

# CITY OF HUXLEY

TUESDAY – AUGUST 9, 2016 – HUXLEY CITY HALL

CITY COUNCIL MEETING – 6:00 PM

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF HUXLEY, IOWA, WILL MEET AT THE HUXLEY CITY HALL 515 N. MAIN AVE., HUXLEY, IOWA, FOR THEIR REGULAR COUNCIL MEETING AT 6:00 PM ON TUESDAY THE 9TH DAY OF AUGUST, 2016 TO DISCUSS THE MATTERS ENUMERATED IN THE AGENDA LISTED BELOW AND MOVE INTO A WORKSESSION TO IMMEDIATELY FOLLOW.

## ROLL CALL – QUORUM PRESENT

- 1.00) COMMENTS FROM THE PUBLIC AND RECEIVING OF PETITIONS AND/OR WRITTEN COMMUNICATIONS TO THE CITY COUNCIL ON AGENDA AND NONAGENDA ITEMS.
- 2.00) PRESENTATION(S): NONE
- 3.00) PROCLAMATION(S): NONE
- 4.00) CONSENT AGENDA:

ALL ITEMS LISTED WITHIN THIS SECTION ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS. AND CONSIDERED SEPARATELY.

- 4.01) TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:  
July 26, 2016 – Regular Council Meeting & Worksession  
August 2, 2016 – Special Council Meeting.
- 4.02) TO APPROVE FINANCIAL REPORTS AND PAYMENT OF BILLS.
- 4.03) TO APPROVE THE APPOINTMENT TO THE HUXLEY TREE BOARD.
- 4.04) TO APPROVE BEER, WINE AND LIQUOR LICENSES AND CIGARETTE PERMITS/ RENEWALS.
- 5.00) PUBLIC HEARING(S); NONE

## AGENDA ITEMS:

- 6.00) COMMUNITY BETTERMENT:
  - 6.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-067 APPROVING STREET LIGHTS FOR THE MEADOW LANE #2 DEVELOPMENT..
- 7.00) PUBLIC SAFETY:
  - 7.01) DISCUSSION AND POSSIBLE ACTION ON MOTION APPROVING PRAIRIE FEST STREET CLOSING.
  - 7.02) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-068 PLACEMENT OF “NO PARKING” SIGNS AND PAINTING CURB ON TIMBERLANE DRIVE.

**8.00) FINANCE:**

- 8.01)** DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-069 APPROVING AMENDING THE FY 2017 SALARY RESOLUTION.
- 8.02)** DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-070 APPROVING AGREEMENT WITH THE AMES ECONOMIC DEVELOPMENT COMMISSION.

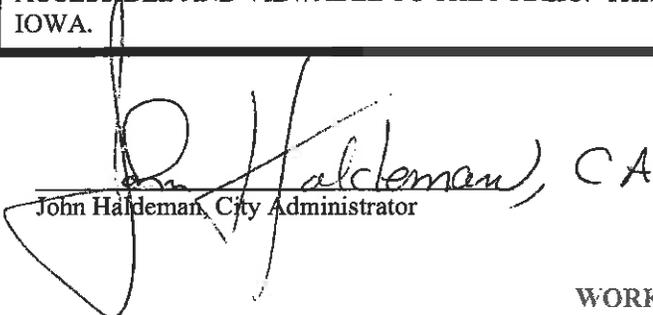
**9.00) LEISURE ACTIVITIES: NONE**

**10.00) ADMINISTRATIVE BUSINESS: NONE**

**COMMENTS FROM STAFF, COUNCIL AND MAYOR.**

**ADJOURNMENT**

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE WINDOW IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE AND VIEWABLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.

  
John Haldeman, City Administrator

**WORKSESSION: NONE**

**THE CITY COUNCIL WILL MEET FOR AN INFORMAL WORKSESSION TO WORK ON ITEMS AND NOT TAKE ANY ACTION ON THOSE ITEMS DURING THE WORKSESSION.**

**DISCUSSION TOPICS; THAT THE FOLLOWING TOPICS ARE SUGGESTED AND THEY DO NOT REFLECT ALL POSSIBLE ITEMS THAT COULD BE DISCUSSED OR NOT. THE LISTING BELOW DOES NOT NECESSARILY REFLECT THE ORDER IN WHICH THE ITEMS WILL BE DISCUSSED OR IF THEY WOULD BE DISCUSSED AT THIS MEETING. NO ACTION WILL BE TAKEN ON ANY OF THE ITEMS AND THE LIST MAY CHANGE PRIOR TO OR AT THE MEETING.**

**WORKSESSION TOPIC(S): NONE**

**DEPARTMENT  
MONTHLY REPORT**

Huxley Police Department  
City Of Huxley  
Monthly Report  
July 2016

7/1/2016 3:15 PM Officer was called to a business on Campus Drive for a customer who became upset and began yelling profanities and throwing items around the office area. The 56 year old Nevada woman was removed from the business. Business owner declined charges for Disorderly Conduct.

7/1/2016 7:46 PM Officer responded to a theft complaint at the 100 block of Oak Blvd. A Huxley man's bank card was used to make several purchases Clive at various locations. No suspects at this time.

7/1/2016 8:32 PM Officer stopped a vehicle for a traffic violation on Highway 210 near 560<sup>th</sup>. The driver of the vehicle, a 57 year old Cambridge man, had two warrants for his arrest. He was transported to the Story County Jail in Nevada.

7/3/2016 12:25 PM Officer responded to a single vehicle accident on E 1<sup>st</sup> and 560<sup>th</sup> Ave. A 42 year old Huxley woman lost control of her vehicle and went into a cornfield. She was transported from the scene by private vehicle.

7/3/2016 11:53 PM Officer responded to a fight in progress at the 200 block of E 5<sup>th</sup> Street. A Huxley man was assaulted by a 28 year old Lewisville, TX man who fled the scene prior to officer arrival. A warrant was issued for Assault causing bodily injury for the Lewisville, TX man.

7/4/2016 11:30 AM Officer responded to a two vehicle accident at the parking lot of 106 National Drive. Two Huxley residents were backing out of their parking spots at the same time and collided causing minimal damage to each vehicle.

7/5/2016 4:53 PM Officer responded to a two vehicle accident at Highway 69 and Main Ave. A vehicle operated by a Huxley man was struck on the rear driver's side quarter panel by a vehicle operated by a Johnston man. No injuries.

7/5/2016 6:13 PM Officer responded to a two vehicle accident on Highway 69 near National Drive. A vehicle operated by a Huxley man was struck on the driver's side door by a vehicle operated by another Huxley man causing minimal damage. No injuries.

7/5/2016 9:30 PM Officer performed a welfare check on a Huxley man at the 500 block of E 1<sup>st</sup> at the request of his family. Contact was made with the man who agreed to seek treatment at a facility.

7/5/2016 9:58 PM Officer took a harassment complaint at the 500 block of E 1<sup>st</sup> Street. A Huxley woman was being harassed via text messages by a 24 year old Des Moines woman.

Contact was made with the woman who agreed to stop the behavior in order to avoid future police attention.

7/12/2016 10:45 AM A certified letter regarding a nuisance abatement was sent to a residence at the 200 block of N 2<sup>nd</sup> Ave for yard waste and grass.

7/12/2016 12:43 PM Officer responded to a harassment call at the 500 block of E 4<sup>th</sup> Street. A Boone man was advised to stop his harassing behavior and remain off the property of a female Huxley resident in order to avoid future police attention.

7/13/2016 8:32 AM Officer received a theft complaint for a Head brand mountain bike valued at approximately \$500. The bike was left at the Middle School along the southwest brick wall while the owner was working at a different location and was missing by the time he got back the next day.

7/14/2016 5:30 PM Officer responded to a hit and run accident at a business on the 900 block of Highway 69. A Maxwell woman had parked her vehicle and noticed damage to her vehicle's front quarter. Surveillance video was viewed and no positive ID could be made on the suspect vehicle.

7/15/2016 5:51 PM Officer stopped a vehicle for a traffic violation on the 500 block of E 1<sup>st</sup> Street. The driver of the vehicle, a 49 year old Huxley man, was arrested for OWI. He was transported to the Story County Jail in Nevada.

7/17/2016 8:15 PM Officer stopped a vehicle for a traffic violation on Highway 69 near Highway 210. The driver of the vehicle, a 22 year old Huxley man, had two warrants for his arrest. A passenger in the vehicle, a 20 year old female also had a warrant for her arrest. The female was also charged with Harassment of a Public Official. Both were transported to the Story County Jail in Nevada.

7/18/2016 12:05 AM Officer recovered a moped that was stolen out of Des Moines. The moped was located at a storage facility located on Highway 69. The moped was impounded and surveillance video will be viewed in order to develop a suspect.

7/20/2016 8:50 AM Officer received a call of two run away boys from the 500 block of Preston Dr. The boys were later located between Huxley and Slater and returned home.

7/20/2016 7:45 PM Officer served an arrest warrant at the 300 block of W 1<sup>st</sup> Street. A Huxley resident was transported to the Story County Jail in Nevada.

7/26/2016 9:00 PM Officer stopped a vehicle for a traffic violation on Highway 69 near the south city limit. The driver of the vehicle, an 18 year old Huxley woman, was suspended from driving. She was cited and released for Driving Under Suspension.

7/28/2016 6:40 PM Officer responded to a two vehicle accident at the intersection of 3<sup>rd</sup> and Railway. A vehicle backing from a parking spot near the bike trail struck another vehicle causing approximately \$1500 in damage. No injuries.

7/29/2016 4:55 AM Officer responded to a domestic altercation at the 100 block of National Drive. The altercation was verbal in nature and the two parties agreed to remain spate for the rest of the day.

Huxley Officers had ten arrests for the month. One was for OWI, one was for Driving Under Suspension, one was for Assault, one for Harassment of a Public Official, and six arrest warrants were served. Officers issued fifteen citations for traffic violations and gave sixty seven warnings. Officers received 171 calls for service and had a total of 426 contacts for the month. Officers used 245.5 hours toward investigations or responding to calls and gave 427.5 hours of general patrol.

Mark Pote

  
Chief of Police



# **CONSENT AGENDA**

**Huxley City Council Minutes**  
**Tuesday, July 26, 2016**

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

**COUNCIL MEMBERS PRESENT:** Kuhn, Roberts, Hemmen, Deaton, Jensen

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow- City Clerk, Jeff Peterson – Public Works Director, Travis Bakken – Parks and Recreation Director

**CONSULTANT PRESENT:** Forrest Aldrich – Veenstra & Kimm

**GUESTS PRESENT:** Chris Gardner, Michael Maloney

Chris Gardner, Bella Homes, visited with council explaining his interest in purchasing property owned by city at Railway and 5<sup>th</sup>. Currently Mr. Gardner owns storage units on adjoining property and would like to expand storage business. Utility poles on property limit any residential use of property. Council stated that if sold, sidewalks must be added for maintenance access/bike trail usage.

**CONSENT AGENDA:**

*MOTION-Hemmen– Second - Kuhn to Approve the Following Items from the Consent Agenda*

- July 26, 2016 Council Meeting and Work Session
- August 2, 2016 Closed Session Council Meeting
- Financial Reports and Payment of Bills

• ABSTRACT AND TITLE SERVICE	LOTS 54-57 PRAIRIE RIDGE	200.00
• ALLIANT ENERGY	ALLIANT ENERGY	75.87
• BITUMINOUS MATERIALS & SUP	ASPHALT	361.16
• BOUND TREE MEDICAL	MEDICAL SUPPLIES	3,873.66
• CARPENTER UNIFORM CO.	BOOTS FOR DEATON	346.95
• CHOICE1 HEALTH CARE SERVIC	TEST STRIPS	74.85
• DOLLAR GENERAL CORPORATION	PROGRAM SUPPLIES	217.26
• ELECTRIC WHOLESALE CO.	PHOTO EYE	40.96
• HAWKINS, INC.	MISC. CHEMICALS	1,879.84
• HEARTLAND CO-OP	GENERIC ROUND-UP	50.50
• HOKEL MACHINE SUPPLY	CYLINDER RENTAL	45.00
• HOPKINS, ALEESHA	HOPKINS, ALEESHA	80.00
• INTERSTATE BATTERIES	AAA BATTERIES	8.95
• IOWA DOT	TRAFFIC PAINT	624.35
• IOWA MUN. WORKERS' COMP. A	ANNUAL WORKERS COMP PREMIUM	53,074.00
• IOWA ONE CALL	EMAIL LOCATES	20.70
• JEREMY J. ARENDS	JUNE TREASURER'S REPORT	80.00
• KEYSTONE LABORATORIES	MONTHLY WATER SAMPLING	151.70
• LIBERTY READY MIX	CONCRETE FOR MAIN AVE. STORM	4,160.00
• LOGAN CONTRACTORS SUPPLY,	50# SPRING/FALL COLD PATCH	0.00
• MANATTS	20 YARDS OF M4 FOR LYNWOOD	2,630.00
• MARCO, INC.	COPIER MAINTENANCE AGREEMENT	213.79
• MARCO, INC.	PRINTER MAINTENANCE AGREEMENT	200.55
• MARTIN BROS	JANITORIAL SUPPLIES	344.51
• MARY GREELEY MEDICAL CENTE	TIER	200.00
• NAPA AUTO PARTS	FILTERS AND BRAKE PADS	467.73
• OXEN TECHNOLOGY	MICROSOFT EXCHANGE ONLINE	84.00
• PRAXAIR DISTRIBUTION INC.	CYLINDER RENTAL	110.93
• SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	4,620.13
• STAPLES ADVANTAGE	LAMINATE SHEETS AND TABLETS	52.86
• VERIZON WIRELESS	AMBULANCE CELL PHONES	329.43
<b>TOTAL</b>		<b>\$75,311.28</b>

Roll Call: Kuhn, Roberts, Hemmen, Jensen voted yes; Deaton abstained. Motion carried.

MOTION – Deaton, Second – Roberts on Resolution No. 16-064 to Delete Property from the Huxley Renewal Area. This action was approved at a June council meeting. However, due to an error in the property description a revised resolution needed to come before council. Roll Call: Kuhn, Deaton, Roberts, Hemmen, Jensen voted yes. Motion carried.

MOTION – Kuhn, Second – Deaton on Resolution No. 16-065 to Fix a Date for a Public Hearing on Designation of New Urban Renewal Area and on Urban Renewal Plan and Projects. Hearing scheduled for August 23. Roll Call: Kuhn, Deaton, Roberts, Hemmen, Jensen voted yes. Motion carried.

MOTION – Roberts, Second – Kuhn on Ordinance No. 453 to Delete Property from the Tax Increment Financing District for the Huxley Urban Renewal Area of the City of Huxley, Iowa, Pursuant to Section 403.19 of the Code of Iowa. Roll Call: Kuhn, Deaton, Roberts, Hemmen, Jensen voted yes. Motion carried.

MOTION – Kuhn, Second - Deaton to Waive 2<sup>nd</sup> and 3<sup>rd</sup> Readings of Ordinance 453. Roll Call: Kuhn, Deaton, Roberts, Hemmen, Jensen voted yes. Motion carried.

MOTION – Hemmen, Second –Deaton to Approve Street Closing for Block Party. Request was approved for E. 3<sup>rd</sup> Street between Parkridge and Larson on 8/27/16. 5 ayes, 0 nays. Motion carried.

MOTION – Kuhn, Second – Roberts on Resolution No. 16-066 to Approve Appointment to the Polk County E-911 Board. Primary member: Garrett Fagen: Secondary: Scott Hermann. Roll Call: Kuhn, Deaton, Roberts, Hemmen, Jensen voted yes. Motion carried.

MOTION – Deaton, Second – Roberts to Approve Naming the Amphitheater the “Larry and Karen Anderson Amphitheater”. Palestine Peppy Pushers 4-H Group made recommendation to council. Councilman Kuhn expressed his concern with naming city property after individuals. 4 ayes, 1 nay.

#### Miscellaneous

Forrest Aldrich, city engineer, informed council that construction will begin on bike trail on August 8.

Councilman Jensen made comments regarding the sale of city property. Asked if council was happy with current procedure/advertising and whether city was getting best value from sales.

Councilman Roberts asked staff to check into property on E./4<sup>th</sup> that needs mowing. Wanted to know status of Devig property and city administrator stated agreement was forthcoming. She also asked about status of city property in Prairie Ridge being sold to Todd Petersen. City administrator replied that attorneys were reviewing.

Councilman Kuhn asked that staff remove improperly placed signs around town. He also inquired as to what property did the city still own.

Councilman Deaton asked status of new website and staff replied that due to recent workload no time had been spent on project. He asked if Tae Kwon Do group pays Safe Room rental and parks and recreation director stated that city receives 50% of revenues generated from class. Council asked mayor when can trailer was going to be moved from fire department property and mayor replied it would be moved by Prairiefest. Asked status of Sheldahl abatement, Chief Pote is monitoring; sidewalk status, will be placed on council work session agenda. He commented on city administrator's personnel contract and council monitoring financial reports. Councilman Deaton also mentioned that he had discussed senior housing plans with Dr. Peterson and felt council needed to meet with Dr. Peterson.

Mayor Henry stated he had received a call from a resident on Lynwood asking if there was going to be further construction on the street. Staff will contact resident.

**ADJOURNMENT:** Motion – Roberts, Second – Hemmen to adjourn meeting at 7:02pm. 5 ayes, 0 nays. Motion carried.

**WORK SESSION:** The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 7:13pm.

Michael Maloney, representative from DA Davidson Investment Banking Group, provided council with a PowerPoint presentation on the Budgetary Planning Model, a tool that supplies data to use for future budgetary planning.

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Craig D. Henry, Mayor

Attest:

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Jolene R. Lettow, City Clerk

**Huxley City Council Minutes  
Tuesday, August 2, 2016**

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a closed session council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

**COUNCIL MEMBERS PRESENT:** Kuhn, Roberts, Hemmen, Deaton, Jensen

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow- City Clerk, Jeff Peterson – Public Works Director

**CONSULTANT PRESENT:** Billy Mallory – Brick Gentry

**MOTION - Kuhn, Second – Deaton to Hold a Closed Session to Discuss Strategy with Legal Counsel in Matters that are Presently in Litigation or Where Litigation is Imminent Where its Disclosure Would be Likely to Prejudice or Disadvantage the Position of the Governmental Body in that Litigation.**

**ADJOURNMENT:** Motion – Hemmen, Second – Jensen to adjourn meeting at 7:30pm. 3 ayes, 0 nays. Motion carried.

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Craig D. Henry, Mayor

Attest:

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Jolene R. Lettow, City Clerk

**8-9-16 COUNCIL CLAIMS**

	A	B	C
1	VENDOR NAME	DESCRIPTION	GROSS AMOUNT
2	A TECH-TCI	DOOR/ALARM MONITORING	\$ 106.76
3	ADAM & JADE SPORRER	HOUSING INCENTIVE	\$ 6,000.00
4	AFLAC	AFLAC	\$ 189.26
5	ALLIANT ENERGY	GAS AND ELECTRIC	\$ 10,000.69
6	ANKENY SANITATION	CENTENNIAL PARK, 3C'S, WWTP, MAINT SHOP, NORD KALSEM	\$ 293.34
7	ARNOLD MOTOR SUPPLY	DEF EMISSIONS	\$ 26.96
8	AUTOMATIC SYSTEMS CO.	REPROGRAM CONTROL PANELS	\$ 977.50
9	AVESIS INCORPORATED	VISION INS	\$ 339.96
10	BAKER & TAYLOR ENTERTAINME	BOOKS	\$ 1,709.97
11	BAKER GROUP	MAINT AGREEMENT NO 2 OF 4	\$ 6,115.00
12	BRICK GENTRY BOWERS SWARTZ	LEGAL FEES	\$ 4,388.65
13	BSN SPORTS, LLC	SOFTBALLS FOR COED LEAGUE	\$ 100.58
14	BULBGUY LIGHTING	LIGHT BULBS	\$ 233.82
15	CENTERPOINT LARGE PRINT	HARDCOVER WESTERNS	\$ 41.34
16	CHITTY GARBAGE SERVICE INC	FD GARBAGE PICKUP	\$ 44.42
17	CLASSIC BUILDERS	BLDG PERMIT DEPOSIT REFUND	\$ 500.00
18	COMPASS MINERALS AMERICA	BULK COARSE SALT	\$ 3,290.24
19	CONSUMERS ENERGY	ELECTRICITY	\$ 9,784.41
20	D.A. DAVIDSON & CO.	BONDS	\$ 1,000.00
21	DANKO EMERGENCY EQUIPMENT	MISCELLANEOUS-FD	\$ 194.00
22	DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	\$ 1,742.24
23	DONALD JOHNSON	SOFTBALL FIELD PREPARATION & UMPIRE	\$ 140.00
24	DRURY CONSTRUCTION, INC	BUILDING PERMIT DEPOSIT REFUND	\$ 500.00
25	EAGLE ENGRAVING, INC.	ID TAGS	\$ 20.30
26	ECMC	WAGE GARNISHMENT	\$ 265.83
27	EDWARD JONES	IRA	\$ 250.00
28	ELECTRONIC ENGINEERING	TOWER FEES	\$ 2,160.00
29	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$ 91.16
30	FJELLAND, MATT	YOUTH TENNIS INSTRUCTOR	\$ 770.50
31	FREEDOM TIRE	TUBE FOR TRACTOR TIRE	\$ 24.95
32	G & L CLOTHING	CLOTHING ALLOW FOR WESSELMANN	\$ 238.97
33	GEORGE WHITE CHEVROLET	FUEL PUMP & SERVICE-'08 CHEVY	\$ 444.31
34	GREENLAND HOMES	BLDG DEPOSIT REFUND	\$ 1,000.00
35	H.L. MUNN LUMBER CO.	REBAR	\$ 110.00
36	HACH COMPANY	MISC. CHEMICALS	\$ 319.99
37	HEATHER DENGER	TRX FUSION INSTRUCTOR	\$ 305.52
38	HOKEL MACHINE SUPPLY	ARGON	\$ 40.44
39	HUXLEY COOP TELEPHONE CO.	CABLE, INTERNET, PHONE	\$ 1,691.19
40	HUXLEY LITTLE LEAGUE	FERTILIZER & CHALK FOR FIELDS	\$ 412.13
41	HOSPITALITY CONSULTING GROUP	HOTEL/MOTEL STUDY	\$ 3,750.00
42	INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$ 22,052.95
43	INTERSTATE BATTERIES	ECONO BATTERIES	\$ 80.00

**8-9-16 COUNCIL CLAIMS**

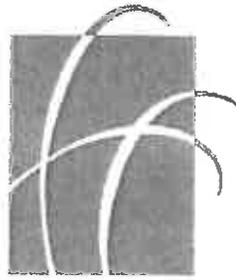
	A	B	C
44	IOWA DOT	TRASH BAGS, TRUCK MIRROR, TOILET PAPER, SHOVEL HANDLE, BROOMS	\$ 258.58
45	IOWA PARKS & RECREATION AS	MEMBERSHIP	\$ 155.00
46	IOWA PRISON INDUSTRIES	FIVE ROAD SIGNS FOR MPS	\$ 107.00
47	IOWA STATE UNIVERSITY	REGISTRATION FOR B. FREESE	\$ 50.00
48	IPERS	IPERS	\$ 12,524.03
49	JCORP, INC.	BUILDING PERMIT DEPOSIT REFUND	\$ 500.00
50	JEREMY J. ARENDS	JUNE TREASURER'S REPORT	\$ 80.00
51	JETCO	BLOWER AND INSTALL AT WWTP	\$ 2,679.50
52	KRM DEVELOPMENT	BLDG PERMIT DEPOSIT REFUND	\$ 500.00
53	LIBERTY READY MIX	CONCRETE FOR MAIN AVE. STORM	\$ 7,611.50
54	LINCOLN FINANCIAL GROUP	LIFE AND DISABILITY INSURANCE	\$ 987.39
55	LOGAN CONTRACTORS SUPPLY,	50# SPRING/FALL COLD PATCH	\$ 630.00
56	MANATTS	20 YARDS OF M4 FOR LYNWOOD	\$ 2,630.00
57	MARCIA GUSTAFSON	MUSIC IN THE PARK	\$ 100.00
58	MARCO, INC.	COPIER/PRINTER CONTRACT-PD	\$ 141.70
59	MARTIN BROS	JANITORIAL SUPPLIES	\$ 411.38
60	MARTIN OIL WHOLESALE	UNLEADED AND DIESEL FUEL	\$ 828.90
61	MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	\$ 250.00
62	MENARDS	SCREWS, BITS, SCAFFOLD	\$ 120.95
63	MID-IOWA SALES CO.	TRUCK WASH SOAP	\$ 79.00
64	MIDWEST BREATHING AIR SYST	MAINTENANCE	\$ 124.00
65	MIDWEST QUALITY WHOLESALE,	LAUNDRY SOAP	\$ 49.85
66	MIKE BRODELL	MUSIC IN THE PARK	\$ 100.00
67	MIKE COOLING	REFUND FOR FLAG FOOTBALL	\$ 15.00
68	MISCELLANEOUS VENDORS	WATER & SEWER REFUNDS	\$ 914.09
69	NAPA AUTO PARTS	STARTER RELAY & OIL DRY	\$ 31.13
70	NEW CENTURY FS INC	LP GAS CONTRACT:9/1/16-3/31/17	\$ 589.80
71	NICKOLAY CONSULTING, LLC	MONTHLY IT MAINTENANCE	\$ 122.49
72	OUTDOOR ENVISIONS	GOLD MULCH	\$ 302.40
73	PAUL FREY	DRAINAGE EASEMENT WORK	\$ 4,900.00
74	PHYSIO-CONTROL, INC.	LP15 MONITOR/DEFIB, CPR	\$ 28,077.48
75	PLUMB SUPPLY	REPAIR KIT FOR 1ST FLOOR STOOL	\$ 49.39
76	POSTMASTER	BULK POSTAGE	\$ 500.00
77	PREMIER OFFICE EQUIPMENT I	MAINTENANCE AGREEMENT	\$ 235.89
78	PRO-VISION, INC.	TWO BODY CAM CLIPS	\$ 41.05
79	QUICK'S HARDWARE HANK	SEE ATTACHED	\$ 450.89
80	QUILL CORPORATION	PURCHASE ORDERS	\$ 107.19
81	RELIASTAR LIFE INSURANCE C	LIFE INSURANCE	\$ 374.22
82	ROUT, DARRELL	STUMP GRINDING AT 308 E. 5TH	\$ 85.00
83	SCOTT HERMANN	ADULT COED SOFTBALL UMPIRE	\$ 50.00
84	SIDNEY DENGER	KID'S CAMP HELPER	\$ 64.00
85	SPRINGER PROFESSIONAL HOME	MONTHLY TREATMENT	\$ 42.00
86	STAPLES ADVANTAGE	FOLDERS, COPY PAPER, COPY INK, MISC. OFFICE SUPPLIES	\$ 256.63
87	STAR EQUIPMENT LTD.	WOOD BROOMS FOR CONCRETE	\$ 40.00

**8-9-16 COUNCIL CLAIMS**

	A	B	C
88	STORY CITY/LAFAYETTE TWSP.	THIRTY HELMET STICKERS	\$ 21.30
89	STORY COUNTY RECORDER	QUARTERLY BILLING FOR COPIES	\$ 23.00
90	SYNCB/AMAZON	BOOKS AND MOVIES	\$ 281.10
91	TASC	FLEX BENEFIT PLANS	\$ 1,141.60
92	TASC - CLIENT INVOICES	SEPT. FLEX PLAN ADMIN FEES	\$ 62.91
93	TASER INTERNATIONAL	TASER HOLSTERS	\$ 233.40
94	THE SHERWIN-WILLIAMS CO.	PAINT SPRAYER	\$ 3,000.00
95	TREASURER, STATE OF IOWA	STATE WITHHOLDING	\$ 3,421.00
96	UHC PLAN OF THE RIVER VALL	MEDICAL INSURANCE	\$ 15,309.20
97	VALIC	DEFERRED COMPENSATION	\$ 130.86
98	VAN-WALL EQUIPMENT INC.	BARS, CHAINS, OIL, BAR OIL	\$ 310.38
99	VEENSTRA & KIMM, INC.	ENGINEERING FEES	\$ 7,346.62
100	VERIZON WIRELESS	PUBLIC WORKS & ADMIN CELL PHONES	\$ 281.07
101	ZIEGLER INC	ELBOW FOR HYDRAULICS AND SEAL	\$ 37.98
102	Payroll Expense		\$ 100,455.75
103	<b>GRAND TOTAL</b>		<b>\$ 281,970.98</b>
104			
105		<b>FUND TOTALS</b>	
106	001 GENERAL FUND	\$ 52,941.39	
107	002 LIBRARY	\$ 9,775.97	
108	003 RECREATION	\$ 6,609.79	
109	004 FIRE AND RESCUE	\$ 4,064.10	
110	014 AMBULANCE	\$ 29,248.50	
111	100 PRAIRIE RIDGE DEVELOPMEN	\$ 775.00	
112	110 ROAD USE TAX	\$ 22,640.69	
113	125 TIF	\$ 9,750.00	
114	340 Trail Paving Project	\$ 2,258.22	
115	402 Main Ave Stormwater Sewe	\$ 3,224.00	
116	600 WATER UTILITY	\$ 21,030.98	
117	610 SEWER UTILITY	\$ 19,196.59	
118	01 PAYROLL EXPENSE	\$ 100,455.75	
119	<b>GRAND TOTAL</b>	<b>\$ 281,970.98</b>	

**QUICKS BREAKDOWN**

<b>Dept.</b>	<b>Amount</b>	<b>Description</b>
Library	\$ 14.99	batteries,
Grounds	\$ 16.99	preen
Nord-Kalsem	\$ 2.98	key, key ring
Parks	\$ 215.66	paint, paint tray, paint brush, screws, sand, lynch pin, cow hide
Water	\$ 98.79	paint brush, paint thinner, battery, paint, boiler drain, coupling
Streets	\$ 78.97	paint, tall timber bar
WW	\$ 4.49	wasp spray
FD	\$ 18.02	car wax, power nut setter, screws
<b>Total</b>	<b>\$ 450.89</b>	



# HUXLEY

PARKS & RECREATION DEPARTMENT

## MEMORANDUM

To: Honorable Mayor Craig Henry & City Council  
From: Travis Bakken  
Date: 8-3-16  
Re: Appointment of Tree Board Member

The Parks and Recreation Department would like to recommend the appointment of John Uselding to the Huxley Tree Board. John will be filling the seat made available by Selden Spencer's resignation from the tree board. John would inherit the rest of Selden's term which ends on January 1, 2018.

Thank You

Travis Bakken



HUXLEY  
— HEART OF THE PRAIRIE —

APPLICATION FOR APPOINTMENT TO BOARDS & COMMISSIONS

The City of Huxley appreciates your interest in serving the community and welcomes your application. Please complete all sections of this application. If you have any questions, please contact the City Clerk's Office at (515) 597-2561. Additional information may be found on the city website at [www.huxleyiowa.org](http://www.huxleyiowa.org). The City of Huxley is committed to providing equal opportunity for citizen involvement.

Please indicate those Boards and/or Commissions on which you would be willing to serve by checking below:

Library Board of Trustees  
 Zoning Board Of Adjustments  
 Planning & Zoning Commission

Tree Board  
 Parks and Recreation Board  
 Huxley Volunteer Fire Department

Name: USELDING JOHN E Date: 8/1/16  
Last First Middle

Address: 1306 SAND CHERRY LN. HUXLEY IA 50124  
Street City State Zip

Occupation: ARBORIST

Employer's Name & Address: FAMILY TREE CARE  
7584 HICKMAN RD., DFC MOINES

Work Telephone No: CELL Hours which you can be reached at this number: \_\_\_\_\_

Home Telephone No: 515-597-2736 Hours which you can be reached at this number: EVENINGS

Cell Phone No. 515-450-3600 Hours which you can be reached at this number: ANY

Email: jeusee@gmail.com

How long have you resided in Huxley? 18 yrs

Please list any previous Board membership positions (City, Church, School, Professional, etc.) and dates of service:

NONE  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please indicate below the reasons why you would like to be appointed to a Board or Commission and any specific skills or experience that you believe support your application:

CERTIFIED ARBORIST (MW5630A)  
ISA TREE RISK <sup>ASSESSMENT</sup> QUALIFIED (TRAQ)  
TREE CARE INDUSTRY EXPERIENCE

Please list two references other than a family member:

Name: WAYNE KALTZY Relationship: EMPLOYER Phone Number: 515-343-4459  
Name: RICK HANSEN Relationship: EMPLOYER Phone Number: 515-343-4458

Do you sell to, or are you in any manner a part to, any contract to furnish supplies, material, or labor to the City of Huxley? NO If so, please list dates of employment and positions held.

Have you ever been employed by the City? NO If so, please list dates of employment and Position(s) held. \_\_\_\_\_

Do you have relatives working for the City? NO If so, please give name and relationship. \_\_\_\_\_

Please mail completed application to the office of the City Clerk at the following address:

City of Huxley  
515 N. Main Ave.  
Huxley, IA 50124  
Attn: City Clerk

.....  
Mayor Approval: \_\_\_\_\_

Council Approval Date: \_\_\_\_\_

Term Start Date: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

**COMMUNITY  
BETTERMENT**

**RESOLUTION NO. 16-067**

**RESOLUTION APPROVING INSTALLING A NEW STREET LIGHT ON THE EAST SIDE OF MEADOW BROOK PLACE FROM EAST 4<sup>TH</sup> STREET TO MEADOW LANE**

*WHEREAS*, the construction of a new subdivision, Meadow Lane Plat #2, is underway and the request for street lights is being reviewed, and.

**BE IT RESOLVED, THEREFORE**, that the City Council of the City of Huxley, Iowa approves the attached Alliant resolution outlining the request.

*PASSED AND APPROVED* this \_\_\_\_\_ day of August, 2016.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
<b>Kevin Deaton</b>	_____	_____	_____
<b>Craig Hemmen</b>	_____	_____	_____
<b>Dave Jensen</b>	_____	_____	_____
<b>Dave Kuhn</b>	_____	_____	_____
<b>Tracey Roberts</b>	_____	_____	_____

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 16-067** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this \_\_ day of August, 2016.

\_\_\_\_\_  
Craig D. Henry, Mayor

**ATTEST:**

I, \_\_\_\_\_, Deputy City Clerk of the City of Huxley, Iowa, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings the above was adopted.

\_\_\_\_\_  
Amy Kaplan, Deputy City Clerk



STREET LIGHTING RESOLUTION

The following Resolution \_\_\_\_\_ was adopted by the City Council of the City of \_\_\_\_\_ at a meeting held on \_\_\_\_\_, 20 \_\_\_\_\_.

Be it resolved by the City Council of the City of \_\_\_\_\_, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the existing street light contract:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING (check one)
1. <u>1</u>		<u>80w</u>	<u>LED's</u>	<u>Steel pole</u>	<input type="checkbox"/> OH <input checked="" type="checkbox"/> UG
2. <u>1</u>		<u>80w</u>	<u>LED's</u>	<u>Steel pole</u>	<input type="checkbox"/> OH <input checked="" type="checkbox"/> UG
3. _____					<input type="checkbox"/> OH <input type="checkbox"/> UG

LOCATION OF NEW INSTALLATION OR CHANGES
<u>1. Between Lots 7 &amp; 8 in Meadow Lane Plat 2 East</u>
<u>2. Southeast corner of Lot 2 in Meadow Lane Plat 2 East</u>
3. _____

Mayor \_\_\_\_\_

declared said /

day of \_\_\_\_\_

Attest \_\_\_\_\_

Title \_\_\_\_\_

*Check with Pate*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



STREET LIGHTING RESOLUTION

The following Resolution \_\_\_\_\_ was adopted by the City Council of the City of \_\_\_\_\_ at a meeting held on \_\_\_\_\_, 20 \_\_\_\_\_

Be it resolved by the City Council of the City of \_\_\_\_\_, that Alliant Energy Inc. is hereby directed to make the following changes to the existing system, at the locations described below (or shown on an attached map made a part of this Resolution) according to the terms expressed in the existing street light contract:

NEW INSTALLATION OR CHANGES IN EXISTING SYSTEM					
ADD NUMBER	DELETE NUMBER	WATTAGE	STYLE OF LUMINAIRE	TYPE AND HEIGHT OF POLE	WIRING (check one)
1. _____	_____	_____	_____	_____	<input type="checkbox"/> OH <input type="checkbox"/> UG
2. _____	_____	_____	_____	_____	<input type="checkbox"/> OH <input type="checkbox"/> UG
3. _____	_____	_____	_____	_____	<input type="checkbox"/> OH <input type="checkbox"/> UG

LOCATION OF NEW INSTALLATION OR CHANGES
1. _____
2. _____
3. _____

Mayor \_\_\_\_\_

declared said Resolution duly passed and adopted the \_\_\_\_\_

day of \_\_\_\_\_, 20 \_\_\_\_\_.

Attest \_\_\_\_\_

Title \_\_\_\_\_



# HUXLEY POLICE DEPARTMENT

515 N MAIN AVE. HUXLEY, IOWA 50124 PHONE: 515-597-2002 FAX: 515-597-2006

July 28, 2016

Mayor Henry  
Administrator Haldeman  
Huxley City Council

RE: Prairie Festival street closings, Parade Route and 5k and 10k

The following streets need to be closed at the following intersections for Prairie Fest and the parade.

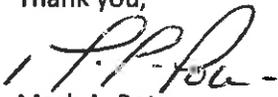
Main Ave at Lynwood  
W 5<sup>th</sup> at Main Ave  
W 3<sup>rd</sup> at Main Ave  
W 2<sup>nd</sup> at Main Ave  
Railway at S 3<sup>rd</sup> St  
S Main Ave at Whistle Stop driveway  
E 1<sup>st</sup> St at 2<sup>nd</sup> Ave  
Circle Dr at N 2<sup>nd</sup> Ave  
E 3<sup>rd</sup> St at N 2<sup>nd</sup> Ave  
E 4<sup>th</sup> St at N 2<sup>nd</sup> Ave  
E 5<sup>th</sup> St at Preston Dr.

S Main Ave will need to be closed on Thursday the 25<sup>th</sup> from 1<sup>st</sup> St to Railway to set up the entertainment tent. S Main Ave will be closed from 1<sup>st</sup> St to Campus Dr from Friday through Sunday. Railway will be closed from the fire departments west driveway to the Railway Park parking lot from Friday through Sunday.

The Police Department with Council approval will also be placing "Temporary No Parking" signs along the parade route which would include Main Ave, N 2<sup>nd</sup> Ave and Preston Dr. Lynwood Dr will also have the same signs placed for staging purposes for the parade. The signs would be placed on the streets during the early morning hours of the 27<sup>th</sup> and removed by 12 noon.

Also, the committee for the 5k and 10k run / walks will not be closing any streets, have their own volunteers and will pick up after the race is over. The only assistance they are asking is for the 1st Responders to be available during the race.

Thank you,

  
Mark A. Pote  
Police Chief

# HUXLEY PRAIRIE FEST

ESTD 1994

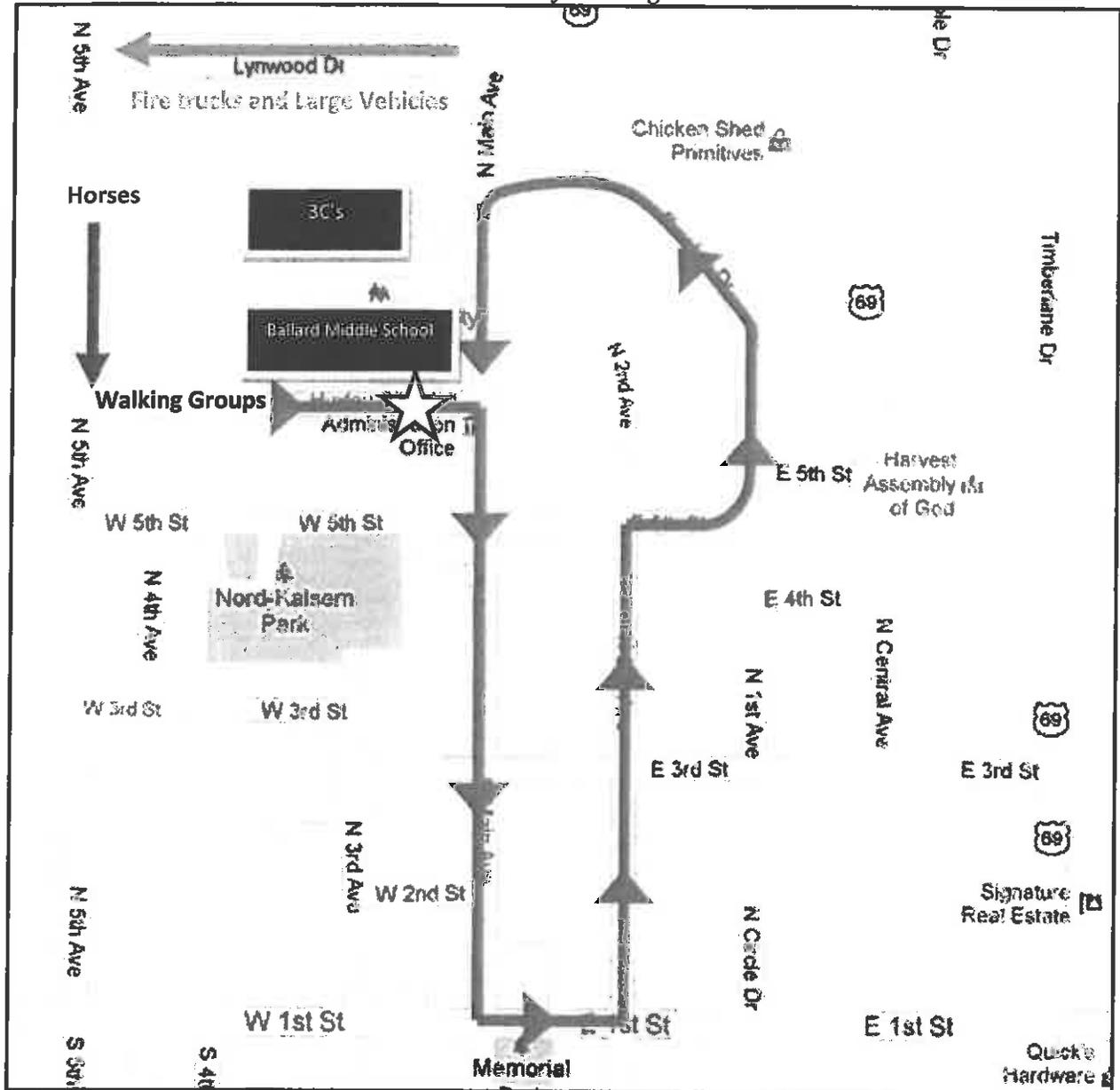
## 2016 HUXLEY PRAIRIE FESTIVAL PARADE STAGING & ROUTE

**STAGING:** Walking groups meet in front of middle school, horses west of N. 5<sup>th</sup> behind home football bleachers, fire trucks and large vehicles line up on Lynwood heading West and all other groups in the middle school parking lot.

**PARADE ROUTE:** Starts at middle school, down Main to E 1<sup>st</sup> over to N 2<sup>nd</sup> up to Preston and around back to N Main.

**FOR MORE INFORMATION CONTACT:**

Travis Bakken • 515-597-2515 • [tbakken@huxleyiowa.org](mailto:tbakken@huxleyiowa.org)



# **PUBLIC SAFETY**

# HUXLEY POLICE DEPARTMENT

515 N MAIN AVE. HUXLEY, IOWA 50124 PHONE: 515-597-2002 FAX: 515-597-2006

July 28, 2016

Mayor Craig Henry  
Administrator Haldeman  
Huxley City Council

REF: New No Parking

Timberlane Drive currently has parking on the west side from Oak Blvd. south to Hwy. 69. There is a 10 to 12 ft. area just prior to Hwy. 69 intersection that is painted yellow for no parking.

Due to the increase in population of Huxley and the amount of traffic that uses Timberlane Dr. to access Hwy. 69 or just the amount of traffic coming off of Hwy. 69 going north on Timberlane Dr., there are some safety concerns for that intersection.

If there is a vehicle parked on the street close to that intersection, it can be difficult for traffic flow coming off of Hwy 69 with oncoming traffic maneuvering around the parked vehicles.

According to Huxley City Code 69.06 (13) Hazardous Locations: When, because of restricted visibility or when standing or parked vehicles would constitute a hazard to moving traffic, or when other traffic conditions require, the Council may cause curbs to be painted with a yellow color and erect no parking or standing signs.

I would like the council to approve a no parking area.

This area would start at the south edge of the driveway for 503 Timberlane Dr. and go south approximately 250 ft. to the intersection of Hwy 69. The curb would need to be painted yellow and a sign erected that states "No parking here to corner".

This would impact the residents at 406, 408, 410, 502 and 503 Timberlane but each resident does have a double driveway to park in.

If you have any questions, please let me know.

Thank you,



Mark A. Pote  
Police Chief

Prepared by John Haldeman, City Administrator, for the City Council meeting to be held on the 9th day of August, 2016.

**RESOLUTION NO. 16-068**

**RESOLUTION FOR PLACING “NO PARKING” SIGNS AND PAINTING CURB ON TIMBERLANE DRIVE.**

*WHEREAS*, Huxley Municipal Code Section 69.06 (13) Hazardous Locations: “When, because of restricted visibility or when standing or parked vehicles would constitute a hazard to moving traffic, or when other traffic conditions require, the Council may cause curbs to be painted with a yellow color and erect no parking or standing signs”.

*WHEREAS*, this condition now exist in the 400/500 blocks of Timberlane Drive and

*WHEREAS*, Mark Pote, Police Chief, has reviewed this situation and recommends the following.

*NOW, THEREFORE, IT IS HEREBY RESOLVED* following the recommendation of the Police Chief the City Council of the City of Huxley, Iowa, that the following area be approved as a “No Parking Area” :

a.) This area would start at the south edge of the driveway for 503 Timberlane Drive and go south approximately 250 feet to the intersection of Highway 69. The west side curb would be painted yellow and a sign erected that states “No parking here to corner”.

All other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the City Council as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

This resolution shall be in full force and effect from and after the date of its approval as provided by law.

*PASSED AND APPROVED* this \_\_\_\_\_ day of August, 2016.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
<b>Kevin Deaton</b>	_____	_____	_____
<b>Craig Hemmen</b>	_____	_____	_____
<b>Dave Jensen</b>	_____	_____	_____
<b>Dave Kuhn</b>	_____	_____	_____
<b>Tracey Roberts</b>	_____	_____	_____

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 16-068** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this \_\_ day of August, 2016.

\_\_\_\_\_  
Craig D. Henry, Mayor

**ATTEST:**

I, \_\_\_\_\_, Deputy City Clerk of the City of Huxley, Iowa, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings the above was adopted.

\_\_\_\_\_  
Amy Kaplan, Deputy City Clerk

# FINANCE

*Prepared by John Haldeman, City Administrator, for the City Council meeting to be held on the 9<sup>TH</sup> day of August, 2016.*

**RESOLUTION NO. 16-069**

**RESOLUTION SETTING SALARIES AND AMENDING THE SALARY RESOLUTION FOR FISCAL YEAR 2017 FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF HUXLEY, IOWA.**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HUXLEY:**

**SECTION 1.** The following person's salary is approved to be adjusted and shall be paid the salary or hourly wage as indicated less legally required or authorized deductions from the amounts set out below on a bi-weekly basis and also make such contributions to Social Security, Medicare, I.P.E.R.S or other purposes as required by law or authorization of the City Council, all subject to audit and review by the City Council. The person listed below will be considered regular full-time employees and that person listed below shall receive all benefits as stated in the City of Huxley Personnel Policies for their pay status.

<i>PREVIOUS POSITION</i>	<i>CURRENT POSITION</i>	<i>EMPLOYEE NAME</i>	<i>PREVIOUS RATE</i>	<i>NEW RATE</i>	<i>End of Probation &amp; Review Hourly Rate</i>	<i>ANNUAL SALARY OR HOURLY</i>
						<i>BEFORE</i> <hr/> <i>AFTER ADJUSTMENT</i>
NEW HIRE	PARKS AND RECREATION ADMINISTRATIVE ASSISTANT	HEATHER DENGER	\$ 14.07 GL-10-2	\$16.15 GL14-2		\$ 29,266 <hr/> \$ 33,592

**SECTION 2.** This resolution declares null and void any sections of previously approved salary resolutions in conflict with sections of this resolution. This resolution shall take effect on August 13, 2016.

**PASSED AND APPROVED** this \_\_\_\_\_ day of August, 2016.

Roll Call	Aye	Nay	Absent
Kevin Deaton	---	---	---
Craig Hemmen	---	---	---
Dave Jensen	---	---	---
Dave Kuhn	---	---	---
Tracey Roberts	---	---	---

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 16-069** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this \_\_\_ day of August, 2016.

\_\_\_\_\_  
Craig D. Henry, Mayor

**ATTEST:**

I, \_\_\_\_\_, Deputy City Clerk of the City of Huxley, Iowa, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings the above was adopted.

\_\_\_\_\_  
Amy Kaplan, Deputy City Clerk

**RESOLUTION NO. 16-070**

**A RESOLUTION APPROVING AGREEMENT WITH THE AMES ECONOMIC DEVELOPMENT COMMISSION**

*WHEREAS, there are many definitions for economic development, these are just a couple*

*“Economic development ... If the local quality of life could be improved, economic development would be enhanced. Its scope includes the process and policies by which a nation improves the economic, political, and social well-being of its people. “*

*“I agree with the consensus that development is not only about economic growth but also the process of improving people’s lives through social and political institutions.”*

*“ economic development:... a monitored, managed, or encouraged process of change brought about by enterprise development combined with the creation of wealth; Economic growth in a location gained from an influx of capital put to use for the common good of those who live and work together in the area; that which results from the startup or expansion of enterprise operations in a community.”*

**WHEREAS,** no matter how you define it, for a community such as ours it is a matter of securing a better future for our community. Economic development is not just one person but involves many people within in the community and surrounding areas. The economy over the past few years has not been ideal for commercial or industrial growth. However signs are starting to indicate a change and we as a community need to prepare ourselves for that change; and

**WHEREAS,** how can we best prepare ourselves, our community and its future to take advantage of the opportunities in 2012 and coming years? Economic development and community growth starts with people, ideas, planning and structure to promote, support and secure potential clients; and

**WHEREAS,** a group of community residents gathered in 2011 to discuss Huxley’s future and how best to move forward and indicated a partnership with the Ames Economic Development Commission would be something to pursue and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Huxley, Iowa, that the City Council approves an agreement with the Ames Economic Development Commission (AEDC) for fiscal year 2017 and authorizes the Mayor to sign said agreement on behalf of the City.

**PASSED AND APPROVED** this \_\_\_\_\_ day of August, 2016.

<b>Roll Call</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>
<b>Kevin Deaton</b>	—	—	—
<b>Craig Hemmen</b>	—	—	—
<b>Dave Jensen</b>	—	—	—
<b>Dave Kuhn</b>	—	—	—
<b>Tracey Roberts</b>	—	—	—

**APPROVAL BY MAYOR**

I hereby approve the foregoing **Resolution No. 16-070** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this \_\_\_ day of August, 2016.

\_\_\_\_\_  
Craig D. Henry, Mayor

**ATTEST:**

I, \_\_\_\_\_, Deputy City Clerk of the City of Huxley, Iowa, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings the above was adopted.

\_\_\_\_\_  
Amy Kaplan, Deputy City Clerk



*Smart Choice*

July 26, 2016

Mayor Craig Henry  
City of Huxley  
515 N. Main Ave.  
Huxley, IA 50124

Mayor Henry,

I write to you and the Huxley City Council respectfully seeking your consideration for the renewal of the Contract for Economic Development Services between the City of Huxley and the Ames Economic Development Commission (AEDC).

The AEDC continues to pursue food, hotel, and other services that are believed would enhance the Huxley community. Similar to Fareway coming to fruition we appreciate that such projects take time and persistence. With the hotel study underway we are anxious to learn of its findings and connect with a number of hotel developers that we have relationships with.

Existing industry remains high priority which is why we continue to monitor the Kreg Tool possible expansion. We will be most helpful to that company when it comes to working with the State of Iowa and Des Moines Area Community College to help secure the various economic development program offerings.

We continue to represent the Huxley community in a timely and professional manner and we enjoy the positive working relationship we have with you, John Haldeman, and members of your city council and business community. I would respectfully ask that you and your City Council renew the contract, at the same rate of \$25,000 for the term beginning July 1, 2016 running through June 30, 2017 so we may continue working on your behalf.

515.232.2310 main  
515.233.3203 fax/mobile

304 Main Street  
Ames, IA 50010  
[www.AmesEDC.com](http://www.AmesEDC.com)



**ames™**  
ECONOMIC DEVELOPMENT COMMISSION

*Smart Choice*

Thank you for your consideration.

Sincerely,

Daniel A. Culhane, CEcD, CCE  
President & CEO  
Ames Economic Development Commission

CC: Members of the Huxley City Council  
Kevin Deaton  
Craig Hemmen  
Dave Jensen  
Dave Kuhn  
Tracey Roberts  
Dave Benson, Chair, AEDC  
John Haldeman, Board Member, AEDC Board of Directors  
Todd Sommerfeld, Board Member, AEDC Board of Directors

515.232.2310 *main*  
515.233.3203 *fax*

304 Main Street  
Ames, IA 50010  
[www.AmesEDC.com](http://www.AmesEDC.com)

## Contract for Economic Development Services

**THIS AGREEMENT**, made and entered into the 1<sup>st</sup> day of July 2016, by and between the **AMES ECONOMIC DEVELOPMENT COMMISSION (AEDC)** and the **CITY OF HUXLEY**.

This agreement states the City of Huxley will purchase certain services from the AEDC in lieu of hiring additional permanent staff.

### I. Purpose

The purpose of this Agreement is to procure for the City of Huxley and its citizens certain economic development related services.

### II. Scope of Services

In consideration for the payment of \$25,000 the AEDC shall provide the following economic development related services to the City of Huxley and its citizens during the term of this agreement:

- The AEDC will serve as the lead contact for business representatives hoping to locate in Huxley or to expand existing businesses in the Huxley and surrounding area. In this capacity the AEDC will respond to information requests, coordinate the completion and submittal of state and local incentive applications, and represent the Huxley community in showing sites and buildings to prospective businesses.
- The AEDC will visit with all major companies to identify challenges and opportunities facing Huxley businesses via the AEDC Business Retention program.
- The AEDC will serve as the primary marketing entity for business recruitment to highlight the community of Huxley and its business parks including the Huxley Industrial Park, Blue Sky Commons and any other available site or building.
- The AEDC will report two times per year to the Huxley city council on related activities. These will occur in October 2016 and April 2017 and outline AEDC activities related to representing the Huxley community such as number of contacts made with prospective companies, representation at trade shows and marketing trips and website activity based upon the AEDC's electronic marketing efforts.

### III. Method of Payment and Duration of Services

Payment for services will be invoiced to the City of Huxley. Services will be for the fiscal year of 2017 (July 1, 2016 to June 30, 2017) **and will not renew automatically.** The Contract for Economic Development Services will be reviewed annually. Cancellation of this contract by either party must be made in writing 30 days prior to cancellation.

Ames Economic Development Commission



By: \_\_\_\_\_

Daniel A. Culhane, President & CEO

City of Huxley

By: \_\_\_\_\_

Craig D. Henry, Mayor