

**Huxley City Council Minutes
Tuesday, December 8, 2015**

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:03 pm.

COUNCIL MEMBERS PRESENT: Deaton, Roberts, Schonhorst, Hemmen; absent - Kuhn

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow- City Clerk, Garrett Fagen – Fire Chief

GUESTS PRESENT: Eric Robinson, David Jensen, Chris Gardner

CONSULTANT PRESENT: Greg Roth, city engineer

CONSENT AGENDA:

MOTION-Schonhorst, Second –Deaton to Approve the Following Items from the Consent Agenda Excluding Item 4.03. Council decided to discuss Item 4.03 at January council meeting.

- November 24, 2015 Regular Council Meeting and Work Session Minutes
- Approve Garbage Haulers Permits
- Approve Financial Reports and Payment of Bills

Call: Hemmen, Deaton, Roberts, Schonhorst voted yes. MCU.

Claims:

ACCESS SYSTEMS	PHONE EXTENSIONS RECONFIGURED	82.50
AFLAC	AFLAC	189.26
ALLIANT ENERGY	GAS AND ELECTRIC	7,929.68
AVESIS INCORPORATED	VISION INS	334.49
BREEN ENTERPRISES INC.	FAREWAY CONTRIBUTION REFUND	2,500.00
BROOKS, KEVIN	FAREWAY CONTRIBUTION REFUND	110.00
BROWN SUPPLY CO. INC.	TAR KETTLE	95.50
CARPENTER UNIFORM CO.	UNIFORM FOR HAGERMAN	191.29
CENTRAL PUMP & MOTOR, LLC	REPAIR/REPLACE DIAPHRAM	9,529.73
CHITTY GARBAGE SERVICE INC	FD GARBAGE REMOVAL	43.34
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,742.24
DICKSON & LUANN JENSEN	DICKSON & LUANN JENSEN	40,932.70
DREW, ROB	FAREWAY CONTRIBUTION REFUND	250.00
EAGLE ENGRAVING, INC.	FIREGROUND ID TAGS	34.70
EDWARD JONES	IRA	150.00
ELECTRONIC ENGINEERING	TOWER SERVICE FEES	69.65
EMERGENCY MEDICAL PRODUCTS	SUPPLIES	140.15
FIDELITY BANK	FAREWAY CONTRIBUTION REFUND	7,500.00
GENERAL INSURANCE AGENCY	FAREWAY CONTRIBUTION REFUND	2,500.00
GENESIS HOMES OF IOWA LLC	DEPOSIT REFUND	500.00
GREENLAND HOMES	DEPOSIT REFUND	500.00
HACH COMPANY	MISC. CHEMICALS	600.95
HALBROOK EXCAVATING INC.	HWY 69/TIMBERLANE WATER MAIN	78,815.63
HOKEL MACHINE SUPPLY	MISC. SUPPLIES	114.02
HUXLEY COMMUNICATIONS COOP	FAREWAY CONTRIBUTION REFUND	10,000.00
INDEPENDENT SALT	HIWAY TREATED SALT	1,980.29
INLAND TRUCK PARTS COMPANY	RADIATOR FOR 1990 INTERNATIONA	486.21
IOWA DOT	55 GALLON LINER	54.04
IOWA LAW ENFORCEMENT ACADE	MMPI TRANSFER	15.00
IOWA STATE UNIVERSITY	CERT FEES FOR HAZMAT OP	100.00
IPERS	IPERS	12,122.75
JACKI DRISCOLL	REFUND SANTA IS COMING TO TOWN	50.00
JASON JUNGST	FITNESS CLASS SUPPLIES REIMBUR	87.30
LAKESIDE CONTRACTORS	75% PAYMENT FOR SIDEWALK	16,125.00
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	842.09
LISA HUDSON	YOUTH BASKETBALL REGIST. REFUN	45.00
LOWE'S	BLUE HAWK ROLLER	51.44
MAJESTIC TRUCK COLLISION &	REPAIR ON 731	7,642.24
MARCO, INC.	SET UP SCAN FOLDER ON COPIER	67.50
MARTENS & COMPANY, CPA, LL	ANNUAL REPORT PREP 06/30/15	900.00

MARTIN BROS	MISC. JANITOR SUPPLIES	253.11
MARTIN MARIETTA MATERIALS	MATERIALS FOR CHURCH SIDEWALK	980.99
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MENARDS	MISC. SUPPLIES & XMAS LIGHTS	214.87
MIRACLE RECREATION EQUIPME	PLAYGROUND EQUIP FOR CENT PARK	16,600.00
MPS ENGINEERS, P.C.	MAIN AVE. STORM PAY EST. NO 6	501,834.65
NOVA FITNESS EQUIPMENT	QUARTERLY FITNESS MACHINE MAIN	331.16
OTIS ELEVATOR COMPANY	SERVICE CONT. 12/1/15-2/29/16	191.07
PEPSI-COLA	POP FOR VENDING	529.80
PLUMB SUPPLY	TOILET REPAIR IN ADMIN OFFICE	161.92
PREMIER OFFICE EQUIPMENT I	B/W AND COLOR COPIES	4.42
PSYCHOLOGY ASSOCIATES	PSYCHOLOGY EVALUATION	140.00
QUICK'S HARDWARE HANK	SEE ATTACHED	519.68
QUICK, STEVE	FAREWAY CONTRIBUTION REFUND	6,000.00
RELIASTAR LIFE INSURANCE C	LIFE INSURANCE	374.14
SALLY BARTLETT	YOUTH BBALL REGIST. REFUND	40.00
SHAUN MCGINN	FALL FITNESS CHALLENGE WINNER	325.00
SIRCHIE	FINGERPRINT INK PADS	38.90
SOUTH STORY BANK & TRUST	GENERAL OBLIGATION LOAN	15,928.95
SPRINGER PROFESSIONAL HOME	RODENT CONTROL	124.00
STAPLES ADVANTAGE	INK FOR PD	146.61
STEPHANIE JEWELL	YOUTH BBALL REFUND	55.00
TASC - CLIENT INVOICES	2016 FLEX RENEWAL & ADMIN FEE	165.91
TG TECHNICAL SERVICES	4-GAS CALIBRATION	249.76
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,086.00
UHC PLAN OF THE RIVER VALL	MEDICAL INSURANCE	16,571.40
UNIVERSITY OF NORTHERN IOW	1/3 IDM SERVICES & TRAVEL EXPE	1,576.27
USA BLUEBOOK	MISC. SUPPLIES	129.84
VALIC	DEFERRED COMPENSATION	125.82
VAN-WALL EQUIPMENT INC.	SPOOL	14.60
VEENSTRA & KIMM, INC.	ENGINEERING FOR CEMETERY	4,128.25
VERIZON WIRELESS	ADMIN CELL PHONE	43.89
PAYROLL		<u>42,581.56</u>
TOTAL		\$772,729.67

PUBLIC HEARING on Development Agreement between City and Mr. Storage LLP. Mayor opened hearing at 6:05 pm. Council discussed development agreement for mini-storage property at 506 East First Street. Motion – Schonhorst, Second – Roberts to close meeting at 6:07pm.

MOTION – Schonhorst, Second – Hemmen on Resolution No. 15-106 to Approve Development Agreement with Mr. Storage LLP, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement. Roll Call: Hemmen, Roberts, Deaton, Schonhorst voted yes. MCU

MOTION – Schonhorst, Second – Deaton on Resolution No. 15-107 to Waive the Sidewalk Requirement along Highway 69 at 101 Centennial Drive. Sidewalks must be installed when development reaches said area. Revision will be made to waiver. Roll Call: Hemmen, Roberts, Deaton, Schonhorst voted yes. MCU

MOTION – Schonhorst, Second – Roberts on First Reading of Ordinance No. 448 to Amend A-1 District Regulations of Section 165.19 of the Zoning Regulations of the Municipal Code of Huxley. Council asked if Comprehensive Plan needed to be updated. Roll Call: Hemmen, Roberts, Deaton, Schonhorst voted yes. MCU

MOTION – Schonhorst, Second – Hemmen on Resolution No.15-108 to Approve Pay Estimate Number 2 for the Highway 69/Timberlane Water Main Project. Council acknowledged that project is past deadline. Roll Call: Hemmen, Roberts, Deaton, Schonhorst voted yes. MCU

MOTION – Schonhorst, Second – Roberts on Resolution No.15-109 to Cancel the December 22, 2015 Regular Council Meeting. Meeting cancelled due to holidays. Bills will be paid; however, project bills will be held until next council meeting. Roll call: Roberts, Hemmen, Schonhorst voted yes. Deaton voted no. MC

ADJOURNMENT: Motion – Schonhorst, Second – Hemmen to adjourn meeting at 6:25pm. 4 ayes, 0 nays. MCU

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:30pm.

Main Avenue Storm Sewer Project

Contractor has reached substantial completion of project by November 30 date. Staff is working on creating punch list before retainage/total completion of project. Repairs were made to Doyle property and Tomlinson driveway. Settlement was made with property owner of Friedrich parking lot with contractor making a one-time payment for paving on property. Contractor still responsible for aesthetics.

Emergency Powers

Discussion was held on who should be granted authority to make decisions in case of emergency situations in city. It was recommended that police chief and fire chief be designated primary authorities. Story County Emergency Management designed emergency powers template to use as official statement/document. Council asked that following changes be made to template for city use: omit city attorney as a designated authority, remove sections E and F (prohibited acts) and strike alcoholic beverages and firearms from last paragraph. Updates will be made by January.

Rental Inspections

Council decided to move discussion to a January council meeting.

Miscellaneous

Councilman Roberts asked if erosion issue had been resolved with 804 Timberlane. Discussion on possible diverter for creek flow. City engineer will research and report back to council.

ADJOURNMENT: Motion – Schonhorst, Second – Deaton to adjourn meeting at 6:58pm. 4 ayes, 0 nays. MCU

Craig D. Henry, Mayor

Attest:

Jolene R. Lettow, City Clerk