

Huxley City Council Minutes
Tuesday, May 24, 2016

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT: Kuhn, Deaton, Jensen, Roberts; absent - Hemmen

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow- City Clerk, Travis Bakken – Parks and Recreation Director, Mark Pote – Police Chief, Jeff Peterson – Public Works Director

CONSULTANT PRESENT: Forrest Aldrich – Veenstra & Kimm

GUESTS PRESENT: Steve Quick, Bob Gibson, Cate & Paul Frey, Diane Taylor, Wayne Messer, Catherine VanMaanen, Dennis Parmenter, Ben Jensen, Seana Godbold, Chris Gardner, Todd Petersen, Mark DeYoung, Seldon Spencer, Duane Jensen

COMMENTS FROM PUBLIC: Cathy VanMaanen, 1004 Northpark, presented council with petition from residents on Northpark Blvd asking that the drive into Centennial Park from Northpark be paved. Residents claim that the traffic going in and out of park causes dust and rock to inhibit backyard activities. Council will discuss at work session.

CONSENT AGENDA:

MOTION-Jensen– Second - Deaton to Approve the Following Items from the Consent Agenda

- May 10, 2016 Council Meeting and Work Session

- Financial Reports and Payment of Bills

• ALLYSON BALLINGER	YOUTH TRACK CLINIC	75.00
• AMANDA DIRKX	REFUND TRACK CLINIC	36.00
• BACKFLOW SOLUTIONS, INC.	ANNUAL ONLINE SUBSCRIPTION	200.00
• BAKER GROUP	MAINT AGREE. 1 OF 4	7,565.00
• BRIAN HARVEY	BASKETBALL LEAGUE SCORE KEEPER	56.00
• BROWN SUPPLY CO. INC.	RUBBER GASKETS	18.00
• CASEY'S GENERAL STORES INC	GASOLINE	1,099.62
• CENTERPOINT LARGE PRINT	WESTERN HARDCOVERS	41.34
• CHRISTIAN WEILAND	BASKETBALL LEAGUE OFFICIAL	75.00
• CINTAS CORPORATION	FIRST AID SUPPLIES	65.30
• CLINTON H. THOMPSON	BASKETBALL LEAGUE OFFICIAL	125.00
• COMPASS MINERALS AMERICA	COARSE BULK SALT	3,351.82
• CONSUMERS ENERGY	ELECTRIC	9,522.95
• DOLLAR GENERAL CORPORATION	CANDY, WIPES, PAPER TOWEL	125.85
• DRAKE WUNDER	MEN'S BBALL LEAGUE OFFICIAL	24.00
• GATEHOUSE MEDIA IOWA HOLDI	LEGAL PUBLICATIONS	197.13
• GEHRKE QUARRIES, INC.	BALL DIAMOND DIRT	290.32
• GENERAL INSURANCE AGENCY	ADD'L AUDIT PREMIUM	411.00
• HALBROOK EXCAVATING INC.	HWY 69/TIMBERLANE WATER MAIN	54,082.79
• HAWKEYE COMMUNITY COLLEGE	MISC. CHEMICALS	0.00
• HAWKINS, INC.	VAC REGULATOR REBUILD KIT	328.00
• HEARTLAND TECHNOLOGY SOLUT	MONTHLY OUTLOOK STORAGE/SUPPOR	84.00
• HOBBY LOBBY	PROGRAM SUPPLIES	55.35
• HOKEL MACHINE SUPPLY	RETURN	501.67
• HUXLEY HISTORICAL SOCIETY	DONATION	875.00
• INTEGRATED PRINT SOLUTIONS	PW SUMMER TSHIRTS	1,356.35
• INTERNAL REVENUE SERVICE	FED WITHHOLDING TAX	9,307.43
• INTERSTATE BATTERIES	BATTERY	40.00
• IOWA DNR	PERMIT FEE FOR NOTICE OF INTEN	175.00
• IOWA DOT	SAFETY VESTS	42.03

• IOWA ONE CALL	EMAIL LOCATES	269.10
• JEREMY J. ARENDS	MARCH, APRIL, & MAY TREAS. REP	240.00
• JIM'S JOHNS INC.	PORT O JOHNS AT SOCCER FIELDS	120.00
• KELLI ARCHIBALD	BODY SCULPT REFUND	22.00
• KEN'S APPLIANCE	FIX DRYER AT 3C'S	82.10
• KEYSTONE LABORATORIES	MONTHLY SAMPLING & SPECIAL DW	120.50
• MARCO, INC.	COLOR & B/W COPIES-KONICA MINO	285.89
• MARTIN MARIETTA MATERIALS	ROADSTONE	199.96
• MARTIN OIL WHOLESALE	DIESEL FUEL	922.24
• MASS MUTUAL RETIREMENT SER	SERVICE PLAN FEE	150.00
• MUNICIPAL SUPPLY	AG GATOR AND HOSE	159.64
• O'HALLORAN INTERNATIONAL	PART RETURN	196.07
• OFFICE OF VEHICLE SERVICES	SALVAGE THEFT EXAM CERT	10.00
• PCC AN AMBULANCE BILLING S	APRIL AMBULANCE BILLING	236.55
• POSTMASTER	BULK POSTAGE FOR UTILITY BILLS	500.00
• PREMIER OFFICE EQUIPMENT I	B/W & COLOR COPIES-SHARP	32.09
• PRUITT, INC.	GAS VALVE	138.55
• QUICK'S HARDWARE HANK	SEE ATTACHED	629.52
• RANDY REINERTSON	BASKETBALL LEAGUE OFFICIAL	125.00
• SAFE BUILDING COMPLIANCE &	BUILDING INSPECTOR SERVICE	10,996.74
• SAM'S CLUB MC/SYNCOB	SEE ATTACHED	1,684.99
• SIERRA WEGENER	YOUTH TRACK CLINIC INSTRUCTOR	75.00
• STAPLES ADVANTAGE	SEE ATTACHED	388.18
• TASC	FLEX BENEFIT PLANS	570.80
• TASER INTERNATIONAL	CARTRIDGE - 25' HYBRID FOR FD	122.36
• THOMAS, ALEX	BASKETBALL LEAGUE OFFICIAL	125.00
• UNITYPOINT	PRE-EMPLOYMENT PHYSICAL	123.00
• VAN-WALL EQUIPMENT INC.	IGNITION & STOP SWITCH	206.43
• VERIZON WIRELESS	AMBULANCE CELL PHONES	401.43
• VISA	SEE ATTACHED	506.62
• PAYROLL		<u>42,149.31</u>
TOTAL		\$153,117.78

PUBLIC HEARING ON AMENDING THE FY16 BUDGET:

Mayor Pro Tem Kuhn opened public hearing at 6:04 pm. There being no discussion MOTION was made by Deaton, seconded by Jensen to close the hearing at 6:05pm. Roll Call: Deaton, Kuhn, Jensen, Roberts voted yes.

MOTION – Deaton, Second – Roberts on Resolution No. 16-030 to Approve Meadowlane Construction Plans. City engineer provided property owner with list of items to be completed. Approval of construction plans are contingent upon items being completed. Roll Call: Jensen, Roberts, Deaton, Kuhn voted yes. Motion carried.

MOTION – Roberts, Second – Deaton on Resolution No. 16-038 to Approve Bella Vista Construction Plans. Chris Gardner, owner of Bella Vista, requested permission to use his company's Hydraulic Truss Creed to pave street in development. Roll Call: Jensen, Roberts, Deaton, Kuhn voted yes. Motion carried.

MOTION – Roberts, Second – Deaton on Resolution No. 16-039 to Approve Casey's Site Plan. Small addition going onto east side of Casey's South. Planning & Zoning had list of items to be completed. City engineer commented items had been completed. Roll Call: Jensen, Roberts, Deaton, Kuhn voted yes. Motion carried.

MOTION – Roberts, Second – Jensen to Approve Welcome Sign Project. Travis Bakken, Parks Director, explained to council the work completed by the Visioning Committee. Funds have been raised for signage on north end of town. Sign will be lighted and council discussed various lighting options. 4 ayes, 0 nays. Motion carried.

MOTION – Deaton, Second – Roberts on Resolution No. 16-040 to Approve the Amended FY16 Budget. Roll Call: Jensen, Roberts, Deaton, Kuhn voted yes. Motion carried.

MOTION – Roberts, Second – Deaton on Resolution No. 16-041 to Set Public Hearing on Offer for Lots 52 & 53 in Prairie Ridge. Council discussed possibility of keeping Lot 53 for commercial purposes. Planning and Zoning

meeting is scheduled for June 20. Public hearing is scheduled for June 14. Roll Call: Roberts, Deaton, Kuhn voted yes. Jensen abstained. Motion carried.

MOTION – Deaton, Second – Jensen on Resolution No. 16-042 Concerning Commercial Lots in Prairie Ridge. Council directed staff to take necessary steps to change zoning from commercial to residential and develop purchase offer. Roll Call: Jensen, Roberts, Deaton, Kuhn voted yes. Motion carried.

MOTION – Deaton, Second – Kuhn on Resolution No. 16-043 Concerning Settlement Agreement on UV System at Wastewater Plant. Roll Call: Jensen, Deaton, Kuhn voted yes. Motion carried.

Miscellaneous:

- Travis Bakken told council that Park Build was completed and went well.
- Chief Pote stated he was researching mobile data terminal costs, funding options.
- Chief Pote commented that he did not like the idea of council's request to possibly increase speed limit on E. 1st Street heading east out of town. Stated that with new residential development growing in Prairie Ridge, speed limit should stay the same.

ADJOURNMENT: Motion – Jensen, Second - Deaton to adjourn meeting at 7:04pm. 3 ayes, 0 nays. Motion carried.

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 7:05pm.

Forrest Aldrich, city engineer, told council that Heart of Iowa bike trail improvements had been delayed. Contractor had to complete a certification required by State before beginning construction. Was hopeful construction would begin by June 1.

Councilman Jensen asked to review the water bill fee structure for Ballard Creek. Council will discuss at future work session.

Councilman Deaton requested that all work session topics be presented at meetings.

Council discussed erosion issue on 201 Oak Blvd. Copy of letter that was sent to resident from city attorney was distributed. Property owners and council discussed situation and remedies. Not all council members were present so those that were directed staff to develop an open-ended resolution that would enable council to make any final decision at next meeting.

Council reviewed erosion situation at 804 Timberlane. Request from residents for city assistance was denied. Council will take formal action at next meeting.

Council reviewed preliminary development agreement for next Meadow Lane development phase.

Council discussed petition from residents on Northpark complaining of dust and rocks coming from drive into Centennial Park. Decision was made to barricade drive and lay calcium chloride to control dust with a \$1,000 spending limit.

Public Works Director, Jeff Peterson, provided council with information pertaining to the sanitary issue with Friedrich property on Main Avenue.

Punch list for Main Avenue Storm Water project has been compiled. City attorney will issue letter to contractor and bond agent in an attempt to get project completed within 60 day period

Next work session topics: Water rates, 3C's membership rates.

ADJOURNMENT: Motion – Jensen, Second – Deaton to adjourn meeting at 9:25pm. 3 ayes, 0 nays. MCU

Dave Kuhn, Mayor Pro Tem

Attest:

Jolene R. Lettow, City Clerk