

# City of Huxley Application for Employment



(PLEASE PRINT)

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job related medical condition or handicap.

Date of Application: \_\_\_\_\_

## Position(s) Applying For; Public Works – Utility Employee II ...

Referral Source:

Advertisement  Friend  Relative  Employment Agency  Other

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Number Street City State Zip Code

Phone Number (\_\_\_\_) \_\_\_\_\_ Cell Phone Number: (\_\_\_\_) \_\_\_\_\_  
area code area code

Have you filed an application here before?  Yes  No Date \_\_\_\_\_

Have you ever been employed here before?  Yes  No Date \_\_\_\_\_

Are you currently employed?  Yes  No

Are you a citizen of the United States?  Yes  No If not, do you possess an Alien Registration Card?  Yes  No

If not, do you possess an Alien Registration Card?  Yes  No If yes, give Registration Number \_\_\_\_\_

Are you available to work?  Full Time  Part Time  Temporary  Regular

Are you on lay-off and subject to recall?  Yes  No

Can you travel if a job requires it?  Yes  No

Do any of your friends or relatives, other than your spouse, work for the City of Huxley?  Yes  No

If yes, list names(s) \_\_\_\_\_

Have you been convicted of a misdemeanor or felony within the last 7 years?  Yes  No

If yes, please explain \_\_\_\_\_

Have you been convicted of a moving traffic violation in the last 3 years?  Yes  No

If yes, please explain \_\_\_\_\_

**AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER M/F/V/H**



# City of Huxley

## Employment Experience

List each job held. Start with your Present or Last job. Include military service assignments and volunteer activities. (Example groups which indicate race, color, religion, sex or national origins.)

<b>Employer</b>	Dates		Work Performed
	From	To	
Address			
Job Title	Hrly. Rate/Salary		
Supervisor	Start	Final	
Reason for Leaving			
<b>Employer</b>	Dates		Work Performed
	From	To	
Address			
Job Title	Hrly. Rate/Salary		
Supervisor	Start	Final	
Reason for Leaving			
<b>Employer</b>	Dates		Work Performed
	From	To	
Address			
Job Title	Hrly. Rate/Salary		
Supervisor	Start	Final	
Reason for Leaving			

If you need additional space, please continue on a separate sheet of paper.

Give name, address and phone number of three references not related to you.

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

# City of Huxley



## Military

Are you a veteran of the U.S. military service ?       Yes    No

If yes, what was your Branch of U.S. military service ? \_\_\_\_\_

## Education

	Elementary					High School				College/University				Graduate/Professional			
School Name																	
Years Completed: (Circle)	4	5	6	7	8	9	10	11	12	1	2	3	4	1	2	3	4
Diploma/Degree																	
Describe Course of Study																	
Describe Specialized Training, Apprenticeship, Skills, and Extra-Curricular Activities.																	

Honors Received: \_\_\_\_\_

*Summarize your experience.* List specific duties and responsibilities that would relate to the position that you are applying for.

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