

# Huxley Planning and Zoning Commission

December 15, 2014 Regular Meeting

7:00 PM – Huxley City Council Chambers

**1.0) CALL TO ORDER AND ROLL CALL:** Chairman Roger Bierbaum called the Meeting to order at 7:00 PM. P&Z members present:

Roger Bierbaum, Larry Wilson, Seana Godbold, Dave Rietz. Absent- Leila Gardunia, Gordon Mosher, Mark Johnson.

**Guests present:** None

**Staff present:** Justin Moore- Zoning Administrator, Jim Nervig- City Attorney.

## **2.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:**

**2.1) July 21st, 2014 Regular Meeting** – Motion by Godbold, to approves the minutes of the September 15, 2014 meeting. Second by Wilson. 4 Ayes, 0 Nays. -Motion Carried-

## **COMMISSION AGENDA ITEMS**

### **3.0) DISCUSSION AND POSSIBLE ACTION ON AMENDING LANGUAGE IN CHAPTER 167.05(2)(E) IN THE SITE PLAN CHAPTER CLARIFYING FURTHER THE REQUIREMENTS FOR LANDSCAPING IN PARKING AREAS AT NEW COMMERCIAL AND INDUSTRIAL SITES. POSSIBLE RECCOMENDATION TO CITY COUNCIL.**

- Zoning Administrator Moore advised that language amending the ordinance governing landscaping on new site plans had been crafted for commission review. Moore advised the language still allowed for some flexibility in island placement but strengthened the concept of a parking area with islands spread across the parking lot as opposed to the area requirement being fulfilled in one corner or spot.
- Commission members reviewed the language and Chairman Bierbaum suggested the word ‘fewer’ be replaced with ‘several’ with regard to the amount or number of islands.
- City Attorney Nervig advised he would make the necessary word changes and Zoning Administrator Moore stated if the commission was satisfied with it then the ordinance would be taken to Council next.
- Commission members advised they were happy with the language.

**Motion by Rietz to recommend language to City Council. Second by Godbold. 4 Ayes and 0 nays. - Motion Carried-**

### **4.0) DISCUSSION ON MEMO SUBMITTED BY PARKS & RECREATION DIRECTOR WITH REGARD TO THE PARK BOARDS ACTIONS AND GOALS WITH REGARD TO THE 2013 COMPREHENSIVE PLAN UPDATE. DISCUSSION BY PLANNING & ZONING ON GOALS IN THE COMPREHENSIVE PLAN WITH REGARD TO ZONING AREAS.**

- Zoning Administrator Moore advised of a letter submitted by the Parks & Recreation Director regarding goals in the 2013 Comprehensive Plan update the Park Board had addressed thus far. Commission members reviewed it.
- Moore then asked members what zoning items they saw as appropriate to pursue implementing in the 2013 Comprehensive Plan update
- The commission discussed zoning related items in the plan.
- Moore replied that out of all the zoning districts the industrial zone has only one classification and that the plan calls for the industrial zone being split down in the future.
- Chairman Bierbaum suggested the City research the procedure involved in splitting down the industrial zone and come back to the commission in the near future with the details and information. Commission members largely agreed.
- Zoning Administrator Moore advised he would look at what would be involved and proceed forward with the suggestion from the commission.

### **5.0) DISCUSSION AND POSSIBLE ACTION ON ELECTING OFFICERS**

- Chairman Bierbaum advised that new officers needed to be elected for 2015.
- After brief discussion a vote was taken. Roger Bierbaum was re-elected as Chairman for 2015 and Seana Godbold elected as Secretary.

**Motion by Wilson to approve new officers. Second by Rietz. 4 Ayes and 0 Nays. –Motion Carried-**

### **6.0) MISCELLANEOUS/OTHER ITEMS**

**7.0) ADJOURNEMNT**

**Motion by Wilson and second by Rietz to adjourn. 5 Ayes 0 Nays. The Planning & Zoning Commission stood adjourned at 7:50pm.**

Minutes by Seana Godbold  
Secretary

**Upcoming Meetings**

**No January Meeting Scheduled**

- February Meeting- Monday February, 23 @ 7:00pm at City Hall
- March Meeting- Monday March 16, @ 7:00pm at City Hall