

## Huxley City Council Minutes Tuesday, August 25, 2015

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

**COUNCIL MEETING:** The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:01 pm.

**COUNCIL MEMBERS PRESENT:** Kuhn, Hemmen, Deaton, Schonhorst; absent - Roberts

**CITY STAFF PRESENT:** John Haldeman-City Administrator, Jolene Lettow- City Clerk, Mark Pote-Police Chief

**CONSULTANTS PRESENT:** Greg Roth-Veenstra & Kimm, city engineer

**GUESTS PRESENT:** Dan Culhane, Kevin Brooks

**PRESENTATION:** Dan Culhane, Ames Economic Development Commission (AEDC) Director, spoke to council about the contract for services AEDC has provided and their efforts to continue to perform for the city. Councilman Deaton expressed his concerns with renewing another contract. Kevin Brooks, President of South Story Bank, provided support for the AEDC and told council that the professionalism was top notch and a renewed contract would nurture a venture into the future. Council will discuss contract at next work session.

### CONSENT AGENDA:

*MOTION- Schonhorst, Second –Hemmen to Approve the Following Items from the Consent Agenda*

- August 11, 2015 Regular Council Meeting and Work Session Minutes
- Approve Financial Reports and Payment of Bills
- Resolution No. 15-078 for Housing Repair Assistance

Roll Call: Schonhorst, Kuhn, Deaton, Hemmen voted yes. MCU.

### Claims:

ACTIVE911, INC.	PHONE PAGING	293.75
AMERICAN ALUMINUM SEATING,	BLEACHERS-REIMBURSED FROM INSU	1,412.00
ARCPOINT DES MOINES	PRE-EMPLOYMENT DRUG TESTING	90.00
BACKFLOW SOLUTIONS, INC.	ONLINE SUBSCRIPTION FEE	100.00
BROWN SUPPLY CO. INC.	SPRAY PAINT AND COUPLING	80.25
BUD'S AUTO REPAIR INC	SERVICE TAHOE	393.86
CASSIE CRANNELL	FLAG FOOTBALL REFUND	52.00
CHITTY GARBAGE SERVICE INC	TRASH REMOVAL	21.40
COLLECTION SERVICES CENTER	CHILD SUPPORT	173.90
COMPASS MINERALS AMERICA	BULK COARSE SALT	3,010.57
CONSUMERS ENERGY	GAS AND ELECTRIC	9,359.38
DOLLAR GENERAL CORPORATION	OFFICE SUPPLIES	136.25
DONALD JOHNSON	ADULT CO-ED SOFTBALL UMPIRE	75.00
EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	177.88
FJELLAND, MATT	YOUTH TENNIS INSTRUCTOR	991.48
FREEDOM TIRE	LAWN MOWER TIRE REPAIR	112.30
GALL'S, LLC	EASY WEDGE INFLATABLE	41.94
GENERAL INSURANCE AGENCY	2015 CASE ENLOADER	1,303.00
GREENLAND HOMES	BLDG. PERMIT REFUND	500.00
HACH COMPANY	MISC. CHEMICALS	364.72
HAWKINS, INC.	MISC. CHEMICALS	2,388.35
HEATHER DENGER	ADULT FITNESS CLASSES	315.24
HEDRICK PROPERTIES	HEDRICK PROPERTIES	1,000.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	9,939.34
IOWA DNR	NPDES ANNUAL PERMIT FEE	210.00
IOWA DOT	GARBAGE BAGS & PAPER TOWELS	382.42
IOWA LIBRARY SERVICES	FY16 BRIDGES E-BOOK FEES	65.00
IOWA ONE CALL	EMAIL LOCATES	108.00
JEREMY J. ARENDS	JULY TREASURER'S REPORT	80.00
KERMIT MISKELL & SONS LTD	BELTS AND BLADES CLIPS	137.72
KEYSTONE LABORATORIES	TESTING	650.80
MARCO, INC.	COPIER MAINT AGREEMENT	218.16
MARTIN OIL WHOLESALE	UNLEADED GASOLINE	768.42

MENARDS	MISC. SUPPLIES	235.36
MONIQUE ROUSH	CARDIO DANCE INSTRUCTOR	214.40
NOE, STACEY	BOOT CAMP INSTRUCTOR	828.12
NOVA FITNESS EQUIPMENT	TREADMILL & FITNESS CAB REPAIR	858.58
OVERDRIVE, INC.	FY16 BRIDGES E-BOOK CONTENT FE	533.53
PCC AN AMBULANCE BILLING S	JULY AMBULANCE BILLING	1,031.01
PEPSI-COLA	CASES OF POP	479.28
POSTMASTER	POSTMASTER	450.00
PPG ARCHITECTURAL FINISHES	FIELD PAINT FOR SOCCER & FLAG	0.00
PREMIER OFFICE EQUIPMENT I	BLACK AND WHITE COPIES-SHARP	2.47
QC ANALYTICAL LABORATORY	WASTEWATER CONFERENCE	125.00
QUICK'S HARDWARE HANK	SEE ATTACHED	567.44
SAM'S CLUB MC/SYNCB	SEE ATTACHED	2,351.05
SCOTT HERMANN	ADULT CO-ED SOFTBALL UMPIRE	50.00
TASC	FLEX BENEFIT PLANS	286.43
TYLER TECHNOLOGIES, INC.	RECEIPT PRINTER FOR INCODE	437.58
UNITYPOINT CLINIC	PRE-EMPLOYMENT PHYSICALS	242.00
VAN-WALL EQUIPMENT INC.	ROOF FOR R145	549.54
VEENSTRA & KIMM, INC.	MAIN AVE. STORM SEWER	11,393.76
VERIZON WIRELESS	AMBULANCE CELL PHONES	479.84
WINDSTREAM IOWA COMMUNICAT	PD PHONE DISPATCH	1.13
PAYROLL		<u>45,647.59</u>
TOTAL		\$102,610.44

### **Public Hearing – Mayor opened meeting at 6:23pm.**

*There was no public comment regarding the General Obligation Emergency Vehicles Acquisition Loan Agreement in a Principal Amount Not to Exceed \$400,000.* Loan from South Story Bank will include purchase of an ambulance, fire truck and police car. MOTION– Hemmen, Second- Schonhorst to close the hearing at 6:25pm. 4 ayes, 0 nays. MCU

*MOTION – Schonhorst, Second – Hemmen on Resolution No. 15-079 to Table the Motion to Proceed with the General Obligation Vehicle Acquisition Loan Agreement.* Councilman Kuhn expressed his concerns with lack of planning with these vehicle purchases. Deaton stated that the fire department has been requesting the purchase of a new fire truck for several years. Roll Call: Schonhorst, Kuhn, Deaton, Hemmen voted yes to table motion. MCU

*MOTION – Kuhn, Second - Hemmen Approve Policy Addition to the Police Policies.* Currently, the City of Huxley has two senior officers: Police Chief and Sergeant. A senior officer must be on-call /available if an on-duty police officer should need assistance. New policy states that up to 10 hours of compensation will be granted to the Sergeant per month for time spent being on call. 4 ayes, 0 nays. MCU

*MOTION – Kuhn, Second – Schonhorst to Approve Resolution No. 15-080 for Pay Request #3 for the Main Avenue Storm Sewer Project.* Roll Call: Schonhorst, Kuhn, Deaton, Hemmen voted yes. MCU

### Miscellaneous

- Prairiefest weekend
- School starts – police will patrol construction areas
- Councilman Deaton asked what status was with library and 28E agreement. City administrator, John Haldeman, stated staff was working with school officials

**ADJOURNMENT:** Motion – Schonhorst, Second – Deaton to adjourn meeting at 7:13 pm. 4 ayes, 0 nays. MCU

*Council took short recess before beginning work session.*

**WORK SESSION:** The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 7:26 pm.

### Building Code Update

Councilman Kuhn led a discussion on the city updating its building code from the 2006 to the 2012 International Code. Kuhn provided a listing of major changes between the 2006 and 2012 Code. Councilman Kuhn also suggested that a Board of Appeals be set up to oversee/hear future issues with regards to the new Code. Council is to review Code changes and bring back any questions/concerns to work session scheduled for September 15.

### Northview

Meeting scheduled with residents on September 1. Staff/engineer is reviewing stormwater video and has had preliminary talks with Country Club regarding drainage issues. Councilman Schonhorst suggested that a cost summary be provided to Northview residents showing costs city has incurred thus far.

### Main Avenue Storm Sewer Project

City engineer updated council on the project e.g. school bus routes/detours, project schedule, etc.

### City Week

Council discussed preliminary plans for another volunteer/employee recognition night in October.

**ADJOURNMENT:** Motion – Deaton, Second – Kuhn to adjourn meeting at 8:23 pm. 4 ayes, 0 nays. MCU

Submitted by: Jolene R. Lettow, City Clerk