

Huxley City Council Minutes
Tuesday, October 27, 2015

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:03 pm.

COUNCIL MEMBERS PRESENT: Kuhn, Deaton, Hemmen, Roberts; absent - Schonhorst

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow- City Clerk, Jeff Peterson – Public Works Director, Garrett Fagen – Fire Chief

GUESTS PRESENT: Roger Wheeler, David Jensen, Chris Gardner, Kevin Brooks, Mark DeYoung

CONSULTANT PRESENT: Greg Roth, city engineer

PRESENTATION:

- Jolene Lettow, City Clerk, asked council if they had any questions regarding the FY15 audit report that had been completed by Martens & Company. Three year contract with existing audit firm has expired. New request for proposal (RFP) will be sent out to audit firms for future audits.

CONSENT AGENDA:

MOTION- Hemmen, Second –Deaton to Approve the Following Items from the Consent Agenda

- October 13 Regular Council Meeting and Work Session Minutes
- Approve Financial Reports and Payment of Bills
- Approve Amy Kaplan as a Signatory
- Receive and Accept FY15 Audit
- Appoint Diana Hutson to Parks and Recreation Board

Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes. MCU.

Claims:

ABSTRACT AND TITLE SERVICE	FAREWAY ROOT OF TITLE	1,208.00
ALLIANT ENERGY	GAS AND ELECTRIC	7,596.57
AMES ECONOMIC DEVELOPMENT	CONTRACT AGREEMENT	25,000.00
ANA SCHMITT	YOUTH VOLLEYBALL INSTRUCTOR	108.00
BAKER & TAYLOR ENTERTAINME	BOOKS	1,200.14
BAKER GROUP	MAINTENANCE AGREEMENT	7,565.00
BOOK LOOK	INSPIRATIONAL FICTION	898.43
BROWN SUPPLY CO. INC.	FERNCO AND CAR PAINT	131.46
CASEY'S GENERAL STORES INC	GASOLINE	1,018.96
CENTERPOINT LARGE PRINT	BOOKS	80.28
CHOICE1 HEALTH CARE SERVIC	GLUCOSE STRIPS	92.75
COCHRAN HTG & CLG	REPAIR ICE MACHINE	225.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	173.90
CONSUMERS ENERGY	ELECTRIC	9,110.60
DOLLAR GENERAL CORPORATION	RETURN	104.25
EDGE COMPANIES	BLDG PERMIT DEPOSIT	500.00
EMERGENCY MEDICAL PRODUCTS	STERILE WATER	22.45
GREENLAND HOMES	BLDG. PERMIT DEPOSIT REFUND	500.00
H.L. MUNN LUMBER CO.	WOOD FOR BUILDING AT PARK	10.90
HAWKINS, INC.	EJECTOR BODY AND DIAPHRAM	159.21
HEATHER DENGER	MILEAGE REIMBURSE FOR CHICAGO	159.40
IAWEA	REGION 5 FALL MEETING	80.00
INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	8,946.68
IOWA DNR	DRINKING WATER TREATMENT 1 CER	110.00
IOWA DOT	TIRES	1,380.96
IOWA MUN. WORKERS' COMP. A	2014/2015 AUDIT PREMIUM ADJUST	153.00
IOWA ONE CALL	EMAIL LOCATES	69.30
ITRON, INC.	SOFTWARE & HARDWARE MAINTENANC	2,042.35
JAVIER MOLINA AND ELIANA M	HOUSING INCENTIVE	6,000.00

KADE MILLER	YOUTH FLAG FOOTBALL REFEREE	60.00
KAELI SEDLAK-O'CONNOR	YOUTH VOLLEYBALL INSTRUCTOR	120.00
KEYSTONE LABORATORIES	MONTHLY WASTEWATER SAMPLING	75.70
LISA WHEELER	REIMBURSEMENT FOR LABELS	12.83
MARTIN MARIETTA MATERIALS	CLEAN ROADSTONE	108.73
MARTIN OIL WHOLESale	UNLEADED FUEL	935.30
MISCELLANEOUS VENDOR	GREENLAND HOMES :US REFUND	305.91
MUNICIPAL SUPPLY	MAIN AVE. STORM SEWER SUPPLIES	622.20
NOLAN SCHONHORST	YOUTH FLAG FOOTBALL	100.00
POSTMASTER	POSTMASTER	450.00
PRAXAIR DISTRIBUTION INC.	CYLINDER RENTAL	113.93
PREMIER OFFICE EQUIPMENT I	3 MONTH SERVICE CONTRACT	187.89
RADAR ROAD TECH	FOUR RADAR CERTS	140.00
RESEARCH TECHNOLOGY INTERN	DISC REPAIR MACHINE	54.95
SAM'S CLUB MC/SYNCE	SEE ATTACHED	3,306.48
STAPLES ADVANTAGE	INK FOR STREETS PRINTER	333.21
STETSON BUILDING PRODUCTS	ECON-GUARD	57.36
SYNCE/AMAZON	DVDS AND BOOKS	502.64
TASC	FLEX BENEFIT PLANS	286.43
TASER INTERNATIONAL	CARTRIDGES & BATTERY PACK	219.01
THE DES MOINES REGISTER	DAILY SUBSCRIPTION	240.02
THE OLD FARMER'S ALMANAC	2016 LIBRARY CLASSIC EDITION	14.90
TRUCK EQUIPMENT	UTILITY SHELVES	320.00
VAN-WALL EQUIPMENT INC.	SPOOL FOR WEEKWACKERS	21.90
VERIZON WIRELESS	AMBULANCE CELL PHONE	474.76
VISA	SEE ATTACHED	1,507.75
WILL STOLTE	YOUTH FLAG FOOTBALL REFEREE	110.00
FIRST AID SUPPLIES		150.30
PAYROLL		<u>40,396.08</u>
TOTAL		\$225,725.57

PUBLIC HEARINGS:

Mayor opened meeting at 6:07pm. Hearing was on the Petition Requesting the Rezoning of Outlot D of Westview Heights Plat I and Shaeffer Outlot A. The Subject Property Presently is Zoned R-1 Single Family. Petitioner Asks that a Portion of the Subject Property be Rezoned to R-2A Patio Homes and the Remaining Portion Rezoned to R-2 Single Family and Duplex. The R-2A Rezoning would be Outlot D of Westview Heights Plat I Except the Easterly 317.50 Feet, in the City of Huxley, Story County, Iowa. The Remaining Easterly Portion of 317.50 of Outlot D of Westview Heights Plat I Along with Shaeffer Outlot A is Proposed for R-2 Rezoning. City Administrator, John Haldeman, used maps to show property to council. Chris Gardner, property owner, explained plans for 23-25 townhomes to be built in designated area. A spring start date is being planned. Motion – Deaton, Second – Kuhn to close hearing at 6:12pm. 4 ayes.

MOTION – Roberts, Second – Hemmen on First Reading of Ordinance No. 447 to Change the Zoning on Property Owned by Jensen and Gardner and Legally Described as Outlot D of Westview Heights Plat I and Shaeffer Outlot A from R-1 Single Family to R-2A Patio Homes and R-2 Single Family and Duplex. Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes. MCU.

MOTION – Kuhn, Second – Deaton to Waive Second and Third Readings of Ordinance No. 447. Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes. MCU.

MOTION – Deaton, Second – Schonhorst to Approve Second Reading and Waive Third Reading on Ordinance No. 445 to Amend PUD by Changing the Zoning on Property Owned by the City of Huxley in the Prairie Ridge Planning Unit Development from Area D Commercial Zoning to Area C Multiple Family Zoning. Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU.

MOTION – Roberts, Second - Hemmen on Resolution No. 15-094 to Approve Amended Site Plan for Doosan Forklift Property for the Installation of A Wind Turbine. John Haldeman, City Administrator, presented site plan location of wind turbine and the surrounding area that is measured as the fall zone. Approval of turbine placement will be contingent upon approval of wind turbine fall zone that may cross onto other property. Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes. MCU.

MOTION – Hemmen, Second – Roberts on Resolution No. 15-095 to Approve Health Care Plan as Presented from Holmes Murphy the Acting Agent on Behalf of the City of Huxley. Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

MOTION – Hemmen, Second – Kuhn on Resolution No. 15-096 to Approve Pay Estimate Number 5 from MPS Engineers of Des Moines, Iowa for the Main Avenue Storm Sewer Project. Greg Roth, city engineer, gave update on project. Informed council preliminary costs thus far will be submitted at future council meeting. Roll Call: Kuhn, Roberts, Hemmen voted yes; Deaton voted no.

City Clerk, Jolene Lettow, reminded council of city election on November 3. Informed council of Huxley Historical Society plans for house on N. 1st that may be gifted to society.

Jeff Peterson, Public Works Director, asked for council’s informal approval to hire new public works employee. Formal action to take place at next council meeting.

Greg Roth, city engineer, explained that crossing on N. 5th was for aesthetic purposes. Also stated that city attorney will draft letter to residents on Timberlane regarding city’s position to erosion problem.

Mayor Henry thanked everyone for their participation with the Recognition Reception held on October 15.

ADJOURNMENT: Motion – Deaton, Second – Roberts to adjourn meeting at 6:40pm. 4 ayes, 0 nays. MCU

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:42pm.

Local Emergency Powers

Council discussed plans to approve a plan. Story County Emergency Management has a standardized, attorney-approved plan that council could adopt. Deaton and staff will review and bring recommendation to council.

Rental Inspections

Kuhn provided council with information from the meeting that was held with local landlords. Stated that main concerns with landlords were cost of inspection, frequency of inspections and older dwellings becoming compliant with current code. Plans are to draft a preliminary ordinance and discuss with landlords. Next step is to select a vendor to conduct inspections and be involved with process.

ADJOURNMENT: Motion – Hemmen, Second – Deaton to adjourn meeting at 7:03 pm. 4 ayes, 0 nays. MCU

Craig D. Henry, Mayor

Attest:

Jolene R. Lettow, City Clerk