

**Huxley City Council Minutes  
Tuesday, September 22, 2015**

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

**COUNCIL MEMBERS PRESENT:** Kuhn, Deaton, Hemmen, Roberts; Schonhorst in at 6:11pm

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow- City Clerk, Mark Pote-Police Chief, Jeff Peterson – Public Works Director, Garrett Fagen – Fire Chief

**GUESTS PRESENT:** Ross Turner, Ronna Lawless, Randy Miller, Nelson and Jeanne Stall, Roger Wheeler

**COMMENTS FROM PUBLIC:** Ross Turner, Street Superintendent, approached council with concerns regarding his personnel file.

**PROCLAMATION:** Mayor Henry recognized Constitution Week and September 17th as Constitution Day.

**CONSENT AGENDA:**

*MOTION- Deaton, Second –Roberts to Approve the Following Items from the Consent Agenda*

- September 8 Regular Council Meeting and September 15 Work Session Minutes
- Approve Financial Reports and Payment of Bills
- Approve Setting Trick or Treat Time and Date to October 31, 2015 from 6 to 8 pm.

Roll Call: Kuhn, Deaton, Roberts, Hemmen voted yes. MCU.

**Claims:**

|                            |                                |           |
|----------------------------|--------------------------------|-----------|
| ANKENY SANITATION          | CENTENNIAL PARK                | 284.81    |
| ARCPPOINT DES MOINES       | RANDOM DRUG TEST               | 45.00     |
| BOBBI VANHOUTEN            | BOOT CAMP REFUND               | 52.00     |
| BRICK GENTRY BOWERS SWARTZ | BOND CLAIMS                    | 3,488.56  |
| BSN SPORTS INC             | ROBIC STOP WATCHES             | 153.99    |
| BUD'S AUTO REPAIR INC      | OIL CHANGE IN CHARGER          | 52.99     |
| CAPITAL CITY EQUIPMENT CO. | MOWER BLADES                   | 76.20     |
| CARPENTER UNIFORM CO.      | AMBULANCE UNIFORM-ANTHONY      | 245.53    |
| CHITTY GARBAGE SERVICE INC | FD GARBAGE SERVICE             | 21.40     |
| COLLECTION SERVICES CENTER | CHILD SUPPORT                  | 173.90    |
| CONSUMERS ENERGY           | CONSUMERS ENERGY               | 9,400.98  |
| DESTINY HOMES, LLC         | DEPOSIT REFUND                 | 500.00    |
| DOLLAR GENERAL CORPORATION | COFFEE, PAPER TOWEL, CUTLERY,  | 25.95     |
| DUSTY CHORDS JAZZ BAND     | MUSIC IN THE PARK              | 100.00    |
| GATEHOUSE MEDIA IOWA HOLDI | UTILITY CLERK AD               | 400.72    |
| GENERAL INSURANCE AGENCY   | NEW WATER TRUCK                | 410.00    |
| GREENLAND HOMES            | DEPOSIT REFUND-514 E 3RD ST    | 500.00    |
| H.L. MUNN LUMBER CO.       | RETURN                         | 529.86    |
| HACH COMPANY               | MISC. CHEMICALS                | 253.40    |
| HOUSKEN, VERNA             | LMI PROJ. ASSIST-SIDING/GUTTER | 1,201.90  |
| HUXLEY COOP TELEPHONE CO.  | PHONE, CABLE, INTERNET         | 1,549.51  |
| INTEGRATED PRINT SOLUTIONS | SOFTBALL CHAMP SHIRTS          | 670.75    |
| INTERNAL REVENUE SERVICE   | FED WITHOLDING TAX             | 11,070.07 |
| INTERSTATE BATTERIES       | THREE ECONO BATTERIES          | 120.00    |
| IOWA DOT                   | ZIP TIES, EAR PROTECTOR, TRASH | 889.32    |
| IOWA ONE CALL              | EMAIL LOCATES                  | 106.20    |
| IOWA PRISON INDUSTRIES     | "NO PARKING" SIGNS             | 78.80     |
| JODI SAMPLE                | YOUTH VOLLEYBALL REFUND        | 32.00     |
| KEYSTONE LABORATORIES      | ECOLI SAMPLES                  | 72.00     |
| KIRKWOOD COMMUNITY COLLEGE | FIRE TRAINING CONFERENCE       | 260.00    |
| KRISTI USELDING            | YOGA PILATES REFUND            | 37.00     |
| NEW CENTURY FS INC         | REGULAR STORY CO LP CHARGE     | 1.07      |
| NORTHLAND PRODUCTS COMPANY | TECHATA PAILS, POLYTECHNIC, ET | 594.75    |
| PCC AN AMBULANCE BILLING S | AUGUST AMBULANCE BILLING       | 478.03    |
| PRAXAIR DISTRIBUTION INC.  | OXYGEN RENTAL                  | 340.00    |
| PREMIER OFFICE EQUIPMENT I | SHARP 2700                     | 1.14      |

|                            |                                |                  |
|----------------------------|--------------------------------|------------------|
| QUICK'S HARDWARE HANK      | SEE ATTACHED                   | 842.67           |
| SAM'S CLUB MC/SYNCB        | SEE ATTACHED                   | 7,010.67         |
| SIGN PRO                   | ZONING NOTICE SIGNS            | 370.00           |
| SMITH'S SEWER SERVICE, INC | KITCHEN SINK REPAIR-FD         | 105.00           |
| STAPLES ADVANTAGE          | INK PADS & PRINTER INK         | 169.66           |
| TASC                       | FLEX BENEFIT PLANS             | 286.43           |
| TRUCK EQUIPMENT            | UTILITY BOX & ACCESSORIES      | 12,161.50        |
| VERIZON WIRELESS           | AMBULANCE CELL PHONES          | 475.11           |
| VISA                       | LIBRARY POSTAGE & SERVER RENTA | 337.53           |
| WINDSTREAM IOWA COMMUNICAT | DISPATCH PHONE                 | 70.19            |
| PAYROLL                    |                                | <u>47,466.43</u> |
| TOTAL                      |                                | \$103,513.02     |

#### **PUBLIC HEARINGS:**

- *Rezoning Application from the City of Huxley to Amend PUD in Prairie Ridge to Move Lot 53 to be Included in Area C for Multi-Family.* Mayor opened meeting at 6:03 pm. Corner lot in development will be combined with multi-family lot. *MOTION – Deaton, Second Hemmen to close meeting at 6:05pm*
- *Rezone Lots 7 & 8 in the Olde Plat from A-1 to C-3 – Old Fire Station.* Mayor opened meeting at 6:06 pm. Council asked why lot was zoned Ag in the first place. City administrator responded that it was done years and years ago before area was developed. *Motion – Roberts, Second – Schonhorst to close meeting at 6:08pm.*

*MOTION – Roberts, Second – Hemmen on Resolution No. 15-083 to Fix a Date of Meeting at which it is Proposed to Approve and Authorize the Sale of Real Property Plus the Sum of \$1,800 to Derek A. Kruger and Kimberly K. Kruger, in Exchange for the Transfer of Certain Property by the Krugers for Use as the Lincoln Cemetery.* Hearing is scheduled for October 13. Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

*MOTION – Deaton, Second – Roberts on Resolution No. 15-084 to Fix a Date of Meeting at which it is Proposed to Approve and Authorize the Sale of Lots 52 and 53 in Prairie Ridge Development for Redevelopment.* Meeting scheduled for October 13. Council asked when construction of senior living development would begin. April 2016 is tentative start date. There will be no development agreements with purchase of property. Councilman Kuhn asked that P & Z review site plan. Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

*MOTION-Kuhn, Second – Deaton on First Reading of Ordinance No. 445 to Amend the PUD by Changing the Zoning on Property Owned by the City of Huxley in the Prairie Ridge Planned Unit Development from Area D Commercial Zoning to Area C Multiple Family Zoning.* Zoning would change only with current purchase. Purchase agreement will state that if property is sold then property would revert back to previous zoning. Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

*MOTION – Deaton, Second – Schonhorst on First Reading of Ordinance No. 446 to Change Zoning on Property Owned by the City of Huxley at 114 South Main Avenue from Agricultural District (A-1) to Olde Town Commercial District (C-3).* Council Schonhorst revised motion to waive second and third reading of ordinance. Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

*MOTION – Deaton, Second – Schonhorst on Resolution No. 15-085 to Approve Resolution and Order on Nuisance Filing.* Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

*MOTION – Hemmen, Second – Kuhn on Resolution No. 15-086 to Approve Pay Request #4 for the Main Avenue Storm Sewer.* Two crews currently on site. October 14 date has been set with Manatt's to start milling on Main Avenue. Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

*MOTION – Roberts, Second – Schonhorst on Resolution No. 15-087 to Approve FY 2015 Annual Street Finance Report.* Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

MOTION – Schonhorst, Second – Deaton to Approve Hookup Request to City Sewer and Annexation Waiver from Randy Miller at his Residence at 32505 560<sup>th</sup> Street. Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

**Miscellaneous**

Councilman Roberts asked if staff could talk to DOT about putting a turn signal on traffic signal at Highway 69 and Main Avenue.

Mayor thanked Chief Pote for traffic control provided during construction.

Councilman Kuhn expressed concern with grade embankment at DOT crosswalk north of old Casey's. City engineer will research.

Appreciation Reception on Thursday, October 15 in Safe Room from 6 to 8 pm.

**ADJOURNMENT:** Motion – Schonhorst, Second – Kuhn to adjourn meeting at 6:45 pm. 5 ayes, 0 nays. MCU

*Council took short recess before beginning work session.*

**WORK SESSION:** The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:50pm.

Nelson and Jeanner Stall discussed with council their annexation waiver and metering sanitary usage. Property owners would like to keep well for water usage and staff informed Stall's that inspections would need to be performed on property to monitor infrastructure. Council will set up arrangements and take formal action at next council meeting.

Rental Inspections: Councilman Kuhn asked that an ad hoc committee be formed to discuss inspections in rental properties. Meeting will be scheduled to meet with landlords.

Capital Improvements Plan – Departments must provide list of items by December 1.

City Administrator asked council if landscaper could be hired to clean up City Hall landscaping. Council gave consensus.

Council discussed previous request from property owner of 201 Oak Blvd. for assistance to clean up property. Council decided that damage on property was responsibility of property owner.

Council discussed different options for new city building.

Council to discuss Local Emergency Powers at October13 council meeting.

Council requested that staff have contractors clean up Friedrich property on Main Avenue due to construction.

**ADJOURNMENT:** Motion – Roberts, Second – Schonhorst to adjourn meeting at 7:50 pm. 5 ayes, 0 nays. MCU

Submitted by: Jolene R. Lettow, City Clerk