

**Huxley City Council Minutes**  
**Tuesday, April 26, 2016**

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02pm.

**COUNCIL MEMBERS PRESENT:** Kuhn, Hemmen, Deaton, Jensen, Roberts via telephone until 6:45pm

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow- City Clerk, Travis Bakken – Parks and Recreation Director

**GUESTS PRESENT:** Steve Quick, Claudette Peterson, Delila Roberts, Nels Nord, Janet Stoll, Darlene Kalsem

**CONSULTANT PRESENT:** Forrest Aldrich – V & K Engineering

**PRESENTATION:** Nels Nord, President of the Huxley Historical Society, asked if council could forgive water bill for society’s newest addition, Maland Home. Council stated it was not good practice to forgive water bills. Other possibility would be to assist with a city donation. Council consensus was to donate \$750 to Historical Society. Councilman Kuhn asked about ADA accessibility. Members of society stated house would not be open to public unless ADA accessible.

**CONSENT AGENDA:**

*MOTION-Deaton – Second - Hemmen to Approve the Following Items from the Consent Agenda*

- Approve April 12<sup>th</sup> Council Meeting and Worksession
- Approve Financial reports and Payment of Bills

Approve Contract for Services w/Mosquito Control of Iowa for 2016

ADVANTAGE HOMES	BLDG. PERMIT DEPOSIT REFUND	500.00
ARCPPOINT DES MOINES	RANDOM DRUG TEST	45.00
BRIAN HARVEY	BASKETBALL SCORE KEEPER	24.00
BUD'S AUTO REPAIR INC	SERVICE FOR EXPLORER	130.12
CENTRAL IOWA DISTRIBUTING	JANITORIAL SUPPLIES	172.20
CHAD HUTSON	BLDG PERMIT DEPOSIT REFUND	500.00
CITY OF POLK CITY	COMMAND BOX FOR IC	300.00
CLINTON H. THOMPSON	BASKETBALL LEAGUE OFFICIAL	250.00
COMPASS MINERALS AMERICA	COURSE BULK SALT	3,277.88
CONLEY'S TRUCKING, INC.	HAUL DIRT FOR FIELD MAINTENANC	438.02
CONSUMERS ENERGY	ELECTRIC	9,584.19
D & K PRODUCTS	FERTILIZER FODR SOCCER FIELDS	960.00
DOLLAR GENERAL CORPORATION	COFFEE, TISSUE, GLOVES, ETC.	99.70
DRAKE WUNDER	MEN'S BBALL LEAGUE SCORE KEEPE	120.00
GENERAL INSURANCE AGENCY	AMBULANCE POLICY CHANGE	70,874.00
GREENLAND HOMES	BLDG PERMIT DEPOSIT REFUND	500.00
HACH COMPANY	MISC. CHEMICALS	314.70
HALLETT MATERIALS	FILL SAND	149.94
HAWKINS, INC.	MISC. CHEMICALS	1,694.02
HELLAND TRUCKING, LLC	AMES TO HUXLEY HAUL CEMENT BLO	250.00
HOKEL MACHINE SUPPLY	RETURN	85.79
IDALS	AP FOR COMMERCIAL APP. CERT.	15.00
INTEGRATED PRINT SOLUTIONS	SOCCER SHIRTS	790.50
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	9,376.67
IOWA DOT	55 GALLON TRASH BAGS	78.77
IOWA ONE CALL	EMAIL LOCATES	152.10
JONATHAN PEASLEY	BASKETBALL LEAGUE OFFICIAL	250.00
LETTOW, JOLENE	LUNCH FOR GCMOA MEETING	11.33
MANATTS	CONCRETE FOR SIDEWALKS & SCORE	638.00
MARCO, INC.	COPIER MAINTENANCE AGREEMENT	654.44
MARTIN MARIETTA MATERIALS	1" ROAD STONE	494.90
MENARDS	MISC. SUPPLIES	86.09
MISCELLANEOUS VENDOR	GREENLAND HOMES INC :US REFUND	624.11
MOODY ELECTRIC, INC.	REPAIR LIGHTS AT 3C'S	535.00

MR. STORAGE, LLC	BLDG. PERMIT DEPOSIT REFUND	500.00
NICKOLAY CONSULTING, LLC	MARCH IT WORK	122.49
OFFICE OF VEHICLE SERVICES	SALVAGE THEFT EXAM CERT.	20.00
PIONEER	PARTS TO FIX PAINT MACHINE	37.50
PLUMB SUPPLY	TOILET VALVE AND RETRO KIT	297.35
POSTMASTER	POSTMASTER	500.00
PREMIER OFFICE EQUIPMENT I	B/W AND COLOR COPIES-SHARP	3.59
RACOM	ANTENNA FOR PD RADIO	66.50
RADAR ROAD TECH	TURNING FORKS FOR RADAR	34.00
ROUT, DARRELL	STUMP GRINDING AT CENTENNIAL	60.00
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	8,481.32
SAM'S CLUB MC/SYNCB	SEE ATTACHED	2,557.56
TASC	FLEX BENEFIT PLANS	570.80
USA BLUEBOOK	FILTERS & NITRIFICATION INHIBI	226.89
VERIZON WIRELESS	AMBULANCE CELL PHONES	442.52
VISA	SEE ATTACHED	1,007.28
WELLMARK BLUE CROSS BLUE S	AMBULANCE REIMBURSEMENT	720.00
PAYROLL		<u>42,227.18</u>
TOTAL		\$161,227.34

*MOTION – Kuhn, Second – Deaton to Approve Changes to Fees. City will charge \$.10 for each copy made at City Hall and \$.25 for each fax that is sent. Copies made on over-sized documents will be charged actual costs incurred.* Council discussed pin location fees and it was decided city would not perform any pin location services. Roll Call: Deaton, Kuhn, Hemmen, Roberts voted yes; Jensen voted no. Motion carried.

*MOTION – Kuhn, Second – Deaton on First Reading of Ordinance No. 450 Amending Provisions Pertaining to Parks and Recreation Board Organization.* Current code language states all members must be Huxley residents. New language would allow for one non-resident to sit on board. Roll Call: Roberts, Hemmen, Jensen, Kuhn, Deaton voted yes. Motion Carried.

#### Miscellaneous:

- Parks and Rec Director, Travis Bakken, told council he was approached by Cambridge Fire Chief about getting membership discount for Cambridge firefighters. Council discussed. It was decided to deny request. Council asked Parks and Rec Director to provide information on existing membership fee structure and possible rate increase.
- City engineer, Forrest Aldrich, reported the following:
  - Heart of Iowa Trail preconstruction meeting scheduled for Friday, April 29
  - Met with resident concerned with ADA compliance of sidewalks in town
  - Will check Trinity Methodist church sidewalk
  - Reviewed Meadowlane Development Plat Review
  - Meeting on Friday, April 29 with MPS (contractor) to discuss status of Main Avenue Stormwater Project
- Councilman Deaton asked mayor to have redemption can container removed from fire station/city property

**ADJOURNMENT:** Motion – Hemmen, Second - Roberts to adjourn meeting at 7:13pm. 5 ayes, 0 nays. MCU

**WORK SESSION:** The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 7:21pm.

Steve Quick was at meeting to discuss Development Agreement for new Meadowlane Development. Council directed staff to work on possible recommendations for agreement.

**ADJOURNMENT:** Motion – Hemmen, Second - Deaton to adjourn meeting at 8:12pm. 5 ayes, 0 nays. MCU

Submitted by: Jolene R. Lettow, City Clerk