

CITY OF HUXLEY

TUESDAY – SEPTEMBER 13, 2016 – HUXLEY CITY HALL

CITY COUNCIL MEETING – 6:00 PM

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF HUXLEY, IOWA, WILL MEET AT THE HUXLEY CITY HALL 515 N. MAIN AVE., HUXLEY, IOWA, FOR THEIR REGULAR COUNCIL MEETING AT 6:00 PM ON TUESDAY THE 13TH DAY OF SEPTEMBER, 2016 TO DISCUSS THE MATTERS ENUMERATED IN THE AGENDA LISTED BELOW AND MOVE INTO A WORKSESSION IMMEDIATELY AFTER THE COUNCIL MEETING.

ROLL CALL – QUORUM PRESENT

- 1.00) COMMENTS FROM THE PUBLIC AND RECEIVING OF PETITIONS AND/OR WRITTEN COMMUNICATIONS TO THE CITY COUNCIL ON AGENDA AND NONAGENDA ITEMS.
- 2.00) PRESENTATION(S): NONE
- 3.00) PROCLAMATION(S): Constitution Week – September 17 - 23
- 4.00) CONSENT AGENDA:

ALL ITEMS LISTED WITHIN THIS SECTION ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS. AND CONSIDERED SEPARATELY.

- 4.01) TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:
August 23, 2016 -- Regular Council Meeting and Worksession
- 4.02) TO APPROVE FINANCIAL REPORTS AND PAYMENT OF BILLS.
- 4.03) TO APPROVE BEER, WINE AND LIQUOR LICENSES AND CIGARETTE PERMITS/ RENEWALS.
- 5.00) PUBLIC HEARING(S); NONE

AGENDA ITEMS:

- 6.00) COMMUNITY BETTERMENT:
 - 6.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-068 APPROVING CHANGE OF USE FROM MULTIFAMILY RESIDENTIAL DISTRICT TO SINGLE FAMILY AND DUPLEX RESIDENTIAL FOR LOT 52 IN PRARIE RIDGE PLAT 1 PUD.
 - 6.02) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-069 APPROVING SITE PLAN FOR PRAIRIE RIDGE APARTMENTS IN HUXLEY, IOWA.
- 7.00) PUBLIC SAFETY: NONE

8.00) FINANCE:

- 8.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-070 APPROVING AND AUTHORIZING THE PLACEMENT OF FUNDS IN VARIOUS DEPOSITORIES AND DESIGNATING THOSE AUTHORIZED TO MAKE DEPOSITS.
- 8.02) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-071 APPROVING THE WRITING OFF DEBT OWED TO THE CITY OF HUXEY BY WATER UTILITY CUSTOMER(S).
- 8.03) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-072 APPROVING PARTIAL PAYMENT NO. 1 FOR THE HEART OF IOWA TRAIL PROJECT.

9.00) LEISURE ACTIVITIES: NONE

10.00) ADMINISTRATIVE BUSINESS:

- 10.01) DISCUSSION AND POSSIBLE ACTION ON D.O.T. VEHICLE.

COMMENTS FROM STAFF, COUNCIL AND MAYOR.

ADJOURNMENT

WORKSESSION:

THE CITY COUNCIL WILL MEET FOR AN INFORMAL WORKSESSION TO WORK ON ITEMS AND NOT TAKE ANY ACTION ON THOSE ITEMS DURING THE WORKSESSION.

DISCUSSION TOPICS; THAT THE FOLLOWING TOPICS ARE SUGGESTED AND THEY DO NOT REFLECT ALL POSSIBLE ITEMS THAT COULD BE DISCUSSED OR NOT. THE LISTING BELOW DOES NOT NECESSARILY REFLECT THE ORDER IN WHICH THE ITEMS WILL BE DISCUSSED OR IF THEY WOULD BE DISCUSSED AT THIS MEETING. NO ACTION WILL BE TAKEN ON ANY OF THE ITEMS AND THE LIST MAY CHANGE PRIOR TO OR AT THE MEETING.

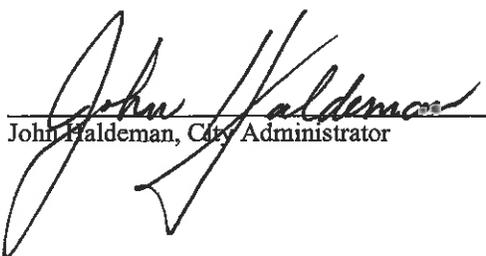
WORKSESSION TOPIC(S):

LMI;

Water and Sewer Rates

ADJOURNMENT

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE WINDOW IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE AND VIEWABLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.


John Haldeman, City Administrator

PROCLAMATION

August 30, 2016

Mayor Craig Henry
515 N. Main Street
Huxley, IA 50124

Dear Craig,

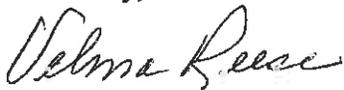
The National Society, Daughters of the American Revolution began a campaign and urged Congress to recognize the importance of the Constitution of the United States and designate the observance of this important document to the people of the United States.

On August 2, 1956, President Dwight Eisenhower officially declared Constitution Week to be observed on September 17-23 and Constitution Day on September 17. DAR encourages its members to ask the mayors of local communities to sign a proclamation for Constitution Week.

I am a member of Sun Dial Chapter NSDAR, Ames and am asking you as the representative of Huxley, to sign this proclamation, to display it during Constitution Week, and return to me for our display and history book.

NSDAR has a complex of buildings in Washington, D.C. One of the buildings is Constitution Hall and is the only structure dedicated to the United States Constitution. Thank you for your part in observing Constitution Day and Constitution Week.

Sincerely,



Velma Reese
2287 330th Street
Madrid, IA 50156

PROCLAMATION

Constitution Week 2016

Whereas, September 17, 2016 marks the two hundred and twenty-ninth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention, and

Whereas, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation, and

Whereas, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion, and

Whereas, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as ConstitutionWeek;

NOW, THEREFORE, I, _____, Mayor of the City of _____ do hereby proclaim September 17 as

CONSTITUTION DAY
And the week of September 17 to 23rd as

CONSTITUTION WEEK

in _____, and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

Place seal or stamp here.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the City of _____ on this seventeenth day of September in the year of our Lord two thousand sixteen and of the Independence of the United States of America the two hundred and fortieth and of the Statehood of Iowa the one hundred and seventy.

CONSENT AGENDA

9-13-16 COUNCIL

	A	B	C
1	VENDOR NAME	DESCRIPTION	GROSS AMOUNT
2	ACTIVE911, INC.	FD SUBSCRIPTION	\$ 389.27
3	ADVANTAGE HOMES	BLDG PERMIT DEPOSIT REFUND	\$ 500.00
4	AFLAC	AFLAC	\$ 189.26
5	ALLIANT ENERGY	GAS AND ELECTRIC	\$ 9,439.98
6	AMES ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT AGREEMENT	\$ 25,000.00
7	ANKENY SANITATION	CENTENNIAL PARK, 3C'S, MAINT. SHOP, WWTP, NORD KALSEM	\$ 293.34
8	ARNOLD MOTOR SUPPLY	55 GALLON NORTHLAND OIL	\$ 576.95
9	AVESIS INCORPORATED	VISION INS	\$ 339.96
10	BRICK GENTRY BOWERS SWARTZ	LEGAL FEES	\$ 2,287.50
11	BUD'S AUTO REPAIR INC	SERVICE ON TAHOE	\$ 67.98
12	CARPENTER UNIFORM CO.	RADIO POUCH & UNIFORM PANTS	\$ 100.98
13	CASEY'S GENERAL STORES INC	GASOLINE	\$ 1,095.89
14	CHITTY GARBAGE SERVICE INC	FD TRASH PICKUP	\$ 43.89
15	CLASSIC BUILDERS	BLDG PERMIT DEPOSIT REFUND	\$ 500.00
16	COUNTRY LANDSCAPES INC.	REPLACEMENT BUSHES FOR HOUSE ON CENTENNIAL	\$ 256.00
17	DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	\$ 1,742.24
18	DOOR & FENCE STORE INC.	REPAIR ON MOTOR	\$ 363.27
19	ED M. FELD EQUIPMENT CO. I	6" FNST X 4" MNST	\$ 156.95
20	EDWARD JONES	IRA	\$ 250.00
21	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$ 771.67
22	ENVIRONMENTAL RESOURCE ASS	DEMAND & DEMAND WASTEWATER	\$ 208.46
23	FALLER, KINCHELOE & CO, PL	AUDIT FOR FY ENDED 6/30/16	\$ 5,000.00
24	GATEHOUSE MEDIA IOWA HOLDI	LEGAL PUBLICATIONS	\$ 384.18
25	GIOVANTI HOMES LLC	BLDG. PERMIT DEPOSIT REFUND	\$ 500.00
26	H.L. MUNN LUMBER CO.	FIELD CHALK FOR COED SOFTBALL	\$ 33.66
27	HACH COMPANY	MISC. CHEMICALS	\$ 129.55
28	HUXLEY COOP TELEPHONE CO.	PHONE, CABLE, INTERNET	\$ 1,757.19
29	HUXLEY FIRE AND RESCUE	REIMBURSE THE HFR ASSOC.	\$ 35.34
30	INNOVATIVE COATINGS & MATE	SEBS FOR ALGAE & AMMONIA, ACTI	\$ 4,088.72
31	INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$ 10,904.38
32	INTERSTATE BATTERIES	ECONO BATTERY	\$ 40.00
33	IOWA DOT	TRASH BAGS, POSTS, SAFETY GLASSES, CONES, SQUEEGE, ETC.	\$ 579.12
34	IPERS	IPERS	\$ 19,180.21
35	JAMIE WARG	FLAG FOOTBALL REGIST. REFUND	\$ 55.00
36	LAURIE OXLEY	CYCLING INSTRUCTOR	\$ 201.00
37	LINCOLN FINANCIAL GROUP	LIFE AND DISABILITY INSURANCE	\$ 966.04
38	LOWE'S	SUPPLIES FOR ROOF LEAK & PAINT	\$ 105.49
39	MARCO, INC.	USAGE FOR COLOR PRINTS	\$ 19.35
40	MARTIN OIL WHOLESALE	UNLEADED AND DIESEL GAS	\$ 1,102.41
41	MARY GREELEY MEDICAL CENTE	TIER	\$ 200.00
42	MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	\$ 250.00
43	METERING & TECHNOLOGY SOLU	METERS AND RADIO HEADS	\$ 2,537.00

9-13-16 COUNCIL

	A	B	C
44	MISCELLANEOUS VENDORS	WATER/SEWER REFUNDS	\$ 460.01
45	MUNICIPAL SUPPLY	BLUE PAINT AND MARKING FLAGS	\$ 115.80
46	NICKOLAY CONSULTING, LLC	AUGUST IT SUPPORT	\$ 122.49
47	OTIS ELEVATOR COMPANY	SERVICE CONTRACT-9/1-11/30/16	\$ 197.67
48	PCC AN AMBULANCE BILLING S	MAY, JUNE, JULY AMBULANCE BILLING	\$ 1,784.02
49	RALPH N. SMITH, INC.	FLOOR REPAIR AT 3C'S	\$ 2,700.00
50	RELIASTAR LIFE INSURANCE C	LIFE INSURANCE	\$ 374.14
51	SAM'S CLUB MC/SYNCB	SEE ATTACHED	\$ 6,475.04
52	SCOTT HERMANN	ADULT COED SOFTBALL UMPIRE	\$ 25.00
53	SEANA GODBOLD	ADULT COED SOFTBALL UMPIRE	\$ 95.00
54	SHARON BREWER	MUSIC IN THE PARK	\$ 100.00
55	SPRINGER PROFESSIONAL HOME	MONTHLY TREATMENT	\$ 42.00
56	STAPLES ADVANTAGE	HANGING FOLDERS, RECEIPT BOOKS, 3 RING HEAVY DUTY BINDERS	\$ 359.81
57	STAR EQUIPMENT LTD.	SEG LW TURBO CUP	\$ 58.00
58	STATE LIBRARY OF IOWA	FY2017 EBSCO SUBSCRIPTION FEES	\$ 190.85
59	TASC - CLIENT INVOICES	OCTOBER ADMIN FEES	\$ 62.91
60	TREASURER, STATE OF IOWA	STATE WITHHOLDING	\$ 5,351.00
61	UHC PLAN OF THE RIVER VALL	MEDICAL INSURANCE	\$ 15,309.20
62	VALIC	DEFERRED COMPENSATION	\$ 203.90
63	VAN-WALL EQUIPMENT INC.	PPV FAN PARTS FOR FIRE DEPT & MOWER PARTS	\$ 268.70
64	VEENSTRA & KIMM, INC.	ENGINEERING FEES	\$ 20,544.44
65	VERIZON WIRELESS	ADMINISTRATOR CELL PHONE	\$ 44.35
66	Payroll Expense		\$ 45,620.83
67	GRAND TOTAL		\$ 193,147.39
68			
69		FUND TOTALS	
70	001 GENERAL FUND	\$	68,273.48
71	002 LIBRARY	\$	7,111.73
72	003 RECREATION	\$	11,190.66
73	004 FIRE AND RESCUE	\$	2,206.12
74	014 AMBULANCE	\$	3,847.61
75	100 PRAIRIE RIDGE DEVELOPMENT	\$	887.50
76	110 ROAD USE TAX	\$	11,861.71
77	125 TIF	\$	11,000.00
78	340 Trail Paving Project	\$	3,274.28
79	600 WATER UTILITY	\$	13,254.27
80	610 SEWER UTILITY	\$	14,619.20
81	01 PAYROLL EXPENSE	\$	45,620.83
82	GRAND TOTAL	\$	193,147.39

MC BREAK DOWN

PD	\$ 12.47	certified mail
PD	\$ 474.95	camera, case, sd card, vacuum
Library	\$ 35.87	program supplies
Streets	\$ 380.00	spot training registrations
Admin	\$ 94.00	postage
P & R	\$ 3,175.00	flag football jerseys
P & R	\$ 494.95	snacks for vending
Water	\$ 677.00	pressure transducer
public works	\$ 50.80	gas for jeff's truck
Wastewater	\$ 27.99	drum pump
Wastewater	\$ 121.90	supplies at lowes
Wastewater	\$ 91.00	wef membership
Wastewater	\$ 839.11	supplies at home depot
Total	\$ 6,475.04	

**Huxley City Council Minutes
Tuesday, August 23, 2016**

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 6:02 pm.

COUNCIL MEMBERS PRESENT: Kuhn, , Hemmen, Deaton, Jensen; absent - Roberts

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow- City Clerk, Jeff Peterson – Public Works Director, Jerry Stoll – Police Sergeant

CONSULTANT PRESENT: Forrest Aldrich – Veenstra & Kimm

GUESTS PRESENT: Steven Quick, Paul Frey, Joe Doyle, Duane Jensen, Bob Veenstra

Joe Doyle, resident at 211 N. Third Avenue, asked council what the status was on the Main Avenue Storm Sewer project. Mr. Doyle’s property is still a mess and contractor has not completed project. City engineer reported that city attorney was trying to work with contractor’s attorney to set up a meeting to discuss options/plans to complete project. Resident asked council to keep him informed of progress.

Duane Jensen requested council to rezone Lot 52 in Prairie Ridge Development from R2 to R3. Council expressed their dissatisfaction with request.

CONSENT AGENDA:

MOTION-Kuhn Second - Deaton to Approve the Following Items from the Consent Agenda

- August 9, 2016 Council Meeting
 - Financial Reports and Payment of Bills
 - Approval of Outdoor Beer Permit for Sandy’s Grill
 - ALLIANT ENERGY 147.80
 - ARCPOINT DES MOINES 70.00
 - BITUMINOUS MATERIALS & SUP 393.84
 - BOUND TREE MEDICAL 3,592.18
 - BUD’S AUTO REPAIR INC 59.24
 - BULBGUY LIGHTING 76.28
 - CASEY’S GENERAL STORES INC 1,235.15
 - CENTERPOINT LARGE PRINT 41.34
 - COMPASS MINERALS AMERICA 3,351.56
 - CONSUMERS ENERGY 9,545.46
 - DIAMOND VOGEL PAINT CENTER 171.60
 - DMACC BUSINESS RESOURCES 500.00
 - DOLLAR GENERAL CORPORATION 131.00
 - DONALD JOHNSON 240.00
 - GALL’S, LLC 103.94
 - GATEHOUSE MEDIA IOWA HOLDI 428.00
 - GPH 304.00
 - GREENLAND HOMES 1,000.00
 - HACH COMPANY 157.35
 - HAWKINS, INC. 2,208.67
 - HOIHEL MACHINE SUPPLY 24.45
 - HOWE’S WELDING/METAL FAB 53.46
 - INTERNAL REVENUE SERVICE 10,697.77
 - IOWA DNR 210.00
 - IOWA DOT 265.22
 - JASON CATTELL 25.00
 - JEREMY J. ARENDS 80.00
 - ALLIANT ENERGY 147.80
 - RANDOM DRUG TEST 70.00
 - TAR FOR CRACK SEAL 393.84
 - MEDICAL SUPPLIES 3,592.18
 - SERVICE ON EXPLORER 59.24
 - LIGHT BULBS FOR OUTSIDE 3CS 76.28
 - GASOLINE 1,235.15
 - LARGE PRINT BOOKS 41.34
 - COARSE ROCK SALT 3,351.56
 - ELECTRIC 9,545.46
 - WHITE TRAFFIC PAINT 171.60
 - REGISTRATIONS FOR SLUDGE CLASS 500.00
 - PHONE 131.00
 - SOFTBALL FIELD PREP 240.00
 - NEW DUTY HOLSTER 103.94
 - LEGAL PUBLICATIONS 428.00
 - VINYL SUCTION LINE & PUMP TUBI 304.00
 - BLDG PERMIT DEPOSIT REFUND 1,000.00
 - MISC. CHEMICALS 157.35
 - MISC. WATER CHEMICALS 2,208.67
 - SHEAVE, SHEARPIN, TOWELS 24.45
 - PARTS FOR GRILL AT CENTENNIAL 53.46
 - FED WITHOLDING TAX 10,697.77
 - NPDES ANNUAL FEE 210.00
 - REFLECTIVE BEADS FOR STREET 265.22
 - ADULT COED SOFTBALL UMPIRE 25.00
 - JULY TREASURER’S REPORT 80.00

• JOE GERING	ADULT COED SOFTBALL UMPIRE	25.00
• KEYSTONE LABORATORIES	MONTHLY SAMPLING	197.00
• LIBERTY READY MIX	8 YARD H-4 CONCRETE	2,749.50
• MARCO, INC.	COPIER MAINTENANCE	268.91
• MARK BAKER	SEVEN OIL DRUMS	0.00
• MARTIN BROS	GYM FLOOR REFINISHING	2,575.00
• MARTIN MARIETTA MATERIALS	1" CLEAN ROCK	476.11
• MARTIN OIL WHOLESALE	UNLEADED FUEL	1,026.05
• MUNICIPAL SUPPLY	MACRO COUPLINGS	386.00
• ODE DESIGN	BOOK: "IOWA CULTURE PAST & PRE	44.00
• OVERDRIVE, INC.	DOWNLOADABLE EBOOKS & AUDIOBOOK	540.53
• OXEN TECHNOLOGY	MICROSOFT EXCHANGE SUPPORT	84.00
• POTE, MARK	FLAGPOLE FOR WWTP	300.00
• PRAIRIE DRIVE, L.C.	REIMBURSEMENT FOR PR TAXES	114.24
• PREMIER OFFICE EQUIPMENT I	COPIES ON SHARP 2700 COPIER	1.55
• REESE ELECTRIC	ELECTRIC MOTOR	290.00
• SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	21,973.72
• SAM'S CLUB MC/SYNCE	SEE ATTACHED	1,888.09
• STAPLES ADVANTAGE	CD AND SLEEVES, POST ITS, INK	265.04
• STATE LIBRARY OF IOWA	EBESCO HOST ONLINE DATABASE	58.00
• STORY COUNTY TREASURER	LOTS 52 AND 53 P. RIDGE TAXES	1,228.00
• TASC	FLEX BENEFIT PLANS	570.80
• THE SHERWIN-WILLIAMS CO.	PAINT FOR WATER PLANT	95.00
• TYLER BUSINESS FORMS	UTILITY POSTCARD PROOF WORK	1,702.50
• TYLER TECHNOLOGIES, INC.	RECEIPT PRINTER MAINTENANCE	481.34
• VAN-WALL EQUIPMENT INC.	SAW CHAIN AND BAR	205.76
• VERIZON WIRELESS	AMBULANCE CELL PHONES	460.83
• VISA	LIBRARY POSTAGE	98.33
• WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	70.29
• WOODRUFF CONSTRUCTION, LLC	EXPLORATORY WORK ON 3CS BLDG	1,120.00
• PAYROLL EXPENSE		<u>75,311.28</u>
TOTAL		\$122,435.87

Roll Call: Kuhn, Hemmen, Jensen, Deaton voted yes. Motion carried.

Public Hearing Held for the Purpose of Taking Action for the Designation of an Urban Renewal Area and the Adoption of a Proposed Urban Renewal Area. Mayor opened public hearing at 6:21 pm. City administrator, John Haldeman, explained that new urban renewal designation would allow for development of Meadowlane developer's agreement. There being no objections or comments there was a motion by Deaton, second by Kuhn to close hearing at 6:23 pm.

MOTION – Hemmen, Second – Deaton on Resolution No. 16-067 to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Area Plan and Project for the Huxley Housing Urban Renewal Area. Roll Call: Kuhn, Deaton, Hemmen, Jensen voted yes. Motion carried.

MOTION – Kuhn, Second – Hemmen to Approve Street Closing for Block Party. Request was approved by police and fire chief for Meadow Brook Place between Meadowlane and Oak Blvd on September 11. 4 ayes, 0 nays. Motion carried.

Miscellaneous

Forrest Aldrich, city engineer, informed council:

- construction has begun on bike trail
- Timberlane/Oak Blvd project contractor will meet with city staff to review list of items to complete project
- meeting scheduled with MPS in upcoming week to review items remaining to complete Main Avenue Storm Sewer project

Councilman Jensen asked status of can redemption trailer being moved to a location other than Nord Kalsem Park. Mayor replied he will contact responsible party.

Councilman Kuhn asked why city was being billed by architect that designed 3C's building to look into possible fix for leaking roof. Also asked if DOT funds provided to city for rest area should be used to purchase a vehicle – or should funds have been placed in reserve fund?

Councilman Deaton asked about dead tree on Cypress and procedure to be removed. Councilman Deaton also asked Councilman Jensen if hole in driveway entrance of Ballard Plaza could be repaired.

Mayor Henry reminded council Prairiefest was upcoming weekend.

Future work session topics

- Trees being planted in city right-of-way
- Single dwelling on Main Avenue next to daycare

ADJOURNMENT: Motion – Deaton, Second – Hemmen to adjourn meeting at 7:07pm. 4 ayes, 0 nays. Motion carried.

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Henry called the meeting to order at 7:12pm.

Property owner at 201 Oak Blvd would like to place a wrought iron fence in city right-of-way along Oak Blvd. Public Works Director, Jeff Peterson, informed council that there was infrastructure in area. Council discussed and asked that city attorney put together an agreement with hold harmless/snow removal/maintenance language.

Bob Veenstra, from Veenstra & Kimm engineering firm, presented council with a water/sewer rate study. Study included different rate increase options that council can analyze for future direction.

Council discussed erosion issue with storm sewer at 201 Ridgewood. Council directed staff to solicit bids for repairs.

Councilman Jensen asked city engineer to monitor construction overview with existing developments.

Council directed engineer to work up costs to repair four worst streets in town.

ADJOURNMENT: Motion – Hemmen, Second – Kuhn to adjourn meeting at 9:03pm. 4 ayes, 0 nays. Motion carried.

Craig D. Henry, Mayor

Attest:

Jolene R. Lettow, City Clerk

**COMMUNITY
BETTERMENT**



JCorp, Inc.

ARCHITECTURAL CONSTRUCTION CONSTRUCTION MANAGEMENT

PO BOX 159
HUXLEY, IA 50124
p: 515.597.5457
f: 515.597.5461

CONSTRUCTION MANAGEMENT

www.jcorp.biz

August 23, 2016

Planning and Zoning Board Members:

By this letter, I am requesting the down zoning of Lot 52 from R3 to R2. As has been discussed with Council, my market research no longer supports the need for eighteen (18) 50 year old and older rental units. This project was proposed to Council by Eric Jensen in April of 2014 along with a request for tax rebates so as to keep the rental rates affordable. As both he and I have pursued this property over the last 2.5 years, several new senior housing projects have been introduced in Huxley that will provide upwards of 150 senior housing units over the next several years. Recognizing this yet feeling compelled to keep with the spirit of Council's desire to provide this community with targeted 50 year old and older new and modern rental housing, I will build six (6) such units on Lot 53 without the additional support of tax rebates.

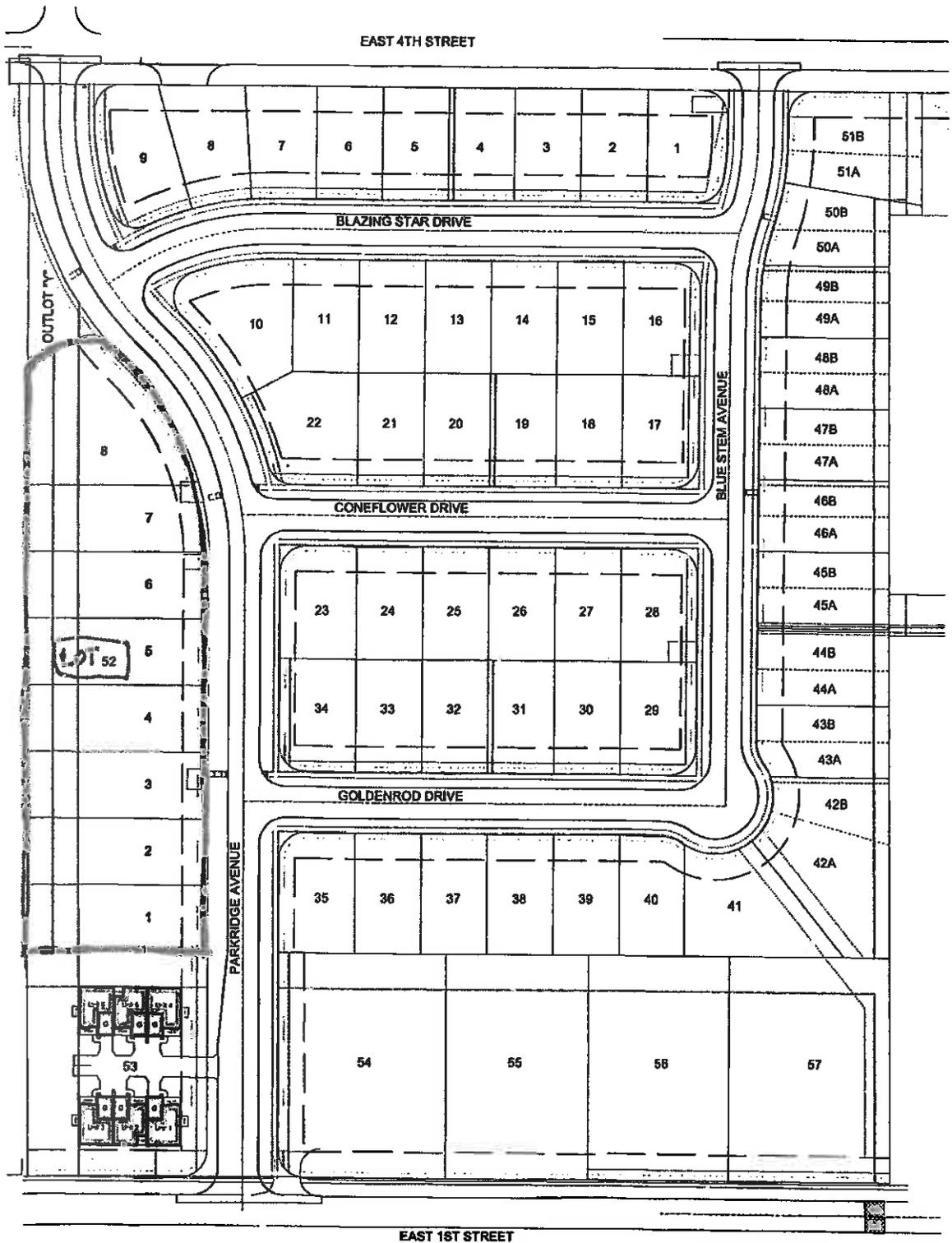
My market research does support the need for new affordable (price range of \$185,000 to \$215,000) single family housing. The Prairie Ridge development has provided opportunity for just that. As we can see, once released from the restrictions of the City, these lots quickly brought much needed new affordable housing and expanded the tax base to Huxley. These requested additional eight (8) lots will continue to meet this type of housing need and will undoubtedly be built out within 6 to 8 months of rezoning being completed.

Council members currently do not support my request of them to send this down zoning request on to you for your review and action. They are disappointed my research does not support the need for this rental housing project and have decided to ignore our Purchase Agreement Terms (see attached) to acceptably down zone the property at my request. When challenged, one Council member stated they were also disappointed the Purchase Agreement was written the way it was and felt they could simply insert the words "can be downzoned at Council's discretion" to meet their intent. This Council member went so far as to say they would rather see me having to mow the property than to give up their intent to have 50 year old and older rental housing on this property. To me, this "hurt feelings" reaction pays no regard to the greater interest of the Community to move this vacant property to productive housing while adding to the property tax base. It is my hope you will evaluate my request based on your role in representing the best interests of the Community while sending the Council a message for them to do the same. I appreciate your attention to and support of this request for down zoning. I am available most anytime to discuss this request with any/all of you at your convenience.

Sincerely,

A handwritten signature in cursive script that reads "Duane E. Jensen".

Duane E. Jensen, P.E.



**City of Huxley
Planning and Zoning Commission**

August 29, 2016 Meeting

6:30 PM-Huxley City Council Chambers

1.0) CALL TO ORDER AND ROLL CALL:

Chairman Roger Bierbaum called the P&Z Meeting to order at 6:30 PM. P&Z members present:

Roger Bierbaum	<input checked="" type="checkbox"/>	Larry Wilson	<input checked="" type="checkbox"/>
Seana Godbold	<input type="checkbox"/>	Mark Johnson	<input checked="" type="checkbox"/>
Mike Schonhorst	<input type="checkbox"/>	Nate Easter	<input checked="" type="checkbox"/>
Gordon Mosher	<input checked="" type="checkbox"/>		

Mike Schonhorst entered meeting after the vote on the minutes.

Quorum Present

Guests present: Eric Cannon (Snyder and Associates), Duane Jensen and Todd Petersen

Staff present: John Haldeman, Zoning / City Administrator; Jim Nervig, City Attorney; Forrest Aldrich, City Engineer.

2.0) MOTION TO APPROVE THE MINUTES FROM THE FOLLOWING MEETING:

3.0)

- 3.1) July 18, 2016 REGULAR MEETING - Motion by Mosher and seconded by Johnson to approve minutes. Roll was taken. 5 Ayes 0 Nays**

AGENDA ITEMS:

4.0) PUBLIC HEARING: NONE

4.0) COMMISSION AGENDA ITEMS:

4.1) Discussion and Possible action on request from Duane Jensen regarding Lot #52 and the change of usage from multi-family to uses compatible with R-2. Action would be either to approve a favorable or unfavorable.

Chairman Bierbaum opened the discussion on this topic by calling on Duane Jensen to present his request. Duane indicated that he has been trying to purchase this ground for three years without success and was surprised that he was able to purchase it that particular evening.

Commission members asked Administrator Haldeman what they were to consider. He indicated that it was Jensen's request to change the usage from R-3 to R-2. Duane had an illustration of what the layout would be for the single family lots which are allowed under R-2.

Schonhorst asked what had changed in the market conditions from May 20th. Duane mentioned all the developments underway from Bella Vista, Petersen apartments and Madrid Home. It was pointed out that all those were in the works prior to May 20th. Haldeman indicated that it was mentioned that the market condition had changed but nothing visual or written was presented to support it.

Commission members asked Attorney Jim Nervig questions about the Purchase Agreement. He indicated that the agreement had language that the developer could determine whether or not conditions warrant the project. However, he had to build \$440,000 of constructed value within 12 months of the date of closing.

Easter indicated that due to section 2 (E) he moved to recommend favorably on Jensen's request. Seconded by Johnson. Motion carried 6-0.

4.2) Discussion and Possible action on Site Plan for Todd Petersen's development Prairie Ridge Apartments on East First. Action would be either to approve a favorable or unfavorable recommendation to the City Council.

Forrest Aldrich indicated that there were 3 items that have not been closed out on the review. They were;

1. Lighting plan to be provided
2. Show the existing plants on the berm
3. Check the Trench Drains to make sure they have hydraulic capacity

There was discussion on these points. Also an email from Lynda Madison was read regarding her concerns. It was asked about the berm and it is going to remain. On the Landscaping Plan it was noted that it showed foundation plants on the north side of the structures. Nate Easter mentioned that he would like to see those taken away and substitute larger plants on the berm. It was also noted that the parking area for the units would be south of the buildings. This should drastically reduce car lights from shining on the homes.

A question came up on the addressing of the unit to west end of this development and it was. Currently the empty lot is listed as 202 Parkridge. The request was to change it to 503 East First Street.

Schonhorst moved that the three items that came in yet to do and the three additional items from meeting be forwarded on to Council to be completed and approved by the City's engineer prior to Council reviewing the plan. Easter seconded the motion. Motion carried 6-0.

The three additional items to be added were;

4. Move the foundation bushes on the north sides of the building to the berm.
5. Change the address for Lot 54 on Sheet 2 from 202 Parkridge to 503 East 1st Street.
6. Evaluate changing the drainage connection route connecting the storm sewer to the existing intake located to the southeast of the site.

Items 4.1 and 4.2 will be tentatively scheduled for the September 13th Council meeting.

5.0) COMMENTS AND UPDATES
City Staff and Engineer, Mayor and Council and Public

Discussion took place on annexation. It was moved by Nate Easter and seconded by Larry Wilson to ask the City Council to investigate the possibility of annexing ground South to Highway 210 and along Highway 210 to I-35. Motion carried 6-0.

Update to Planning and Zoning on projects around town and MPS.

6.0) ADJOURNMENT – Motion by Easter and second by Schonhorst to adjourn. Motion carried 6-0

Meeting adjourned at 7:32 PM.

Roger Bierbaum, Chairman

Date of Approval

Attest:

John Haldeman, Zoning Administrator

RESOLUTION NO. 16-068

**RESOLUTION APPROVING CHANGE OF USE FROM
MULTIFAMILY RESIDENTIAL DISTRICT TO SINGLE FAMILY AND
DUPLEX RESIDENTIAL DISTRICT FOR LOT 52 IN PRAIRIE RIDGE
PLAT 1 PUD.**

WHEREAS, the City Council of the City of Huxley has a request to change the permitted usage of Lot 52 in Prairie Ridge Plat 1 ("Property") owned by the Duane E. Jensen, from Multifamily Residential to Single Family and Duplex Residential usage, subject to the following terms and conditions; and

WHEREAS, the City Planning and Zoning Commission met on August 29, 2016 and reviewed said request and has filed its report with the City Council recommending in favor of the proposed change of usage;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huxley, Iowa, that:

1. The permitted usage of Lot 52 in Prairie Ridge Plat 1 ("Property") owned by Duane E. Jensen, as shown on the PUD Master Plan for the Prairie Ridge 1 PUD Development, is hereby changed from Multifamily Residential usage to Single Family and Duplex Residential usage subject to the following terms and conditions:

- a. Permitted uses and setbacks as provided in section 165.22 of the Single-Family and Duplex Residential regulations.

Roll Call	Aye	Nay	Absent
Kevin Deaton	___	___	___
Craig Hemmen	___	___	___
David Jensen	___	___	___
Dave Kuhn	___	___	___
Tracey Roberts	___	___	___

PASSED AND APPROVED this ___ day of September, 2016.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 16-068** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this __th day of September, 2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

RESOLUTION NO. 16-069

RESOLUTION APPROVING SITE PLAN FOR PRAIRIE RIDGE APARTMENTS IN HUXLEY, IOWA

WHEREAS, Todd Petersen has submitted a site plan for 32 apartments along the south edge of Prairie Ridge Development (503- 509 East First)ty at 104 North Highway 69; and

WHEREAS, the Huxley Planning and Zoning Commission reviewed said site plan at their August 29, 2016 meeting; and

WHEREAS, the Commission voted to recommend approval of the site plan to the City Council with noted items per minutes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA, that the Huxley City Council has reviewed said site plan and approves the site plan subject to the following conditions and/or waivers;

- 1.
- 2.

Roll Call	Aye	Nay	Absent
Kevin Deaton	___	___	___
Craig Hemmen	___	___	___
David Jensen	___	___	___
Dave Kuhn	___	___	___
Tracey Roberts	___	___	___

PASSED AND APPROVED this ___ day of September, 2016.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 16-069** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this ___ day of September, 2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk



August 17, 2016

Erik Nikkel
Snyder & Associates, Inc.
2727 S.W. Snyder Blvd.
P.O. Box 1159
Ankeny, Iowa 50023

HUXLEY, IOWA
PRAIRIE RIDGE APARTMENTS
SITE PLAN REVIEW

We have reviewed the proposed Prairie Ridge Apartments site plan and offer the following comments:

1. (167.04.1.A) The stormwater drainage from the parking lots and buildings are proposed to drain towards the street out each driveway. We are concerned about the gutter capacity of East 1st Street to handle this amount of stormwater. Preferably the parking lots are drained within an internal storm sewer system that drains the water to the existing intake and storm sewer located to the east of the development.
2. (167.04.1.A) The storm sewer under the sidewalk located in the southeast corner of the site should be drained into the intake to the east and not into the street.
3. (167.04.1.A) Will the apartment buildings have a basement? If so, sump pump service lines are required and will need to connect to a storm sewer.
4. (167.04.1.B) This site is larger than 2 acres in size. As such, please provide a traffic analysis for the site. The analysis is to include the following:
 - a. Projected number of trips estimated for daily and peak traffic levels.
 - b. Projected traffic flow patterns.
 - c. Impact on traffic upon abutting roads in relation to their capacity.
 - d. Combined traffic impact of approved but not yet constructed projects within the City.
5. (167.05.3.A.(3)) Provide details for the trash receptacle screen.

Erik Nikkel
August 17, 2016
Page 2

6. (169.09.1) Provide property dimensions.
7. (169.09.2) The site plan is showing 6-inch diameter water services to each apartment. Please provide information on the reason for such a large water service size.
8. (169.02.2) The site plan shows existing utilities running north and south through Lots 55 and 56. Please provide additional information on the utilities and how they will be relocated.
9. (169.10.5) Provide total area of the property, the number of dwelling units per acre, and the total floor area of each building.
10. (169.10.8) Required number of parking stalls is 56. Seventy-two (72) stalls are being provided including four handicap stalls.
11. (169.10.9) Provide photometric lighting plan.
12. Provide a material list for the storm, sanitary and water utilities. Fire hydrants are to be Clow or Waterous.

If you have any questions or comments, please contact us at 225-8000.

VEENSTRA & KIMM, INC.

Original Signed By
Forrest S. Aldrich

Forrest S. Aldrich

FSA:dml
45229-009

cc: John Haldeman, City of Huxley
Jeff Peterson, City of Huxley



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

September 8, 2016

John Haldeman
City of Huxley
515 N. Main Ave.
Huxley, Iowa 50124

HUXLEY, IOWA
PRAIRIE RIDGE APARTMENTS
SITE PLAN

We have reviewed the revised site plan for the Prairie Ridge Apartments and find them acceptable.

If you have any questions or comments, please contact us at 515-225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read "Forrest S. Aldrich".

Forrest S. Aldrich

FSA:jat
45229-009

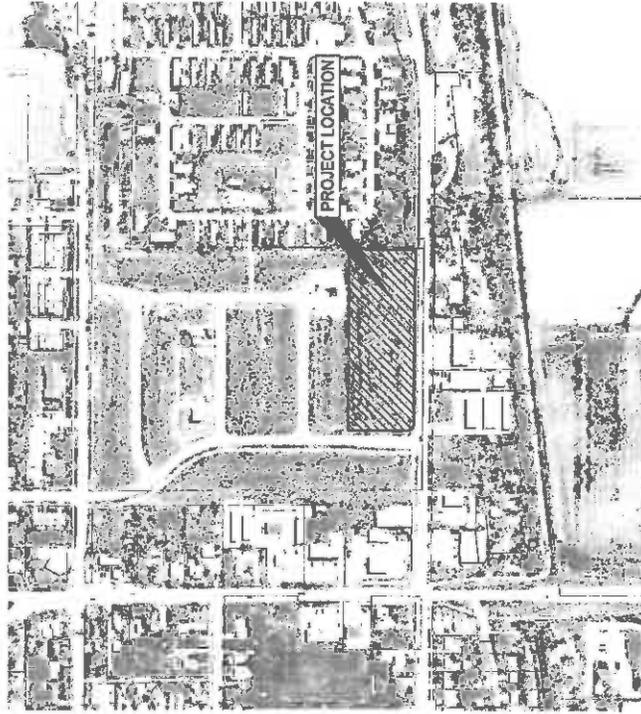
SITE PLANS

FOR

PRAIRIE RIDGE APARTMENTS

MULTI-FAMILY RESIDENTIAL DEVELOPMENT

CITY OF HUXLEY, STORY COUNTY, IOWA



VICINITY MAP

NOT TO SCALE

OWNER/DEVELOPER

2077 PRAIRIE RIDGE APARTMENTS, LLC
2077 PRAIRIE RIDGE APARTMENTS, LLC
HUXLEY, IA 50249
PH: 563-240-1824

INDEX OF SHEETS

1. TITLE SHEET
2. PROJECT INFORMATION
3. DEMOLITION, DIMENSION, LAYOUT AND UTILITY PLAN
4. GRADING, EROSION CONTROL AND STORM SEWER PLAN
5. LANDSCAPE PLAN



I hereby certify that I am a duly Licensed Professional Engineer in the State of Iowa, License Number 18878, State of Iowa, Mechanical, dated 11/2017. I am the author of the design shown on this drawing and I am not providing my services under the name of the State of Iowa.

Erik J. Huxley, P.E. 18878
License Number: 18878
Mechanical, State of Iowa, 11/2017
Not to scale unless otherwise noted.
Sheet 1 of 5

Project No:	1160709
Drawn:	07-29-18
Checked by:	EDC
Scale:	1"=200'
Sheet:	1 of 5
Date:	08/28/18
By:	
1 AS PER CITY REQUIREMENTS	

TITLE SHEET

PRAIRIE RIDGE APARTMENTS

HUXLEY, IA

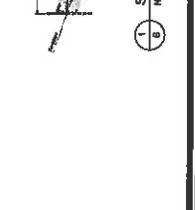
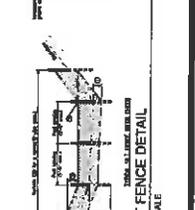
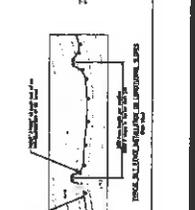
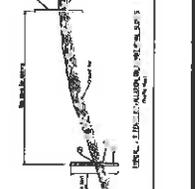
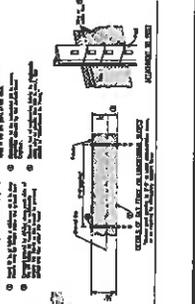
SNYDER & ASSOCIATES, INC.

2777 S.W. SNYDER BLVD.
AMHERST, IOWA 50223
515-994-2020 | www.snyder-associates.com

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Project No: 1160709

Sheet 1 of 5



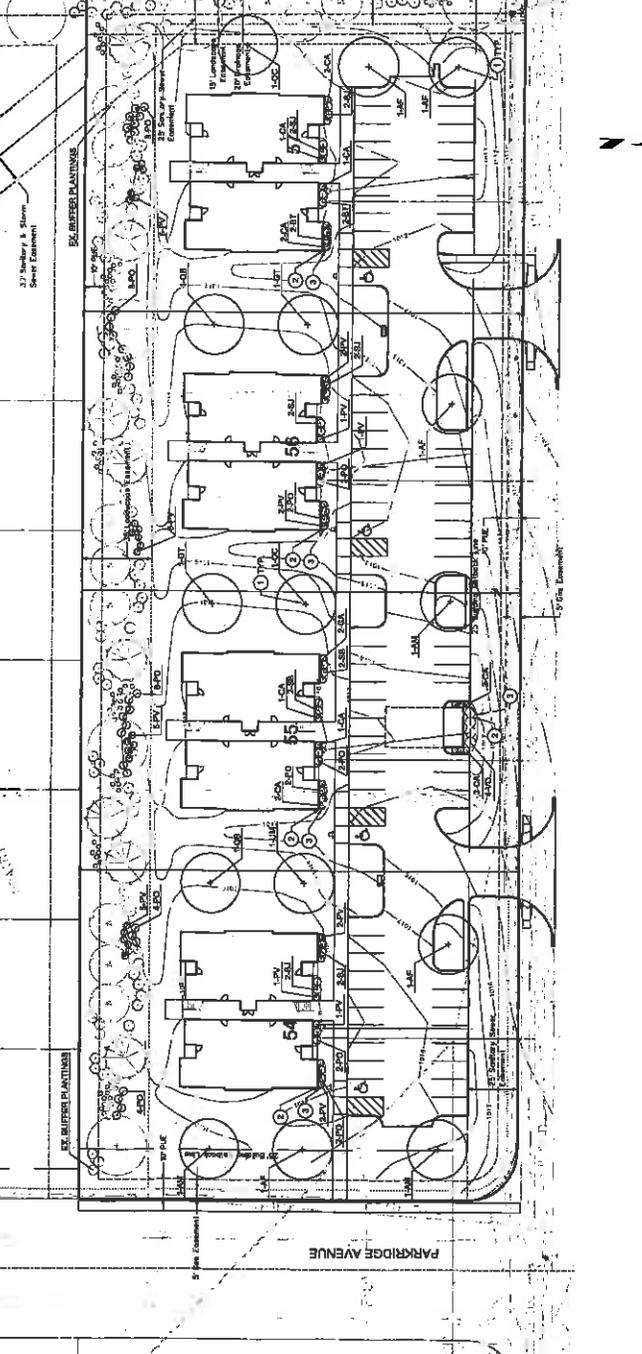
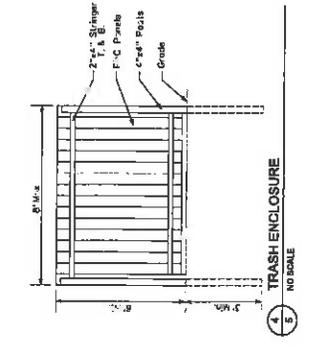
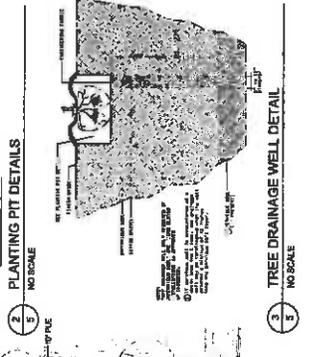
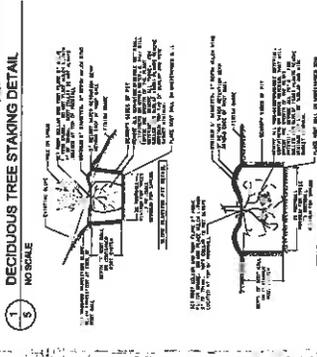
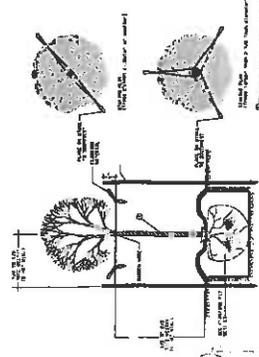
MARK	DATE	BY	REVISION
1	AS PER CITY COMMENTS		

Project No: 1960709
 2727 S.W. SNYDER BLVD.
 ANKENY, IOWA 50022
 515-964-2020 | www.snyder-associates.com

GRADING PLAN GENERAL NOTES
 1. REFER TO SHEET 2 FOR SWPPP NOTES.

GRADING PLAN NOTES

- A. UTILITY WARNING: THE UTILITIES SHOWN HAVE BEEN LOCATED. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN OR HIDDEN IN THE GROUND ARE ACCURATE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION AND DEPTH OF ALL UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF ANKENY.
- B. PROTECT EXISTING UTILITIES FROM CONSTRUCTION DAMAGE. ANY DAMAGE THAT OCCURS SHALL BE REPAIRED BY THE CONTRACTOR AT HIS OWNERS RISK. THE CONTRACTOR SHALL OBTAIN A COMPANY LICENSE TO INSTALL AND MAINTAIN ANY UTILITIES.
- C. PRIOR TO GRADING, THE OWNERS CONTRACTOR SHALL OBTAIN A PRIVATE STORM SEWER SHALL BE INSTALLED UNDER A PLUMBING PERMIT.
- D. PRIVATE STORM SEWER SHALL BE INSTALLED UNDER A PLUMBING PERMIT.
- E. ALL STORM SEWER SHALL BE INSTALLED UNDER A PLUMBING PERMIT.
- F. ALL STORM SEWER SHALL BE INSTALLED UNDER A PLUMBING PERMIT.
- G. ALL STORM SEWER SHALL BE INSTALLED UNDER A PLUMBING PERMIT.
- H. CONTRACTOR SHALL PROVIDE 24" FRENCH DRAIN SYSTEMS SHALL BE INSTALLED AROUND ALL STORM SEWER MANHOLES AND TRENCH DRAIN MANHOLES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF ANKENY.
- I. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF ANKENY.
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- Z. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF ANKENY.



PLANT MATERIAL SCHEDULE

NO.	DESCRIPTION	QUANTITY	REMARKS
1	1" x 4" x 8" PLANK	100	FOR TRASH ENCLOSURE
2	2" x 4" SPRINGER	100	FOR TRASH ENCLOSURE
3	1" x 6" x 6" POSTS	100	FOR TRASH ENCLOSURE
4	6" x 6" POSTS	100	FOR TRASH ENCLOSURE
5	GRASS	100	FOR TRASH ENCLOSURE
6	1" x 4" x 8" PLANK	100	FOR TRASH ENCLOSURE
7	2" x 4" SPRINGER	100	FOR TRASH ENCLOSURE
8	1" x 6" x 6" POSTS	100	FOR TRASH ENCLOSURE
9	6" x 6" POSTS	100	FOR TRASH ENCLOSURE
10	GRASS	100	FOR TRASH ENCLOSURE

PLANTING PLAN CONSTRUCTION NOTES

- PROVIDE 2" MIN. SCHEDULED HARDWOOD MATCH BOARDING ALL AROUND 2" MIN. SPACING IN CORNERS TO A MAX. 5' FOOT PERIMETER.
- PROVIDE 4" MIN. DEPTH 2" MIN. RIVER ROCK MATCH WITH WEED BARRIER PLANTING BEDS IN ALL PLANTING BEDS, UNLESS OTHERWISE DIRECTED BY OWNER.
- PROVIDE VERTICAL CUT EDGE TO A DEPTH OF 4" INCHES AT ALL PLANTING BEDS AND RECEIVE RIVER ROCK MATCH JOINTS TO PLANTING BEDS AND RECEIVE RIVER ROCK MATCH JOINTS TO PLANTING BEDS.
- CONTRACTOR TO BEED ALL AREAS DETERMINED BY OWNER AND NOT SPECIFIED OTHERWISE WITH TYPICAL PERMANENT LAWN MIX. NOSTAL FOR SPECIFIED SEED DATES AND SPECIFICATIONS.
- ALL PLANTING AREAS SHALL BE PREPARED FOR TREES WITH PERVIOUS SOILS AND 100% BURIED INSTALLATION AS APPROVED BY ENGINEER.

PLANTING PLAN GENERAL NOTES

- UTILITY WORKING: A. UTILITY WORKING: ALL UTILITIES SHALL BE LOCATED FROM FIELD SURVEY INFORMATION AND/OR RECORDS. THE SURVEYOR MAKES NO WARRANTY AS TO THE ACCURACY OF THE SURVEY DATA. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED THAT THE UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED.
- CONTRACTOR SHALL GUARANTEE ALL PLANT MATERIAL FOR A PERIOD OF ONE YEAR FROM DATE OF PROJECT ACCEPTANCE.
- NOTIFY UTILITY OWNERS PRIOR TO BEGINNING ANY CONSTRUCTION. LOCATION AND DEPTH OF ALL UTILITIES SHALL BE VERIFIED BY CONTRACTOR PRIOR TO CONSTRUCTION. ANY DAMAGE TO UTILITIES AND CONTRACTOR'S EXPENSE TO REPAIR AND COOPERATE WITH UTILITY OWNERS DURING CONSTRUCTION.
- ALL PLANT MATERIAL SHALL BE MET. AMERICAN PRODUCE AND SHOWN IN THE "AMERICAN 3 1/4" HANDBOOK FOR NURSERY STOCK" JANU 2001, LATEST EDITION.

SCALE (FT. ETI)

1" = 10'

1" = 20'

1" = 40'

1" = 80'

1" = 160'

1" = 320'

1" = 640'

1" = 1280'

1" = 2560'

1" = 5120'

1" = 10240'

1" = 20480'

1" = 40960'

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1" = 27222589353675077077069803525741456916480'

1" = 54445178707350154154139607051482913832960'

1" = 108890357414700308308279214102965827665920'

1" = 217780714829400616616558428205931655331840'

1" = 4355614296588012332331168564118633106663680'

1" = 8711228593176024664662337128237266213327360'

1" = 1742245718635204932932467425647452426665440'

1" = 3484491437270409865864934851294904853330880'

1" = 6968982874540819731729869702589809706661760'

1" = 13937965749081639463459739405179197413323520'

1" = 2787593149816327892691947881035839482664640'

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1" = 11417981541647679048466218520722798332943040'

1" = 22835963083295358096932437041445596665886080'

1" = 45671926166590716193864874082891193311772160'

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1" = 36537540933272572955091898666312854649417600'

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1" = 146150163733090291820367594665251418597670400'

1" = 292300327466180583640735189330502837195340800'

1" = 584600654932361167281470378661005674390681600'

1" = 1169201309864722334562940757322011287981363200'

1" = 2338402619729444669125881514644022575962726400'

1" = 4676805239458889338251763029288045151925452800'

1" = 9353610478917778676503526058576090243850905600'

1" = 18707220957835557353007052117152180487701811200'

1" = 37414441915671114706014104234304361675403622400'

1" = 74828883831342229412028208468608723510807244800'

1" = 149657767662684458824056416937217447021614489600'

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1" = 1197262141301475670592451355497739361772919116800'

1" = 2394524282602951341184902710995478723545438233600'

1" = 4789048565205902682369805421990957447090876467200'

1" = 9578097130411805364739610843981914894181752934400'

1" = 19156194260823610729479221687963829788363505868800'

1" = 38312388521647221458958443375927659576727011737600'

1" = 76624777043294442917916886751855319153454023475200'

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1" = 3064991081731777716716675470074212766138160939900800'

1" = 6129982163463555433433350940148425332276321879801600'

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1" = 313855086766134038191787568135599377012547577845606400'

1" = 627710173532268076383575136271198754025095155691212800'

1" = 1255420347064536152767150272542397508050190311382451200'

1" = 25108406941290723055343005450847950161003806227644825600'

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1" = 658201822921771530461983682090749193802643396891167110400'

1" = 131640364584354306092396736418149838760528679378233420800'

1" = 263280729168708612184793472836299677521057358756466841600'

1" = 526561458337417224369586945672599355042114717512933683200'

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1" = 276069853868807801730282000575684577728322223997411488000'

FINANCE

RESOLUTION NO. 16-070

***RESOLUTION APPROVING AND AUTHORIZING THE PLACEMENT OF FUNDS IN
VARIOUS DEPOSITORIES AS APPROVED BY THIS RESOLUTION.***

WHEREAS, from time to time it becomes necessary to review the status and position of funds in banks where we have them placed as designated depositories; and

WHEREAS, in 2015 the City Council updated the depository resolution designating the location and the maximum amount where City funds can be placed; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF HUXLEY, IOWA, that the City of Huxley's City Council does hereby approve the following list of financial institutions to be depositories for the City of Huxley, Iowa funds in conformance with all applicable provisions of the Iowa Code, and

FURTHERMORE, the following people are hereby authorized to deposit funds for the City of Huxley in amounts not to exceed the maximum approved for each respective financial institution as set forth below.

Authorized Depositors:

Jolene Lettow	Mark Pote	Karen Anderson
Lisa Wheeler	Amy Kaplan	Travis Bakken
John Haldeman	Craig Henry	Heather Denger

Authorized Depositories:

SOUTH STORY BANK AND TRUST – HUXLEY

Maximum balance in effect under prior resolution	\$ 3,000,000.00
Maximum balance in effect under this resolution	\$ 4,000,000.00

FIDELITY BANK – HUXLEY

Maximum balance in effect under prior resolution	\$ 3,000,000.00
Maximum balance in effect under this resolution	\$ 4,000,000.00

VISION BANK - HUXLEY

Maximum balance in effect under prior resolution	\$ 3,000,000.00
Maximum balance in effect under this resolution	\$ 4,000,000.00

Prepared by Amy Kaplan and reformatted by, City Administrator, for the City Council meeting to be held on the 13th day of September, 2016.

RESOLUTION NO. 16-071

**A RESOLUTION WRITING OFF DEBT OWED TO THE CITY OF HUXLEY
BY WATER UTILITY CUSTOMER(S)**

WHEREAS, the City of Huxley has multiple water accounts and some become past due; and

WHEREAS, certain past due accounts become uncollectible after attempts to collect fail; and

WHEREAS, the City's Water Utility Accounts Receivable asset will be overstated until this bad debt is written off; and

WHEREAS, the Huxley City Council may write off bad debts that are owed to the City.

BE IT RESOLVED, that the City of Huxley hereby writes off this debt owed to the City for the following customer for the following amounts:

Customer Name	Amount	Reason for Write-Off
Esmeralda Cantu	\$203.48	Left state. No contact information available.

PASSED, ADOPTED AND APPROVED this ____ day of September, 2016.

Roll Call	Aye	Nay	Absent
Kevin Deaton	—	—	—
Craig Hemmen	—	—	—
David Jensen	—	—	—
Dave Kuhn	—	—	—
Tracey Roberts	—	—	—

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No.16-071** by affixing below my official signature as Mayor of the City of Huxley, Iowa, on this ____ day of September, 2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

RESOLUTION NO. 16- 072

**RESOLUTION APPROVING PAY ESTIMATE NUMBER 1 FROM TK CONCRETE, INC.
FROM PELLA, IOWA FOR THE HEART OF IOWA TRAIL PROJECT**

WHEREAS, TK CONCRETE, INC. from Pella, Iowa was the low bidder with a bid of \$208,150.00 for the project; and

WHEREAS, this Pay Request Number 1 has been submitted and has been reviewed by the City's Engineer and was found to be acceptable and accurate and recommended for payment in the amount of \$ 22,387.60; and

BE IT RESOLVED, THEREFORE, that the attached pay request #1 is being submitted for approval by the Huxley City Council and the City Council, after reviewing said documents, is approving and authorizing payment to the contractor as per the attached statement subject to all required paperwork being submitted and that the project be accepted.

PASSED, ADOPTED AND APPROVED this ___ day of September, 2016.

Roll Call	Aye	Nay	Absent
Kevin Deaton	___	___	___
Craig Hemmen	___	___	___
Dave Jensen	___	___	___
Dave Kuhn	___	___	___
Tracey Roberts	___	___	___

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 16-072** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this _____ day of September, 2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk



VEENSTRA & KIMM, INC.

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848 (FAX) • 800-241-8000 (WATS)

September 7, 2016

TK Concrete, Inc.
1608 Fifield Rd
PO Box 111
Pella, Iowa 50219

HUXLEY, IOWA
HEART OF IOWA TRAIL
PARTIAL PAYMENT NO. 1

Enclosed are four copies of Partial Payment No. 1 in accordance with the contract between the City of Huxley and TK Concrete, Inc. for the Heart of Iowa Trail project.

By copy of this letter we are recommending payment by the City Council of the City of Huxley to TK Concrete, Inc. in the amount of \$22,387.60.

Please execute all copies of Partial Payment No. 1 in the spaces provided and forward all four copies to the City of Huxley for further processing.

If you have any questions or comments, please contact us at 515-225-8000.

VEENSTRA & KIMM, INC.

Original Signed By
Forrest S. Aldrich

Forrest S. Aldrich

FSA:dml
45218

Enclosures

cc: John Haldeman, City of Huxley w/enclosure
 \ Pam Lee, IDOT w/enclosure

CITY OF HUXLEY - HEART OF IOWA NATURE TRAIL, FROM HIGHWAY 69 TO TRAILRIDGE PARK

Cost Center: PCC Sidewalk/Trail
 Date of This Est.: 9/5/2016
 Estimate No.: 1
 Sheet No.: 1 Total

Contract No.: 85-3630-081-A
 County: Story
 Project No.: TAP-U-3630(91)-81-85
 Accounting ID: 33031

Payable To: TK Concrete
 Address: Pella, Iowa

Project Covered Under General Supplemental Specification GS-15001

LINE NO.	Plan Quantity Item By Specification	ITEMS DESCRIPTION	UNIT OF MEASURE	QUANTITIES (EWO'S INCLUDED)		AMOUNTS (EWO'S INCLUDED)		% OF CONTRACT
				CONTRACT	ACTUAL	CONTRACT	ACTUAL	
1	2101-0850001	CLEARING AND GRUBBING	ACRE	1.500	1.500	7,500.00	7,500.00	100.00%
2		GRANULAR SHOULDERS, TYPE B	TON	700.000		18,200.00		
3	2511-0302500	RECREATIONAL TRAIL, PCC 5 IN.	SY	5410.000		150,398.00		
4	2511-0310100	SPECIAL COMPACTION OF SUBGRADE FOR REC TRAIL	STA	48.680	47.200	7,302.00	7,080.00	96.96%
5	2526-8285000	CONSTRUCTION SURVEY	LUMP	1	0.750	5,000.00	3,750.00	75.00%
6	2528-8445110	TRAFFIC CONTROL	LUMP	1	0.500	2,000.00	1,000.00	50.00%
7	2533-4980005	MOBILIZATION	LUMP	1	0.250	15,000.00	3,750.00	25.00%
8		PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 6 IN. DIA.	LF	1000.000		2,000.00		
9		REMOVAL OF PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE	LF	1000.000		750.00		

We, the undersigned certify that the items and amount listed hereon are true and correct to the best of our knowledge.

Veenstra & Kimm, Inc. *[Signature]* 9/7/2016
 Date

Original Contract Amount \$208,150.00
 Approved Contract Amount \$208,150.00 \$ 23,080.00 11.09%

Total Completed To Date = \$ 23,080.00
 Amount Retained @ 3% = \$ 692.40
 Eligible Amount = \$ 22,387.60
 Previously Reimbursed = \$
 Amount Due & Payable = \$ 22,387.60

TK Concrete

City of Huxley

**FIELD REPORTS ON
BELLA VISTA
MEADOW LANE
HEART OF IOWA
TRAIL**

TRAIL

Page No.: _____

Project No.: 45218

Contract ID: 85-3630-091-7

Date: 9/1/16 Sunrise: _____ High: _____ Day Charged: 1

Weather: Sunny Sunset: _____ Low: _____ Total to Date: 14.5

Controlling Operation: grading

Crew establishing grading at east end of trail with a loader & excavator
2 man crew. They will continue grading through out the week.

By: EBK

Date: 9/2/16 Sunrise: _____ High: _____ Day Charged: 1

Weather: Sunny Sunset: _____ Low: _____ Total to Date: 15.5

Controlling Operation: grading

2 man crew working on grading, skid loader, excavator on site
Dump truck as well. Crew is at east end of trail working west,
checked grades all looks good, Proof Rotted the whole trail in the pm,
only issue was at 5600 - 5700 Both / crew is going to remove
silty material and replace with good dirt and rock we have stock piled up.
Re-proof Rotted 5600 - 5700, later pm 5pm, passed this time. Advised
paving crew will start tuesday.

By: EBK

Page No.: _____

Project No.: 45218

Contract ID: 85-3630-091-7

Date: 8/20/16 Sunrise: _____ High: _____ Day Charged: 0

Weather: _____ Sunset: _____ Low: _____ Total to Date: 12.5

Controlling Operation: Clearing + Grubbing

Crew on site, unable to work due to muddy conditions, worked on lava pile clean up. No Day charged

By: JK

Date: 8/21/16 Sunrise: _____ High: _____ Day Charged: 1

Weather: Sunny Sunset: _____ Low: _____ Total to Date: 13.5

Controlling Operation: Clearing + Grubbing

Crew finished hauling out debris, started grading at East end of site. Will be working on grading the remaining part of week. No issues

By: ZBK

TRAIL

Page No.: _____

Project No.: 45218

Contract ID: 85-3630-091-1

Date: 8/26/16 Sunrise: _____ High: _____ Day Charged: 1

Weather: Overcast Sunset: _____ Low: _____ Total to Date: 12.5

Controlling Operation: Clearing and Grubbing

2 man crew working East taking out large trees along south side of bike trail location. I measured 15' offsets for them, so they could visualize which trees still need removed. Skid loader, Dump truck, Excavator, Dump boxes onsite, all being hauled off to approved dump location. Crew will burn at a later date. Grading crew is set to come on site starting Monday AM. No issues

By: [Signature]

Date: 8/29/16 Sunrise: _____ High: _____ Day Charged: 0

Weather: L + Rain Sunset: _____ Low: _____ Total to Date: 12.5

Controlling Operation: Clearing + Grubbing

2 man crew on site - unable to work on trail due to significant rain and muddy conditions. Crew went to dump site and worked on burn pile. No Day charged.

By: [Signature]

GER

45233 1/1

DAILY OBSERVATION REPORT
UNDERGROUND UTILITIES CONSTRUCTION

Project Name : MEADOW LANE PIAT 2

Owner : CITY OF HUXLEY

General Contractor : _____

WEEK ENDING 9/3/16

45233



VEENSTRA & KIMM, INC.

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

ML

DAY: FRI.		DATE: SEPT. 2, 2016		WORKING DAY	
WEATHER CONDITIONS				YES	NO
				<input checked="" type="checkbox"/>	
A.M.	TEMP.	CONDITIONS	P.M.	TEMP.	CONDITIONS
	M 60'S	MSTLY SUN		M 70'S	MSTLY SUN
REASON FOR NO WORK					
CONTRACTOR/SUBS.		WORK PERFORMED		EMPLOYEES	HOURS
TEAM EXCAV.		LAY 4" SUMP SERV.		4	10
FOREMAN					
ROLIE R.					
EQUIPMENT ON PROJECT		WORKING		AVAILABLE (ON SITE)	
				DOWN TIME AND/OR EXPLANATION FOR NO WORK	
DESCRIPTION	NUMBER	YES	NO		
2-BACKHOES, 1 w/ HOE PACK, TRACK ENDLOADER, ROCK BOX, GENERATOR w/ HOLE SAW, MISL. HAND TOOLS.					
CONTACTS MADE - PERSON/COMPANY			SUBJECT/ISSUE DISCUSSED - DECISION OR RESULT		
VISITORS ON PROJECT			REPRESENTING		
STEVE QUICK			PROP. OWNER		

ML

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/CLASS	DIA.
EXCAVATION OR BORING				BROWN SANDY CLAY	SCHEDULE 40 PVC	4"
PLACE STONE LAY/PULL PIPE						
BACKFILL AND COMPACTION				BEDDING ROCK (TYP.) BROWN SANDY CLAY		

DAILY OBSERVATION NOTES

CONTR. COMPACTED BACKFILL OVER 4" SUMP
SERV. PIPE, CONTINUED INSTALLING 4"
SCHEDULE 40 PVC SUMP SERVICE PIPE.
INSTALLED TO LOTS: 4, 19, 20, 21, 3, 2.
COMPACTED BACKFILL OVER SERVICES. INSTALLED
WA. SERVICE TO LOTS 22 & 164.

WRITERS HRS: 8 Signed: *[Signature]*

TAP OR WYE INFORMATION		STATION/OFFSET		SIZE AND TYPE	SIZE/TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	MH # VALVE #	STA/PT	START	OF TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION		STRUCTURE TYPE		SLAB TOP OR RIM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION/LOCATION	OFFSET	PRECAST	POURED		IN	OUT	N	S	E	W

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

ML

DAY: THUR.		DATE: SEPT. 1, 2016		WORKING DAY	
WEATHER CONDITIONS					
AM. TEMP: 160°s		COND. PTly Cldy		PM. TEMP: 170°s	
COND. PTly Cldy		COND. PTly Cldy		REASON FOR NO WORK:	
CONTRACTOR/SUBS:		WORK PERFORMED:		EMPLOYEES:	
TEAM EXCAV.		INSTALLING 4" PVC (SUMP SERVICE PIPE (P.M.))		5	
				12	
				ROLIE R.	
EQUIPMENT ON PROJECT		WORKING		AVAILABLE (ON SITE)	
DESCRIPTION		YES NO		YES NO	
2- BACK HOES, 1 w/ ROCK BOX, GENERATOR w/ HAND TOOLS.				HOG PACK, TRACK ENDLOADER, HOLE SAW, MISL.	
CONTACTS MADE - PERSON/COMPANY		SUBJECT/ISSUE DISCUSSED - DECISION OR RESULT			
MSTITUES OF PROJECT		REPRESENTING			
STEVE QUICK		PROP. OWNER. (A.M. & P.M.)			

ML

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/CLASS	DI.
EXCAVATION OR BORING						
PLACE STONE						
LAY/PULL PIPE						
BACKFILL AND COMPACTION						

DAILY OBSERVATION NOTES

CONTR. CONTINUED TO COMPACT BACKFILL OVER WA. SERVICES INSTALLED YESTERDAY.
 CONTINUED INSTALLING 4" SUMP SERVICE PIPE (SCHEDULE 40 PVC) DRAILED OPENING IN RCP STORM SEWER AND RAN @ 1% TO LOTS: 9, 8, 7, 6, 5, 15, 16, 17, 18
 COMPACTED BACKFILL OVER ROCKED SUMP SERVICES TOLD CONTRACTOR TO SCHEDULE C.M.T. TO RUN M&D TEST OVER SERVICES - TOMORROW.

WRITERS HRS: 10 Signed: 

TAP OR WYE INFORMATION		STATION OFFSET		SIZE AND TYPE	SIZE TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	MH# VALVE #	START	START	OF TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION			STRUCTURE TYPE		SLAB TOP OR RIM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION/LOCATION	OFFSET		PRECAST	POURED		IN	OUT	L	S	E	W

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

ML

DAY: WED.		DATE: AUG. 31, 2016		WORKING DAY	
WEATHER CONDITIONS					
		YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>	
A.M.	TEMP	CONDITIONS	P.M.	TEMP	CONDITIONS
	11:00^{AM}	PTLY CLOUDY		1:00^{PM}	PTLY CLOUDY
REASON FOR NO WORK					
CONTRACTOR/SUBS		WORK PERFORMED		EMPLOYEES	FOREMAN
TEAM EXCAV		1" W.A. SERV.		5	12
		4" SUMP SERV.		P.M. = 4	ROLLIE R.
EQUIPMENT ON PROJECT		WORKING		AVAILABLE (ON SITE)	DOWN TIME AND/OR EXPLANATION FOR NO WORK
DESCRIPTION	NUMBER	YES	NO	YES/NO	
2- BACK HOES, 1 W/HOE PACK, TRACK END LOADER, ROCK BOX, GENERATOR W/ DRILL & MISL. HAND TOOLS.					
CONTACTS MADE - PERSON/COMPANY					
SUBJECT/ISSUE DISCUSSED - DECISION OR RESULT					
VISITORS ON PROJECT					
REPRESENTING					
STEVE QUICK					
OWNER/DEVELOPER					
CHECKING PROGRESS OF PROJECT.					

ML

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/CLASS	DIA.
EXCAVATION OR BORING				DARK BROWN SANDY CLAY	COPPER WA. SERV.	1"
PLACE STONE LAY/PULL PIPE						
BACKFILL AND COMPACTION				DARK BROWN SANDY CLAY		

DAILY OBSERVATION NOTES

TEAM EXCAV. STARTED TO CONTINUE SUMP SERVICE PIPE IN SAME TRENCH BUT DECIDED IT WOULD BE EASIER TO INSTALL WA. SERV. FIRST AND THEN GO BACK & INSTALL 4" SUMP SERV. IN COMPACTED FILL. CONTR. INSTALLED 1" COPPER SADDLE TAPS, COPPER SERVICE PIPE & CURB STOPS FOR THE FOLLOWING LOTS OFF OF MEADOW BROOK PLACE: 2, 3, 4, 5, 6, & 7 AND ON LOTS 18, 19, 20, & 21. COMPACTED BACKFILL OVER THESE SERVICES. TOLD CONTR. TO TIE EXTRA TRACER WIRE AROUND CAP OF CURB STOPS. STEVE QUICK (OWNER OF PROP.) IS CONCERNED THAT FIELD TILE IS NOT TIED INTO EXIST. 24" RCP @ S. END OF PROJECT. TO WRITERS HAS: 10

TAP OR WYE INFORMATION		STATION/OFFSET		SIZE AND TYPE	SIZE/TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	MHT VALVE #	START	START	OF TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION			STRUCTURE TYPE		SLAB TOP OR RIM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION LOCATION	OFFSET		DIENSION/DIAMETER			IN	OUT	N	S	E	W
	LT	RT	PRECAST	POURED							

ML

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/CLASS	DIA.
EXCAVATION OR BORING						
PLACE STONE						
LAY/PULL PIPE						
BACKFILL AND COMPACTION						

DAILY OBSERVATION NOTES

WRITER VISITED PROJECT, COULD NOT REACH CONTR. BY PHONE. CONTRACTOR NOT PRESENT DUE TO WET CONDITIONS.

WRITERS HRS: 2 Signed: *[Signature]*

TAP OR WYE INFORMATION		STATION/OFFSET		SIZE AND TYPE	SIZE/TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	MH # VALVE #	STA/FT	STA/FT	OF TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION			STRUCTURE TYPE		SLAB TOP OR RIM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION/LOCATION	OFFSET		PRECAST	POURED		IN	OUT	N	S	E	W

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

ML

DAY: MON.		DATE: AUG. 29, 2016		WORKING DAY: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
WEATHER CONDITIONS					
AM	TEMP.	CONDITIONS	PM	TEMP.	CONDITIONS
	60's	PTLY CLOUDY		60's	PTLY CLOUDY TO CLOUDY
REASON FOR NO WORK: OVERNITE RAIN					
CONTRACTOR/SUBS		WORK PERFORMED		EMPLOYEES	HOURS
TEAM EXCAV.		1" WA. SERV., 4" SUMP SERV.		4	10
FOREMAN: ROLLIE R.					
EQUIPMENT ON PROJECT		WORKING		AVAILABLE (ON SITE)	DOWN TIME AND/OR EXPLANATION FOR NO WORK
DESCRIPTION	NUMBER	YES	NO	YES/NO	
2- BACKHOES ONE W/ HOE PACK, TRACK END LOADER, 4.5" HOLE SAW/GENERATOR - WA. PUMP, MISL. HAND TOOLS.					
CONTACTS MADE		PERSON/COMPANY		SUBJECT/ISSUE DISCUSSED - DECISION OR RESULT	
VISITORS ON PROJECT		REPRESENTATIVE			

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/CLASS	DIA.
EXCAVATION OR BORING				WA. SERV.	COPPER	1"
PLACE STONE LAY/PULL PIPE				SUMP SERV.	SCHED 40	4"
BACKFILL AND COMPACTION				DARK BROWN SANDY CLAY.		

ML

DAILY OBSERVATION NOTES

CONTR. INSTALLED 1" COPPER WA. SERV. & CURB
STOPS TO LOTS 8, 9, 10, 11, 14, 15, 16, & 17.
INSTALLED SCHED. 40 PVC SUMP SERVICE
PIPE FROM 12" RCP TO LOTS 14, 15, 11 & 10.
COMPACTED BACKFILL OVER WA. SERV.
DUE TO CHANCE OF RAIN THIS EVE.

MET w/ AARON KETNER OF UER TO TURN
OVER BELLA VISTA PROJECT TO HIM.

WRITERS HRS: 10

Signed: 

TAP OR WYE INFORMATION		STATION/OFFSET		SIZE AND TYPE	SIZE/TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	MH # VALVE #	STA/LT	STA/RT	OF TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION		STRUCTURE TYPE DIMENSION/DIAMETER		SLAB TOP OR RIM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION/LOCATION		OFFSET			IN	OUT	N	S	E	W
		LT	RT	PRECAST	POURED					

DAILY OBSERVATION REPORT Bella Vista, Huxley, Iowa

DAY:	Friday	DATE:	09.02.2016			WORKING DAY		
WEATHER CONDITIONS:						YES	X	NO
A.M.	TEMP.	CONDITIONS	P.M.	TEMP.	CONDITIONS	REASON FOR NO WORK:		
6:00	60°		2:00	76°	cool			
10:30	70°	cool	5:30	75°	cool			
CONTRACTORS/SUBS		WORK PERFORMED				EMPLOYEES	HOURS	FOREMAN
Extreme Concrete		Paving Sta:16+00				10	13	Jeff B.
EQUIPMENT ON PROJECT		WORKING		AVAILABLE ON SITE (YES/NO)	DOWNTIME AND/OR EXPLANATION FOR NO WORK			
DESCRIPTION	YES	NO						
Concrete Pump Truck	X							
Screed	X							
Skid Loader	X							
Roller	X							
Dump Truck	X							
CONTACTS MADE--PERSON/COMPANY				SUBJECT/ISSUE DISCUSSED--DECISION OR RESULT				
VISITORS ON PROJECT				REPRESENTING				

DAILY OBSERVATION REPORT Bella Vista, Huxley, Iowa

DAY:	Tuesday	DATE:	08.30.2016	WORKING DAY			
WEATHER CONDITIONS:				YES	NO	X	
A.M.	TEMP	CONDITIONS	P.M.	TEMP	CONDITIONS	REASON FOR NO WORK:	
10:00	67°	overcast					
CONTRACTORS/SUBS		WORK PERFORMED			EMPLOYEES	HOURS	FOREMAN
Extreme Concrete		Rain day			1		
EQUIPMENT ON PROJECT		WORKING		AVAILABLE ON SITE (YES/NO)	DOWNTIME AND/OR EXPLANATION FOR NO WORK		
DESCRIPTION	YES	NO					
Skid Loader		X					
Roller		X					
CONTACTS MADE--PERSON/COMPANY				SUBJECT/ISSUE DISCUSSED--DECISION OR RESULT			
Forest Aldrich/V&K				mix design/schedule/paving tech.			
VISITORS ON PROJECT				REPRESENTING			

