

CITY OF HUXLEY

TUESDAY – SEPTEMBER 27, 2016 – HUXLEY CITY HALL

CITY COUNCIL MEETING – 6:00 PM

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF HUXLEY, IOWA, WILL MEET AT THE HUXLEY CITY HALL 515 N. MAIN AVE., HUXLEY, IOWA, FOR THEIR REGULAR COUNCIL MEETING AT 6:00 PM ON TUESDAY THE 27TH DAY OF SEPTEMBER, 2016 TO DISCUSS THE MATTERS ENUMERATED IN THE AGENDA LISTED BELOW AND MOVE INTO A WORKSESSION IMMEDIATELY AFTER THE COUNCIL MEETING.

ROLL CALL – QUORUM PRESENT

- 1.00) COMMENTS FROM THE PUBLIC AND RECEIVING OF PETITIONS AND/OR WRITTEN COMMUNICATIONS TO THE CITY COUNCIL ON AGENDA AND NONAGENDA ITEMS.
- 2.00) PRESENTATION(S): NONE
- 3.00) PROCLAMATION(S): FRIENDS OF THE LIBRARY
- 4.00) CONSENT AGENDA:

ALL ITEMS LISTED WITHIN THIS SECTION ARE CONSIDERED TO BE ROUTINE BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OR ACTION ON THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS, IN WHICH EVENT, THE ITEM WILL BE REMOVED FROM THE GENERAL ORDER OF BUSINESS. AND CONSIDERED SEPARATELY.

- 4.01) TO APPROVE THE MINUTES FROM THE FOLLOWING MEETINGS:
September 13, 2016 -- Regular Council Meeting and Worksession
- 4.02) TO APPROVE FINANCIAL REPORTS AND PAYMENT OF BILLS.
- 4.03) TO APPROVE BEER, WINE AND LIQUOR LICENSES AND CIGARETTE PERMITS/ RENEWALS.
- 5.00) PUBLIC HEARING(S); NONE

AGENDA ITEMS:

- 6.00) COMMUNITY BETTERMENT:
 - 6.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-068 APPROVING CHANGE OF USE FROM MULTIFAMILY RESIDENTIAL DISTRICT TO SINGLE FAMILY AND DUPLEX RESIDENTIAL USE FOR LOT 52 IN PRARIE RIDGE PLAT 1 P.U.D. TABLED
- 7.00) PUBLIC SAFETY: NONE
- 8.00) FINANCE:
 - 8.01) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-073 APPROVING THE FISCAL YEAR 2016 ANNUAL STREET FINANCE REPORT.
 - 8.02) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-074 APPROVING THE CERTIFYING OF COST OF REPAIRS TO CURB BOX TO STORY COUNTY TREASURER.

- 8.03) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-075 APPROVING THE MODIFICATION OF THE HOME OWNER LMI ASSISTANCE PROGRAM.
- 8.04) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-076 AMENDING THE RENTAL RATES FOR THE NORD KALSEM COMMUNITY BUILDING
- 8.05) DISCUSSION AND POSSIBLE ACTION ON FIRST READING OF ORDINANCE NO. 454 PROVIDING FOR THE DIVISION OF TAXES LEVIED ON CERTAIN TAXABLE PROPERTY.
- 8.06) DISCUSSION AND POSSIBLE ACTION ON FIRST READING OF ORDINANCE NO. 455 AMENDING CHAPTER 93 OF THE CITY OF HUXLEY MUNICIPAL CODE CONCERNING WATER RATES AND AMENDING CHAPTER 99 OF THE CITY OF HUXLEY MUNICIPAL CODE CONCERNING SEWER SERVICE CHARGES.

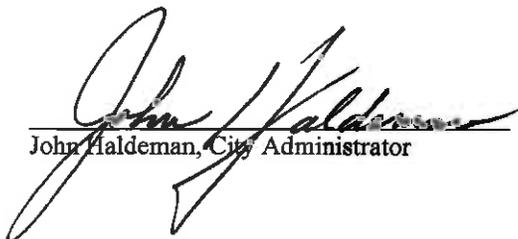
- 9.00) LEISURE ACTIVITIES: NONE
- 10.00) ADMINISTRATIVE BUSINESS:
 - 10.01) DISCUSSION AND POSSIBLE ACTION ON SETTING DATE AND TIME FOR TRICK OR TREAT NIGHT.
 - 10.02) DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 16-077 APPROVING FENCE ENCROACHMENT AGREEMENT.

COMMENTS FROM STAFF, COUNCIL AND MAYOR.

ADJOURNMENT

WORKSESSION: NONE

THIS NOTICE IS HEREBY GIVEN AT LEAST 24 HOURS PRIOR TO THE COMMENCEMENT OF THE MEETING SPECIFIED ABOVE. THIS WAS DONE BY ADVISING THE NEWS MEDIA WHO HAVE FILED A REQUEST FOR NOTICE AND BY POSTING THE NOTICE ON THE WINDOW IN THE LOBBY AREA IN CITY HALL THAT IS ACCESSIBLE AND VIEWABLE TO THE PUBLIC. THIS WAS ALL PURSUANT TO CHAPTER 21 OF THE CODE OF IOWA.


John Haldeman, City Administrator

PROCLAMATION

CITY OF HUXLEY, IOWA

PROCLAMATION

Whereas, Friends of the Huxley Public Library raise money that enables our library to move from good to great -- providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year;

Whereas, the work of the Friends highlights on an on-going basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present;

Whereas, the Friends understand the critical importance of well funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services;

Whereas, the Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

Now, therefore, be it resolved that Mayor Craig Henry proclaims October 16-22, 2016, as *Friends of Libraries* week in Huxley, Iowa and urges everyone to join the *Friends of the Library* and thank them for all they do to make our library and community so much better.

NOW, THEREFORE, I, Craig D. Henry, Mayor of Huxley, Iowa, do hereby proclaim the month of March 2015, as:

National Friends of Libraries Week

in the City of Huxley, Iowa.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Huxley, Iowa to be affixed on this 27th Day of September, 2016.

Craig D. Henry, Mayor

(seal)

COMMUNICATIONS

45233 //

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

Project Name : MEADOW LANE PIAT 2

Owner : CITY OF HUXLEY

General Contractor : _____

WEEK ENDING 9/17/16



VEENSTRA & KIMM, INC.

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

DAY: FRI.		DATE: SEPT. 16, 2016		WORKING DAY: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
WEATHER CONDITIONS					
AM:	TEMP:	CONDITIONS:	PM:	TEMP:	CONDITIONS:
	60°s	CLDY		70°s	CLDY
REASON FOR NO WORK					
CONTRACTORS:		WORKS PERFORMED:		ENTRANCES:	ROCKETS:
TEAM EXCAV.		BAC. WA. SAMPLES		2	4
		GRADE ROCK			ROLLER
EQUIPMENT ON PROJECT:		WORKING:		AVAILABLE (ON SITE):	DOWN TIME AND/OR EXPLANATION FOR NO WORK:
DESCRIPTION:	NUMBER:	YES:	NO:	YES/NO:	
SKID LOADER AND MISL.				YES	HAND TOOLS.
CONTACTS MADE - PERSON/COMPANY:		SUBJECT/ISSUE DISCUSSED - DECISION OR RESULT:			
JEFF PETERSON (CITY)		CALLED AND INFORMED GRAVEL PATCH (TEMPORARY) @ LARSON E 5TH TO BUMPY. WRITER INFORMED CONTR. TO SMOOTH & SET UP WARNING SIGNS.			
WISCONSIN PROJECT:		REPRESENTING:			

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/CLASS	DIA
EXCAVATION OR BORING						
PLACE STONE						
LAY/PULL PIPE						
BACKFILL AND COMPACTION						

DAILY OBSERVATION NOTES

CONTR. TOOK 2ND SET OF WATER SAMPLES FROM 2-HYDR. S FOR BACT. TEST. KEITH W/ WA. DEPT. PRESENT.

CONTR. W/END LOADER SMOOTHED OUT ROCK ON PATCH ACROSS LAASON & 5TH. PLACED TRAFFIC SIGNS. CITY HAD RECEIVED CALLS FROM RESIDENTS THAT GRAVEL WAS TOO ROUGH

Signed:  HRS: 6

TAP OR WYE INFORMATION		STATION/OFFSET		SIZE AND TYPE	SIZE/TY/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	ME. VALVE #	STAIL	START	OF TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION		STRUCTURE TYPE		SLAB TOP OF RIM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION/LOCATION	OFFSET	PRECAST	POURED		IN	OUT	N	S	E	W

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

DAY: THUR.		DATE: SEPT. 15, 2016		WORKING DAY	
WEATHER CONDITIONS					
AMT. TEMP.		CONDITIONS		REASON FOR NO WORK	
H60's		MSTLY SUN		H70's PTLY Cldy	
CONTRACTOR/SUBS		WORK PERFORMED		EMPLOYEES	HOURS
TEAM EXCAV.		4" SAN., 2" WA., SUMP SERU. HAILED OFF CRACKED RCP, TOOK WA. SAMPLE.		4	12
FOREMAN		ROLLIE R.			
EQUIPMENT ON PROJECT		WORKING		DOWN TIME AND/OR EXPLANATION FOR NO WORK	
DESCRIPTION		YES NO		YES NO	
2-BACK HOES, 1 W/HOE PACK, TRK W/ FLATBED, MISL. HAND TOOLS.					
CONTACTS MADE - PERSON		COMPANY		SUBJECT/ISSUE DISCUSSED - DECISION OR RESULT	
CALLED ROLLIE R./TEAM				REMINDING HIM TO TAKE WA. SAMPLES TODAY FOR BAC. TEST/WA. MAIN. (P.M.) - TOOK WA. SAMPLES (2) @ HYDR.S. KEITH W/CITY PRESENT ALSO.	
VISITORS ON PROJECT		REPRESENTING			
KEITH		CITY WA. DEPT.			

OPERATIONS	STATION		LENGTH (FEET)	SOIL TYPE / AND CONDITION		PIPE	
	FROM	TO				TYPE/CLASS	DI.
EXCAVATION OR BORING				SAN.	PVC	SDR235	4"
				SUMP.	PVC	5CHED40	4"
PLACE STONE LAY/PULL PIPE				CONTR.			
BACKFILL AND COMPACTION							

DAILY OBSERVATION NOTES

COMPLETED INSTALLATION OF 4" PVC SERV. (SAN. SEW.) TO 11" BEHIND SIDEWALK @ LARSON & 5TH, CORE DRILLED AND INSTALLED 4" SUMP SERV., 2-45° BENDS @ INTAKE S.E. COR. OF LARSON & 5TH ST. INSTALLED 11" BEHIND WALK @ LOT LARSON & 5TH. ONE OPERATOR DRESSING UP SITE GRADE W/ TRACK END LOADER, LOADED & HAULED OFF CRACKED REJECTED PCP. LIVE TAPPED W.A. MAIN, INSTALLED SERV. (1" COPPER TO 1" BEHIND WALK @ LOT - E. SIDE OF LARSON & 5TH. COMPACTED BACKFILL & WATER HAD CONTR. PLACE ROCK IN STREET OPENING SO THEY COULD OPEN TO TRAFFIC TILL PCC PAVEMENT REPLACED. CONTR. TOOK W.A. SAMPLE.

Signed: *[Signature]* MRS:6

TAP OR WYE INFORMATION		STATION/OFFSET		SIZE AND TYPE	SIZE/TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	M/F VALVE	START	START	OF TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION		STRUCTURE TYPE		SLAB TOP OR INVERT ELEVATION	PIPE INVERT ELEVATION AND DIRECTION				
STATION/LOCATION		DIMENSION/DIAMETER			IN	OUT	N	E	W
		LT	RT						
		PRECAST	POURED						

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

DAY: WED.		DATE: SEPT. 14, 2016		WORKING DAY: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
WEATHER CONDITIONS					
AM	TEMP	CONDITIONS	PM	TEMP	CONDITIONS
	45°s	PTLY Cldy		60°s	CLEAR
REASON FOR NO WORK					
CONTRACTOR/SUBS		WORK PERFORMED		EMPLOYEES	HOURS
TEAM EXCAV.		SERVIS IN E. 5TH ST.		5	12
ACCU CLEAN		TV-STORM SEW.		3	
FOREMAN					
ROLIE R.					
EQUIPMENT ON PROJECT					
DESCRIPTION		WORKING		AVAILABLE (ON SITE)	
		YES NO		YES NO	
TEAM = 2-BACK HOES, 1W/		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
END LOADER,		<input type="checkbox"/>		<input type="checkbox"/>	
ACCU = VAC JET TRUCK,		<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	
MISL.		<input type="checkbox"/>		<input type="checkbox"/>	
DOWNTIME AND/OR EXPLANATION FOR NO WORK					
HOE PACK, TRACK					
OBSEVATION TV TRUCK					
CONTACTS MADE - PERSON/COMPANY					
KEITH w/CITY WA.		INFORMED KEITH THAT			
		CONTR. WANTS TO BLOW OFF			
		NEW WA. MAIN THIS AFTERNOON			
		AND TAKE 1ST SET/BAC. TEST-			
		SAMPLES, TOMORROW.			
VISITORS ON PROJECT					
STEVE QUICK		PROP. OWNER			
JEFF PETERSON		CITY			

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/CLASS	DIA
EXCAVATION OR BORING	LARSON DR. E	5TH ST.		DARK BROWN CLAY	PVC 23.5	4"
PLACE STONE LAY/PULL PIPE						
BACKFILL AND COMPACTION				DARK BROWN CLAY		

DAILY OBSERVATION NOTES

ACCU JET: CLEANED AND TUV IS" RCP & 24" RCP. @ STA. 12+40±" FND 5% BELLY IN PIPE, CONTR. GRAV., RAISED @ JOINT, AND BACKFILLED. SEE TV RECORDS.

TEAM EXCAV. SAW CUT AND REPAIRED PAVEMENT ACROSS LARSON DRIVE @ 5TH ST. FND GAS LINE JUST UNDER PAVEMENT. INFORMED JEFF PETERSON W/ CITY IN CASE HE WANTS IT LOWERED.

CONTR. INSTALLED 4" PVC SAN. SEW. SERVICE TO THE EAST FROM EXIST. VCP, 18' SOUTH OF (MH & OF LARSON & 5TH). HOLE SAWED, SADDLED, 1-45°, 10' / 23.5 PVC. INSTALLED 24" FLARED END AND POURED ACC FTG W/ #4 BARS. Signed: 3 HRS: 12

TAP OR WYE INFORMATION		STATION/OFFSET		SIZE AND TYPE	SIZE/TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	MH # VALVE #	STA/RT	STA/FT	DE TAP OR WYE	DEPTH OF SERVICE/MAIN

STRUCTURE INFORMATION		STRUCTURE TYPE		SLAB TOP OR BM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION/LOCATION	OFFSET	DIMENSION/DIAMETER	PRECAST	BOURED	IN	OUT	N	S	E	W
LT	RT									

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

DAY: TUES.			DATE: SEPT. 13			WORKING DAY: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
WEATHER CONDITIONS						<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
A.M.	TEMP.	CONDITIONS	P.M.	TEMP.	CONDITIONS	REASON FOR NO WORK			
	60's	CIDY RAIN		1170's	CIDY				
CONTRACTOR/SUBS			WORK PERFORMED			EMPLOYEES	HOURS	FOREMAN	
TEAM EXCAL			E4" RCP STORM			4	10	Rollie R.	
EQUIPMENT ON PROJECT			WORKING		AVAILABLE (ON SITE)	DOWN TIME AND/OR EXPLANATION FOR NO WORK			
DESCRIPTION	NUMBER	YES	NO	YES	NO				
2-BACK HOES, 1 W/				HOE PCKER, TRACK END.					
LOADER; ROCK BOX;				LATER, MISL. HAND TOOLS					
CONTACTS MADE			PERSON/COMP. NO.	SUBJECT/ISSUE DISCUSSED			DECISION/RESULT		
VISITORS ON PROJECT			REPRESENTING						

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/CLASS	ID
EXCAVATION OR BORING	201	3+30	130'	DARK BROWN SANDY CLAY	III RCP	24"
PLACE STONE LAY/PULL PIPE					ROUND	
BACKFILL AND COMPACTION				"		

DAILY OBSERVATION NOTES

CONTR. GOT A LATE START DUE TO OVRNITE & EARLY A.M. RAIN. INSTALLED 130' OF CI. THE RCP CONNECTED TO END OF EXIST. RCP @ STA. 201 SOUTH SIDE OF 4TH HOLE SAWED AND INSTALLED 4" DRAIN TILE INTO S. SIDE OF 24" RCP, BACKFILL W/ ROCK AROUND PERF. A/C DRAIN TILE TO REMOVE GRND WA. WILL INSTALL FIRED END SECTION & FITG TOMORROW.
CONTR. INFORMED ACCU WILL CLEAN & TV STORM SEWERS TOMORROW.

WRITERS HRS: 8

Signed: 

TAP OR WYE INFORMATION		STATION/OFFSET		SIZE AND TYPE	SIZE/TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	MHR VALVE #	STA/RT	STA/FT	OF TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION			STRUCTURE TYPE		SLAB TOP OR RIM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION LOCATION	OFFSET		DIMENSION/DIAMETER			IN	OUT	N	S	E	W
	LT	RT	PRECAST	POURED							

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

DAY: MON.		DATE: SEPT. 12, 2016		WORKING DAY: <input checked="" type="checkbox"/>	
WEATHER CONDITIONS					
TIME	TEMP.	CONDITIONS	TIME	TEMP.	CONDITIONS
	11:00	PTly Cldy		79°	PTly Cldy
REASON FOR DELAY					
CONTRACTOR(S)					
WORK PERFORMED		EMPLOYEES	HOURS	PERSONNEL	
TEAM EXCAV. COMPLETE SAN. SERV. TO LOT 164		4	11	ROLLIE R.	
GENERAL GRADING THRU-OUT SITE					
EQUIPMENT ON PROJECT					
DESCRIPTION	NUMBER	WORKING		AVAILABLE (ON SITE)	DOWNTIME AND/OR EXPLANATION FOR NO WORK
		YES	NO		
2 - BACKHOES, 1 W/HOE PACK, TRACK END LOADER, DOZER W/ BLADE & LEVEL SENSOR, MISL. HAND TOOLS.					
CONTACTS MADE - PERSON/COMPANY					
SUBJECT/ISSUE DISCUSSED		DECISION OR RESULT			
VISITORS ON PROJECT					
REPRESENTING					
STEVE QUICK		PROP. OWNER			

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/GLASS	DIA.
EXCAVATION OR BORING				SUMP -	SCHED 40 PVC	4"
PLACE STONE				SAW -	6" x 6" x 6"	
LAY/PULL PIPE						
BACKFILL AND COMPACTION						

DAILY OBSERVATION NOTES

CONTR. COMPLETED S.W. END OF SUMP SERVICE TO LOT 164, COMPACTED BACKFILL. COMPLETED N. END OF SAN. SEWER SERVICE TO LOT 164, COMPACTED BACKFILL.

CMT RAN MED TEST/BACKFILL OVER SERVICES LOTS 2, 3, & C1. ALL PASSED - SEE RESULTS IN FILES.

CONTR. HAD A DOZER GRADING SUB-GRADE FROM 9 A.M. TO NOON, THEN HAULED DOZER OFF SITE. TEAM DID GENERAL SITE EXCAV. W/ TRACK END LOADER. Signed: *[Signature]* WRITER HRS: 10

TAP OR WYE INFORMATION		STATION/OFFSET		SIZE AND TYPE	SIZE/TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	M.H. VALVE #	START	START	OF TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION			STRUCTURE TYPE		SLAB TOP OR BM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION/OFFSET	GENERAL		DIMENSION/NUMBER			IN	OUT	N	S	E	W
	LT	RT	PRECAST	ROUDED							

Page No.: _____

Project No.: 45218

Contract ID: 85-3630-091-1

Date: 9/16/16 Sunrise: _____ High: _____ Day Charged: 0

Weather: Lr. Rain Sunset: _____ Low: _____ Total to Date: 20

Controlling Operation: Paving

Small crew onsite, Saw carrying and stripping forms. Crew unable to pour due to muddy conditions. Unable to pour due to unable to back trucks down the trail.

By: EBK

Date: 9/19/16 Sunrise: _____ High: _____ Day Charged: 1

Weather: Nice Sunset: _____ Low: _____ Total to Date: 21

Controlling Operation: Paving

Mainline pour 2345 - 2676, transferred on site for QA. advised 1st truck had a 8" slump with 8.2% air, i rejected the load for to high of slump, 2nd truck was at 8.0% and a 4" slump. Accept. Spacer crew on site placing 10" wide joint, CSI delayers ready mix. Cure being applied. vibratory in place. Steve Kitchen WTK on site learning about IDOT pour. no issue with set for maturity curve. team services is reading results.

By: EBK

Page No.: _____

Project No.: 45218

Contract ID: 85-3630-091-1

Date: 9/14/16 Sunrise: _____ High: _____ Day Charged: 1

Weather: Sunny Sunset: _____ Low: _____ Total to Date: 19

Controlling Operation: grading

STA 15775 - 20195 6.4% Air / 3.5" slump team serves on site performing QC. 8 man crew paving East Bound, (T. providing concrete, team serves doing plant monitoring, Marwitz) lanes. No issues

By: [Signature]

Date: 9/16/16 Sunrise: _____ High: _____ Day Charged: 1

Weather: overcast Sunset: _____ Low: _____ Total to Date: 20

Controlling Operation: grading

20195 - 20196 - 23196 8 man crew, team serves on site doing QC. Air 7.4, slump 4" crew pour 220 LF 5" concrete 10' wide. Cure applied. Bureau From State of Iowa Snowmobile association was on site with Jeff Peterson & Travis from city of Hickory, they were looking to see if snowmobiles can pass through. With some correct grading the snowmobiles will be able to run on south side of trail with no issues.

By: [Signature]

Page No.: _____

Project No.: 45218

Contract ID: 85-3630-091-f

Date: 9/12/16 Sunrise: _____ High: _____ Day Charged: 1

Weather: Sunny Sunset: _____ Low: _____ Total to Date: 18

Controlling Operation: Paving

Crew paving 10' wide bike trail, 8 man crew. CTi providing concrete. A/C test at 7.4%, slump 3", cone trap 74", crew started at Sta 10+75 East bound to 15+75. backing tracks the whole way in to the forms for concrete. Crew is maintaining travel from tracks. crew obtained a leaf blower to remove leaves and dirt settling up.

By: _____

Date: 9/13/16 Sunrise: _____ High: _____ Day Charged: #0

Weather: Lt. Rain Sunset: _____ Low: _____ Total to Date: 18

Controlling Operation: Paving

Crew on site, started to rain, stopping operation. / crew then worked on slab. saw cutting + forms stripping. Muddy conditions prevented concrete trucks from entering site.

By: [Signature]

~~45225~~ 45229-006

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DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

Project Name: BELLA VISTA SUBDIVISION

Owner: HUXLEY, IA.

General Contractor: _____

WEEK ENDING 9/18/16



VEENSTRA & KIMM, INC.

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

DAY: FRI.		DATE: SEPT. 16, 2016		WORKING DAY	
WEATHER CONDITIONS				YES	NO: X
A.M.	TEMP.	CONDITIONS	P.M.	TEMP.	CONDITIONS
	60°s	CLDY		70°s	CLDY
REASON FOR NO WORK					
WET CONDITIONS					
CONTRACTOR/SUBS		WORK PERFORMED		EMPLOYEES	HOURS
CONTR. NOT PRESENT DUE TO 2" RAIN EVENING PRIOR.					
EQUIPMENT ON PROJECT		WORKING		AVAILABLE (ON SITE)	DOWN TIME AND/OR EXPLANATION FOR NO WORK
DESCRIPTION	NUMBER	YES	NO	YES/NO	
CONTACTS MADE - PERSON OR PARTY		SUBJECT/ISSUE DISCUSSED - DECISION OR RESULT			
VISITORS ON PROJECT		REPRESENTING			

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/CLASS	DIA
EXCAVATION OR BORING						
PLACE STONE						
LAY/PULL PIPE						
BACKFILL AND COMPACTION						

DAILY OBSERVATION NOTES

WRITER CHECKED PROJECT. (A.M.)
 CONTRACTORS NOT PRESENT DUE TO
 2" RAIN EVENING PRIOR. CALLED CONTR.
 (PRIORITY CONST.) AND THEY INFORMED
 WILL NOT BE ON SITE TODAY.

Signed:  HRS: 1

TAP OR WYE INFORMATION		STATION/OFFSET		SIZE AND TYPE	SIZE/TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	VALVE#	START	START	OR TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION		STRUCTURE TYPE		SLAB TOP OR RIM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION/LOCATION	OFFSET	DIAMETER	DIMENSION		IN	OUT	N	S	E	W
	LT RT	PRECAST	POURED							

DAILY OBSERVATION REPORT

UNDERGROUND UTILITIES CONSTRUCTION

DAY: THUR.		DATE: SEPT. 15, 2016		WORKING DAY	
WEATHER CONDITIONS				YES	NO
AM	TEMP.	CONDITIONS	P.M.	TEMP.	CONDITIONS
	60 [°] s	MSTLY SUNNY		70 [°] s	PTLY CLOUDY
CONTRACTOR/SUBS		WORK PERFORMED	EMPLOYEES	HOURS	FOREMAN
PRIORITY CONST.		ADJUST. MH CASTINGS	3	6	
EQUIPMENT ON PROJECT		WORKING	AVAILABLE (ON SITE)	DOWN TIME AND/OR EXPLANATION FOR NO WORK	
DESCRIPTION	NUMBER	YES	NO	YES	NO
SKID LOADER & MISL.				HAND TOOLS.	
CONTACTS MADE — PERSON/COMPANY			SUBJECT/ISSUE DISCUSSED — DECISION OR RESULT		
VISITORS ON PROJECT			REPRESENTING		

OPERATIONS	STATION		LENGTH FEET	SOIL TYPE AND CONDITION	PIPE	
	FROM	TO			TYPE/CLASS	DIA.
EXCAVATION OR BORING						
PLACE STONE						
LAY/PULL PIPE						
BACKFILL AND COMPACTION						

DAILY OBSERVATION NOTES

WRITER VISITED W/ ERRIN KEITNER OF U&K ABOUT WRITER TAKING OVER INSP. AS OF TODAY. WAS BUSY ON OTHER PROJECTS AND HAD ERRIN COVER PAVING PROJECT.

CALLED DOUG FROM PRIORITY, INFORMED WE CAN NOW DO VACUUM MH TESTING AND DO A (WALK THROUGH) OF PROJECT FOR COMPLETION ITEMS. DOUG WILL GET BACK W/ ME RE: SCHED. PRIORITY CONST. HAD 3 WORKERS INSTALLING STORM & SANIT. MH CASTINGS. SET HYDR. VALVE COVERS TO GRADE, & MISL.

WRITER TOLD CONTR. CITY DOES NOT WANT PVC ADJUST RINGS AND TO USE INTERNAL CHIM/SEALS.

Signed: *[Signature]* HRS: *[Blank]*

TAP OR WYE INFORMATION		STATION/SET		SIZE AND TYPE	SIZE/TYPE/LENGTH OF SERVICE
DISTANCE AND DIRECTION FROM	MH & VALVE #	STAKE	START	OF TAP OR WYE	DEPTH OF SERVICE @ MAIN

STRUCTURE INFORMATION			STRUCTURE TYPE DIMENSION/DIAMETER		SLAB TOP OR RIM ELEVATION	PIPE INVERT ELEVATION AND DIRECTION					
STATION/LOCATION	OFFSET		PRECAST	POURED		IN	OUT	N	S	E	W
	LT	RT									

Bella Vista Huxley Iowa

DAY:	Friday	DATE:	09.16.2016	WORKING DAY			
WEATHER CONDITIONS:				YES	NO	X	
A.M.	TEMP.	CONDITIONS	P.M.	TEMP.	CONDITIONS	REASON FOR NO WORK:	
CONTRACTORS/SUBS		WORK PERFORMED			EMPLOYEES	HOURS	FOREMAN
EQUIPMENT ON PROJECT		WORKING		AVAILABLE ON SITE (YES/NO)	DOWNTIME AND/OR EXPLANATION FOR NO WORK		
DESCRIPTION	YES	NO					
CONTACTS MADE--PERSON/COMPANY			SUBJECT/ISSUE DISCUSSED--DECISION OR RESULT				
VISITORS ON PROJECT			REPRESENTING				

45229-006

Bella Vista, Huxley Iowa

DAY: Wednesday		DATE: 09.14.2016		WORKING DAY				
WEATHER CONDITIONS:						YES	NO	X
A.M.	TEMP	CONDITIONS	P.M.	TEMP	CONDITIONS	REASON FOR NO WORK:		
CONTRACTORS/SUBS		WORK PERFORMED			EMPLOYEES	HOURS	FOREMAN	
EQUIPMENT ON PROJECT		WORKING		AVAILABLE ON SITE (YES/NO)	DOWNTIME AND/OR EXPLANATION FOR NO WORK			
DESCRIPTION	YES	NO						
CONTACTS MADE--PERSON/COMPANY				SUBJECT/ISSUE DISCUSSED--DECISION OR RESULT				
VISITORS ON PROJECT				REPRESENTING				

Bella Vista, Huxley Iowa

DAY:	Tuesday	DATE:	09.13.2016	WORKING DAY			
WEATHER CONDITIONS:				YES	X	NO	
A.M.	TEMP.	CONDITIONS	P.M.	TEMP.	CONDITIONS	REASON FOR NO WORK:	
CONTRACTORS/SUBS		WORK PERFORMED			EMPLOYEES	HOURS	FOREMAN
Extreme Concrete		Form removal/saw cutting			5	9	Jeff B
EQUIPMENT ON PROJECT		WORKING		AVAILABLE ON SITE (YES/NO)	DOWNTIME AND/OR EXPLANATION FOR NO WORK		
DESCRIPTION	YES	NO					
CONTACTS MADE—PERSON/COMPANY				SUBJECT/ISSUE DISCUSSED—DECISION OR RESULT			
VISITORS ON PROJECT				REPRESENTING			

CONSENT AGENDA

South Story Bank & Trust Checking:		August 2016 Treasurer's Report					
Balance Per Statement:	\$ 226,703.72	Submitted by: Jeremy Arends <i>Jeremy Arends</i> 9/21/2016					
Outstanding Checks:	\$ (93,887.81)						
Balance:	\$ 132,815.91						
Fidelity Bank Checking:							
Balance Per Statement:	\$ 31,197.36						
Money Market Accounts:							
South Story Money Market:	\$ 2,178,231.19						
Fidelity Bank Money Market:	\$ 1,594,599.56						
Vision Bank Money Market:	\$ 659,992.26						
Money Market Balance:	\$ 4,432,823.01						
Treasury Bonds:							
CS5826600549	\$ 1,540.80						
X32744552	\$ 15,408.00						
M55820604B	\$ 1,540.80						
C71508238	\$ 154.08						
Bond Balances:	\$ 18,643.68						
Total Combined Balances:	\$ 4,615,479.96						
Treasurer's Report Balance:	\$ 4,616,832.08						
Difference:	\$ (1,352.12)						

CITY OF HUXLEY
 YEAR TO DATE TREASURERS REPORT
 AS OF: AUGUST 31ST, 2016

FUND	BEGINNING CASH BALANCE	Y-T-D REVENUES	NET CHANGE IN ASSETS	Y-T-D EXPENDITURES	NET CHANGE IN LIABILITIES	CLOSING BALANCE	INVESTMENTS YTD BALANCE	CHECKING BALANCE
400-U.S. 69/E. 1ST ST. SIGNAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
401-Northview Sewer Lining	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
402-Main Ave Stormwater Sewer	0.00	0.00	0.00	3,224.00	0.00	3,224.00	0.00	3,224.00
403-US 69/TIMBERLANE PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
600-WATER UTILITY	371,883.19	131,835.94	0.00	77,344.95	1,079.15	425,295.03	100,000.00	525,295.03
601-WATER REVENUE BOND SF	174,570.51	0.00	0.00	0.00	0.00	174,570.51	0.00	174,570.51
610-SEWER UTILITY	368,061.01	139,574.23	0.00	64,640.84	544.18	442,450.22	2,500.00	444,950.22
611-SEWER SINKING FUND	124,988.19	0.00	0.00	0.00	0.00	124,988.19	0.00	124,988.19
GRAND TOTAL	4,481,821.93	640,007.27	0.00	611,340.05	14,800.75	4,495,688.40	121,143.68	4,616,832.08

*** END OF REPORT ***

9-27-16 COUNCIL CLAIMS

	A	B	C
1	VENDOR NAME	DESCRIPTION	GROSS AMOUNT
2	2ND WIND EXERCISE EQUIPMEN	PRO-ELITE AB CRUNCHER	\$ 721.28
3	BOUND TREE MEDICAL	MEDICAL SUPPLIES	\$ 256.23
4	BRICK GENTRY BOWERS SWARTZ	LEGAL FEES	\$ 3,090.00
5	BUD'S AUTO REPAIR INC	OIL CHANGE ON 2016 FORD F450	\$ 152.24
6	CENTRAL PUMP & MOTOR, LLC	FIELD LABOR AND GR VALVES	\$ 1,512.50
7	CINTAS CORPORATION	FIRST AID SUPPLIES FOR 3C'S	\$ 152.34
8	COMPASS MINERALS AMERICA	COURSE ROCK SALT	\$ 3,259.45
9	CONSUMERS ENERGY	ELECTRIC	\$ 9,131.48
10	CONTECH ENGINEERED SOLUTIO	CENTENNIAL PARK TILE	\$ 278.36
11	DOLLAR GENERAL CORPORATION	SEE ATTACHED	\$ 152.68
12	ECMC	WAGE GARNISHMENT	\$ 2.50
13	EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	\$ 475.37
14	GREENLAND HOMES	BLDG PERMIT DEPOSIT REFUNDS	\$ 1,000.00
15	HAWKINS, INC.	MISC. WATER CHEMICALS	\$ 1,785.33
16	HEATHER DENGER	POUND FIT CERT	\$ 124.50
17	INTERNAL REVENUE SERVICE	PAYROLL TAXES	\$ 10,244.69
18	INTERSTATE ALL BATTERY CEN	RECHARGEABLE BATTERY	\$ 45.00
19	INTERSTATE BATTERIES	BATTERIES	\$ 123.60
20	IOWA ASSN. MUN. UTILITIES	OSHA 300 CLASS TRAINING	\$ 99.00
21	IOWA DOT	SNOW PLOW FOR '90 DUMP	\$ 850.00
22	IOWA PRISON INDUSTRIES	"SLOW CHILDREN AT PLAY" SIGN	\$ 61.80
23	JOSIAH KALLIO	YOUTH SOCCER REFEREE	\$ 100.00
24	KEYSTONE LABORATORIES	WATER & WASTEWATER TESTING	\$ 127.70
25	MARCO, INC.	B/W AND COLOR COPIES	\$ 250.44
26	MARTIN MARIETTA MATERIALS	ROAD STONE	\$ 290.00
27	MARY GREELEY MEDICAL CENTE	TIER	\$ 200.00
28	MERCY MEDICAL CENTER	TIER	\$ 217.25
29	MIDWEST UNDERGROUND	SHARPEN CHIPPER KNIFES	\$ 83.60
30	MUNICIPAL SUPPLY	3/4" CURB BOX VALVE	\$ 75.50
31	MURPHY EXCAVATING & GRADIN	BACKHOE TIME & SUPPLIES	\$ 566.08
32	NATALIE DAILEY	CYCLE 360 CLASS REFUND	\$ 52.00
33	OXEN TECHNOLOGY	MICROSOFT EXCHANGE ONLINE	\$ 84.00
34	PCC AN AMBULANCE BILLING S	AUGUST AMBULANCE BILLING	\$ 581.23
35	PEPSI-COLA	VENDING PRODUCT	\$ 593.47
36	POSTMASTER	POSTAGE	\$ 100.00
37	QUICK'S HARDWARE HANK	SEE ATTACHED	\$ 374.34
38	SAFE BUILDING COMPLIANCE &	BUILDING INSPECTIONS	\$ 2,328.63
39	SHAWN MORGAN	SCOREBOARD WELDING AT CENT PRK	\$ 100.00
40	STAPLES ADVANTAGE	OFFICE SUPPLIES	\$ 13.99
41	TASC	FLEX BENEFIT PLANS	\$ 570.80
42	THE SHERWIN-WILLIAMS CO.	PAINT FOR SOCCER FIELDS	\$ 159.00
43	TK CONCRETE, INC.	HOIT PROJECT PARTIAL PAY NO 1	\$ 22,387.60
44	UTILITY EQUIPMENT COMPANY	3/4" COUPLING	\$ 19.35

9-27-16 COUNCIL CLAIMS

	A	B	C
45	VERIZON WIRELESS	AMBULANCE, POLICE, & PW CELL PHONES	\$ 555.82
46	VISA	SEE ATTACHED	\$ 1,712.37
47	WINDSTREAM IOWA COMMUNICAT	PD PHONE AT DISPATCH	\$ 140.03
48	Payroll Expense		\$ 45,901.96
49	GRAND TOTAL		\$ 111,103.51
50			
51		FUND TOTALS	
52	001 GENERAL FUND	\$ 12,951.14	
53	002 LIBRARY	\$ 1,628.17	
54	003 RECREATION	\$ 2,942.94	
55	014 AMBULANCE	\$ 2,422.00	
56	110 ROAD USE TAX	\$ 2,861.31	
57	340 TRAIL PAVING PROJECT	\$ 22,387.60	
58	600 WATER UTILITY	\$ 11,581.67	
59	610 SEWER UTILITY	\$ 8,426.72	
60	01 PAYROLL EXPENSE	\$ 45,901.96	
61	GRAND TOTAL	\$ 111,103.51	

**Huxley City Council Minutes
Tuesday, September 13, 2016**

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Huxley City Council met in a regular council meeting on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT: Kuhn, Hemmen, Deaton, Jensen, Roberts; absent – Mayor Henry

CITY STAFF PRESENT: John Haldeman-City Administrator, Jolene Lettow- City Clerk, Jeff Peterson – Public Works Director, Mark Pote – Police Chief

CONSULTANT PRESENT: Forrest Aldrich – Veenstra & Kimm, Amy Beattie – Brick, Gentry Law Firm

GUESTS PRESENT: Duane Jensen, Ben Jensen, Todd Petersen, Sonja Nop

Mayor Pro Tem Kuhn read proclamation recognizing Constitution Week 2016.

Sonja Nop, 103 W. 5th Street, presented council with a petition to create a non-peak fee for Nord Kalsem Shelter rental. Nop stated the facility had previously been used for homeschooling purposes and new rental rate was too high. Council stated they would discuss in work session.

CONSENT AGENDA:

MOTION-Hemmen, Second - Roberts to Approve the Following Items from the Consent Agenda

- August 23, 2016 Council Meeting
- Financial Reports and Payment of Bills

• ACTIVE911, INC.	SUBSCRIPTION	389.27
• ADVANTAGE HOMES	BLDG PERMIT DEPOSIT REFUND	500.00
• AFLAC	AFLAC	189.26
• ALLIANT ENERGY	GAS AND ELECTRIC	9,439.98
• AMES ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPMENT AGREEMENT	25,000.00
• ANKENY SANITATION	CENTENNIAL PARK	293.34
• ARNOLD MOTOR SUPPLY	CREDIT FOR CORE	576.95
• AVESIS INCORPORATED	VISION INS	339.96
• BRICK GENTRY BOWERS SWARTZ	LEGAL FEES	2,287.50
• BUD'S AUTO REPAIR INC	SERVICE ON TAHOE	67.98
• CARPENTER UNIFORM CO.	RADIO POUCH & UNIFORM PANTS	100.98
• CASEY'S GENERAL STORES INC	GASOLINE	1,095.89
• CHITTY GARBAGE SERVICE INC	TRASH PICKUP	43.89
• CLASSIC BUILDERS	BLDG PERMIT DEPOSIT REFUND	500.00
• COUNTRY LANDSCAPES INC.	BUSHES FOR CENTENNIAL HOUSE	256.00
• DELTA DENTAL PLAN OF IOWA	DENTAL INSURANCE	1,742.24
• DOOR & FENCE STORE INC.	REPAIR ON MOTOR	363.27
• ED M. FELD EQUIPMENT CO. I	6" FNST X 4" MNST	156.95
• EDWARD JONES	IRA	250.00
• EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	771.67
• ENVIRONMENTAL RESOURCE ASS	DEMAND & DEMAND WASTEWATER	208.46
• FALLER, KINCHELOE & CO, PL	AUDIT FOR FY ENDED 6/30/16	5,000.00
• GATEHOUSE MEDIA IOWA HOLDI	LEGAL PUBLICATIONS	384.18
• GIOVANTI HOMES LLC	BLDG. PERMIT DEPOSIT REFUND	500.00
• H.L. MUNN LUMBER CO.	FIELD CHALK FOR COED SOFTBALL	33.66
• HACH COMPANY	MISC. CHEMICALS	129.55
• HUXLEY COOP TELEPHONE CO.	PHONE, CABLE, INTERNET	1,757.19
• HUXLEY FIRE AND RESCUE	REIMBURSE THE HFR ASSOC.	35.34
• INNOVATIVE COATINGS & MATE	SEBS FOR ALGAE & AMMONIA, ACTI	4,088.72
• INTERNAL REVENUE SERVICE	FED WITHOLDING TAX	10,904.38
• INTERSTATE BATTERIES	ECONO BATTERY	40.00

• IOWA DOT	TRASH BAGS	579.12
• IPERS	IPERS	19,180.21
• JAMIE WARG	FLAG FOOTBALL REGIST. REFUND	55.00
• LAURIE OXLEY	CYCLING INSTRUCTOR	201.00
• LINCOLN FINANCIAL GROUP	DISABILITY INSURANCE	966.04
• LOWE'S	SUPPLIES FOR ROOF LEAK & PAINT	105.49
• MARCO, INC.	USAGE FOR COLOR PRINTS	19.35
• MARTIN OIL WHOLESALE	UNLEADED AND DIESEL GAS	1,102.41
• MARY GREELEY MEDICAL CENTE	TIER FOR LOOMIS	200.00
• MASS MUTUAL RETIREMENT SER	DEFERRED COMPENSATION	250.00
• METERING & TECHNOLOGY SOLU	METERS AND RADIO HEADS	2,537.00
• MISCELLANEOUS VENDOR	FUNK, JASON :US REFUND	460.01
• MUNICIPAL SUPPLY	BLUE PAINT AND MARKING FLAGS	115.80
• NICKOLAY CONSULTING, LLC	AUGUST IT SUPPORT	122.49
• OTIS ELEVATOR COMPANY	SERVICE CONTRACT-9/1-11/30/16	197.67
• PCC AN AMBULANCE BILLING S	MAY AMBULANCE BILLING	1,784.02
• RALPH N. SMITH, INC.	FLOOR REPAIR AT 3C'S	2,700.00
• RELIASTAR LIFE INSURANCE C	LIFE INSURANCE	374.14
• SAM'S CLUB MC/SYNCB	SEE ATTACHED	6,475.04
• SCOTT HERMANN	ADULT COED SOFTBALL UMPIRE	25.00
• SEANA GOBOLD	ADULT COED SOFTBALL UMPIRE	95.00
• SHARON BREWER	MUSIC IN THE PARK	100.00
• SPRINGER PROFESSIONAL HOME	MONTHLY TREATMENT	42.00
• STAPLES ADVANTAGE	HANGING FOLDERS & RECEIPT BOOK	359.81
• STAR EQUIPMENT LTD.	SEG LW TURBO CUP	58.00
• STATE LIBRARY OF IOWA	FY2017 EBSCO SUBSCRIPTION FEES	190.85
• TASC - CLIENT INVOICES	OCTOBER ADMIN FEES	62.91
• TREASURER, STATE OF IOWA	STATE WITHHOLDING	5,351.00
• UHC PLAN OF THE RIVER VALL	MEDICAL INSURANCE	15,309.20
• VALIC	DEFERRED COMPENSATION	203.90
• VAN-WALL EQUIPMENT INC.	PPV FAN PARTS FOR FIRE DEPT	268.70
• VEENSTRA & KIMM, INC.	CONSTR. SERVICES-HOIT	20,544.44
• VERIZON WIRELESS	ADMINISTRATOR CELL PHONE	44.35
PAYROLL EXPENSE		<u>45,620.83</u>
TOTAL		\$193,147.39

Roll Call: Kuhn, Hemmen, Jensen, Roberts voted yes; Deaton – abstained. Motion carried.

MOTION – Roberts, Second – Kuhn to Table Resolution No. 16-068 to Change Zoning for Lot 52 In Prairie Ridge Plat I PUD from Multi-Family Residential District to Single Family and Duplex Residential Zoning until Supporting Documentation is Provided by Developer on Why Zoning Should Be Changed. Duane Jensen asked council to approve change in zoning stating that community was saturated with senior housing. Council asked for verification of saturated market. Roll Call: Deaton, Kuhn, Hemmen, Roberts voted yes; Jensen abstained. Motion carried.

MOTION – Deaton, Second – Roberts on Resolution No. 16-069 to Approve Site Plan for Prairie Ridge Apartments. Forrest Aldrich, city engineer, told council that all issues with site plan had been resolved except that parking lot needed lighting. Council approved site plan subject to staff review of lighting plan. Roll Call: Roberts, Hemmen, Jensen, Kuhn, Deaton voted yes. Motion carried.

MOTION – Roberts, Second – Kuhn to Approve Resolution No. 16-070 to Approve and Authorize the Placement of Funds in Various Depositories and Designating Those Authorized to Make Deposits. Roll call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

MOTION – Roberts, Second – Jensen on Resolution No. 16-072 to Approve Partial Payment No. 1 for the Heart of Iowa Trail project. First payment included work performed to get trail ready for paving and paving of 500 feet of trail. Roll Call: Jensen, Kuhn, Deaton, Roberts, Hemmen voted yes. Motion carried.

MOTION – Deaton, Second – Jensen to Approve Replacement of Existing Administrative Vehicle (2005 Ford Explorer) with a \$9500 Used DOT Vehicle (2011 Tahoe). Decals will also need to be purchased. Old administrative vehicle must be sold. 5 ayes, 0 nays. Motion carried.

Miscellaneous

Jeff Peterson, Public Works Director, asked council if agreement provided to council that provided language to relieve city of any responsibility for fence being put in city right-of-way along Oak Blvd was okay. Council agreed to move forward and get agreement signed by resident.

Forrest Aldrich, city engineer, reported:

- concrete was being poured for pavement in Bella Vista development
- underground work completed in Meadowlane development
- met with Timberlane/Oak Blvd project contractor to discuss punch list and getting project completed
- met with contractor on Main Avenue Stormwater project and conducted walk-thru with punch list
- briefed council on the intake issue on west side of Northview – different style grate would be installed. Grate would be larger and will be lowered in attempt to resolve issue. City staff will perform necessary work.

Councilman Jensen asked about standing water on church property beside Bella Vista development. City engineer responded that Bella Vista would be redirecting flow of water by supplying a high intake system. Agreement between church and Bella Vista developer was being developed and would be signed prior to final inspection. Also asked city engineer about future plans for completion of Main Avenue Stormwater project.

Councilman Deaton asked city attorney if the tabling of Resolution No. 16-068A would interfere with obligation to finish within contractual timeframe. City attorney responded that the timeframe listed in contract would still need to be upheld. Councilman also asked what construction hours were for community: 7 am to 9 pm May through September, 7 am to 8 pm October through April. Councilman Deaton also inquired about status of Main Avenue Stormwater project and work being performed off punch list.

Councilman Deaton thanked Councilman Jensen for repairing pothole at entrance to Ballard Plaza.

ADJOURNMENT: Motion – Roberts, Second – Hemmen to adjourn meeting at 7:13pm. 5 ayes, 0 nays. Motion carried.

WORK SESSION: The Huxley City Council met in a work session on the above date pursuant to rules of the council, notice posted at city hall, posted on website and emailed to news media. Mayor Pro Tem Kuhn called the meeting to order at 7:20pm.

LMI – Council discussed the city’s LMI (low to moderate income) home repairs project. City administrator informed council that approximately \$50,000 to \$60,000 could be allocated to project each year based on current developer’s agreements. Councilman Jensen suggested that a level of funding be designated each year that was less than what was available explaining that excess funds could be set aside to cover taxation changes, or unexpected changes in budget. Council decided the following criteria would be introduced for FY17 LMI project:

- 1) \$3500 limit – amount could be broken up into several different projects per property owner – maximum out of pocket expense for city per property owner would be \$3500 in 24 month period
- 2) 50/50 split of costs for each project – city would pay 50% and property owner would pay 50%
- 3) Add water and sewer line repairs to possible project list; remove air conditioners and skirting for mobile homes
- 4) \$35,000 would be total amount of city funds expended in a budget year, remaining balance held in fund

Water Rates – John Haldeman, City Administrator, presented council with a spreadsheet showing water and sewer rate increases. Spreadsheet calculated increases of \$2.00 flat fee and 2% consumption increase for each utility. Average increase per resident would be approximately \$5.00 per month. Council discussed various other rate increase options, effective dates, etc.

Nord Kalsem Shelter Rates – council discussed petition that was presented to council at beginning of meeting. Petitioner asked that council review new rate of \$25/hour and asked if a lower rate could be set for weekday usage. Council decided that facility could be rented Monday through Thursdays, excluding holidays, for \$15/hour.

Councilman Kuhn remarked that residents had approached him and Councilman Hemmen regarding third row of trees between 3C's building and Lynwood. Stated residents were concerned that trees were dying. Staff will forward information onto Tree Board.

ADJOURNMENT: Motion – Roberts, Second – Hemmen to adjourn meeting at 8:26pm. 5 ayes, 0 nays. Motion carried.

David Kuhn, Mayor Pro Tem

Attest:

Jolene R. Lettow, City Clerk

FINANCE

RESOLUTION NO. 16-073

RESOLUTION APPROVING FISCAL YEAR 2016 ANNUAL STREET FINANCE REPORT

WHEREAS, the City of Huxley is required to submit an annual financial report of street spending to the Iowa Department of Transportation; and

WHEREAS, said report has been completed and attached hereto as required and shows all street related expenditures for Fiscal Year 2016 which ended June 30, 2016.

BE IT RESOLVED, THEREFORE, by the City Council of Huxley, Iowa, that the attached Annual Street Finance Report for Fiscal Year 2016 which ended June 30, 2016, is hereby approved and ready to be submitted to the Iowa Department of Transportation.

Roll Call	Aye	Nay	Absent
Kevin Deaton	—	—	—
Craig Hemmen	—	—	—
David Jensen	—	—	—
Dave Kuhn	—	—	—
Tracey Roberts	—	—	—

PASSED AND APPROVED this ___ day of September, 2016.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 16-073** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this ___th day of September, 2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

City Street Financial Report

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9/20/2016 9:45 AM
Fiscal Year
2016
Sheet
2 of 8

City Name
HUXLEY
City Number
2008

Summary Statement Sheet

Column 1 Column 2 Column 3 Column 4
 Road use Other Street Street Debt Totals
 Tax Fund Monies

Round Figures to Nearest Dollars

Column 1 Column 2 Column 3 Column 4
 Road use Other Street Street Debt Totals
 Tax Fund Monies

Round Figures to Nearest Dollars

A. BEGINNING BALANCE				
	Column 1	Column 2	Column 3	Column 4
	Road use	Other Street	Street Debt	Totals
	Tax Fund	Monies		
1 July 1 Balance	\$438,728	\$0	\$0	\$438,728
2 Adjustments (Note on Explanation Sheet)	\$0	\$0	\$0	\$0
3 Adjusted Balance	\$438,728	\$0	\$0	\$438,728
B. REVENUES				
1 Road Use Tax	\$409,912			\$409,912
2 Property Taxes		\$0	\$696,088	\$696,088
3 Special Assessments		\$0	\$0	\$0
4 Miscellaneous		\$14,012	\$0	\$14,012
5 Proceeds from Bonds, Notes, and Loans		\$2,324,159	\$0	\$2,324,159
6 Interest Earned		\$0	\$0	\$0
7. Total Revenues (Lines B1 thru B6)	\$409,912	\$2,338,171	\$696,088	\$3,444,171
C. Total Funds Available (Line A3 + Line B7)	\$848,640	\$2,338,171	\$696,088	\$3,882,899

EXPENSES				
	Column 1	Column 2	Column 3	Column 4
	Road use	Other Street	Street Debt	Totals
	Tax Fund	Monies		
D. Maintenance				
1 RoadWay Maintenance	\$56,299	\$0	\$0	\$56,299
2 Snow and Ice Removal	\$8,079	\$0	\$0	\$8,079
E. Construction, Reconstruction and Improvements				
1 Engineering	\$0	\$96,544	\$0	\$96,544
2 Right of Way Purchased	\$0	\$0	\$0	\$0
3 Street/Bridge Construction	\$0	\$2,214,314	\$0	\$2,214,314
4 Traffic Services	\$0	\$27,313	\$0	\$27,313
F. Administration	\$178,856	\$0	\$0	\$178,856
G. Equipment	\$26,679	\$0	\$0	\$26,679
H. Miscellaneous				
		\$0	\$0	\$0
J. Street Debt				
1 Bonds, Notes and Loans - Principal Paid	\$0	\$0	\$600,000	\$600,000
2 Bonds, Notes and Loans - Interest Paid	\$0	\$0	\$96,088	\$96,088
TOTALS				
K. Total Expenses (Lines D thru J)	\$269,919	\$2,338,171	\$696,088	\$3,304,172
L. Ending Balance (Line C-K)	\$578,727	\$0	\$0	\$578,727
M. Total Funds Accounted For (K + L = C)	\$848,640	\$2,338,171	\$696,088	\$3,882,899

City Street Financial Report

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Fiscal Year
2016
Sheet
3 of 8

City Name
HUXLEY
City Number
3536

Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
190---Other Miscellaneous	\$14,012.00	\$0.00
Line B4 Totals	\$14,012.00	\$0.00

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees bond fees etc (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
Line H Totals		

IOWADOT
 Form 517007 (5-2016)
 Office of Local Systems
 Ames, IA 50010

City Street Financial Report

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City Name
HUXLEY
City Number
3669

Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Street Improvements	101	04/30/2013	\$4,590,000	100	2022	\$3,995,000	\$600,000	\$96,088	\$600,000	\$96,088	\$3,395,000
New Bond Totals					\$0	\$0	Totals	\$3,995,000	\$600,000	\$96,088	\$600,000	\$96,088	\$3,395,000



Form 517007 (5-2016)
Office of Local Systems
Ames, IA 50010

City Name
HUXLEY
City Number
3030

City Street Financial Report

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Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

Check here if there are no entities for this year

Project Final Costs Sheet (Section A)

1 Project Number	2 Estimated Cost	3 Project Type	4 Public Letting?	5 Location/Project Description (limits, length, size of structure)
402	\$2,500,000	MISC	Yes	Main Ave Stormwater Project

Project Final Costs Sheet (Section B)

1 Project Number	6 Contractor Name	7 Contract Price	8 Additions/Deductions	9 Labor	10 Equipment	11 Materials	12 Overhead	13 Total
402	MPS Engineers. PC	\$2,238,814	\$63,363	\$0	\$0	\$0	\$0	\$2,302,177

City Street Financial Report

Report Generated
9/20/2016 9:45 AM
Fiscal Year
2016
Sheet
6 of 8

City Name
HUXLEY
City Number
36.01

Road/Street Equipment Inventory Sheet

1 Local Class ID #	2 Model Year	3 Description	4 Purchase Cost	5 Lease Cost	/Unit	6 Rental Cost	/Unit	7 Used On Project this FY?	8 Status
	2008	Chevy 1500	\$22,000	\$0		\$0		No	NOCH
	1999	Int. Dump Truck	\$0	\$0		\$0		No	NOCH
	2004	Cat Skid Steer	\$25,000	\$0		\$0		No	NOCH
	2003	Chevy 2500	\$20,767	\$0		\$0		No	NOCH
	1993	Ford F-250	\$17,679	\$0		\$0		No	NOCH
	2001	420D Backhoe	\$62,330	\$0		\$0		No	NOCH
	1990	I.H. Dump Truck	\$0	\$0		\$0		No	NOCH
	1993	Street Saw	\$1,289	\$0		\$0		No	NOCH
	1982	I.H. 584 Tractor	\$11,990	\$0		\$0		No	NOCH
	2006	Tymco Model 600 BAH Street Sweeper	\$138,900	\$0		\$0		No	NOCH
	2006	Snow Plow and Equipment	\$80,159	\$0		\$0		No	NOCH
	2006	Chipper	\$24,400	\$0		\$0		No	NOCH
	2010	Takeuchi TB016 Compact Excavator	\$22,945	\$0		\$0		No	NOCH
	2010	Vibrastrike II Concrete Leveler	\$1,650	\$0		\$0		No	NOCH
	2010	Dewalt Sawzall Concrete Cutter	\$199	\$0		\$0		No	NOCH
	2015	Chevy 3/4 Ton Truck	\$28,635	\$0		\$0		No	NOCH
	2015	521F ZBAR T4 Loader	\$111,162	\$0		\$0		No	NEW

IDWADOT
 Form 517007 (5-2016)
 Office of Local Systems
 Ames, IA 50010

City Name
HUXLEY
City Number
3030

City Street Financial Report

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9/20/2016 9:45 AM
Fiscal Year
2016
Sheet
8 of 8

Monthly Payment Sheet

Month	Road Use tax Payments
July	\$34,106.64
August	\$45,945.44
September	\$40,752.29
October	\$31,172.02
November	\$35,458.44
December	\$35,791.14
January	\$29,830.59
February	\$34,284.62
March	\$35,172.10
April	\$24,393.70
May	\$26,253.91
June	\$36,751.52
Totals	\$409,912.41

RESOLUTION NO. 16-074

A RESOLUTION CERTIFYING COSTS OF REPAIRS TO WATER CURB BOX TO STORY COUNTY TREASURER FOR PURPOSES OF ASSESSING REPAIR COSTS AGAINST PROPERTY LOCATED AT 202 NORTH THIRD AVENUE, HUXLEY, IOWA.

WHEREAS, on May 24, 2016 the owner of the property at 202 North Third Avenue, Huxley, Iowa, was mailed a certified letter notifying property owner of the necessary repairs; and

WHEREAS, said letter was signed for on May 27, 2016 and said letter outlined what needed to be done: and

WHEREAS, said property owner was given ten (60) days to do the necessary repairs and failed to make the necessary repairs; and

WHEREAS, the City took action to repair the curb box as set out in Chapter 90.15 of the City of Huxley Code of Ordinances: and

WHEREAS, the cost of those repairs came to \$566.08 and invoice is attached to this resolution; and

WHEREAS, the City now wishes to assess said costs against the property.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the sum of \$566.08 is hereby assessed against the property at 202 North Third Avenue, Huxley, Iowa.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Story County Treasurer, and any other required Story County official for the purposes of assessment of costs in the amount of \$566.08 against the property at 202 North Third Avenue, Huxley, Iowa.

Roll Call	Aye	Nay	Absent
Kevin Deaton	—	—	—
Craig Hemmen	—	—	—
David Jensen	—	—	—
Dave Kuhn	—	—	—
Tracey Roberts	—	—	—

PASSED AND APPROVED this ___ day of September, 2016.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 16-074** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this ___th day of September, 2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk



HUXLEY
— HEART OF THE PRAIRIE —

May 24, 2016

William Peterson
202 North Third Ave
Huxley, Iowa 50124

Re: Repair of Water Curb Box/Stop

Dear William Peterson,

This letter is written to inform you that the City of Huxley is aware that the water shutoff/curb stop box to your property at 202 North Third Ave is damaged and needs to be repaired. The city has attempted to shut the water off at this location and is unable due to problems with the curb stop valve/curb stop box. A properly functioning and accessible curb box, in time of a water emergency, is a benefit to the property. The curb box/stop (shutoff) is the only way to turn water off if there is a failure in the water meter valves.

The water line (service) is owned by the property owner and thus, the property owner is responsible for all maintenance in accordance to Code 90.15 SERVICE LINE LEAKS; REPAIRS of the City of Huxley's Municipal Code of Ordinances (see enclosed Code).

Notice to Owner: If repairs are not made to the curb stop box at 202 North Third Ave within 60 days of receipt of this letter, the city will take action and make necessary repairs. Any and all costs associated with such repairs will be assessed to the owner.

If you have any questions on how to make the repair or what repairs are needed, please contact City Hall at 515.597.2571.

Sincerely,

Amy Kaplan
Utilities Clerk

Enc.

UNITED STATES POSTAL SERVICE

27 MAY '16

PN 21



First-Class Mail
Postage & Fees Paid
USPS
Permit No. G-10

• Sender: Please print your name, address, and ZIP+4® in this box®

City of Huxley
515 N main Ave
- Huxley IA 50124

USPS TRACKING#



941619590 940310833 5173 7761 89



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

William Peterson
 202 North Third Ave
 Huxley IA 50124



9590 9403 0533 5173 7761 89

2. Article Number (Transfer from service label)

7012 1010 0001 4513 1612

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *William G. Peterson* Agent
 Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1? Yes
 If YES, enter delivery address below: No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Return Receipt for Merchandise
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

NOTICE

ADDRESS: 202 North 3rd Ave

**The City of Huxley has hired
Murphy Excavating to begin
repairs on the curb box at 202
North Third Ave. Construction
should begin Wednesday
August 17th. All fees associated
with this repair will be
assessed onto your property
taxes.**

Questions? Call 515-597-2561

Murphy Excavating & Grading
PO Box 371
Huxley, IA 50124
515-231-5912

Invoice

Date 9/16/2016
Invoice # 1839

Bill To

City of Huxley
515 N. Main Ave
Huxley, IA 50124

*Assess costs
to property taxes*

Des	Rate	Amount
Backhoe time to replace water Minimum charge	250.00	250.00
Valve, coupler, box and rod	179.08	179.08
All Pro plumbing charge	137.00	137.00

Thank you for your business.

jtmurphy@huxcomm.net

Total \$566.08

Payment due 15 days from invoice date or an 18% compounded finance charge with a minimum of \$5.00 per month will be applied to your account balance.

Balance Due \$566.08

RESOLUTION NO. 16-075

**A RESOLUTION APPROVING THE MODIFICATION OF THE HOME OWNER
LMI ASSISTANCE PROGRAM FUNDED
FROM LMI RECEIPTS.**

WHEREAS, City Councils have elected to assist residential development through the use of TIF funds; and

WHEREAS, when that occurs, by State law, a portion of those TIF funds that are received must be used to benefit low and moderate income households; and

WHEREAS, the Code of Iowa requires TIF proceeds to be used in this manner and establishes that the portion described above must be equal to a percentage of those residents in Story County that fall within the income levels set; and

WHEREAS, based on these income levels the percentage established for Story County is 43.9% of TIF proceeds that were used for residential assistance must be used to benefit LMI (Low and Moderate Income); and

WHEREAS, in October of 2009 the City Council adopted the LMI Homeowner assistance program and set the income guidelines; and

WHEREAS, the City Council now desires to modify the program and eligible expenditures; and

WHEREAS, for individuals and families that live in Huxley and are homeowners and fall within those levels as set within the National Poverty Guidelines, the amount of assistance will be 50% and the applicant would pay 50% of the project cost with a maximum amount of assistance of \$3500 per property owner in a 24 month period and must follow other regulations previously set forth under this program.

WHEREAS, the City Council has established a representative list of items that they determined to be eligible;

- **IMPROVEMENTS TO PRINCIPAL OWNER OCCUPIED RESIDENCE (e.g. ROOF REPAIR, GUTTERS, INSULATION, ENERGY EFFICIENT WINDOWS/DOORS, ETC.)**
- **REPLACEMENT OF WATER HEATERS AND FURNACES WITH ENERGY EFFICIENT UNITS.**
- **SIDEWALK REPLACEMENT OR NEW SIDEWALK, DRIVEWAY**
- **INSTALLATION OF NEW SUMP PUMP SYSTEM AND/OR DISCONNECTION OF PERIMETER TILE OR SUMP PUMP HOOKED TO SANITARY SEWER.**
- **WATER AND SEWER SERVICE LINES FROM PRINCIPAL STRUCTURE TO CITY MAIN**
- **ELECTRICAL WIRE/PLUMBING REPAIRS OR REPLACEMENT (UPGRADES).**

WHEREAS, the City Council will establish funding level with each budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huxley, Iowa, approve the guidelines as modified to become effective 30 days after Council action.

Roll Call	Aye	Nay	Absent
Kevin Deaton	___	___	___
Craig Hemmen	___	___	___
David Jensen	___	___	___
Dave Kuhn	___	___	___
Tracey Roberts	___	___	___

PASSED AND APPROVED this ___ day of September, 2016.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 16-075** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this ___th day of September, 2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

RESOLUTION NO. 16-076

RESOLUTION AMENDING THE RENTAL RATES FOR THE NORD KALSEM COMMUNITY BUILDING

WHEREAS, the City Council reviewed the current rental rates for the Nord Kalsem Community Building; and

WHEREAS, from that review they recommend the following rates;

\$15.00 per hour for Monday thru Thursday (excluding holidays). \$5 of the rental rate to be placed into a building maintenance fund for this building

\$25.00 per hour Friday thru Sunday, including holidays. \$15.00 of the rental rate to be placed into a building maintenance fund for this building.

BE IT RESOLVED, THEREFORE, by the City Council of Huxley, Iowa, that this resolution is hereby approved.

Roll Call	Aye	Nay	Absent
Kevin Deaton	___	___	___
Craig Hemmen	___	___	___
David Jensen	___	___	___
Dave Kuhn	___	___	___
Tracey Roberts	___	___	___

PASSED AND APPROVED this ___ day of September, 2016.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 16-076** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this ___th day of September, 2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

Prepared by John Danos, Dorsey & Whitney, City's Bonding Attorney for the City of Huxley, Iowa and reformatted by John Haldeman, City Administrator for the City Council meeting to be held on the 27th day of September, 2016.

ORDINANCE NO. 454

**AN ORDINANCE PROVIDING FOR THE DIVISION OF TAXES LEVIED
ON CERTAIN TAXABLE PROPERTY IN THE HUXLEY HOUSING
URBAN RENEWAL AREA, PURSUANT TO SECTION 403.19 OF THE
CODE OF IOWA**

BE IT ENACTED by the City Council of the City of Huxley, Iowa:

Section 1. Purpose. The purpose of this ordinance is to provide for the division of taxes levied on certain taxable property in the Huxley Housing Urban Renewal Area, each year by and for the benefit of the state, city, county, school districts or other taxing districts after the effective date of this ordinance in order to create a special fund to pay the principal of and interest on loans, moneys advanced to or indebtedness, including bonds proposed to be issued by the City of Huxley to finance projects in such area.

Section 2. Definitions. For use within this ordinance the following terms shall have the following meanings:

“City” shall mean the City of Huxley, Iowa.

“County” shall mean Story County, Iowa.

“Urban Renewal Area” shall mean the Huxley Housing Urban Renewal Area, the taxable parcels situated within the boundaries of which are set out below, such area having been identified in the Urban Renewal Plan approved by the City Council by resolution adopted on August 23, 2016:

A PARCEL OF LAND IN OUTLOT X AND OUTLOT Y, MEADOW LANE PLAT 1 EAST, AN OFFICIAL PLAT, RECORDED IN INSTRUMENT NUMBER 2005-00013561, CITY OF HUXLEY, STORY COUNTY, IOWA, AND MORE PARTICULARLY DESCRIBED AS:

- BEGINNING AT THE NORTHWEST CORNER OF SAID OUTLOT 'X', SAID POINT ALSO BEING THE SOUTHWEST CORNER OF LOT 11 OF SAID MEADOW LANE PLAT 1 EAST
- THENCE S89°46'56"E, 188.24 FEET ALONG THE NORTH LINE OF OUTLOT 'X', SAID LINE ALSO BEING THE SOUTH LINE OF SAID LOT 11, TO THE SW CORNER OF LOT 'D' OF SAID MEADOW LANE PLAT 1 EAST
- THENCE N00°04'20"E, 10.89 FEET ALONG THE EAST LINE OF SAID LOT 'D', AND SAID NORTH LINE OF OUTLOT 'X', TO THE SW CORNER OF LOT 12 OF SAID MEADOW LANE PLAT 1 EAST

- THENCE N89°52'12"E, 125.02 FEET ALONG THE SOUTH LINE OF SAID LOT 12, AND SAID NORTH LINE OF OUTLOT 'X', TO THE SE CORNER OF SAID LOT 12, SAID POINT ALSO BEING THE NE CORNER OF SAID OUTLOT 'X'
- THENCE S00°04'36"W, 630.45 FEET ALONG THE EAST LINE OF SAID OUTLOT 'X' TO A POINT
- THENCE S21°29'12"E, 62.50 FEET TO A POINT
- THENCE EASTERLY ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 330.00 FEET, A CHORD BEARING OF N70°59'44"E, AN ARC LENGTH OF 26.88 FEET TO A POINT
- THENCE S16°40'15"E, 60.00 FEET TO A POINT
- THENCE S00°17'53"W, 143.22 FEET TO A POINT
- THENCE N89°44'20"W, 376.42 FEET ALONG THE SOUTH LINE OF SAID OUTLOT 'Y' TO THE SW CORNER OF OUTLOT 'Y', SAID POINT ALSO BEING THE SE CORNER OF OUTLOT Y, HUXLEY TOWNHOMES, HUXLEY, IOWA, AN OFFICIAL PLAT, RECORDED IN INSTRUMENT NUMBER 02-20301 ON DECEMBER 13, 2002
- THENCE N00°01'26"W, 163.57 FEET ALONG THE WEST LINE OF OUTLOT 'Y' SAID LINE ALSO BEING THE EAST LINE OF SAID OUTLOT Y, HUXLEY TOWNHOMES, TO THE NE CORNER OF SAID OUTLOT Y, HUXLEY TOWNHOMES, SAID POINT ALSO BEING ON THE SOUTH LINE OF SAID OUTLOT 'X'
- THENCE N89°02'43"W, 30.06 FEET ALONG THE SOUTH LINE OF OUTLOT 'X', SAID LINE ALSO BEING THE NORTH LINE OF SAID OUTLOT Y, HUXLEY TOWNHOMES, TO THE SW CORNER OF OUTLOT 'X' AND THE SE CORNER OF LOT 7, MEADOW VIEW PLAT 1, AN OFFICIAL PLAT, RECORDED IN INSTRUMENT NUMBER 96-07229
- THENCE N00°03'01"W, 138.95 FEET ALONG THE WEST LINE OF OUTLOT 'X' AND EAST LINE OF SAID LOT 7, TO THE NE CORNER OF SAID LOT 7, SAID POINT BEING ON THE SOUTH RIGHT-OF-WAY LINE OF EAST 5TH STREET
- THENCE N89°31'14"E, 9.95 FEET ALONG SAID WEST LINE OF OUTLOT 'X' AND SAID SOUTH RIGHT-OF-WAY LINE
- THENCE N18°28'04"E, 63.21 FEET ALONG SAID WEST LINE OF OUTLOT 'X', TO THE SE CORNER OF LOT 8, SAID MEADOW VIEW PLAT 1
- THENCE N00°03'31"W, 505.32 FEET ALONG THE SAID WEST LINE OF OUTLOT 'X', AND THE EAST LINE OF SAID MEADOW VIEW PLAT 1, TO THE POINT OF BEGINNING

ALL CONTAINING 6.67 ACRES MORE OR LESS

PHASE II

A PARCEL OF LAND IN OUTLOT 'Y', MEADOW LANE PLAT 1 EAST, AN OFFICIAL PLAT, RECORDED IN INSTRUMENT NUMBER 2005-00013561, CITY OF HUXLEY, STORY COUNTY, IOWA, BEING MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT THE NE CORNER OF LOT 'A' IN SAID PLAT; THENCE N00°10'50"W, 225.10 FEET TO A POINT ON THE NORTH LINE OF SAID OUTLOT 'Y'; THENCE N58°47'58"E, 136.64 FEET ALONG SAID NORTH LINE TO A POINT; THENCE N89°11'53"E, 193.32 FEET ALONG SAID NORTH LINE TO A POINT; THENCE S00°08'20"W, 1085.96 FEET TO A POINT; THENCE N89°51'40"W, 185.00 FEET TO A POINT; THENCE N00°08'20"E, 32.66 FEET TO A POINT; THENCE N89°51'40"W, 125.01 FEET TO A POINT ON THE WEST LINE OF SAID OUTLOT 'Y'; THENCE N00°08'20"E, 693.98 FEET ALONG SAID WEST LINE TO A POINT, SAID POINT ALSO

BEING THE SE CORNER OF SAID LOT 'A'; THENCE N01°20'56"E, 60.00 FEET ALONG THE EAST LINE OF SAID LOT 'A' TO THE POINT OF BEGINNING AND CONTAINING 7.52 ACRES.

Section 3. Provisions for Division of Taxes Levied on Taxable Property in the Urban Renewal Area. After the effective date of this ordinance, the taxes levied on the taxable property in the Urban Renewal Area each year by and for the benefit of the State of Iowa, the City, the County and any school district or other taxing district in which the Urban Renewal Area is located, shall be divided as follows:

(a) that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts upon the total sum of the assessed value of the taxable property in the Urban Renewal Area, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certifies to the County Auditor the amount of loans, advances, indebtedness, or bonds payable from the special fund referred to in paragraph (b) below, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. For the purpose of allocating taxes levied by or for any taxing district which did not include the territory in the Urban Renewal Area on the effective date of this ordinance, but to which the territory has been annexed or otherwise included after the effective date, the assessment roll applicable to property in the annexed territory as of January 1 of the calendar year preceding the effective date of the ordinance which amends the plan for the Urban Renewal Area to include the annexed area, shall be used in determining the assessed valuation of the taxable property in the annexed area.

(b) that portion of the taxes each year in excess of such amounts shall be allocated to and when collected be paid into a special fund of the City to pay the principal of and interest on loans, moneys advanced to or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under the authority of Section 403.9(1), of the Code of Iowa, incurred by the City to finance or refinance, in whole or in part, projects in the Urban Renewal Area, and to provide assistance for low and moderate-income family housing as provided in Section 403.22, except that taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Section 298.2 of the Code of Iowa, taxes for the instructional support levy program of a school district imposed pursuant to Section 257.19 of the Code of Iowa, and taxes for the payment of bonds and interest of each taxing district shall be collected against all taxable property within the taxing district without limitation by the provisions of this ordinance. Unless and until the total assessed valuation of the taxable property in the Urban Renewal Area exceeds the total assessed value of the taxable property in such area as shown by the assessment roll referred to in subsection (a) of this section, all of the taxes levied and collected upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts as taxes by or for said taxing districts in the same manner as all other property taxes. When such loans, advances, indebtedness, and bonds, if any, and interest thereon, have been paid, all money thereafter received from taxes upon the taxable property in the Urban Renewal Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

(c) the portion of taxes mentioned in subsection (b) of this section and the special fund into which that portion shall be paid may be irrevocably pledged by the City for the payment of the principal and interest on loans, advances, bonds issued under the authority of Section 403.9(1) of the Code of Iowa, or indebtedness incurred by the City to finance or refinance in whole or in part projects in the Urban Renewal Area.

(d) as used in this section, the word "taxes" includes, but is not limited to, all levies on an ad valorem basis upon land or real property.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. Saving Clause. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Effective Date. This ordinance shall be effective after its final passage, approval and publication as provided by law.

First Reading _____ (Date)

Roll Call	Aye	Nay	Absent
Kevin Deaton	___	___	___
Craig Hemmen	___	___	___
David Jensen	___	___	___
Dave Kuhn	___	___	___
Tracey Roberts	___	___	___

Second Reading _____ (Date)

Roll Call	Aye	Nay	Absent
Kevin Deaton	___	___	___
Craig Hemmen	___	___	___
David Jensen	___	___	___
Dave Kuhn	___	___	___
Tracey Roberts	___	___	___

Third Reading _____	(Date)		
Roll Call	Aye	Nay	Absent
Kevin Deaton	—	—	—
Craig Hemmen	—	—	—
David Jensen	—	—	—
Dave Kuhn	—	—	—
Tracey Roberts	—	—	—

Passed and approved by the Council of the City of Huxley, Iowa, on September ____, 2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

Publication Date: _____

• • • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Craig D. Henry, Mayor

Attest:

Jolene Lettow, City Clerk

ORDINANCE 455

AN ORDINANCE AMENDING CHAPTER 93 OF THE CITY OF HUXLEY MUNICIPAL CODE CONCERNING WATER RATES AND AMENDING CHAPTER 99 OF THE CITY OF HUXLEY MUNICIPAL CODE CONCERNING SEWER SERVICE CHARGES.

Section 1. Be it ordained by the City Council of the City of Huxley, Iowa, that the following sections and subsections of the Municipal Code of the City of Huxley, Iowa, should be and the same is hereby repealed, and there be enacted in lieu thereof, the following sections and subsections:

Water Rates, Subsection 93.02(1) and (2) shall be repealed in their entirety and in lieu thereof replaced with the following:

On January 1, 2017, the rates shall automatically increase to the following amounts:

- (1) Basic User Fee shall increase to \$17.15 per month.
- (2) Usage Rate shall remain at \$4.45 per 1,000 gallons of water used per month.

Sanitary Sewer Charges, Subsection 99.01(1), (2) and (3) shall be repealed in their entirety and in lieu thereof replaced with the following:

On January 1, 2017, the rates shall automatically increase to the following amounts:

- (1) Basic User Fee shall increase to \$25.00 per month.
- (2) Usage Rate shall increase to \$4.45 per 1,000 gallons of water used per month.
- (3) Debt Service Levy. Beginning with the Fiscal Year 2013 Budget, a Debt Service Levy of \$2.55 per \$1,000 taxable valuation was put in place as part of the City's tax levy and it was to be used toward the retirement of general obligation bond payments sold for payment of a new wastewater facility. With this ordinance this section remains in force.

Section 3. All rates and levies associated with this ordinance shall be reviewed again within 1 year of the implementation of this ordinance.

Section 4. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 5. This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

First Reading _____ (Date)			
Roll Call	Aye	Nay	Absent
Kevin Deaton	_____	_____	_____
Craig Hemmen	_____	_____	_____
David Jensen	_____	_____	_____
Dave Kuhn	_____	_____	_____
Tracey Roberts	_____	_____	_____

Second Reading _____ (Date)			
Roll Call	Aye	Nay	Absent
Kevin Deaton	_____	_____	_____
Craig Hemmen	_____	_____	_____
David Jensen	_____	_____	_____
Dave Kuhn	_____	_____	_____
Tracey Roberts	_____	_____	_____

Third Reading _____ (Date)			
Roll Call	Aye	Nay	Absent
Kevin Deaton	_____	_____	_____
Craig Hemmen	_____	_____	_____
David Jensen	_____	_____	_____
Dave Kuhn	_____	_____	_____
Tracey Roberts	_____	_____	_____

Passed and approved by the Council of the City of Huxley, Iowa, on September ____,
2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

Publication Date: _____

ADMINISTRATIVE BUSINESS

RESOLUTION NO. 16-077

RESOLUTION APPROVING FENCE ENCROACHMENT AGREEMENT

BE IT RESOLVED, THEREFORE, that the City Council of Huxley, Iowa does hereby approve the Fence Encroachment Agreement with Paul and Cathlyn Frey, **as attached** and authorizes the Mayor to sign.

Roll Call	Aye	Nay	Absent
Kevin Deaton	—	—	—
Craig Hemmen	—	—	—
Dave Jensen	—	—	—
Dave Kuhn	—	—	—
Tracey Roberts	—	—	—

PASSED, ADOPTED AND APPROVED this ___th day of September, 2016.

APPROVAL BY MAYOR

I hereby approve the foregoing **Resolution No. 16-077** by affixing below my official signature as Mayor of the City of Huxley, Iowa, this __th day of September, 2016.

Craig D. Henry, Mayor

ATTEST:

Jolene Lettow, City Clerk

9/23/2016

Dear Council,

Paul Frey will be attending the meeting on Tuesday and will likely want to discuss the language that is in the document for the fence installation. I have the following emails that I can share with you too review before Tuesday night's meeting from Paul and Amy to be prepared for any conversation on the matter below.

Jeff

From: Paul Frey [mailto:paulfrey@pacbell.net]
Sent: Friday, September 16, 2016 5:24 AM
To: Jeff Peterson <publicworks@huxleyiowa.org>
Subject: RE: 16.09.06 Fence Encroachment Agreement.doc

Jeff,

Thanks for sharing the draft, generally speaking it seems reasonable. The only thing in the draft we question is the clause regarding insurance. It appears to be a one sided attempt to shift the liability and associated costs to the property owner. If the City wants sub protection under our insurance, then it would seem only fair that the City offer reciprocity in the same form of protection to us. The fence does not create the liability associated with the steep embankment, it is intended to mitigate the liability, therefore we question why the City is asking for this coverage as part of this agreement. Before we would agree to any of this we will need to know what insurance the City maintains for a situation of this nature?

Regards,

Paul

-----Original Message-----

From: Amy Beattie [mailto:Amy.Beattie@brickgentrylaw.com]
Sent: Friday, September 16, 2016 10:16 AM
To: Jeff Peterson <publicworks@huxleyiowa.org>
Cc: John Haldeman <jhaldeman@huxleyiowa.org>
Subject: Re: 16.09.06 Fence Encroachment Agreement.doc

It is the City Council's call as to whether it wants the last sentence concerning the insurance removed. We could always remove the naming of the city as an additional insured and just request evidence of insurance. But the response on the City's insurance is that the City has insurance to cover its own liability. If you remove the reference to adding the City as an additional insured the agreement would read as attached. Amy.

WHEN RECORDED RETURN TO:

Preparer Information: Amy S. Beattie, 6701 Westown Parkway, Suite 100, West Des Moines, Iowa 50266 (515) 274-1450
SPACE ABOVE THIS LINE FOR RECORDER

Fence Encroachment Agreement

Whereas, Paul Frey and Cathlyn Frey (hereinafter "Frey") have requested permission to place a fence in a portion of the City of Huxley (hereinafter the "City") right of way, more particularly described as follows:

Right of Way adjacent to 201 Oak Boulevard, Huxley, Iowa,
legally described as Lot 3 in Northpark Estates Plat No. 1
(hereinafter "Right of Way").

and;

Whereas, the City is agreeable to allowing Frey to place the fence in a portion of the Right of Way under the terms and conditions stated herein.

Now, Therefore, it is hereby agreed as follows:

1. The City agrees to allow Frey to place the fence in a portion of the City's Right of Way which fence shall be placed at least three (3) feet from the City's sidewalk. Said fence installation shall otherwise comply with all agreements, ordinances and laws.
2. Frey, and/or Frey's successor-in-interest, agree to remove the fence, at no cost to the City, within seven (7) days of the City's request for said removal, for any reason, including the need to work on the sidewalk, utilities or roadway within the Right of Way. If Frey, and/or Frey's successor-in-interest, fails to remove said fence within seven (7) days of the City's request then the City shall have the right to remove said fence at Frey, and/or Frey's successor-in-interest, cost. In the event of a need for an emergency repair, the City shall have the right to remove said fence and bill the cost to Frey and/or Frey's successor-in-interest and Frey and/or Frey's successor-in-interest agrees to pay such cost.
3. The City agrees that in the event the fence is removed, and if at the time the fence is removed it is a legal nonconforming use, Frey shall have the right to rebuild the same fence that was removed in the same or a comparable location, at Frey expense.
4. Frey agrees to protect and indemnify and hold harmless the City from and against any and all loss, cost, damages and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury and/or damage to any person or property happening or done, in, upon or about the City Right of Way, or due directly or indirectly to Frey use of the City's Right of Way, or any part thereof. Frey further agrees that it will at its own expense,

procure and maintain casualty and public liability insurance with a responsible company or companies authorized to do business in Iowa, in an amount of at least \$1,000,000, naming the City as an additional insured, and protecting the City and any person or persons and any property belonging to any person or persons, by reason of such casualty, accident or other happening on or about the City Right of Way.

In Witness Whereof, the parties have caused this Agreement to be duly executed.

Dated this ____ day of _____, 2016.

City of Huxley, Iowa

Paul Frey and Cathlyn Frey

By: _____
Craig Henry, Mayor

Attest:

By: _____
Jolene Lettow, City Clerk

STATE OF IOWA, COUNTY OF STORY, ss:

STATE OF IOWA, COUNTY OF STORY, ss:

On the ____ day of _____, 2016, before me, the undersigned a Notary Public in and for the State of Iowa, personally appeared **CRAIG HENRY** and **Jolene Lettow**, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of Huxley, Iowa, a municipal corporation; that the seal affixed to the above and foregoing instrument is the corporate seal of said municipal corporation, and that said instrument was Fence Encroachment and contained in the Resolution adopted by the City Council of Huxley, Iowa, on the ____ day of _____, 2016, and the said **CRAIG HENRY** and **Jolene Lettow** acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of said municipal corporation, by it and by them voluntarily executed.

On the ____ day of _____, 2016, before me, the undersigned a Notary Public in and for the State of Iowa, personally appeared Paul Frey and Cathlyn Frey and executed the foregoing instrument.

Notary Public in and for the State of Iowa

Notary Public in and for the State of Iowa