

Huxley City Council Minutes Tuesday, August 23, 2016

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

COUNCIL MEMBERS PRESENT: Kuhn, , Hemmen, Deaton, Jensen; absent - Roberts

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow- City Clerk, Jeff Peterson – Public Works Director, Jerry Stoll – Police Sergeant

CONSULTANT PRESENT: Forrest Aldrich – Veenstra & Kimm

GUESTS PRESENT: Steven Quick, Paul Frey, Joe Doyle, Duane Jensen, Bob Veenstra

Joe Doyle, resident at 211 N. Third Avenue, asked council what the status was on the Main Avenue Storm Sewer project. Mr. Doyle's property is still a mess and contractor has not completed project. City engineer reported that city attorney was trying to work with contractor's attorney to set up a meeting to discuss options/plans to complete project. Resident asked council to keep him informed of progress.

Duane Jensen requested council to rezone Lot 52 in Prairie Ridge Development from R2 to R3. Council expressed their dissatisfaction with request.

CONSENT AGENDA:

MOTION-Kuhn Second - Deaton to Approve the Following Items from the Consent Agenda

- August 9, 2016 Council Meeting
- Financial Reports and Payment of Bills
- Approval of Outdoor Beer Permit for Sandy's Grill
- ALLIANT ENERGY 147.80
- ARCPPOINT DES MOINES 70.00
- BITUMINOUS MATERIALS & SUP TAR FOR CRACK SEAL 393.84
- BOUND TREE MEDICAL MEDICAL SUPPLIES 3,592.18
- BUD'S AUTO REPAIR INC SERVICE ON EXPLORER 59.24
- BULBGUY LIGHTING LIGHT BULBS FOR OUTSIDE 3CS 76.28
- CASEY'S GENERAL STORES INC GASOLINE 1,235.15
- CENTERPOINT LARGE PRINT LARGE PRINT BOOKS 41.34
- COMPASS MINERALS AMERICA COARSE ROCK SALT 3,351.56
- CONSUMERS ENERGY ELECTRIC 9,545.46
- DIAMOND VOGEL PAINT CENTER WHITE TRAFFIC PAINT 171.60
- DMACC BUSINESS RESOURCES REGISTRATIONS FOR SLUDGE CLASS 500.00
- DOLLAR GENERAL CORPORATION PHONE 131.00
- DONALD JOHNSON SOFTBALL FIELD PREP 240.00
- GALL'S, LLC NEW DUTY HOLSTER 103.94
- GATEHOUSE MEDIA IOWA HOLDI LEGAL PUBLICATIONS 428.00
- GPM VINYL SUCTION LINE & PUMP TUBI 304.00
- GREENLAND HOMES BLDG PERMIT DEPOSIT REFUND 1,000.00
- HACH COMPANY MISC. CHEMICALS 157.35
- HAWKINS, INC. MISC. WATER CHEMICALS 2,208.67
- HOKEL MACHINE SUPPLY SHEAVE, SHEARPIN, TOWELS 24.45
- HOWE'S WELDING/METAL FAB PARTS FOR GRILL AT CENTENNIAL 53.46
- INTERNAL REVENUE SERVICE FED WITHOLDING TAX 10,697.77
- IOWA DNR NPDES ANNUAL FEE 210.00
- IOWA DOT REFLECTIVE BEADS FOR STREET 265.22
- JASON CATTELL ADULT COED SOFTBALL UMPIRE 25.00
- JEREMY J. ARENDS JULY TREASURER'S REPORT 80.00

• JOE GERING	ADULT COED SOFTBALL UMPIRE	25.00
• KEYSTONE LABORATORIES	MONTHLY SAMPLING	197.00
• LIBERTY READY MIX	8 YARD M-4 CONCRETE	2,749.50
• MARCO, INC.	COPIER MAINTENANCE	268.91
• MARK BAKER	SEVEN OIL DRUMS	0.00
• MARTIN BROS	GYM FLOOR REFINISHING	2,575.00
• MARTIN MARIETTA MATERIALS	1" CLEAN ROCK	476.11
• MARTIN OIL WHOLESALE	UNLEADED FUEL	1,026.05
• MUNICIPAL SUPPLY	MACRO COUPLINGS	386.00
• ODE DESIGN	BOOK: "IOWA CULTURE PAST & PRE	44.00
• OVERDRIVE, INC.	DOWNLOADABLE EBOOKS & AUDIOBOO	540.53
• OXEN TECHNOLOGY	MICROSOFT EXCHANGE SUPPORT	84.00
• POTE, MARK	FLAGPOLE FOR WWTP	300.00
• PRAIRIE DRIVE, L.C.	REIMBURSEMENT FOR PR TAXES	114.24
• PREMIER OFFICE EQUIPMENT I	COPIES ON SHARP 2700 COPIER	1.55
• REESE ELECTRIC	ELECTRIC MOTOR	290.00
• SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	21,973.72
• SAM'S CLUB MC/SYNCE	SEE ATTACHED	1,888.09
• STAPLES ADVANTAGE	CD AND SLEEVES, POST ITS, INK	265.04
• STATE LIBRARY OF IOWA	EBESCO HOST ONLINE DATABASE	58.00
• STORY COUNTY TREASURER	LOTS 52 AND 53 P. RIDGE TAXES	1,228.00
• TASC	FLEX BENEFIT PLANS	570.80
• THE SHERWIN-WILLIAMS CO.	PAINT FOR WATER PLANT	95.00
• TYLER BUSINESS FORMS	UTILITY POSTCARD PROOF WORK	1,702.50
• TYLER TECHNOLOGIES, INC.	RECEIPT PRINTER MAINTENANCE	481.34
• VAN-WALL EQUIPMENT INC.	SAW CHAIN AND BAR	205.76
• VERIZON WIRELESS	AMBULANCE CELL PHONES	460.83
• VISA	LIBRARY POSTAGE	98.33
• WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	70.29
• WOODRUFF CONSTRUCTION, LLC	EXPLORATORY WORK ON 3CS BLDG	1,120.00
PAYROLL EXPENSE		75,311.28
TOTAL		\$122,435.87

Roll Call: Kuhn, Hemmen, Jensen, Deaton voted yes. Motion carried.

Public Hearing Held for the Purpose of Taking Action for the Designation of an Urban Renewal Area and the Adoption of a Proposed Urban Renewal Area. Mayor opened public hearing at 6:21 pm. City administrator, John Haldeman, explained that new urban renewal designation would allow for development of Meadowlane developer's agreement. There being no objections or comments there was a motion by Deaton, second by Kuhn to close hearing at 6:23 pm.

MOTION – Hemmen, Second – Deaton on Resolution No. 16-067 to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Area Plan and Project for the Huxley Housing Urban Renewal Area. Roll Call: Kuhn, Deaton, Hemmen, Jensen voted yes. Motion carried.

MOTION – Kuhn, Second – Hemmen to Approve Street Closing for Block Party. Request was approved by police and fire chief for Meadow Brook Place between Meadowlane and Oak Blvd on September 11. 4 ayes, 0 nays. Motion carried.

Miscellaneous

Forrest Aldrich, city engineer, informed council:

- construction has begun on bike trail
- Timberlane/Oak Blvd project contractor will meet with city staff to review list of items to complete project
- meeting scheduled with MPS in upcoming week to review items remaining to complete Main Avenue Storm Sewer project

Councilman Jensen asked status of can redemption trailer being moved to a location other than Nord Kalsem Park. Mayor replied he will contact responsible party.

Councilman Kuhn asked why city was being billed by architect that designed 3C's building to look into possible fix for leaking roof. Also asked if DOT funds provided to city for rest area should be used to purchase a vehicle – or should funds have been placed in reserve fund?

Councilman Deaton asked about dead tree on Cypress and procedure to be removed. Councilman Deaton also asked Councilman Jensen if hole in driveway entrance of Ballard Plaza could be repaired.

Mayor Henry reminded council Prairiefest was upcoming weekend.

Future work session topics

- Trees being planted in city right-of-way
- Single dwelling on Main Avenue next to daycare

ADJOURNMENT: Motion – Deaton, Second – Hemmen to adjourn meeting at 7:07pm. 4 ayes, 0 nays. Motion carried.

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 7:12pm.

Property owner at 201 Oak Blvd would like to place a wrought iron fence in city right-of-way along Oak Blvd. Public Works Director, Jeff Peterson, informed council that there was infrastructure in area. Council discussed and asked that city attorney put together an agreement with hold harmless/snow removal/maintenance language.

Bob Veenstra, from Veenstra & Kimm engineering firm, presented council with a water/sewer rate study. Study included different rate increase options that council can analyze for future direction.

Council discussed erosion issue with storm sewer at 201 Ridgewood. Council directed staff to solicit bids for repairs.

Councilman Jensen asked city engineer to monitor construction overview with existing developments.

Council directed engineer to work up costs to repair four worst streets in town.

ADJOURNMENT: Motion – Hemmen, Second – Kuhn to adjourn meeting at 9:03pm. 4 ayes, 0 nays. Motion carried.

Submitted by: Jolene R. Lettow, City Clerk