

## Huxley City Council Minutes Tuesday, January 12, 2016

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 6:00 pm.

**COUNCIL MEMBERS PRESENT:** Deaton, Roberts, Jensen, Kuhn, Hemmen

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow- City Clerk, Jeff Peterson, Public Works Director, Mark Pote – Chief of Police, Amy Kaplan – Utility Clerk, Travis Bakken – Parks and Recreation Director, Garrett Fagen – Fire Chief

**GUESTS PRESENT:** Mike Maloney & Nate Summers – DA Davidson & Company; Bruno and Marylin Andreini – Iowa Snowmobile Association; Ronna Lawless – Tri-County Times; Paul Frey, Todd Sommerfeld, Scott Renaud, Shauna Walther, Peter Ampe, Dan Culhane

**CONSULTANT PRESENT:** Greg Roth, city engineer; Amy Beattie – city attorney

**OATH OF OFFICE:** Mayor Henry was sworn in as mayor for new two year term.

**COMMUNICATIONS:** Council discussed letter received from a single mother with one child asking to pay the couple membership fee since there are only two people in the family as opposed to the family membership fee which is higher. Council stated that categories are industry standards and couple rate is for two adults – not parent and child. Family membership rate will apply in this case.

**COMMENTS FROM PUBLIC:** Paul Frey, 201 Oak Blvd, returned to council to discuss the erosion problem being caused from the culvert on his property. Council asked Jeff Peterson, Public Works Director, if he could check out the problem to see if there could be any corrections made to situation. Council will review in future work session.

Bruno Andreini, representative from Iowa Snowmobile Association, presented City of Huxley with a plaque thanking the city for their efforts each year with the Spina Bifida snowmobile ride celebration.

**PRESENTATION:** Michael Maloney and Nate Summers, representatives from DA Davidson & Company, gave a presentation on bonds and refinancing bonds. Mr. Maloney provided council with information on refinancing an existing bond and timetable to complete process.

### **CONSENT AGENDA:**

*MOTION-Kuhn, Second –Hemmen to Approve the Following Items from the Consent Agenda Excluding Item 4.02. Council to Discuss Item 4.02 Separately.*

- Approve December 8, 2015 Regular Council Meeting and Work Session Minutes
- Approve Beer, Wine and Liquor License Renewals
- Approve Mayoral Council Appointments and City Treasurer
- Approve Appointments to the Fire Department
- Confirm Election of Officers to the Fire Department
- Approve Solid Waste Haulers Permits

Roll Call: Hemmen, Deaton, Kuhn, Jensen voted yes. MCU.

### **Claims:**

AFLAC  
ALLIANT ENERGY

AFLAC  
GAS AND ELECTRIC

189.26  
8,910.44

ANKENY SANITATION	WWTP	412.12
ARCPPOINT DES MOINES	PRE-EMPLOYMENT DRUG TEST	45.00
AUTOMATIC DOOR GROUP	FRONT DOOR REPAIR	256.40
AVESIS INCORPORATED	VISION INS	343.72
BOOK SYSTEMS, INC.	ANNUAL SUPPORT AND MAINT.	595.00
BRICK GENTRY BOWERS SWARTZ	LEGAL FEES	5,348.44
BUD'S AUTO REPAIR INC	SERVICE CHARGER	187.89
CARPENTER UNIFORM CO.	BOOTS FOR FAGEN	129.99
CASEY'S GENERAL STORES INC	GASOLINE	1,817.78
CENTERPOINT LARGE PRINT	LARGE PRINT WESTERNS	40.14
CFI SALES, INC.	BACKHOE TIRE REPAIR	155.50
CHITTY GARBAGE SERVICE INC	FIRE STATION GARBAGE	43.88
COMPASS MINERALS AMERICA	COARSE BULK SALT	2,996.59
CONSUMERS ENERGY	CONSUMERS ENERGY	10,083.13
CROSS DILLON TIRE	TIRE ROTATION FOR 806	78.30
DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,778.88
DOLLAR GENERAL CORPORATION	PROGRAM SUPPLIES	65.15
EDWARD JONES	IRA	150.00
ELECTRIC WHOLESALE CO.	RACQUETBALL LIGHTS	232.40
ELECTRONIC ENGINEERING	RADIO TOWER SERVICE	69.65
EMERGENCY MEDICAL PRODUCTS	WIPES AND GLOVES	221.12
FREEDOM TIRE	MOUNT FOUR TIRES ON SNOW PLOW	132.00
G & L CLOTHING	CLOTHING ALLOWANCE FOR PETERSO	225.85
GATEHOUSE MEDIA IOWA HOLDI	LEGAL PUBLICATIONS	672.19
GENERAL INSURANCE AGENCY	JEFF'S NEW TRUCK	224.00
GRAINGER	PLUG IN RELAY	25.98
H.L. MUNN LUMBER CO.	BALANCE ON INVOICE #331014	154.15
HALBROOK EXCAVATING INC.	HWY 69/TIMBERLANE WATER MAIN	117,556.79
HAWKINS, INC.	MISC. CHEMICALS	2,770.65
HILLYARD/DES MOINES	STATION CLEANING SUPPLIES	104.03
HOBBY LOBBY	CHRISTMAS DECORATIONS	74.70
HUTSON-THOMPSON PLUMBING	FIXED SHOWERS IN LOCKER ROOM	898.36
HUXLEY COMMUNICATIONS COOP	CABLE, PHONE, AND INTERNET	1,549.58
IDALS	PESTICIDE APPLICATOR CERTIFICA	15.00
INTEGRATED PRINT SOLUTIONS	SHIRTS FOR 1ST & 2ND BBALL	481.95
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	29,238.57
IOWA CENTRAL COMMUNITY COL	EMS CONF FOR BLACK & HEALY	200.00
IOWA DNR	IOWA DNR	400.00
IOWA DOT	WOOD SIGN POST	144.12
IOWA ONE CALL	EMAIL LOCATES	80.10
IOWA PRISON INDUSTRIES	NAMES PLATES FOR P & Z	21.09
IPERS	IPERS	12,268.69
J.A. KING & COMPANY, LLC	METTLER BALANCE CERTIFICATION	105.00
JENNIFER WATERS	YOUTH BBALL REFUND	75.00
JEREMY J. ARENDS	NOVEMBER TREASURER'S REPORT	80.00
JETCO	BLOWER SERVICE	683.15
KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	285.20
LETTOW, JOLENE	OATH OF OFFICE-GCMOA LUNCHEON	32.00
LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	935.82
LOGAN CONTRACTORS SUPPLY,	56 BAGS COLD PATCH	630.00
MARCO, INC.	COLOR AND B/W COPIES	244.56
MARTIN OIL WHOLESALE	UNLEADED AND DIESEL FUEL	1,941.51
MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
MENARDS	SHOVELS AND MISC. SUPPLIES	424.99
MOODY ELECTRIC, INC.	TORNADO SIREN	7,373.60
MOSQUITO CONTROL OF IOWA	2015 MOSQUITO CONTROL	10,898.00
MUNICIPAL SUPPLY	BLUE & GREEN FLAGS & PAINT	93.80
NAPA AUTO PARTS	RETURN OF DIST. CAP	381.57
NICKOLAY CONSULTING, LLC	MONTHLY IT SUPPORT	1,059.98
O'HALLORAN INTERNATIONAL	AIR FILTERS	117.09
OFFICE OF VEHICLE SERVICES	SALVAGE THEFT EXAM. CERT	10.00
PCC AN AMBULANCE BILLING S	BILL ADJUSTMENTS	28.40
PEPSI-COLA	POP FOR VENDING	492.74
PLUMB SUPPLY	STOOL PARTS FOR 3C'S RESTROOM	151.20
POSTMASTER	POSTMASTER	500.00
PREMIER OFFICE EQUIPMENT I	B/W AND COLOR COPIES-SHARP 270	2.96
QUICK'S HARDWARE HANK	SEE ATTACHED	337.02
RACOM	EQUIP INSTALL FOR NEW PATROL C	434.60
RELIASTAR LIFE INSURANCE C	LIFE INSURANCE	374.14
SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	2,121.71
SAM'S CLUB MC/SYNCE	SEE ATTACHED	4,001.08
SANDRY FIRE SUPPLY	GLOVES & SAFETY VESTS	4,684.00
STAPLES	MISC. OFFICE SUPPLIES	267.40
STAPLES ADVANTAGE	SEE ATTACHED	403.36
STEVE BORDWELL	LMI PROJECT ASSISTANCE	426.30
STORY COUNTY AUDITOR	NOVEMBER 3, 2015 ELECTION	1,320.61
STORY COUNTY RECORDER	RECORDING FEES	134.00

TASC	FLEX BENEFIT PLANS	1,144.34
TASC - CLIENT INVOICES	FEBRUARY FLEX PLAN FEES	62.91
TASER INTERNATIONAL	HOLSTERS, BATTERY PACK, KIT	3,217.48
TITAN MACHINERY	DPF FLUID LOADER	184.74
TREASURER, IOWA STATE UNIV	2016 SUDAS MANUALS	60.00
TREASURER, STATE OF IOWA	STATE WITHHOLDING	3,159.00
UHC PLAN OF THE RIVER VALL	MEDICAL INSURANCE	16,530.68
UNITYPOINT HEALTH	ROBERT WALL PRE-EMPLOYMENT	242.00
USA BLUEBOOK	LIQUIFRAM FLOUROFILM	161.92
VALIC	DEFERRED COMPENSATION	125.82
VAN-WALL EQUIPMENT INC.	BLOWER BLADES	690.17
VEENSTRA & KIMM, INC.	MAIN AVENUE STORM SEWER	11,960.00
VERIZON WIRELESS	AMBULANCE CELL PHONES	572.64
VISA	SEE ATTACHED	439.06
WHISTLE STOP ACADEMY	LMI CHILDCARE ASSISTANCE	2,310.00
WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	69.03
YOUR LOCAL CONSUMER	ADVERTISING	145.00
PAYROLL		<u>131,643.53</u>
TOTAL		\$415,371.59

*MOTION – Deaton, Second – Kuhn on Consent Agenda Item 4.02.* Councilman Deaton asked about the timeliness of legal counsel bills being submitted to city, asked if unemployment charges were complete and questioned costs for floor mats for city vehicles. Roll Call: Hemmen, Roberts, Deaton, Kuhn, Jensen voted yes. MCU

*MOTION – Kuhn, Second - Hemmen on Resolution No. 16-001 to Approve the Granting of a Revised Temporary Construction Easement and Permanent Electric Line and Facilities Easement Across City Property and Estoppel Certificate.* Roll Call: Hemmen, Roberts, Deaton, Kuhn, Jensen voted yes. MCU

*MOTION –Hemmen, Second – Roberts on Resolution No. 16-002 to Approve the 28E Agreement with Central Iowa Regional Transportation Planning Agency.* Roll Call: Hemmen, Roberts, Deaton, Kuhn, Jensen voted yes. MCU

*MOTION – Schonhorst, Second – Hemmen on Resolution No.15-108 to Approve Pay Estimate Number 2 for the Highway 69/Timberlane Water Main Project.* Council acknowledged that project is past deadline. Roll Call: Hemmen, Roberts, Deaton, Schonhorst voted yes. MCU

*MOTION – Roberts, Second – Hemmen on Second Reading of Ordinance No. 448 Amending A-1 District Regulations of Section 165.19 of the Zoning Regulations of the Municipal Code of the City of Huxley, Iowa.* Roll Call: Hemmen, Roberts, Deaton, Kuhn, Jensen voted yes. MCU

*MOTION – Roberts, Second – Jensen to Waive Third Reading of Ordinance 448.* Roll Call: Hemmen, Roberts, Deaton, Kuhn, Jensen voted yes. MCU

*MOTION – Roberts, Second – Deaton on First Reading of Ordinance No. 449 to Approve Local Emergency Powers to Appropriate Personnel.* Roll Call: Hemmen, Roberts, Deaton, Kuhn, Jensen voted yes. MCU

*MOTION – Roberts, Second – Kuhn to Waive Second and Third Reading of Ordinance 449.* Roll Call: Hemmen, Roberts, Deaton, Kuhn, Jensen voted yes. MCU

*MOTION – Roberts, Second – Hemmen on Resolution No. 16-003 to Approve the Award of Contract for the Paving of the Heart of Iowa Trail.* Roll Call: Hemmen, Roberts, Deaton, Kuhn, Jensen voted yes. MCU

*Motion – Roberts, Second – Kuhn on Resolution No. 16-004 to Approve LMI Home Repair Assistance Request.* Roll Call: Hemmen, Roberts, Deaton, Kuhn, Jensen voted yes. MCU

#### **MISCELLANEOUS:**

Councilman Kuhn asked status of senior living site plan from Dr. Peterson for commercial lots in Prairie Ridge Development. Staff will research. Also asked about status of Andrew Sage housing/duplex site plans and time table in Prairie Ridge Development.

Councilman Deaton announced that delivery/ inspection of new fire truck is scheduled to take place January 26.

Council woman Roberts asked the status of Timberlane/Highway 69 Water Main project. Jeff Peterson, Public Works Director, remarked that project was on hold until weather permits.

Mayor Henry announced that he would be unavailable in the next week due to eye surgery.

**ADJOURNMENT:** Motion Hemmen, Second - Deaton to adjourn meeting at 7:32pm. 5 ayes, 0 nays. MCU

**WORK SESSION:** The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 7:45pm.

Huxley Development Corporation (HDC)

Todd Sommerfeldt, HDC President, and HDC's Board of Directors, met with council to discuss Huxley Economic Development Plan. Mr. Sommerfeldt explained the concerns with the Huxley Development Park and the needs to pursue the economic development goals. Council will discuss at future council meeting.

Capital Improvement Plan (CIP)

John Haldeman, City Administrator, provided council with Capital Improvements Plan packet. Council will discuss at February 9th council meeting.

Ballard School District has been reviewing the 28E Agreement to Establish and Operate Shared Facilities. Preliminary discussions have taken place between city staff and school officials regarding possible changes to agreement. Staff will keep council informed of any activity.

**ADJOURNMENT:** Motion – Hemmen, Second - Jensen to adjourn meeting at 8:40pm. 5 ayes, 0 nays. MCU

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Craig D. Henry, Mayor

Attest:

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Jolene R. Lettow, City Clerk