cover the cost of damages and relieved the city from any future property damage claims. Ms. Moore was concerned with the possibility that future damages could arise. City attorney explained that if property owners could prove future damages were directly related to project a claim could be made to the contractor.

CONSENT AGENDA:

MOTION-Roberts, Second - Hemmen to Approve All Agenda Items as Listed.

- Approve June 13, 2017 Regular Council Meeting & Work Session Minutes
- Approve Financial Reports and Payment of Bills

Roll Call: Hemmen, Roberts, Kuhn, Jensen voted yes; Deaton abstained. Motion Carried

Claims:

AMANDA PHILGREEN	YOUTH SOCCER COACHING DISCOUNT	15.00
BAKER & TAYLOR ENTERTAINME	BOOKS	762.77
BEN WRIGHT	YOUTH SOCCER COACHING DISCOUNT	15.00
BETHANY KALLIO	YOUTH SOCCER REFEREE	70.00
BITUMINOUS MATERIALS & SUP	TAR AND CRACK SEALING	1,366.00
BRAD POWERS	YOUTH SOCCER COACHING DISCOUNT	17.50
BRICK GENTRY P.C.	BOND CLAIMS	1,193.75
BRITTNEY SWANSON	YOUTH SOCCER COACHING DISCOUNT	17.50
BUD'S AUTO REPAIR INC	CHARGER SERVICE	111.93
CAPITAL CITY EQUIPMENT CO.	GAUGE WHEEL & ASSY ROLLER	22.21
CARPENTER UNIFORM CO.	UNIFORM FOR COWDEN	293.93
CHITTY GARBAGE SERVICE INC	FD TRASH REMOVAL	21.94
CONSUMERS ENERGY	GAS AND ELECTRIC	9,558.45
DB IOWA HOLDINGS	LEGAL PUBLICATIONS	748.01
DOLLAR GENERAL CORPORATION	WIPES, CUPS, CUTLERY, BOUNTY	103.82
DOORS INC.	FIVE SAFE ROOM KEYS	61.25
EDGE COMPANIES	BUILDING PERMIT DEPOSIT REFUND	500.00
ELECTRIC WHOLESALE CO.	SUPPLIES	25.92
ELECTRONIC ENGINEERING	PD RADIO TOWER FEES	1,085.05
FELD FIRE	FIRE TRUCK REPAIR	2,500.00
FJELLAND, MATT	YOUTH TENNIS INSTRUCTOR	1,434.47
GALL'S, LLC	UNIFORM ITEMS	121.03
GRANT NASON	YOUTH SOCCER COACHING DISCOUNT	17.50
HACH COMPANY	FILTER PAPER, SOLUTION, MISC.	864.78
HALLETT MATERIALS	GRAVEL FOR NORD KALSEM PARK	338.65
HAWKINS, INC.	MISC. CHEMICALS FOR WATER DEPT	2,238.64
HOKEL MACHINE SUPPLY	FIRE EXTINGUISHER RECHARGE	322.11
INTEGRATED PRINT SOLUTIONS	FARMERS MARKET MAGNETS	976.10
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	10,525.42
IOWA DIVISION OF LABOR SER	INSPECTION	95.00
IOWA DOT	TRASH BAGS, TP, DUCT TAPE	197.95
IOWA LEAGUE OF CITIES	MEMBER DUES	1,834.00
IOWA ONE CALL	LOCATE EMAILS	81.00
JENNIFER BRAND	BAM BAM BASEBALL COACH DISCOUN	9.50
JEREMY J. ARENDS	MAY TREASURER'S REPORT	80.00
JODI BAKER	COACHING DISCOUNTS	27.50
KELLI BRENDELAND	YOUTH SOCCER COACH DISCOUNT	17.50
KEYSTONE LABORATORIES	WASTE WATER SAMPLING	458.00

MADRID AUTOMOTIVE	BRAKE HOSE AND FILTERS	79.68
MARTIN OIL WHOLESAL	UNLEADED GASOLINE	645.80
MATT ROBINSON	BAM BAM BASEBALL COACH DISCOUN	10.00
MCCLURE ENGINEERING COMPAN	ENGINEERING NORTH LIFT STATION	2,600.00
NAPA AUTO PARTS	DOOR HANDLE	9.68
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	105.00
PINGEL MUDJACKING, LC	MUDJACK AREAS IN TOWN	4,050.00
POSTMASTER	POSTMASTER	332.74
PREMIER OFFICE EQUIPMENT I	SHARP COPIER COPIES	2.76
SAM'S CLUB MC/SYNCE	SEE ATTACHED	7,113.00
SAMANTHA JORGENSON	YOUTH SOCCER COACH DISCOUNT	17.50
SHANNON WILSON	YOUTH SOCCER COACH DISCOUNT	17.50
SLOAN FOSTER	YOUTH SOCCER COACH DISCOUNT	17.50
SPRINGER PEST SOLUTIONS	PEST CONTROL FOR FD	42.00
STAPLES ADVANTAGE	FAX CARTRIDGE & INK	167.26
TASC	FLEX BENEFIT PLANS	617.88
VERIZON WIRELESS	AMBULANCE CELL PHONES	460.59
VESSCO INC.	SERVICE ON BLOWER #3	525.00

001	GENERAL FUND	11,940.00
002	LIBRARY	2,093.01
003	RECREATION	3,470.19
004	FIRE AND RESCUE	3,802.15
014	AMBULANCE	2,120.30
110	ROAD USE TAX	4,855.10
600	WATER UTILITY	12,168.17
610	SEWER UTILITY	14,494.15
01	PAYROLL	47,053.03
	GRAND TOTAL	101,996.10

Motion – Hemmen, Second - Roberts on Resolution No. 17-043 to Set Public Hearing Date on Proposed Development Agreement with Pro Commercial, LLC. Councilman Deaton voiced concern with hearing being set before property has been purchased. Hearing set for July 25. Roll Call: Kuhn, Deaton, Roberts, Hemmen, Jensen voted yes. Motion carried.

Motion – Roberts, Second – Hemmen on Resolution No. 17-044 to Approve Contract Renewal with the Ames Economic Development Commission (AEDC). Dan Culhane, AEDC Director, informed council that two projects were close to completion. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

Motion – Roberts to Approve Wage Adjustment for part-time police officers. Revenue generated from Salvage Vehicle Inspections will cover increase in wages. 5 ayes, 0 nays. Motion carried.

Motion – Deaton, Second – Roberts on Resolution No. 17-045 to Approve Amended Job Descriptions for Administration Department. Budget responsibilities will be added to City Clerk job description and planning and zoning duties will be added to Utility Clerk position. Roll Call: Roberts, Hemmen, Jensen, Kuhn, Deaton voted yes. Motion carried.

Motion – Deaton, Second – Roberts on Resolution No. 17-046 to Set Salaries for FY2018 and Establish Effective Date. Salary adjustments will be effective July 1, 2017. Roll Call: Roberts, Hemmen, Jensen, Kuhn, Deaton voted yes. Motion carried.

Motion – Deaton, Second – Hemmen on Resolution No. 17-047 to Give Notice to Ballard Community School District to Remove Petroleum Fuel Distribution System. Fuel pumps are located on city property. Roll Call: Jensen, Kuhn, Roberts voted no; Deaton, Hemmen voted yes. Motion failed.

Miscellaneous:

- Forrest Aldrich, city engineer, reported that the grading work had been completed at ball fields at Nord Kalsem park. Seeding season opens up in August so grass will be planted in needed areas at that time. Mr. Aldrich asked council if road (550th Ave) into purposed Iron Bridge development should be paved as concrete or kept as same grade. Council discussed – will evaluate further.
- Councilman Deaton asked status of nuisance properties. Chief Pote and city attorney will work on sending out nuisance abatement notice with specified deadline for property on E. 1st Street and Chief Pote will speak with property owners of other areas needing to be cleaned up.
- Councilman Jensen asked city engineer if contract modification could be made to unit price on the Main Avenue Stormwater project since public works staff has been completing some of the work that was on bid specifications. City engineer remarked that it was agreed to keep unit price as quoted as contractor has made adjustments to other costs. Liquidated damages can be collected if seeding is not completed for project. Councilman Jensen also commented that

he feels city is pressured into economic developments agreements.

ADJOURNMENT: Motion –Deaton, Second –Hemmen to adjourn meeting at 8:02 pm. 5 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk