

Huxley City Council Minutes Tuesday, July 28, 2015

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:03 pm.

COUNCIL MEMBERS PRESENT: Kuhn, Hemmen, Deaton, Roberts, Schonhorst

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow- City Clerk, Travis Bakken – Parks and Recreation Director, Mark Pote-Police Chief, Jeff Peterson-Public Works Director

CONSULTANTS PRESENT: Greg Roth-Veenstra & Kimm, city engineer

GUESTS PRESENT: Mark Hokel, Troy Petersen, Julie Petersen, Lynn Moore, James Nervig, Austin Orgler, Jim McGuire, David Jensen, Jason VanAusdall

PRESENTATION: Mark Hokel, representing the Fjeldberg Church, asked council permission to close alley next to church from 8 am to 4 pm on Saturday, August 29 during PrairieFest. Council will approve with street closure action later in meeting.

CONSENT AGENDA:

MOTION- Deaton, Second –Hemmen to Approve the Following Items from the Consent Agenda

- July 14, 2015 Regular Council Meeting and Work Session Minutes
- Class B Beer Permit for Huxley Prairiefest
- Approve Financial Reports and Payment of Bills

Roll Call: Schonhorst, Kuhn, Deaton, Hemmen, Roberts voted yes. MCU.

Claims:

BAKER & TAYLOR ENTERTAINME	BOOKS	1,219.61
BAKER GROUP	MAINT. AGREEMENT TWO OF FOUR	6,115.00
BOOK LOOK	INSPIRATIONAL BOOKS	984.26
BRICK GENTRY BOWERS SWARTZ	LEGAL FEES	3,539.30
CARPENTER UNIFORM CO.	UNIFORM PANTS FOR OFFICER 649	99.98
CENTERPOINT LARGE PRINT	LARGE PRINT WESTERNS	80.28
CENTRAL IOWA LITTLE LEAGUE	DONATION FOR LITTLE LEAGUE REG	200.00
CHITTY GARBAGE SERVICE INC	TRASH REMOVAL	21.40
COLLECTION SERVICES CENTER	CHILD SUPPORT	173.90
COMPASS MINERALS AMERICA	COARSE BULK SALT	3,025.66
CON-STRUCT, INC.	CON-STRUCT, INC.	3,628.00
CONSUMERS ENERGY	CONSUMERS ENERGY	9,190.91
DES MOINES STEEL FENCE CO	FENCE REPAIRS AT CENT PARK	2,495.00
DICKSON & LUANN JENSEN	DICKSON & LUANN JENSEN	12,599.51
DOLLAR GENERAL CORPORATION	OFFICE SUPPLIES FOR PD	130.75
DORSEY & WHITNEY LLP	2015 URBAN RENEWAL & TIF	2,912.00
EMSAR MIDWEST	REPAIR OF STRYKER	281.33
GARY GUSTAFSON	MUSIC IN THE PARK	100.00
INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	10,556.90
IOWA AMATEUR SOFTBALL ASSO	SOFTBALLS FOR ADULT LEAGUE	93.98
IOWA DOT	SIGN TUBING	1,014.40
IOWA LEAGUE OF CITIES	MEMBER DUES JULY 1-JUNE 30	1,632.00
IOWA MUN. WORKERS' COMP. A	WORK COMP PREMIUM 15-16	49,511.00
IOWA ONE CALL	EMAIL LOCATES	73.80
JEREMY J. ARENDS	JUNE TREASURER'S REPORT	80.00
KARL CHEVROLET	Water Dept. Truck	28,635.00
KRIZ-DAVIS COMPANY	PHOTO CELL FOR NORTH & OAK LIF	19.93
LAW ENFORCEMENT SYSTEMS IN	TRAFFIC TICKETS	227.00
MAGUIRE IRON INC.	CLEAN, INSPECT, DISINFECT TANK	2,950.00
MARCO, INC.	MONTHLY COPIER FEE	210.05
MARTIN BROS	JANITORIAL SUPPLIES	303.87
MARTIN OIL WHOLESALE	DIESEL & UNLEADED FUEL	798.22
MENARDS	FUSE BOX, FLIP COVER, LOCK, CO	171.35

MIKE BRODELL	MUSIC IN THE PARK	100.00
MUNICIPAL SUPPLY	BRASS GATE VALVE	33.50
NEW CENTURY FS INC	LP GAS CONTRACT	868.47
NICKOLAY CONSULTING, LLC	IT SUPPORT	240.00
NORTHLAND PRODUCTS COMPANY	PACKS OF OMNI LUBE	297.55
NOVA FITNESS EQUIPMENT	REPAIR & MAINT. ON EQUIPMENT	597.71
POSTMASTER	POSTMASTER	450.00
PRAXAIR DISTRIBUTION INC.	MISC. AMBULANCE	115.45
PREMIER OFFICE EQUIPMENT I	MAINTENANCE AGREEMENT	189.98
QUICK'S HARDWARE HANK	SEE ATTACHED	329.98
RICK BENTROTT	YOUTH VOLLEYBALL REFUND	52.00
SAM'S CLUB MC/SYNCB	SEE ATTACHED	2,303.70
STAPLES ADVANTAGE	OFFICE SUPPLIES	83.63
SYNCB/AMAZON	DVDS	664.19
TASC	FLEX BENEFIT PLANS	286.43
VAN-WALL EQUIPMENT INC.	5 LB. WEED WACKER SPOOL & COVE	669.67
VEENSTRA & KIMM, INC.	HOINT PAVING	2,302.35
VERIZON WIRELESS	AMBULANCE CELL PHONES	479.84
VISA	SEE ATTACHED	660.31
PAYROLL		<u>50,869.59</u>
TOTAL		\$203,800.27

MOTION – Schonhorst, Second – Kuhn to Receive and File Offer for the Old Fire Station from Nels Nord. 5 ayes. MCU

MOTION – Hemmen, Second – Roberts on Resolution No. 15-069 to Set Hearing Date on Offer to Purchase the Old Fire Station from Troy Petersen. Public Hearing will be set for August 11. Roll Call: Schonhorst, Kuhn, Roberts, Deaton, Hemmen voted yes. MCU

MOTION – Roberts, Second - Schonhorst to Approve SECOND AND THIRD Readings of Ordinance No. 444 to Amend the Code of Ordinances Concerning the Rezoning of Property Owned by James and Susan Devig from R-2 to A-1. Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

MOTION – Deaton, Second – Hemmen to Approve Request from Mary Greeley Regarding Senior Health Clinic. The Clinic that provides caring and teaching for people aged 60 and older how to care for their feet properly, used to be held at Walnut Grove Apartments. However, that property had been sold. Mary Greeley would hold the clinic at the Nord Kalsem Community Center the first Thursday of each month at 1:00pm following the congregate meal. 5 ayes. MCU

MOTION – Roberts, Second – Hemmen on Resolution No. 15-070 to Authorize Purchase of Emergency Vehicles and Equipment and to Approve Bond Counsel Proposal for Preparing Necessary Documents. Councilman Kuhn stated that City should have Capital Improvements Plan, city has many needs and council should review all the needs and prioritize. Councilman Schonhorst stated he would like to approach the purchases from a budgetary stance. Roll Call: Schonhorst, Kuhn, Roberts voted no. Deaton abstained. Hemmen voted yes. Motion failed.

MOTION – Schonhorst, Second - Roberts to Close Streets for PrairieFest. New construction will cause some changes with Prairifest parade route and other street closings. 5 ayes. MCU

MOTION – Roberts, Second – Schonhorst on Resolution No. 15-071 for Pay Request #2 for the Main Avenue Storm Sewer Project. Progress meeting being held next week – project is behind schedule due to rain. Contractor may bring in second crew late summer to catch up. Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU

MOTION – Kuhn, Second – Schonhorst on Resolution No. 15-072 to Approve Change Orders #1 and #2 for Main Avenue Storm Sewer Project. There was a survey discrepancy and highway grade levels had to be increased. Councilman Deaton expressed concerns with error made on surveying. Errors were made with engineering firm that conducted surveying - not city engineer. Jeff Peterson, Public Works Director, commented that city engineer should have caught survey errors. Councilman Deaton also noted that work should not have been completed until after council approved. Roll Call: Schonhorst, Kuhn, Roberts, Hemmen voted yes; Deaton voted no. MC.

MOTION – Kuhn, Second – Roberts on Resolution No. 15-073 on Placement of Funds in Depositories and Authorized Depositors. Roll Call: Schonhorst, Kuhn, Deaton, Roberts, Hemmen voted yes. MCU.

MOTION – Hemmen, Second – Deaton to Approve Contribution to the Central Iowa Little League. City donation would be \$200. Councilman Kuhn did express his concern with donating to this one group – stating there were other travelling teams in community. 4 ayes, 1 nay. MC

Heart of Iowa Trail – Travis Bakken, Parks and Recreation Director, presented council with information regarding status of bids for paving of trail. Low bid came in \$27,000 higher than budgeted. Council discussed other options: reject bids, rebid project with different concrete thickness, raise additional funds, etc.

Miscellaneous

- John Haldeman, city administrator, informed council that City of Huxley was now an official member of CIRTPA (Central Iowa Regional Transportation Planning Alliance).
- Councilman Hemmen asked that staff begin work on pay matrix.

ADJOURNMENT: Motion – Kuhn, Second – Schonhorst to adjourn meeting at 6:55 pm.

Council took five minute recess before beginning work session.

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 7:01 pm.

Code Enforcement - Jason VanAusdall, engineer with Veenstra & Kimm, provided council with information pertaining to his experience with building inspections. Council asked Mr. VanAusdall to provide council with a proposal at a September meeting.

City Buildings – Council discussed criteria that should be on purchase agreement with sale of old fire station. Council also stated that department heads should get together and provide council with plans for equipment stored in old fire station as well as city property needs.

Sidewalks – Councilman Deaton provided color-coded map with preliminary plans for prioritizing sidewalk needs in city.

Economic Development – City administrator, John Haldeman, reported to council that he had contacted Ames Economic Development Commission (AEDC) and given the city’s criteria to renew another yearly contract. Director of AEDC will attend an August council meeting to discuss criteria.

Miscellaneous – Jeff Peterson, Public Works Director, informed council of utility work that is being planned for residents on 560th Avenue. City ordinance states that if residents become connected to city services, annexation must occur. Resident on 560th Avenue asked if he could be grandfathered into ordinance. Council to discuss at future council meeting.

ADJOURNMENT: MOTION-Hemmen, Second-Deaton to adjourn work session at 8:05pm. 3 ayes, 0 nays. MCU

Craig D. Henry, Mayor

Attest:

Jolene R. Lettow, City Clerk