

Huxley City Council Minutes Tuesday, November 24, 2015

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT: Kuhn, Deaton, Roberts, Schonhorst; absent - Hemmen

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow- City Clerk, Jeff Peterson – Public Works Director, Garrett Fagen – Fire Chief

GUESTS PRESENT: Joe Doyle, Umesh Shetye, Dan Hutton, David Jensen, Denny Bernholtz

CONSULTANT PRESENT: Greg Roth, city engineer

COMMENTS FROM PUBLIC:

- Joe Doyle, 211 N. 3RD Avenue, told council of the issues that were occurring on his property with the contractor for the Main Avenue Storm Sewer project. Contractor was present at meeting and council directed contractor to get issues resolved.

PRESENTATION:

- Garrett Fagen, Fire Chief, asked council for permission to turn police vehicle that was handed down to fire department into a Command Vehicle. Command vehicle allows volunteers to respond from home and thus, allow for faster response time. Specific criteria would be set for fire rescue members to be eligible to take vehicle home. Mayor suggested the chief put together a list of expenses for council to review for next year's budget.

CONSENT AGENDA:

MOTION- Deaton, Second –Schonhorst to Approve the Following Items from the Consent Agenda Excluding Item 4.02

- November 10, 2015 Regular Council Meeting and Work Session Minutes
- Approve Command Car Program for Fire Department

Call: Kuhn, Deaton, Roberts, Schonhorst voted yes. MCU.

Claims:

AARON ROSALES	ZUMBA INSTRUCTOR	203.28
ADAM'S DOOR CO., INC.	NEW DOOR	1,440.00
ALEXA BLACK	REIMBURSEMENT FOR GAS	220.50
ALLIANT ENERGY	AMPITHEATER	9.24
ANKENY SANITATION	WWTP	206.06
BAKER GROUP	FURNACE CHECK UP IN PD	660.95
BRICK GENTRY BOWERS SWARTZ	BOND CLAIMS	911.97
BUD'S AUTO REPAIR INC	SERVICE & REPAIR FUSE PANEL	157.41
CAROLYN CIRKSENA	ZUMBA INSTRUCTOR	201.92
CARPENTER UNIFORM CO.	COWDEN UNIFORM SHIRT	131.48
CENTERPOINT LARGE PRINT	CENTERPOINT LARGE PRINT	40.14
CHITTY GARBAGE SERVICE INC	TRASH REMOVAL	21.40
CITY OF AMES	RESOURCE RECOVERY-2ND HALF	15,092.35
CONSUMERS ENERGY	ELECTRIC	8,995.84
DEANNA FAUBUS	YOUTH SOCCER REGIST REFUND	16.00
DES MOINES STAMP MFG. CO.	"FOR DEPOSIT ONLY" STAMP	32.70
DESTINY HOMES, LLC	BLDG PERMIT DEPOSIT REFUND	500.00
DITCH WITCH OF MINNESOTA &	TWO BELTS	65.51
DOLLAR GENERAL CORPORATION	DECOR FOR EMP/VOL RECOGNITION	187.55
EMA NETLEY	YOGA/BODY SCULPT INSTRUCTOR	76.38
FELD FIRE	NAME PATCHES	8,110.00
FREEDOM TIRE	NEW TIRES FOR CHARGER	606.12
GATEHOUSE MEDIA IOWA HOLDI	LEGAL PUBLICATIONS	236.55

GENERAL INSURANCE AGENCY	PD VEHICLE POLICY CHANGE	191.00
GREENLAND HOMES	BLDG PERMIT DEPOSIT REFUND	1,000.00
HACH COMPANY	CHLORINE	176.00
HALL & MARTIN LANDSCAPE SV	OUTDOOR CLEAN UP AT 3C'S	920.00
HEARTLAND CO-OP	TARDON RTU	31.60
HEARTLAND TECHNOLOGY SOLUT	MIKE BARTLETT'S PASSWORD RESET	96.25
HEATHER DENGER	FIT-RX INSTRUCTOR	189.61
HUTSON-THOMPSON PLUMBING	WATER FOUNTAIN REPAIR	1,000.00
HUXLEY COOP TELEPHONE CO.	CABLE, PHONE, INTERNET	1,568.48
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	9,121.31
INTERSTATE BATTERIES	ECONO BATTERY	40.00
IOWA DOT	POST & SIGN TUBING	379.04
IOWA ONE CALL	EMAIL LOCATES	109.80
IOWA RURAL WATER ASSOC.	2016 MEMBERSHIP	200.00
J.P. COOKE CO., THE	2016 ANIMAL LICENSE TAGS	88.50
JEREMY J. ARENDS	OCTOBER TREASURER'S REPORT	80.00
KEYSTONE LABORATORIES	WASTEWATER TESTING	694.10
LAURIE OXLEY	TOTAL BODY CONDITIONING INSTRU	402.67
MANATTS	CONCRETE FOR CENT. PARK SCOREB	249.44
MARCO, INC.	B/W AND COLOR COPIES	264.60
MARK SWAN	REIMBURSEMENT FOR CLASS	25.00
MARTIN OIL WHOLESALE	DIESEL FUEL	1,190.84
MIDWEST ALARM SERVICES	FIRE ALARM MONITOR-12/15-11/16	407.16
MIDWEST BREATHING AIR SYST	CASCADE SYSTEM SERVICE	136.72
MIDWEST UNDERGROUND SUPPLY	CHIPPER KNIFE & BOLTS	113.24
MIKE OLSON	YOUTH SOCCER REGIST. REFUND	16.00
MONIQUE ROUSH	CARDIO DANCE INSTRUCTOR	69.68
NAPA AUTO PARTS	TWO V-BELTS	66.14
NOE, STACEY	BOOT CAMP INSTRUCTOR	620.17
O'REILLY AUTOMOTIVE, INC.	ANTIFREEZE & HORN	157.47
PCC AN AMBULANCE BILLING S	OCTOBER AMBULANCE BILLING	635.01
QUICK'S HARDWARE HANK	SEE ATTACHED	125.05
QUILL CORPORATION	PURCHASE ORDERS	107.19
SAM'S CLUB MC/SYNCE	SEE ATTACHED	3,036.33
SCOTT HERMANN	REIMBURSEMENT FOR CLASS	25.00
SECRETARY OF STATE	NOTARY APPLICATION-A. KAPLAN	30.00
SGH ARCHITECTURAL PRODUCTS	SAFE ROOM PARTITION REPAIR	1,855.00
SHAFFER'S AUTO BODY CO INC	REPAIR OF 2015 CHARGER	2,797.21
SIGN PRO	NEW GRAPHIC FOR 2015 CHARGER	260.00
SMITH'S SEWER SERVICE, INC	TRIP CHARGE FOR SERVICE	38.11
SPRINGER PEST SOLUTIONS	MONTHLY PEST CONTROL	82.00
STAPLES ADVANTAGE	PRINTER & ADDRESS LABELS	120.48
TASC	FLEX BENEFIT PLANS	286.43
VEENSTRA & KIMM, INC.	MAIN AVE. STORM SEWER	15,922.92
VERIZON WIRELESS	PD CELL PHONES	369.59
VISA	SEE ATTACHED	1,978.93
PAYROLL		<u>41,348.77</u>
TOTAL		\$118,883.69

MOTION – Kuhn, Second – Roberts to Approve Financial Reports and Payment of Bills. Roll Call: Kuhn, Schonhorst, Roberts, voted yes; Deaton abstained.

MOTION – Deaton, Second – Roberts on Resolution No. 15-101 to Approve Sidewalk Easement Agreement with Trinity Methodist Church. Council agreed to split costs 50/50 but directed staff to keep expenses below \$15,000. Roll Call: Schonhorst, Kuhn, Roberts voted yes; Deaton voted no. MC.

MOTION – Deaton, Second – Roberts on Resolution No. 15-102 to Approve Pay Estimate Number 6 for Main Avenue Storm Sewer Program. Council and city engineer discussed substantial completion status. Full completion of project won't occur until spring 2016. Retainage will be held until completion is approved by city. Roll Call: Schonhorst, Kuhn, Roberts, Deaton voted yes. MCU.

MOTION – Roberts, Second - Kuhn on Resolution No. 15-103 to Approve FY 2015 Urban Renewal Report. Roll Call: Kuhn, Deaton, Roberts, Schonhorst voted yes. MCU.

MOTION – Kuhn, Second – Schonhorst on Resolution No. 15-104 to Approve FY 2017 Story County TIF Report. Roll Call: Kuhn, Deaton, Roberts, Schonhorst voted yes. MCU

MOTION – Deaton, Second – Schonhorst on Resolution No. 15-105 to Approve Pay Estimate Number 1 for the Hwy. 69/Timberlane Water Main Project. Councilman Schonhorst requested that communication improve to residents along project regarding work being performed. Roll Call: Kuhn, Deaton, Roberts, Schonhorst voted yes. MCU

John Haldeman, city administrator, informed council that Troy Petersen, new owner of Old Fire Station, had asked about getting an abstract for property since there is not one. Council agreed to split cost with \$500 limit.

Draft of ordinance for rezoning of property at 406 West 1st will be on agenda at next meeting.

Meeting to address capital improvements for FY17 will be moved from December to January.

ADJOURNMENT: Motion – Deaton, Second – Roberts to adjourn meeting at 7:30pm. 4 ayes, 0 nays. MCU

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 7:35 pm.

Rental Inspections

Safe Building representative, Denny Bernholtz, explained costs and procedures for inspections. Councilman Kuhn provided a mock listing of inspection regulations for single family and multi-family rental complexes. Kuhn suggested that a preliminary ordinance be drafted and presented to landlords for review.

Emergency Powers

Discussion was held on who should be granted authority to make decisions in case of emergency situations in city. It was recommended that police chief and fire chief be designated primary authorities.

ADJOURNMENT: Motion – Deaton, Second – Schonhorst to adjourn meeting at 8:15pm. 4 ayes, 0 nays. MCU

Craig D. Henry, Mayor

Attest:

Jolene R. Lettow, City Clerk