

Huxley City Council Minutes
Tuesday, October 25, 2016

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT: Kuhn, Hemmen, Jensen, Roberts; absent – Deaton

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow- City Clerk, Mark Pote – Police Chief, Jeff Peterson – Public Works Director, Travis Bakken – Parks and Recreation Director

CONSULTANTS PRESENT: Amy Beattie, city attorney

GUESTS PRESENT: Dennis Parmenter, Seldon Spencer, Lisa Hein, Mike Silver, Doug Sheldahl, Paul Frey

COMMENTS FROM PUBLIC:

- Dennis Parmenter asked council to increase the current speed limit on E. 1st Street east of Highway 69 from 25 mph to 35 mph. Stated he thought the change in the non-residential area would move traffic more efficiently.
- Lisa Hein, Senior Director for Conservation Programs from the Iowa National Heritage Foundation, requested council’s consideration into long term preservation of wooded area behind 823 Ashwood. Property abuts up next to city property. Property owner would like to see land kept from future development – keep as much open space as possible - and asked about possible public ownership of area. Ms. Hein stated that there might be research grant possibilities to facilitate project.
- Mike Silver requested waiver of second filing of nuisance abatement for property at 516 E. 1st Street. Mr. Silverman stated he and wife were working to clean up property and put property up for sale. Chief Pote reported that abatement had been dropped.

CONSENT AGENDA:

MOTION-Hemmen, Second - Kuhn to Approve the Following Items from the Consent Agenda

- October 11, 2016 Council Meeting
- Financial Reports and Payment of Bills
- Reappointment of Jennifer Pote and Matt Petersen to Parks and Recreation Board
- ACCESS DONATION 1,000.00
- ANKENY SANITATION CENTENNIAL PARK 293.34
- BAKER & TAYLOR ENTERTAINME BOOKS 1,072.08
- BAKER GROUP MAINT. AGREEMENT 7,565.00
- BRIAN HARVEY FLAG FOOTBALL REFEREE 60.00
- BUD'S AUTO REPAIR INC OIL CHANGE ON 732 623.53
- CAPITAL CITY EQUIPMENT CO. CONNECTOR FOR SNOW BLOWER 227.76
- CASEY'S GENERAL STORES INC GASOLINE 1,074.48
- CENTERPOINT LARGE PRINT HARDCOVER WESTERNS 41.34
- CONSUMERS ENERGY GAS AND ELECTRIC 9,211.16
- D & K PRODUCTS FERTILIZER FOR LARSON FIELD 682.50
- DOLLAR GENERAL CORPORATION WIPES, BOWLS, TISSUE, CANDY 103.65
- ECMC GARNISH-JOHN WESSELMANN -2749 2.50
- EMERGENCY MEDICAL PRODUCTS STERILE WATER 41.90
- G & L CLOTHING CLOTHING ALLOWANCE-KAHLER 1,089.02
- GENERAL INSURANCE AGENCY INSURANCE ON TAHOE 753.00
- GREENLAND HOMES BUILDING PERMIT DEPOSIT REFUND 500.00
- H.L. MUNN LUMBER CO. MISC. SUPPLIES 207.36

• HANKS, MIKE	POSTAGE REIMBURSEMENT	5.42
• HD SUPPLY WATERWORKS, LTD.	METER SPUDS	70.00
• HOKEL MACHINE SUPPLY	RETURN	28.94
• INLAND TRUCK PARTS COMPANY	PRESSURE PROTECTION	53.36
• INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	10,344.46
• INTERSTATE ALL BATTERY CEN	FLASHLIGHT BATTERIES	49.90
• INTERSTATE BATTERIES	BATTERY	60.95
• IOWA DOT	GLOVES, BRAKE CLEAN, EARPLUG,	112.96
• IOWA LEAGUE OF CITIES	2016 BUDGET WORKSHOP-LETTOW	40.00
• IOWA ONE CALL	EMAIL LOCATES	145.00
• ITRON, INC.	MAINT. FOR METER READING PROGR	2,124.04
• JIM'S JOHNS INC.	BATHROOMS AT SOCCER FIELDS	120.00
• KADE MILLER	YOUTH FLAG FOOTBALL REFEREE	90.00
• KEYSTONE LABORATORIES	MONTHLY SAMPLING & SPECIAL DW	311.60
• LANDSCAPES BY DESIGN, INC.	NEW ENTRY SIGN FOR HUXLEY	3,058.01
• LEGAL AID SOCIETY OF STORY	DONATION	1,700.00
• LIBERTY READY MIX	3.5 YARDS OF CONCRETE	459.50
• MANATTS	CONCRETE FOR 509 PRESTON	777.00
• MARCO, INC.	ADMIN COPIER MAINT. AGREEMENT	367.07
• MARCO, INC.	COPIER MAINTENANCE FOR FD	343.05
• MARY GREELEY MEDICAL CENTE	TIER	200.00
• MASIMO AMERICAS, INC.	REPAIR ON RAD-57C HANDHELD	249.00
• MENARDS	TWO LEVELS & CASE, WOOD STAKES	319.28
• MICA	DONATION	300.00
• MUNICIPAL SUPPLY	TWENTY-FIVE METER SPUDS	750.05
• NAPA AUTO PARTS	CREDIT	136.11
• NOLAN SCHONHORST	YOUTH FLAG FOOTBALL REFEREE	100.00
• PEPSI-COLA	CASES OF POP FOR VENDING	1,035.70
• PETE'S TRUCK & DIESEL SERV	REPAIR TO STREET SWEEPER	1,308.20
• POLK COUNTY FIRE CHIEF'S A	2016 MEMBERSHIP	25.00
• POPULAR SUBSCRIPTION SERVI	FY 17-18 MAGAZINE	530.12
• PREMIER OFFICE EQUIPMENT I	QUARTERLY MAINTENANCE	250.43
• ROCKY SMITH	COMMERCIAL APPLICATORS LICENSE	35.00
• SAM'S CLUB MC/SYNCB	SEE ATTACHED	2,441.57
• STAR EQUIPMENT, LTD	BLADE	343.59
• STORY COUNTY SHERIFF'S OFF		
• 2ND QTR DISPATCH	5,863.76	
• STORY COUNTY TREASURER	PROPERTY TAXES-TRIANGLE	242.00
• SYNCB/AMAZON	MOVIES	207.61
• TASC	FLEX BENEFIT PLANS	570.80
• THE DES MOINES REGISTER	ANNUAL SUBSCRIPTION	240.02
• THE OLD FARMER'S ALMANAC	2017 BOOK STORE EDITION	14.90
• VAN WALL EQUIPMENT	NEW WEED EATER	332.96
• VAN-WALL EQUIPMENT INC.	CHAIN SAW CHAIN AND FILTERS	168.75
• VERIZON WIRELESS	AMBULANCE CELL PHONES	460.59
• VISA	SEE ATTACHED	1,662.73
• ZIEGLER INC	MISC. SUPPLIES	354.60
• PAYROLL EXPENSE		<u>46,344.80</u>
• TOTAL		<u>\$109,297.45</u>

Roll Call: Kuhn, Hemmen, Jensen, Roberts, voted yes. Motion carried.

Resolution No. 16-068 – TABLED

Resolution No. 16-078 – TABLED

Resolution No. 16-079 – TABLED

MOTION –Roberts, Second – Hemmen on Resolution No. 16-080 to Approve Request to Waive the Requirement for Sidewalk Per Request of Randy Shaeffer. Roll Call: Jensen, Kuhn, Roberts, Hemmen voted yes. Motion carried.

MOTION – Kuhn, Second – Jensen on Resolution No. 16-081 to Approve the Final Plat for Two Lots within Ballard Minor Subdivision, Rural Development within Two Miles Radius of City. Common procedural action to split rural property within two mile radius of city. Roll Call: Jensen, Kuhn, Roberts, Hemmen voted yes. Motion carried.

MOTION – Hemmen, Second – Roberts to Approve Third Reading of Ordinance No. 455 to Amend Chapter 93 and 99 of the City of Huxley Municipal Code and Increase Water and Sewer Rates. Rate increase will be effective January 1, 2017. Roll Call: Kuhn, Jensen, Roberts voted yes; Jensen voted no. Motion carried.

MOTION – Roberts, Second – Kuhn on Resolution No. 16-082 to Approve Pay Estimate #2 for Heart of Iowa Trail. Portion of trail was damaged during project. Letter will be sent to contractor stating final payment will be held until damages are repaired. Roll Call: Jensen, Kuhn, Roberts, Hemmen voted yes. Motion carried.

MOTION - MOTION – Kuhn, Second – Roberts on Resolution No. 16-083 to Hire Wastewater Superintendent. New hire has all credentials. Roll Call: Jensen, Kuhn, Roberts, Hemmen voted yes. Motion carried.

MOTION – Kuhn, Second – Roberts to UNTABLE Resolution No. 16-077 to Approve Fence Encroachment Agreement. 4 ayes, 0 nays. Resident at 201 Oak Blvd requested language change in agreement that held resident solely responsible for any damages to property with fence. Council discussed with legal counsel and since property is in city's right-of-way either party could be liable depending on the damages. Change will be made to agreement. Council requested resident to provide photo of fence to staff for approval prior to installation. Roll Call: Jensen, Kuhn, Roberts, Hemmen voted yes. Motion carried.

Miscellaneous

Mayor asked date of next E911 meeting and is planning to attend meeting.

John Haldeman, city administrator, explained to council that reason for tabling of Resolution No. 16-078 and 16-079 was that the approval required from P& Z prior to council's review of resolutions had not been completed due to the absence of a quorum at last P & Z meeting. The P & Z meeting was rescheduled for November 2 and Mr. Haldeman asked council if a special council meeting could be scheduled on November 3 to expedite the review of the tabled resolutions. Council agreed.

Regular council meeting will be held on November 8th even though it is election day.

ADJOURNMENT: Motion – Roberts, Second - Hemmen to adjourn meeting at 6:53pm. 4 ayes, 0 nays. Motion carried.

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:55pm.

28E

Councilman Hemmen explained to council the status of the 28E agreement between the school district and city. The school and city currently share expenses of the library and 3C's facility. Recently the City received notice that the school will terminate the agreement effective fiscal year 2018. The school has agreed to continue participation with library expenses to an annual total of \$77,000. However, the school would like to negotiate rental rates for facility use. Council directed Parks and Recreation Director to put together possible rental rates for school usage.

Main Avenue Storm Sewer Project

Council and legal counsel discussed procedures to try and finish project. Council requested updated punch list and costs from city engineer at next council meeting.

Permit Deposits

Staff asked for council direction with building permit deposits and language clarifying criteria for purpose of deposit. Council to discuss at future work session.

Personnel Manual Changes

Suggestions have been made by Iowa Municipalities Workers Comp Association to include language in personnel manual regarding seat belt usage and return-to-work policy.

Future works session topics:

Building Code – adoption of 2012 Building Code

Sidewalks

Large contracts

ADJOURNMENT: Motion – Hemmen, Second - Roberts to adjourn meeting at 7:43pm. 4 ayes, 0 nays. Motion carried.

Craig D. Henry, Mayor

Attest:

Jolene R. Lettow, City Clerk